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**HOPE HOUSE CHILDREN'S HOSPICES** 

(A COMPANY LIMITED BY GUARANTEE)

CONSOLIDATED FINANCIAL STATEMENTS

for the year ended 31 December 2006

Charity number 1003859

Company number 2588103

BENTLEY JENNISON CHARTERED ACCOUNTANTS AND REGISTERED AUDITORS

## A registered charity 1003859

## DIRECTORS' REPORT AND FINANCIAL STATEMENTS

for the year ended 31 December 2006

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#### A registered charity 1003859

## TRUSTEES' REPORT AND FINANCIAL STATEMENTS

for the year ended 31 December 2006

#### REFERENCE AND ADMINISTRATIVE DETAILS

Trustees and directors

Chair

Barbara Evans MA, MBA

Local Government Officer

Vice Chair

Janette Welch

Training Manager

**Treasurer** 

Philip Inch BSc FCMA

Financial Director

Trustees:

Michael Mortimer

(resigned 25 November 2006)

Sales Manager

Jacqueline Ford Dr Peter Aston FRCGP, DCH

Parent Representative

**Graham Morris** Stephen Rogers

Retired GP Company Director

Dafydd Wigley

District Judge Company Director Medical Practitioner

Dr Mark Jones MBBS, FRCP(C), FAAP, FRCPCH

Dr Philip Minchom MB, ChB, FRCP, FRCPCH

(resigned 25 November 2006)

Medical Practitioner

Secretary and Chief

**Executive Officer** 

David Featherstone MBA

Chief Executive Officer

**Auditors** 

Bentley Jennison 3 Hollinswood Court Stafford Park 1 Shropshire Telford **TF3 3BD** 

**Bankers** 

**HSBC Bank** The Cross Oswestry Shropshire **SY11 2SR** 

**Solicitors** 

**Howell Jones and Company** 

36 Station Road

Llanrwst Sir Conwy **LL26 0DA** 

Registered Office

Nant Lane Morda Oswestry Shropshire **SY10 9BX** 

#### REPORT OF THE TRUSTEES

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st December 2006

Hope House Children's Hospices is a registered charity, number 1003859 and is a company limited by guarantee, incorporated under the Companies Act 1985, number 2588103. The Directors of the charitable company are its Trustees for the purpose of charity law, and throughout this report are collectively referred to as the Trustees.

The organisation is governed by its Memorandum and Articles of Association, and these vest the management of the company in the Council. The Trustees making up the Council are drawn from the community served by the the organisation. The Trustees have no pecuniary interest in the company and give their services voluntarily. The Trustees of the organisation are set out on the previous page, and have served throughout the period unless otherwise stated.

In accordance with the constitution, the Trustees retire by rotation on a three year rolling basis. At the 2007 Annual General Meeting the following Trustees will retire, and being eligible, will offer themselves for re-election

Barbara Evans Philip Inch Michael Mortimer Graham Morris

The Council members are elected by the subscribing Members of the Association of Hope House at the Annual General Meeting The 2007 AGM will be held at Hope House on 17th October 2007

The organisation has adopted the practice of advertising Trustee vacancies in the local press, indicating if any particular skills are required to strengthen the performance of the Board People expressing an interest are interviewed by the Chair and Chief Executive Officer and given a detailed information pack outlining their legal obligations under charity and company law. They also receive information on the organisation and undergo a formal induction process with specific relevance to the work of the organisation.

The Specialist Sub Committee structure adopted by the Board continues to provide an efficient mechanism for discharging the Board's Corporate Governance responsibilities. The Sub Committee's currently in place are

Clinical Governance
Fundraising
Subsidiary companies
Investments
Senior Manager's Remuneration

In addition the Chair and Vice Chair meet regularly with the Senior Management Team to keep in touch with operational matters

The charity's two wholly owned subsidiaries, Hope House (Trading) Ltd and Hope House (Lottery) Ltd, were established to run the commercial activities of the organisation and both Gift Aid the majority of their profits to the charity. Hope House (Trading) Ltd was granted a ten year commercial lease in 2005 on an investment property in Crewe owned by the charity.

