(A COMPANY LIMITED BY GUARANTEE)

**CONSOLIDATED FINANCIAL STATEMENTS** 

for the year ended 31 December 2010

Charity number 1003859

Company number 2588103

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# A registered charity 1003859

# **DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

# for the year ended 31 December 2010

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## A registered charity 1003859

## TRUSTEES' REPORT AND FINANCIAL STATEMENTS

#### for the year ended 31 December 2010

The Trustees are pleased to present their report together with the financial statements of the charity and group for the year ended 31st December 2010

## REFERENCE AND ADMINISTRATIVE DETAILS

## Trustees and directors

**CEO** 

Retired Local Government Officer Chair Barbara Evans MA, MBA

Vice Chair Janette Welch Training Manager

Financial Director **Treasurer** Philip Inch BSc FCMA

**Trustees** Michael Mortimer Charity General Manager

Retired GP Dr Peter Aston FRCGP, DCH Stephen Rogers District Judge Company Director Dafydd Wigley (resigned 22/09/2010) Dr Philip Minchom MB, ChB, FRCP, FRCPCH Medical Practitioner Training Consultant Prabhiit Kaur Chana Gwyn Bartley **Retired Solicitor** 

Meinir Wigley Marketing Executive

(appointed 22/09/2010) Secretary Gwyn Bartley

David Featherstone MBA

David Featherstone MBA (resigned 22/09/2010)

**Registered Office Auditors** 

> **RSM Tenon Audit Limited** Nant Lane Morda 3 Hollinswood Court Oswestry Stafford Park 1 Shropshire Shropshire **SY10 9BX** Telford

TF3 3DE

**Bankers** Howell Jones and Company HSBC Bank plc

**Solicitors** 

The Cross 36 Station Road

Oswestry Llanrwst Conwy Shropshire LL26 0DA **SY11 2SR** 

## REPORT OF THE TRUSTEES (continued)

## **OUR AIMS, OBJECTIVES AND ACTIVITIES**

Hope House and Tŷ Gobaith strive to be centres of excellence for palliative care, benefiting the public by serving families with children and young people who are not expected to reach the age of 25

The aims, objectives and activities of the company remain

- To provide life-limited children, young people and their families living in Cheshire, Shropshire, North and Mid Wales with a hospice based centre of excellence for emotional support, respite and terminal care
- To endeavour to provide care and support for families looking after life-limited children and young people by the provision of an Outreach Nursing Service
- To provide a comprehensive psychosocial support service staffed by appropriately trained and experienced staff
- To raise, by public subscription, sufficient funds each year to provide such care
- To conduct a continuing dialogue with local health providers regarding service provision to ensure the
  expertise of Hope House Children's Hospices can be used to effect a positive improvement in the
  quality of life of terminally-ill children, young people and their families
- To discuss with other providers deficiencies in service provision for terminally-ill children, young people and their families and determine what Hope House Children's Hospices can do to fulfil identified needs
- To ensure appropriate staff are provided to efficiently run the business of the Company and to empathetically and professionally provide care for life-limited children and their families
- To at all times comply with the requirements of the Charity Commissioners, Companies House, the Regulatory Bodies of Independent Healthcare for England and Wales and other Statutory Bodies regulating the conduct of charity business and the operation of children's hospices
- To ensure that all policies and procedures from time to time agreed by the Board of Trustees are implemented by the staff of the organisation

In setting the objectives the Trustees have referred to the guidance contained in the Charity Commission's definition of charitable purposes for "The relief of those in need, by reason of ill health, disability or other disadvantage"

Hope House Children's Hospices respect the cultural and spiritual beliefs and backgrounds of all ethnic groups and take steps to ensure care is accessible and acceptable to all service users, staff and the wider community We are fully committed to the reality of diversity and wish to support all who need us, regardless of gender, sexual orientation, disability, class or age

## REPORT OF THE TRUSTEES (continued)

# **HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT**

## Who used and benefited from our services?

## Families receiving support

During the year Hope House Children's Hospices provided care and support for over 477 children and families, in addition to the traditional provision of palliative care, bereavement and post bereavement support and counselling is increasingly being provided, particularly in Shropshire, taking this into account the usage by area of dwelling of all services is now

	2010	2009
Shropshire	45%	43%
Cheshire	7%	7%
Other areas of England	6%	6%
North Wales	31%	33%
Mid Wales	11%	11%

In addition to provision at Tŷ Gobaith, Hope House in Oswestry serves Welsh children from Powys, Wrexham and Flintshire. Consequently the total amount of in-house respite care given to children differs significantly from the overall utilisation of the service with 52% of bed/nights going to Welsh children.

## **Hospice and Community Support Services**

The organisation is extensively involved in providing nursing care in the family home, as well as psychosocial support. Such support may be individual or in specific groups, such as Building Bridges (the sibling support programme) and support groups for bereaved parents. The demand to provide counselling to family members who have experienced, or will experience, the loss of a child continues to grow. During 2010 a start was made on the Sunstone Centre, a specialist counselling centre on land adjoining Hope. House in Oswestry. Funds were designated in previous years for this purpose and, when completed, the Centre will, in addition to families bereaved after care by the organisation, offer services to non-hospice families who have experienced sudden childhood death but may not have previously been known to Hope House. The project remains on target for delivery within budget during June 2011.

Bed occupancy figures at the Hospices during 2010 were as follows

Hope House	79%
Tŷ Gobaith	84%

Hope House encountered serious problems recruiting sufficient qualified nurses during 2010 but it is confidently anticipated the bed occupancy figures will increase in 2011 as the effects of staff recruitment to cover sickness and other absence takes effect

A small external extension at Tŷ Gobaith, Conwy, was completed during 2010 and will enable space within the main hospice building to be adapted during 2011 to increase provision for young adults. This is particularly important now that our registation allows us to care for young people up to 25 years when appropriate

## Volunteers

Members of the community surrounding the Hospices are a vital resource in providing support to the work of the paid staff. They also take a pivotal role in many other areas of operations. The contribution made by our many dedicated volunteers and the considerable hours worked cannot be overstated, not only do they support the paid staff but act as ambassadors for the organisation within their own communities.

## REPORT OF THE TRUSTEES (continued)

#### **FINANCIAL REVIEW**

### Statutory Income

Statutory income during the period was in line with expectations at £748,409, amounting to 18% of total expenditure on care, with £497,659 coming from England and £250,750 from Wales

In England income from this sector is uncertain beyond 2011 with the central grant to Children's Hospices from the Department of Health due to end during 2011. The effect of the replacement of Primary Care Trusts by GP consortia is as yet unknown and a statement from the Government with regard to the future funding of palliative care is awaited.

In Wales, the situation is a little more certain until 2012 with no indication that the current level of funding by The Welsh Assembly Government and Local Health Boards will change in the coming year

## **Fundraising activities**

The Fundraising Team gave a strong performance in the face of a recession and severe economic difficulties Legacy income was down on previous years, although still a significant sum, resulting in a fall in total income compared to previous years despite other income streams performing very well. Legacies are continually promoted but by their very nature are subject to significant fluctuation from year to year.

#### Lottery

Membership of the Lottery grew significantly in the last quarter of the year thanks to a decision to allocate funds to a third party recruitment agency paid on results, a budget has been made available to continue the exercise into 2011

## **Trading**

The Trading division continued to perform well, two shops were relocated during the year (Oswestry and Nantwich), with the Oswestry shop being large enough to develop a successful second hand furniture sales area. The sourcing of good donated stock remains the main challenge for shops as people move house less and keep items longer during the economic downturn.

#### Investments

The Investment Portfolio is primarily managed by a Specialist Sub Committee of the Board of Trustees, who make recommendations to the Main Board on suitable investments. In general terms the aim is to spread risk across several sectors as follows -

- Cash in UK registered current, deposit and overnight accounts. A decision is taken from time to time
  whether to be ultra cautious and limit exposure by limiting the amount in any one bank (and its
  subsidiaries).
- Shares traded on the London Stock Exchange
- Freehold and leasehold land
- Shares and other investments donated to the charity (after a full financial review of the investment at the next appropriate Investment Committee meeting )
- Shares in subsidiary companies
- Unit Trusts, open ended investment companies, trust companies and the like

## REPORT OF THE TRUSTEES (continued)

#### Investments - continued

Within the parameters outlined above the policy is that investments should broadly be within the following sectors

Up to 80% of all money in cash or cash based investments with leading banks

Up to 35% in capital guarantee schemes with first class investment houses

Up to 20% in commercial property

Up to 15% invested in equities (preferably FTSE 100 companies) or unit trusts, open ended investment companies or trust companies

Consideration is given - and professional advice taken where appropriate - whether certain of the investments should be the subject of a stop/loss policy

Whilst a balanced portfolio, as outlined above, is the norm for most private and corporate investments, the Investment Committee is mindful of its key responsibility of keeping the finances of the charity as secure as possible. Equities can offer good returns for the extra risk involved, but they can also yield significant losses. As a result, the Committee approaches any equity investment with caution and will only proceed with the unanimous approval of all Committee members.

All investment proposals are presented to the main Board for a collective decision to be taken

## **Reserves Policy**

The Trustees are conscious that the organisation's income is susceptible to fluctuations in donations and legacies resulting from events beyond its control. The Board remains confident that the Senior Management Team will be able to ensure an acceptable level of income from diverse sources during the current year.

The Trustees, whilst conscious that the Hospices must operate with an appropriately skilled workforce, are also aware of their responsibilities to their employees. Funds are therefore designated to a Workforce Management Fund, to accommodate the cost of managing staff, and equipping them to carry out their role more effectively during a period of ill health or other exceptional circumstances. Payments from this fund are only considered in cases where benefit to both the employee and the organisation can be demonstrated. The Trustees remain convinced that this arrangement allows the organisation to discharge its moral obligation to people who may not be able to maintain the high standards of service delivery expected by the organisation due to circumstances beyond their control. During 2010 a payment of £16,600 was made from the fund to meet the salary of a senior member of staff suffering from a life threatening illness.

Taking account of the above factors, the Trustees feel that it is prudent to maintain a level of free unrestricted reserves that enable the organisation to

- Cover provision of care, fundraising and administration for a full operational year. In the coming twelve months this sum equates to £4.8 million.
- Provide a pool of funds equal to 10% of the preceding year's charitable expenditure from which funds can be designated to specific palliative care projects

Unrestricted reserves at the year end amounted to £11 2 million, but because reserves are used to fund fixed assets and medium term investments (which generate income for the organisation), the free reserves amounted to £6 3 million (£5 3 million undesignated)

## REPORT OF THE TRUSTEES (continued)

## Review of previous years objectives

The significant objectives set down by the Trustees for 2010 were

- To improve bed occupancy rates to 90% plus by continuing to strengthen the care team. Failure to recruit sufficient qualified staff to fill all vacancies early in the year despite several rounds of advertising meant that this was not achieved, however additional staff were successfully recruited in the last quarter and the target should be met early in 2011.
- To construct an extension to the outbuildings at Tŷ Gobaith to facilitate the care of young adults up to the age of 25 Achieved building completed
- To commence construction of a specially designed Counselling Centre and Staff Training Room on a site purchased for this purpose during 2009 Work commenced in July 2010 and is on target for completion by June 2011
- To review the financial policies and procedures of the Charity to ensure they adequately meet the circumstances encountered today and clear parameters of delegated authority are written down. Due to illness amongst the Senior Management Team the review was not fully completed by the end of 2010 but will now be undertaken by the new CEO in consultation with the Senior Management Team.