## **RISK MANAGEMENT**

The Trustees examine the major risks that the organisation faces each financial year during a full day strategy meeting, when the strategic plan is updated and budgets are set. The organisation has developed systems to monitor and control the risks identified and mitigate any impact that they may have on the organisation's future. A key element is the management of financial risk by the setting of a reserves policy regularly reviewed by Trustees

#### **REPORT OF THE TRUSTEES (continued)**

#### MISSION STATEMENT

Hope House and Tŷ Gobaith will strive to be centres of excellence for palliative care, serving families with children who are not expected to reach adult years

#### **OBJECTIVES AND ACTIVITIES OF THE COMPANY**

- 1 To provide life-limited children and their families living in Cheshire, Shropshire, North and Mid Wales with a hospice-based centre of excellence for emotional support, respite and terminal care
- 2 To endeavour to provide care and support for families looking after life-limited children by the provision of a Community Support Team
- 3 To raise, by public subscription, sufficient funds each year to provide such care
- 4 To conduct a continuing dialogue with local health providers regarding service provision to ensure the expertise of Hope House Children's Hospices can be used to effect a positive improvement in the quality of life of terminally-ill children and their families
- 5 To discuss with other providers deficiencies in service provision for terminally-ill children and their families and determine what Hope House Children's Hospices can do to fulfil identified needs
- 6 To ensure appropriate staff are provided to efficiently run the business of the Company and to empathetically and professionally provide care for life-limited children and their families
- 7 To at all times comply with the requirements of the Charity Commissioners, Companies House and other Statutory Bodies regulating the conduct of charity business and the operation of children's hospices
- 8 To ensure that all policies and procedures from time to time agreed by the Council of Management are implemented by the staff of the organisation

#### **ACHIEVEMENTS AND PERFORMANCE**

"What we found at Hope House instantly put us at ease. The staff were friendly and approachable, and for the first time in sixteen years we were dealing with people who understood our son's crippling problems and our difficulties in trying to cope with them."

## Families receiving support

During the year Hope House Children's Hospices provided care and support for over 300 life-limited children and their families, with the usage by area of dwelling being

	2006	2005	2004	2003
Shropshire	31%	33%	34%	41%
Cheshire	13%	11%	13%	16%
North Wales	48%	46%	42%	29%
Mid Wales	5%	7%	8%	10%
Other areas	3%	3%	3%	4%

<sup>&</sup>quot;Hope House is the only place that provides a real rest for me but it takes an hour and a half to get there. To have  $T\hat{y}$  Gobaith on our doorstep in North Wales is a dream come true"

#### REPORT OF THE TRUSTEES (continued)

#### **Residential Care**

Pressure on beds at Hope House remains high, with occupancy of available beds around the 90% level, occupancy at Tŷ Gobaith continued to grow reaching similar levels to Hope House by the end of the year

Significant work was undertaken to the infrastructure at Hope House during the year including a new heating plant and a fire alarm, both systems were over ten years old and becoming more unreliable. The new heating system is more efficient and more flexible and will reduce carbon emissions significantly

A new building was erected at Tŷ Gobaith to accommodate a counselling room, general store and generator space, we acknowledge the importance of the grant received from The Welsh Assembly Government to enable this work to be undertaken

#### **Outreach service**

"Our daughter had been quite unwell and I was exhausted but she wasn't well enough to travel to the hospice. I just telephoned and a couple of hours later a nurse who knew my daughter well arrived at the house - I wouldn't have managed without her."

In addition to residential care provided at Hope House in Oswestry and Tŷ Gobaith in Conwy, the organisation is now extensively involved in psycho social support to families individually and in specific groups, such as Building Bridges, our sibling support programme. Counselling family members who have experienced, or will experience, the loss of a child is a growing area of our work.