## Plans for Future Periods - Objectives for 2011

- To develop new income streams to help mitigate potential reduction in Statutory funding
- To convert new rooms within Tŷ Gobaith for the use of young adults following the relocation of offices and training rooms to a new extension
- To finish construction and fit out a new counselling building at Hope House to be called the Sunstone Centre
- To complete the review of financial policies and procedures commenced in 2010
- To review and revise the operational guidance for Trustees to support the recruitment of new Trustees during 2011

# STRUCTURE, GOVERNANCE AND MANAGEMENT

# **Governing document**

Hope House Children's Hospices is a registered charity, number 1003859 and is a company limited by guarantee, incorporated under the Companies Act 1985, number 2588103. The Directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

## Organisational structure

The organisation is governed by its Memorandum and Articles of Association, and these vest the management of the company in the Board of Trustees. The Trustees making up the Board are drawn from the community served by the organisation. The Trustees have no pecuniary interest in the company and give their services voluntarily.

## REPORT OF THE TRUSTEES (continued)

## Organisational structure - continued

In accordance with the constitution, the Trustees retire by rotation on a three year rolling basis. At the 2011 Annual General Meeting the following Trustees will retire, and being eligible, will offer themselves for re-election

Gwyn Bartley Meinir Wigley Janette Welch

The 2011 AGM will be held at Tŷ Gobaith on Wednesday 28th September

The Specialist Sub Committee structure adopted by the Board continues to provide an efficient mechanism for discharging the Board's Corporate Governance responsibilities. The Sub Committees currently in place are

Clinical Governance
Fundraising
Subsidiary companies (Trading and Lottery)
Investments
Senior Managers' Remuneration

In addition the Chair and Vice Chair meet regularly with the Senior Management Team to discuss day to day operational matters

The charity's two wholly owned subsidiaries, Hope House (Trading) Ltd and Hope House (Lottery) Ltd, were established to run the commercial activities of the organisation and both Gift Aid the majority of their profits to the charity. Hope House (Trading) Ltd was granted a ten year commercial lease in 2005 on an investment property in Crewe owned by the charity

## Risk management

The Trustees examine the major risks that the organisation faces each financial year during a full day strategy meeting, when the strategic plan is updated and budgets are set. The organisation has developed systems to monitor and control the risks identified and mitigate any impact that they may have on the organisation's future. A key element is the management of financial risk by the setting of a reserves policy regularly reviewed by Trustees. The board is appraised at each meeting of the current financial situation by the Treasurer who has regular meetings with the CEO and Director of Finance.

## REPORT OF THE TRUSTEES (continued)

## Trustees' Responsibilities in Relation to the Financial Statements

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the group and the incoming resources and application of resources, including the net income or expenditure, of the group for the year. In preparing those financial statements, the Trustees are required to

Select suitable accounting policies and apply them consistently

Make judgements and estimates that are reasonable and prudent

Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and the group and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The members of the board are directors for the purpose of company law and trustees for the purpose of charity law

In accordance with company law, as the company's directors, we certify that

- so far as we are aware, there is no relevant audit information of which the company's and group's auditors are unaware, and
- we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

By Order of the Board

Barbara J. Evans MA MBA Chair of Trustees 20th April 2011

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

#### HOPE HOUSE CHILDREN'S HOSPICES

(Registration number: 2588103)

We have audited the financial statements of Hope House Children's Hospices for the year ended 31 December 2010 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the Cash Flow Statement, and the related notes. These financial statements have been prepared under the accounting policies set out therein

This report is made solely to the charity's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

The trustees' (who are also the directors of Hope House Children's Hospices for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statement of Trustees' Responsibilities

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and have been prepared in accordance with the Companies Act 2006. We also report to you whether in our opinion the information given in the Trustees' Annual Report is consistent with the financial statements.

in addition we report to you if, in our opinion, the charity has not kept adequate accounting records, if the financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosure of trustees' remuneration specified by law are not made

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it

## **BASIS OF OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## **OPINION**

In our opinion

the financial statements give a true and fair view of the state of the charitable company's and group's affairs at 31 December 2010, and of their incoming resources and application of resources, including their income and expenditure, in the year then ended,

the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice,

the financial statements have been prepared in accordance with the Companies Act 2006, and

the information given in the Trustees' Annual Report is consistent with the financial statements

Ian Walsh - Senior Statutory Auditor

8011

for and on behalf of:

RSM Tenon Audit Limited

**Statutory Auditor** 

Sy TENA Audith

3 Hollinswood Court Stafford Park 1 Telford Shropshire TF3 3DE

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

# for the year ended 31 December 2010

INCOMING RESOURCES	Note	Unrestric General Funds £	ted Funds Designated Funds £	Restricted Funds £	Total 2010 £	Total 2009 £
INCOMING NECOCIOES						
Incoming resources from generated funds Voluntary income	4	3,272,898	-	-	3,272,898	3,990,477
Activities for generating funds - incoming resources from subsidiaries trading activities Investment Income	3 5	1,679,376 86,514	-	-	1,679,376 86,514	1,588,228 88,998
Incoming resources from charitable activities	6	-	-	748,409	748,409	1,021,855
TOTAL INCOMING RESOURCES		5,038,788	-	748,409	5,787,197	6,689,558
RESOURCES EXPENDED						
Costs of generating funds Costs of generating voluntary income Fundraising trading						
<ul> <li>appeals department</li> <li>subsidiaries trading activities</li> </ul>	7 3	682,607 1,289,201	-	-	682,607 1,289,201	625,294 1,174,359
Charitable activities - cost of activities in furtherance of the charity's objects	7	3,226,779	16,600	748,409	3,991,788	3,804,050
Governance costs - management and administration	8	42,891	-	-	42,891	46,979
Other resources expended Taxation	11		-	-	-	-
TOTAL RESOURCES EXPENDED	,	5,241,478	16,600	748,409	6,006,487	5,650,682
NET INCOMING RESOURCES BEFORE TRANSFERS		(202,690)	(16,600)	•	(219,290)	1,038,876
GROSS TRANSFERS BETWEEN FUNDS	19	983,400	(983,400)		-	-
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		780,710	(1,000,000)	-	(219,290)	1,038,876
OTHER RECOGNISED GAINS AND LOSSES Gains/(losses) on investment assets	10	64,957	-	-	64,957	37,770
NET MOVEMENTS IN FUNDS	;	845,667	(1,000,000)	-	(154,333)	1,076,646
RECONCILIATION OF FUNDS Total Funds brought forward		9,417,502	2,000,000	-	11,417,502	10,340,856
TOTAL FUNDS CARRIED FORWARD	19	10,263,169	1,000,000	-	11,263,169	11,417,502

The group's income and expenses all relate to continuing operations. There are no recognised gains or losses other than those disclosed in the statement of financial activities.