The outreach service provided by the organisation continues to be very popular, with heavy demands now being placed on the counselling and support services. We acknowledge the importance of a three year grant from the Big Lottery Fund towards the core cost of staffing the hospice and providing bereavement counselling services in the community, and The Welsh Assembly Government's contribution to the establishment of a home nursing service for children living in Wales. The final tranches of both these grants were received during 2006.

The organisation continues to benefit from the support of dedicated volunteers in many areas including

Qualified Counsellors
Gardening
Housekeeping
Driving
Support (Friends) Groups
Hydrotherapy poolside supervision
Office support duties
Hairdressing
Aromatherapy

The contribution made by the many volunteers cannot be overstated, not only do they support the paid staff but act as ambassadors for the organisation within the communities from which they come

#### **FINANCIAL REVIEW**

Shops

#### **Fundraising**

New money donated in the year amounted to £3 million, an increase of 15% on 2005, thanks to a significant bequest notified late in the year. The fundraising climate generally however remained tough throughgout 2006 with the fundraising team having to find ever more imaginative ways of attracting donors such as the successful Hol Hol Hol Hope House Santa Run in December.

As planned the organisation has put significant effort into developing links with donors and ran a campaign to encourage more regular giving. A programme of regular visits by donors to both hospices was undertaken

## **REPORT OF THE TRUSTEES (continued)**

#### Fundraising - continued

A successful bid was made to the Department of Health for a significant grant towards core costs of providing care to English children, the first tranche of a three year programme being received during the year, however the year also saw the final payments of the three year grant from the Big Lottery Fund towards the cost of core nursing and the cost of a Volunteer Services Manager

The final payment was also received from the Welsh Assembly Government grant for additional Community Nurses in Mid and North Wales. A campaign to secure the continuation of this grant is under way, but it is currently being resisted by the Welsh Assembly Government Health Secretary.

Efforts within the Trading Company were concentrated on increasing the profitability of existing locations and improving the supply of stock. As a result the contribution made towards the work of the Charity increased by 48% to £228k. The shops provide a vital presence on the high street in the area served by the hospices and act as a focal point for local Friends Groups and volunteers.

Efforts to increase the membership of the Hope House Lottery met with little success and the membership remained fairly static, however a net contribution of £66k was made, up £16k on that achieved in 2005 More resources will be put into this area of revenue generation during 2007

#### Investments

The investment portfolio is managed by a Specialist Sub Committee of the board, and in general terms aims to spread risk across several sectors as follows

50% all money in cash or cash based investments with leading banks 25% invested in capital guarantee schemes with first class investment houses 10 to 15% invested in commercial property 10 to 15% invested in equities (preferably FTSE 100 companies) or unit trusts

The investment policy is to maximise the returns from investments, whilst holding sufficient liquid assets to facilitate the day to day running of the Hospices

#### **RESERVES POLICY**

The Trustees are conscious that the organisation's income is susceptible to fluctuations in donations and legacies resulting from events beyond its control. The Trustees are also aware of the rapid development in palliative care and feel that the need may arise for funds to be designated to specific projects at short notice to enable those projects to be undertaken. A designated Development Fund is therefore maintained for service development to facilitate the broadening of the care service in appropriate areas.

The Trustees, whilst conscious that the Hospices must operate with an appropriately skilled workforce, are also aware of their responsibilities to their employees. Funds are therefore designated to a Workforce Management Fund, to accommodate the cost of managing staff, and equipping them to carry out their role more effectively. Payment from this fund is only considered in cases where benefit to both the employee and the organisation can be demonstrated. The Trustees are persuaded that this arrangement allows the organisation to discharge its moral obligation to people who may not be able to maintain the high standards of service delivery expected by the organisation due to circumstances beyond their control. During 2006 no payments were made from the fund.

Notwithstanding the above, the Trustees feel that it is prudent to maintain a level of free unrestricted reserves that enable the organisation to

- Cover provision of care, fundraising and administration for a full operational year. In the coming twelve months this sum equates to £3.6 million
- Provide a pool of funds equal to 10% of the preceding year's charitable expenditure from which funds can be designated to specific projects

#### REPORT OF THE TRUSTEES (continued)

Unrestricted reserves at the year end amounted to £8 million, but because reserves are used to fund fixed assets and medium term investments (which generate income for the organisation), the free reserves amounted to £2 million. This is below the policy target and the trustees have adopted a strategy to increase reserves to the target figure.

#### **Plans for Future Periods**

The fundraising environment remains very challenging and the organisation does not, consequently, plan to expand its services in the coming twelve months. We will endeavour to meet demand from existing resources whilst maintaining the high quality of care provided.

The organisation will continue to develop new income streams, and will review its management structure to ensure adequate resources are made available

The organisation is participating in the National Strategic Funding Review currently being undertaken by the Westminster Department of Health. It has also contributed to the Palliative Care Baseline Service Review being conducted by the Welsh Assembly Government. Both reviews are examining the manner in which palliative care is provided and funded and the outcomes are awaited with great interest.

The organisation will continue to lobby the Welsh Assembly Government to fund the care of Welsh Children to the same level as the Department of Health funds English children. The disparity in the level of funding is now quite marked, with English children receiving about 25% of the cost of their hospice care from the NHS, whilst in Wales the figure remains below 4%

Renewed efforts will be made to increase the membership of the Lottery by investing more resources and reviewing its management and marketing strategies

The Trading Company will examine the possibility of modest expansion during the next twelve months into new locations and new types of trading

## Trustees' Responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the group and the incoming resources and application of resources, including the net income or expenditure, of the group for the year. In preparing those financial statements, the Trustees are required to

Select suitable accounting policies and apply them consistently

Make judgements and estimates that are reasonable and prudent

Prepare the financial statements on a going concern basis unless it is inappropriate to
presume that the company will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and the group and which enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditors**

In accordance with section 395 of the Companies Act 1985 a resolution to re-appoint Bentley Jennison as auditors of the charity will be proposed at the Annual General Meeting

By Order of the Board

Barbara J Evans MA, MBA Chair

Barbar Even

Date 14/8/ 2007

#### INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF

#### HOPE HOUSE CHILDREN'S HOSPICES

We have audited the financial statements of Hope House Children's Hospices for the year ended 31 December 2006 set out on pages 8 to 24 These financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out on pages 14 and 15

This report is made solely to the charity's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed

## RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

As described in the Statement of Trustees' Responsibilities the Trustees, who are also the directors of Hope House Children's Hospices for the purposes of company law, are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read other information contained in the Trustees Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### **BASIS OF OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **OPINION**

In our opinion

the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the charity's and group's affairs at 31 December 2006, and of their incoming resources and application of resources, including their income and expenditure, in the year then ended.

the financial statements have been properly prepared in accordance with the Companies Act 1985, and

the information given in the Trustees' Annual Report is consistent with the financial statements