# STATEMENT OF FINANCIAL ACTIVITIES

# for the year ended 31 December 2010

	Nata	Unrestric General Funds £	ted Funds Designated Funds £	Restricted Funds	Total 2010 £	Total 2009 £
INCOMING RESOURCES	Note	£	£	£	L	L
Incoming resources from generated funds.  Voluntary income Investment Income Income from subsidiaries	4 5 4	3,272,898 92,621 384,068	- - -	- - -	3,272,898 92,621 384,068	3,990,477 93,309 409,558
Incoming resources from charitable activities	6	•	-	748,409	748,409	1,021,855
TOTAL INCOMING RESOURCES		3,749,587		748,409	4,497,996	5,515,199
RESOURCES EXPENDED						
Costs of generating funds  Costs of generating voluntary income  Fundraising trading other costs	7	682,607	-	-	682,607	625,294
Charitable activities - cost of activities in furtherance of the charity's objects	7	3,226,779	16,600	748,409	3,991,788	3,804,050
Governance costs - management and administration	8	42,891	-	-	42,891	46,979
TOTAL RESOURCES EXPENDED		3,952,277	16,600	748,409	4,717,286	4,476,323
NET INCOMING RESOURCES BEFORE TRANSFERS		(202,690)	(16,600)	-	(219,290)	1,038,876
GROSS TRANSFERS BETWEEN FUNDS	19	983,400	(983,400)	-	-	-
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		780,710	(1,000,000)	-	(219,290)	1,038,876
OTHER RECOGNISED GAINS AND LOSSES						
Gains/(losses) on investment assets	14	64,957	-	-	64,957	37,770
NET MOVEMENTS IN FUNDS	1	845,667	(1,000,000)	-	(154,333)	1,076,646
RECONCILIATION OF FUNDS						
Total Funds brought forward		9,397,587	2,000,000	•	11,397,587	10,320,941
TOTAL FUNDS CARRIED FORWARD	19	10,243,254	1,000,000	-	11,243,254	11,397,587

The charity's income and expenses all relate to continuing operations. There are no recognised gains or losses other than those disclosed in the statement of financial activities.

## CONSOLIDATED SUMMARY OF INCOME AND EXPENDITURE ACCOUNT

## for the year ended 31 December 2010

	Total Funds	
	<b>2010</b> £	<b>2009</b> £
	L	L
Gross income of continuing operations	5,787,197	6,689,558
Total expenditure of continuing operations	(6,006,487)	(5,650,682)
(Deficit)/Surplus on continuing operations	<del></del>	
for the year before taxation and transfers	(219,290)	1,038,876
Profit / (Loss) on the revaluation of investments	64,957	37,770
Tronce (2005) of the revalidation of investments	04,507	07,770
Taxation	-	-
	(154,333)	1,076,646

- Gross income from continuing activities is derived from £5,038,788 unrestricted funds and £748,409 restricted funds
- Of total expenditure, £5,241,478 relates to unrestricted funds, £16,600 relates to designated funds and £748,409 relates to restricted funds
- The net deficit for the year before taxation and transfers consists of £202,690 unrestricted funds and of £16,600 designated funds

The summary income and expenditure account is derived from the Consolidated Statement of Financial Activities on page 10 which, together with the notes on pages 16 to 26, provides full information on the movements during the year on all funds of the charitable company and group

(Registration number: 2588103)

# **GROUP BALANCE SHEET**

## at 31 December 2010

	Notes	20	10	20	2009	
	Notes	£	£	£	£	
FIXED ASSETS						
Tangible assets Investments	12 14	5,491,205 3,910,591		4,660,202 6,258,854		
TOTAL FIXED ASSETS			9,401,796		10,919,056	
CURRENT ASSETS						
Stock Debtors Cash at bank and in hand	15 16	26,700 119,071 1,969,501		25,504 82,683 464,443		
TOTAL CURRENT ASSETS		2,115,272		572,630		
LIABILITIES						
Creditors: Amounts falling due within one year	17	(253,899)		(74,184)		
NET CURRENT ASSETS			1,861,373		498,446	
NET ASSETS			11,263,169		11,417,502	
THE FUNDS OF THE CHARITY:						
Restricted funds	19		-		-	
Unrestricted funds General funds Designated funds Non-charitable trading funds	19 19 19		10,243,254 1,000,000 19,915		9,397,587 2,000,000 19,915	
TOTAL UNRESTRICTED FUNDS			11,263,169		11,417,502	
TOTAL CHARITY FUNDS			11,263,169		11,417,502	

Approved by the board on apport to and signed on its behalf by -

Barbara J. Evans MA MBA

Chair

The notes on pages 16 to 26 form part of these accounts

(Registration number: 2588103)

# **BALANCE SHEET**

# at 31 December 2010

	Notes	2010		20	09
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets Investments	13 14	5,289,152		4,492,059	
		3,910,595		6,258,858	
TOTAL FIXED ASSETS			9,199,747		10,750,917
CURRENT ASSETS					
Stock	15	-		-	
Debtors Cash at bank and in hand	16	488,978 1,705,776		447,965 213,087	
		<u> </u>			
TOTAL CURRENT ASSETS		2,194,754		661,052	
LIABILITIES					
Creditors: Amounts falling due within one year	17	(151,247)		(14,382)	
NET CURRENT ASSETS			2,043,507		646,670
NET ASSETS			11,243,254		11,397,587
THE FUNDS OF THE CHARITY:					
Restricted funds	19		-		-
Unrestricted funds					
General funds Designated funds	19 19		10,243,254 1,000,000		9,397,587 2,000,000
•					
TOTAL UNRESTRICTED FUNDS	1		11,243,254		11,397,587
TOTAL CHARITY FUNDS	ł		11,243,254		11,397,587