Bentley Jennison
Chartered Accountants

and Registered Auditors

28 August 2007

3 Hollinswood Court Stafford Park 1 Telford Shropshire TF3 3BD

## HOPE HOUSE CHILDREN'S HOSPICES CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2006

	·	Unrestric	ted Funds			
	Note	General Funds	Designated Funds	Restricted Funds	Total 2006 £	Total 2005 £
INCOMING RESOURCES	11010	•	~	~	~	2
Incoming resources from generated funds Voluntary income	4	3,042,570	-	-	3,042,570	2,612,043
Activities for generating funds - incoming resources from trading activities Investment Income	3 5	1,132,323 116,966	-	- -	1,132,323 116,966	994,384 135,835
Incoming resources from charitable activities	6	413,621	-	347,078	760,699	427,031
TOTAL INCOMING RESOURCES		4,705,480	-	347,078	5,052,558	4,169,293
RESOURCES EXPENDED						
Costs of generating funds Costs of generating voluntary income Fundraising / trading						
<ul> <li>appeals department</li> <li>trading activities</li> </ul>	7 3	516,172 834,701	-	-	516,172 834,701	522,517 829,237
Charitable activities - cost of activities in furtherance of the charity's objects	7	2,698,672	-	247,702	2,946,374	2,586,534
Governance costs - management and administration	7	32,685	-	-	32,685	35,523
Other resources expended Taxation	11	-	-	-	-	7
TOTAL RESOURCES EXPENDED		4,082,230		247,702	4,329,932	3,973,818
NET INCOMING RESOURCES BEFORE TRANSFERS		623,250	-	99,376	722,626	195,475
GROSS TRANSFERS BETWEEN FUNDS	19		<u> </u>	<u>-</u>	-	
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		623,250	-	99,376	722,626	195,475
OTHER RECOGNISED GAINS AND LOSSES Gains/losses on investment assets	14	5,091	-	-	5,091	63,802
NET MOVEMENTS IN FUNDS		628,341	-	99,376	727,717	259,277
RECONCILIATION OF FUNDS Total Funds brought forward		7,428,880	1,236,194	-	8,665,074	8,405,797
TOTAL FUNDS CARRIED FORWARD	19	8,057,221	1,236,194	99,376	9,392,791	8,665,074

The group's income and expenses all relate to continuing operations. There are no recognised gains or losses other than those disclosed in the statement of financial activities.

## HOPE HOUSE CHILDREN'S HOSPICES STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2006

		Unrestrict	ted Funds			
		General Funds	Designated Funds	Restricted Funds	Total 2006	Total 2005
INCOMING RESOURCES	Note	£	£	£	£	£
Incoming resources from generated funds Voluntary income	4	3,042,570	_	_	3,042,570	2,612,043
Investment Income	5	120,144	_	-	120,144	144,547
Income from subsidianes	4	288,843	-	-	288,843	125,500
Incoming resources from charitable activities	6	413,621	-	347,078	760,699	427,031
TOTAL INCOMING RESOURCES		3,865,178	-	347,078	4,212,256	3,309,121
RESOURCES EXPENDED						
Costs of generating funds						
Costs of generating voluntary income						
Fundraising trading other costs	7	516,172	-	-	516,172	522,517
Charitable activities						
<ul> <li>cost of activities in furtherance of the chanty's objects</li> </ul>	7	2,698,672	-	247,702	2,946,374	2,586,534
Governance costs		_,,_		_ , ,	, ,	, .
- management and administration	7	32,685	-	-	32,685	35,523
·						
TOTAL RESOURCES EXPENDED		3,247,529	-	247,702	3,495,231	3,144,574
			<del> </del>	<del></del>	<del></del>	<u> </u>
NET INCOMING RESOURCES BEFORE TRANSFERS		617,649	-	99,376	717,025	164,547
GROSS TRANSFERS BETWEEN FUNDS	19	-	-	-	-	-
NET INCOMING RESOURCES BEFORE OTHER						
RECOGNISED GAINS AND LOSSES		617,649	_	99,376	717,025	164,547
		011,070		,-	,	
OTHER RECOGNISED GAINS AND LOSSES						
Gains/losses on investment assets	14	5,091	-	-	5,091	63,802
NET MOVEMENTS IN FUNDS		622,740		99,376	722,116	228,349
		,		,		•
RECONCILIATION OF FUNDS						
Total Funds brought forward		7,414,566	1,236,194	-	8,650,760	8,422,411
					0.070.070	0.650.760
TOTAL FUNDS CARRIED FORWARD	19	8,037,306	1,236,194	99,376	9,372,876	8,650,760

The charity's income and expenses all relate to continuing operations. There are no recognised gains or losses other than those disclosed in the statement of financial activities.