Approved by the board on  $\partial \phi \mid \phi + \mid \alpha \mid$  and signed on its behalf by -

Barbara J Evans MA MBA

Chair

The notes on pages 16 to 26 form part of these accounts

# CONSOLIDATED CASHFLOW STATEMENT

# for the year ended 31 December 2010

	£	2010 £	2009 £
Net cash inflow from operating activities		100,926	1,237,219
Returns on investment Interest received		86,514	88,998
Taxation		-	-
Capital expenditure and financial investment Purchase of property, plant and equipment Proceeds from sale of fixed assets	(1,182,382) 	(1,182,382)	(532,634) -
Financing of investments Purchase of new investments Proceeds from sale of investments	(1,000,000) 3,500,000	(1,102,002)	(1,000,000) 14,427
		2,500,000	-
Increase/(Decrease) in cash		1,505,058	(191,990)
Cash at bank and in hand at 1 January 2010		464,443	656,433
Cash at bank and in hand at 31 December 2010		1,969,501	464,443
Reconciliation of operating surplus to operation	ng cashflow:		
Net incoming resources (before revaluation gains	/losses)	(219,290)	1,038,876
Less investment income		(86,514)	(88,998)
Operating surplus		(305,804)	949,878
Donated investments Depreciation and loss on disposals Increase in stocks (Increase)/Decrease in debtors (Decrease)/Increase in creditors		(86,780) 351,379 (1,196) (36,388) 179,715	335,245 (1,947) 7,806 (53,763)
		100,926	1,237,219

The notes on pages 16 to 26 form part of these accounts

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### for the year ended 31 December 2010

#### 1 ACCOUNTING POLICIES

## Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and The Statement of Recommended Practice, Reporting and Accounting by Charities, (SORP 2005) and under the historical cost convention as modified by the revaluation of listed fixed asset investments

## Basis of consolidation

The consolidated financial statements consolidate the financial statements of the Hospice and its subsidiaries Hope House (Trading) Limited, and Hope House (Lottery) Limited Intra-group trading is eliminated on consolidation. No separate summary income and expenditure account is presented for the parent undertaking, as provided by Section 408 of the Companies Act 2006.

## Fund accounting

Funds held by the charity fall into one of the following categories

- Unrestricted general funds	these are funds which can be used in accordance with the charitable
	objects at the discretion of the trustees

- Designated funds these are funds set aside by the trustees out of unrestricted general

funds for specific purposes or projects

- Restricted funds these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the

donor or when funds are raised for a particular restricted purpose

### Income and donations

Donations, bequests, grants and similar incoming resources are included in full in the Statement of Financial Activities when receivable. Other income is accounted for on an accruals basis as far as it is prudent to do so. Income includes income tax recovered and recoverable.

Income from the sale of donated goods in the group's retail outlets is recognised at their sales value, when the goods are sold

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts

## Allocation of expenditure

Expenditure is allocated between cost headings on the following basis

- a Expenditure wholly incurred on activities falling within each category is charged direct
- b Expenditure involving more than one category is apportioned in accordance with reasonable estimates

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

## for the year ended 31 December 2010

## 1 ACCOUNTING POLICIES (CONTINUED)

#### Depreciation

Depreciation is provided on the cost of fixed assets in order to write them down to their estimated realisable value over their estimated useful life as follows

Freehold buildings

40 years straight line

Freehold land

Nil

Plant and machinery Motor vehicles

25% reducing balance 25% reducing balance

The company operates a capitalisation policy whereby only assets with a cost exceeding £1,000 are capitalised, assets purchased with a cost less than £1,000 are written off as a charge in the income and expenditure account

## Stock

Stocks are stated at the lower of cost and net realisable value

#### Investments

Listed investments are valued at market value as at the balance sheet date less any permanent diminution Gains and losses on disposal and revaluation of investments are charged or credited to the Statement Of Financial Activities

## **Operating leases**

Operating lease commitments are charged to the profit and loss account on a straight line basis, over the lease term

### Pension

The company pays contributions to the NHS pension scheme and to personal pension plans for employees. The annual contributions payable are charged to the profit and loss account

# 2 STATUS OF THE COMPANY

Hope House Children's Hospices is registered under the Companies Act 2006 and is limited by guarantee The liability of each of each member is limited to a maximum of £1. It is a registered charity and its registration number is 1003859.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

# for the year ended 31 December 2010

## **3 TRADING ACTIVITIES OF THE SUBSIDIARIES**

Hope House (Trading) Limited is a wholly owned subsidiary of the charity which sells new and donated goods in support of the Hospice. Hope House (Lottery) Limited is a wholly owned subsidiary of the charity which operates a weekly lottery and is registered with the Gambling Commission.

The companies donate their taxable profits under Gift Aid to the charity

Profit and loss accounts:	Hope House Limit		Hope House (Trading) Limited		
	2010	2009	2010	2009	
_	£	£	£	£	
Turnover Cost of Sales	233,566 (82,670)	192,842 (66,597)	1,443,890 (77,109)	1,393,466 (57,390)	
Cost of Sales					
Administrative expenses	150,896 (57,810)	126,245 (46,756)	1,366,781 (1,071,612)	1,336,076 (1,003,616)	
Management charges paid to the charity	(57,510)	(40,750)	(1,071,012)	-	
Operating profit	93,086	79,489	295,169	332,460	
Rent receivable	-	•	1,920	1,920	
Interest receivable	65	63	67	82	
Interest payable to the charity	(458)	(544)	(5,781)	(3,912)	
Net profit	92,693	79,008	291,375	330,550	
Donation under Gift Aid to the charity Taxation	(92,693) -	(79,008) -	(291,375) -	(330,550)	
Retained in subsidiary	-	-	-		
Summarised trading activities	(Lottery) Ltd	Hope House (Trading) Ltd	Total 2010	Total 2009	
Incoming resources	£	£	£	£	
Turnover Rent receivable	233,566	1,443,890 1,920	1,677,456 1,920	1,586,308 1,920	
Tione rossivasio		1,020	1,679,376	1,588,228	
Tradical			1,070,070	-,500,220	
Trading costs Cost of Sales	(82,670)	(77,109)	(159,779)	(123,987)	
Administrative expenses	(57,810)	(1,071,612)	(1,129,422)	(1,050,372)	
·	, ,	, , , ,	(1,289,201)	(1,174,359)	
Assets and liabilities	Hope House		Hope House (T		
	Limit 2010	ea 2009	2010	2009	
	£	£	£	£	
Tangible fixed assets	167	223	201,884	167,920	
Current assets	150,715	137,183	195,566	188,411	
Creditors Amounts falling due					
within one year	(145,961)	(132,485)	(382,452)	(341,333)	
Net current assets/(liabilities)	4,754	4,698	(186,886)	(152,922)	
Net assets	4,921	4,921	14,998	14,998	
Shara papital	2	2	2	2	
Share capital Reserves	4,919	4,919	14,996	14,996	
	4,921	4,921	14,998	14,998	
		7,021			

# NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

# for the year ended 31 December 2010

4	INCOMING	RESOURCES	FROM	GENERATED	FUNDS
4	MCOMING	neovunceo	FRUII	GENERALED	LONDS

	INCOMING RESOURCES FROM GENERALED FOR	NUS		<b>-</b>	<b></b>
	Voluntary income	Unrestricted £	Restricted £	Total 2010 £	Total 2009 £
	Donations	2,179,686	-	2,179,686	2,248,321
	Donated investments	86,780	-	86,780	-
	Tax recovered - Gift Aid	58,944	-	58,944	48,099
	Legacies	940,346	-	940,346	1,693,611
	Other income	7,142	-	7,142	446
		3,272,898		3,272,898	3,990,477
	Charity				
	Income from subsidiaries				
	Donations from subsidiaries under Gift Aid Management charges received from subsidiaries			384,068 -	409,558 -
				384,068	409,558
		Gro	up	Cha	rity
5	INVESTMENT INCOME	2010	2009	2010	2009
		£	£	£	£
	Interest on UK Government securities	32,673	54,295	32,673	54,295
	Interest on bank deposits	53,709	34,558	53,709	34,558
	Interest on bank deposits - subsidiaries	132	145	-	
	Interest received from subsidiaries	-	-	6,239	4,456
		86,514	88,998	92,621	93,309

# 6 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

Income from statutory bodies:	Unrestricted £	Restricted £	2010 £	2009 £
English PCT grants	-	163,268	163,268	265,311
English Department of Health grant towards pensions	•	31,992	31,992	31,296
Department of Health Hospice Initiative	-	300,000	300,000	300,000
Shropshire County Council grant towards outings	-	2,399	2,399	-
Welsh LHB grants	-	50,629	50,629	49,987
Welsh Health Authority grants towards pensions	-	25,121	25,121	25,261
Welsh Assembly grant - 2008	-	•	-	175,000
Welsh Assembly grant - 2009	-	-	-	175,000
Welsh Assembly grant - 2010	-	175,000	175,000	
	-	748,409	748,409	1,021,855

# NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

# for the year ended 31 December 2010

7	TOTAL RESOURCES EXPENDED					
		Activities undertaken directly	Grant funding	Support costs	2010 Total	2009 Total
	Cost of generating funds Cost of generating voluntary income Appeals department	£	£	٤	£	£
	Staff costs and overheads Publicity materials	393,073 198,193	-	91,341 -	484,414 198,193 682,607	475,804 149,490 625,294
	Fundraising trading Cost of goods sold	93,511			93,511	57,390
	Operating expenses	1,129,422	-	•	1,129,422	1,050,372
	Lottery prizes paid out	66,268	-	-	66,268 1,289,201	66,597 1,174,359
	Charitable activities					
	Care of children and families	2,954,103	748,409	289,276	3,991,788	3,804,050
	Governance costs	39,110	-	3,781	42,891	46,979
	Other resources expended Taxation	-	<u>-</u>	-	-	_
		4,873,680	748,409	384,398	6,006,487	5,650,682
	CURRENT COOTS ALL COATION					
8	SUPPORT COSTS ALLOCATION					
8	SUPPORT COSTS ALLOCATION	Finance & legal	Office management	Direct support costs	2010 Total	2009 Total
8	Cost of generating funds Cost of generating voluntary income			-		
8	Cost of generating funds	legal	management	support costs	Total	Total
8	Cost of generating funds Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials Fundraising trading	legal	management £	support costs £	Total £	Total £
8	Cost of generating funds Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses	legal	management £	support costs £	Total £	Total £
8	Cost of generating funds Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials Fundraising trading Cost of goods sold	legal	management £	support costs £	Total £	Total £
8	Cost of generating funds Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses	legal	management £	support costs £	Total £	Total £
8	Cost of generating funds Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out	legal	management £	support costs £	Total £	Total £
8	Cost of generating funds Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out  Investment management fees  Charitable activities	legal	£ 27,127	support costs £ 64,214	Total £ 91,341	Total £ 109,097 - - - -
8	Cost of generating funds Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out  Investment management fees  Charitable activities Care of children and families	legal £ - - - -	£ 27,127 268,414	support costs £ 64,214	Total £ 91,341 289,276	Total £ 109,097 273,608
8	Cost of generating funds Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out  Investment management fees  Charitable activities Care of children and families  Governance costs  Other resources expended	legal £ - - - -	£ 27,127 268,414	support costs £ 64,214	Total £ 91,341 289,276	Total £ 109,097 273,608

# NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

# for the year ended 31 December 2010

	Governance costs are made up of the following:	2010	2009
	<b>*</b> **	£	£
	Officers' costs - apportionment	26,715	26,241
	Trustees' indemnity insurance	765	788
	Audit fees - audit services	9,130	8,971
	Audit fees - non audit services	2,500 3,722	2,500 8,399
	Finance and Legal fees	3,722 59	6,399 80
	Overhead expenses		
		42,891	46,979
	No trustee received remuneration or expenses		
9	STAFF COSTS	<b>2010</b> £	<b>2009</b> £
			0.540.700
	Wages and salaries	3,686,439	3,518,796
	Social security costs	308,288	275,510
	Pension costs	198,569	193,708
		4,193,296	3,988,014
		2010 no	2009 no
	The average number of employees, analysed by function, was		
	Hospice services	106	102
	Fundraising and publicity	17	15
	Support	9	9
	Employed by the charity	132	126
	Employed by non-charitable trading subsidiaries	29	31
		161	157
	Numbers of staff to whom retirement benefits are accruing		
	Under money purchase schemes	42	47
	Under NHS Pension scheme	42	38
	Charles and Canada	84	85

# NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

# for the year ended 31 December 2010

10 NET INCOMING RESOURCES	2010 £	2009 £
Net incoming resources for the group are stated after charging	-	
Depreciation	346,461	331,955
Loss on disposal of fixed assets	4,918	3,290
Directors' remuneration	-	-
Auditors' remuneration	11,630	11,471
Operating lease rentals other	59,550	54,820
OTHER RECOGNISED GAINS AND LOSSES	04.057	00.400
Unrealised gains/(losses) on revaluation of investments	64,957	36,468
Realised losses on disposal of investments	<del></del>	1,302
	64,957	37,770
11 TAXATION	<b>2010</b> £	2009 £
UK Corporation Tax on profits for the year	-	-
Adjustments in respect of prior periods	-	-
· · · · · · · · · · · · · · · · · · ·		

There were no factors that affected the tax charge for the period which has been calculated on the profits on ordinary activities of the trading subsidiary, before tax at the standard rate of corporation tax in the UK

There are no factors that may affect future tax charges

# 12 TANGIBLE FIXED ASSETS - GROUP

	Freehold Land & Buildings	Investment Property	Plant Machinery Fixtures & Fittings	Motor Vehicles	Total
	£	£	£	£	£
Cost					
At 1 January 2010	4,680,785	281,684	1,708,499	78,894	6,749,862
Additions	944,744	-	221,484	16,154	1,182,382
Disposats	-	-	(57,308)	-	(57,308)
At 31 December 2010	5,625,529	281,684	1,872,675	95,048	7,874,936
Depreciation.					
At 1 January 2010	1,026,385	-	1,018,626	44,649	2,089,660
Charge for the year	106,340	-	227,521	12,600	346,461
Eliminated on disposals	· -	-	(52,390)	-	(52,390)
At 31 December 2010	1,132,725	-	1,193,757	57,249	2,383,731
Net book value:				<del></del>	
At 31 December 2010	4,492,804	281,684	678,918	37,799	5,491,205
At 31 December 2009	3,654,400	281,684	689,873	34,245	4,660,202

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

## for the year ended 31 December 2010

## 13 TANGIBLE FIXED ASSETS - HOSPICE

	Freehold Land & Buildings	Investment Property	Plant Machinery Fixtures & Fittings	Motor Vehicles	Total
	£	£	£	£	£
Cost					
At 1 January 2010	4,680,785	281,684	1,294,719	78,894	6,336,082
Additions	944,744	-	118,251	16,154	1,079,149
Disposals	-	-	(37,666)	•	(37,666)
At 31 December 2010	5,625,529	281,684	1,375,304	95,048	7,377,565
Depreciation					
At 1 January 2010	1,026,385	-	772,989	44,649	1,844,023
Charge for the year	106,340	-	159,826	12,600	278,766
Eliminated on disposals	-	-	(34,376)	-	(34,376)
At 31 December 2010	1,132,725	-	898,439	57,249	2,088,413
Net book value					
At 31 December 2010	4,492,804	281,684	476,865	37,799	5,289,152
At 31 December 2009	3,654,400	281,684	521,730	34,245	4,492,059

The investment property relates to a shop in Crewe which is being rented by Hope House (Trading) Limited During 2008 the Charity received an interest in a property in North Wales through a legacy which is subject to a life interest by a relative of the deceased. Therefore, the value of the property is not easily quantifiable and as such it has not been included in the value of fixed assets. Unencumbered probate value was £92,000.

14	INVESTMENTS	Group		Company	
		£	Investment in subsidiaries £	£	Total £
	At 1 January 2010	6.258.854	4	6,258,854	6,258,858
	Additions in the year	1,086,780	•	1,086,780	1,086,780
	Disposals in the year	(3,500,000)	-	(3,500,000)	(3,500,000)
	Revaluations in the year	64,957	-	64,957	64,957
	At 31 December 2010	3,910,591	4	3,910,591	3,910,595
	Historical cost	3,801,658	4	3,801,658	3,801,662

Investments are valued at market value at the balance sheet date. Investments held in Protected Plans are guaranteed to return at least the cost value providing they are held until maturity.