### CONSOLIDATED SUMMARY OF INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2006

	Total Funds		
	<b>2006</b> £	<b>2005</b> £	
Gross income of continuing operations	5,052,558	4,169,293	
Total expenditure of continuing operations	(4,329,932)	(3,973,825)	
Surplus on continuing operations for the year before taxation and transfers	722,626	195,468	
Profit/(loss) on the revaluation of investments	5,091	63,802	
Taxation	-	(7)	
	727,717	259,277	

- Gross income from continuing activities is derived from £4,705,480 unrestricted funds and £347,078 restricted funds
- Of total expenditure, £4,082,230 relates to unrestricted funds and £247,702 relates to restricted funds
- The net surplus for the year consists of £623,250 unrestricted funds and £99,376 restricted funds

The summary income and expenditure account is derived from the Consolidated Statement of Financial Activities on page 8 which, together with the notes on pages 14 to 24, provides full information on the movements during the year on all funds of the charitable company

## **GROUP BALANCE SHEET**

### at 31 December 2006

	N. A.	2006		200	005	
	Notes	£	£	£	£	
FIXED ASSETS						
Tangible assets Investments	12 14	4,465,036 2,954,336		4,341,921 2,050,200		
TOTAL FIXED ASSETS			7,419,372		6,392,121	
CURRENT ASSETS						
Stock Debtors Cash at bank and in hand	15 16	8,710 568,033 1,515,180		9,379 60,395 2,306,612		
TOTAL CURRENT ASSETS		2,091,923		2,376,386		
LIABILITIES						
Creditors Amounts falling due within one year	17	(118,504)		(103,433)		
NET CURRENT ASSETS			1,973,419		2,272,953	
NET ASSETS			9,392,791		8,665,074	
THE FUNDS OF THE CHARITY						
Restricted funds	19		99,376		-	
Unrestricted funds General funds Designated funds Non-charitable trading funds	19 19 19		8,037,306 1,236,194 19,915		7,414,566 1,236,194 14,314	
TOTAL UNRESTRICTED FUNDS			9,293,415		8,665,074	
TOTAL CHARITY FUNDS			9,392,791		8,665,074	
Approved by the board on 14 A	nans	Cool	and signed on	ıts behalf by -		

Barbara Evans MA, MBA

Chair Bostone

The notes on pages 14 to 24 form part of these accounts

## **BALANCE SHEET**

### at 31 December 2006

	<b>M</b> -4	2006				200	2005	
	Notes	£	£	£	£			
FIXED ASSETS								
Tangible assets	13	4,386,194		4,236,799				
Investments	14	2,954,340		2,050,204				
TOTAL FIXED ASSETS			7,340,534		6,287,003			
CURRENT ASSETS								
Stock	15	-		-				
Debtors	16	823,795		192,555				
Cash at bank and in hand		1,271,319		2,216,138				
TOTAL CURRENT ASSETS		2,095,114		2,408,693				
LIABILITIES								
Creditors Amounts falling due								
within one year	17	(62,772)		(44,936)				
NET CURRENT ASSETS			2,032,342		2,363,757			
NET ASSETS			9,372,876		8,650,760			
THE FUNDS OF THE CHARITY								
Restricted funds	19		99,376		-			
Unrestricted funds								
General funds	19		8,037,306		7,414,566			
Designated funds	19		1,236,194		1,236,194			
TOTAL UNRESTRICTED FUNDS			9,273,500		8,650,760			
TOTAL CHARITY FUNDS			9,372,876		8,650,760			
IOTAL CHARITT FUNDS			3,312,010					