Investment in the subsidiaries represent 100% of the nominal value of the issued ordinary share capital of Hope House (Trading) Limited and Hope House (Lottery) Limited, both companies are incorporated in England and Wales

# NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

# for the year ended 31 December 2010

# 14 INVESTMENTS (CONTINUED)

Assets comprising more than 5% of the fund total are -	£	%
Yorkshire Bank	1,000,000	25 6%
AIB (GB)	1,000,000	25 6%
Chase de Vere Protected Portfolio Plan	805,840	20 6%
Aria Global Property Tracker+	400,000	10 2%

15 STOCKS	Group		Company	
	<b>2010</b> £	2009 £	<b>2010</b> £	2009 £
Goods for resale	26,700	25,504	-	-

# 16 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Company	
	2010 £	2009 £	2010 £	2009 £
Amounts due from Hope House (Trading) Limited	-	-	347,155	334,462
Amounts due from Hope House (Lottery) Limited	•	-	78,607	79,553
Prepayments	119,071	82,683	63,216	33,950
	119,071	82,683	488,978	447,965

# 17 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Company	
	2010	2009	2010	2009
	£	£	£	£
Trade creditors	91,582	6,616	61,083	6,605
Social security and other taxes	95,965	-	90,897	•
Accruals and deferred income	66,352	67,568	(733)	7,777
	253,899	74,184	151,247	14,382

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

## for the year ended 31 December 2010

## 18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds	Designated Funds	General Funds	Non Charitable Funds	Total Funds
	£	£	£	£	£
Tangible fixed assets	-	-	5,289,152	202,053	5,491,205
Investments	-	-	3,910,591	-	3,910,591
Cash at bank and in hand	-	1,000,000	705,776	263,725	1,969,501
Other net current assets/(liabilities)	-	-	337,735	(445,863)	(108,128)
		1,000,000	10,243,254	19,915	11,263,169

19	MOVEMENT IN FUNDS	At 1 January 2010	Incoming resources	Outgoing resources	Transfers	At 31 December 2010
	Restricted funds	£	£	£	£	£
	English PCT grant		163,268	(163,268)		-
	English Department of Health grant towards pensions	-	31,992	(31,992)		=
	Department of Health Hospice Initiative	-	300,000	(300,000)		-
	Shropshire County Council grant towards outings	-	2,399	(2,399)		
	Welsh LHB grants	-	50,629	(50,629)	-	•
	Weish Assembly grant towards pensions	-	25,121	(25,121)	-	-
	Welsh Assembly grant		175,000	(175,000)	-	-
	Total restricted funds		748,409	(748,409)	-	
	Unrestricted funds					
	Designated workforce management fund	250,000	•	(16,600)	16,600	250,000
	Designated capital development fund	1,750,000	-		(1,000,000)	750,000
		2,000,000		(16,600)	(983,400)	1,000,000
	General funds	9,397,587	3,359,280	(3,497,013)	983,400	10,243,254
	Non charitable trading funds	19,915	1,679,508	(1,679,508)		19,915
	Total unrestricted funds	11,417,502	5,038,788	(5,193,121)		11,263,169

## **20 RESTRICTED FUNDS**

The Welsh Assembly Government awarded the Hospice a grant in 2010 to fund the provision of community care nurses in Wales and one towards the pension costs of care staff

The English Department of Health awarded a grant in 2010 towards the pension costs of care staff

The Department of Health awarded the Hospice a grant in 2010 to fund care for children in England

All English PCT's, with the exception of East & Central Cheshire, awarded the Hospice grants in 2010 to fund palliative care for children in England living in their areas

All Welsh LHB's served by the Hospices made small direct grants to support the palliative care of children from their areas

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### for the year ended 31 December 2010

#### 21 DESIGNATED FUNDS

The Trustees, whilst conscious that the Hospices must operate with an appropriately skilled workforce, are also aware of their responsibilities to their employees. Funds are therefore designated to a Workforce Management Fund, to accommodate the cost of managing staff, and equipping them to carry out their role more effectively. Payment from this fund is only considered in cases where benefit to both the employee and the organisation can be demonstrated. The Trustees are persuaded that this arrangement allows the organisation to discharge its moral obligation to people who may not be able to maintain the high standards of service delivery expected by the organisation due to circumstances beyond their control.

Taking account of the above factors, the Trustees feel that it is prudent to provide a pool of funds equal to 10% of the preceding year's charitable expenditure from which funds can be designated to specific palliative care projects. Funds have been designated over the last two years to a Capital Development Fund to ensure that the current project costs could be met. At the year end the amount of capital costs that have been expended during the year have been transferred back to general reserves.

#### 22 PENSIONS

The charity makes contributions to certain pension schemes for its employees. One of the schemes, for eligible employees, is the NHS Pension Scheme. The level of contributions is determined annually by the NHS Pensions Agency and the charity has no further liability beyond the contributions determined. Other schemes to which employer contributions are made are money purchase schemes.

#### 23 POST BALANCE SHEET EVENTS

There have been no events since the year end that require disclosure within the financial statements

### 24 RELATED PARTY TRANSACTIONS

The subsidiary companies, Hope House (Trading) Limited and Hope House (Lottery) Limited, donate their profits to the charity under Gift Aid. The payment for 2010 was £291,375 (2009 £330,550) for Hope House (Trading) Limited and £92,693 (2009 £79,008) for Hope House (Lottery) Limited.

At the balance sheet date, Hope House (Trading) Limited owed the charity £347,155 (2009 £334,462) Interest is charged on the balance outstanding, in accordance with the loan agreement dated 1 June 1999, which also contains a provision for security. The charge for the year was £5,781 (2009 £3,912)

At the balance sheet date, Hope House (Lottery) Limited owed the charity £78,609 (2009 £79,555), interest of £458 (2009 £544) was charged during the year and the charity owed the company £2 (2009 £2) No interest has been charged on this amount outstanding

## **25 CAPITAL COMMITMENTS**

At the year end the Sunstone Centre, a bereavement centre for parents was still in the progress of being built The total cost for the project is expected to be a maximum of £1,312,639 and costs to date are calculated at £747,223 The project is anticipated to complete during 2011

## **26 OPERATING LEASE COMMITMENTS**

At 31 December 2010, the group had annual commitments under non-cancellable operating leases as follows

	Grou	Company		
Expiry Date	2010	2009	2010	2009
•	£	£	£	£
Within one year	14,626	17,464	7,647	15,584
Between two and five years	63,456	49,535	63,456	35,144