Approved by the board on 14 August 2007 and signed on its behalf by -

Barbara Evans MA, MBA

Chair Bossachou

The notes on pages 14 to 24 form part of these accounts

## HOPE HOUSE CHILDREN'S HOSPICES CONSOLIDATED CASHFLOW STATEMENT

for the year ended 31 December 2006

	£	2006 £	2005 £
Net cash inflow from operating activities		264,293	225,310
Returns on investment Interest received		116,966	135,835
Taxation		-	-
Capital expenditure and financial investment Purchase of property, plant and equipment Proceeds from sale of fixed assets	(372,691)		
Francisco of much south		(372,691)	(537,116)
Financing of investments  Purchase of new investments  Proceeds from sale of investments	(800,000)		
		(800,000)	-
(Decrease) / Increase in cash		(791,432)	(175,971)
Cash at bank and in hand at 1 January 2006		2,306,612	2,482,583
Cash at bank and in hand at 31 December 2006		1,515,180	2,306,612
Reconciliation of operating surplus to operating	g cashflow		
Net incoming resources (before revaluation profits/	losses)	722,626	195,475
Less investment income		(116,966)	(135,835)
Operating surplus/(deficit)		605,660	59,640
Donated investments		(99,045)	-
Depreciation and loss on disposal		249,577	199,868
(Increase)/Decrease in stocks		669	12,614
(Increase)/Decrease in debtors (Decrease)/Increase in creditors		(507,638) 15,070	(8,397) (38,415)
		<del> </del>	
		<u>264,293</u>	225,310

The notes on pages 14 to 24 form part of these accounts

for the year ended 31 December 2006

## 1 ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and The Statement of Recommended Practice, Reporting and Accounting by Charities, (SORP 2005) and under the historical cost convention as modified by the revaluation of listed fixed asset investments

#### Basis of consolidation

The consolidated financial statements consolidate the financial statements of the Hospice and its subsidiaries Hope House (Trading) Limited, and Hope House (Lottery) Limited Intra-group trading is eliminated on consolidation. No separate summary income and expenditure account is presented for the parent undertaking, as provided by section 230 of the Companies Act 1985.

#### **Fund accounting**

Funds held by the charity fall into one of the following categories

- Unrestricted general funds these are funds which can be used in accordance with the charitable

objects at the discretion of the trustees

- Designated funds these are funds set aside by the trustees out of unrestricted general

funds for specific purposes or projects

- Restricted funds these are funds that can only be used for particular restricted purposes

within the objects of the charity Restrictions arise when specified by the

donor or when funds are raised for a particular restricted purpose

#### Income and donations

Donations, bequests, grants and similar incoming resources are included in full in the Statement of Financial Activities when receivable. Other income is accounted for on an accruals basis as far as it is prudent to do so. Income includes income tax recovered and recoverable.

Income from the sale of donated goods in the group's retail outlets is recognised at their sales value, when the goods are sold

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

#### Allocation of expenditure

Expenditure is allocated between cost headings on the following basis

- a Expenditure wholly incurred on activities falling within each category is charged direct
- b Expenditure involving more than one category is apportioned in accordance with reasonable estimates

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity

#### NOTES ON CONSOLIDATED FINANCIAL STATEMENTS

for the year ended 31 December 2006

## 1 ACCOUNTING POLICIES (CONTINUED)

### Depreciation

Depreciation is provided on the cost of fixed assets in order to write them down to their estimated realisable value over their estimated useful life as follows

Freehold buildings
Freehold land
Plant and machinery
Motor vehicles

40 years straight line

Nil

25% reducing balance 25% reducing balance

The company operates a capitalisation policy whereby only assets with a cost exceeding £500 are capitalised, assets purchased with a cost less than £500 are written off as a charge in the income and expenditure account

#### Stock

Stocks are stated at the lower of cost and net realisable value

#### Investments

Listed investments are valued at market value as at the balance sheet date less any permanent diminution Gains and losses on disposal and revaluation of investments are charged or credited to the Statement Of Financial Activities

### **Operating leases**

Operating lease commitments are charged to the profit and loss account on a straight line basis, over the lease term

## Pension

The company pays contributions to the NHS pension scheme and to personal pension plans for employees. The annual contributions payable are charged to the profit and loss account.

## 2 STATUS OF THE COMPANY

Hope House Children's Hospices is registered under the Companies Act 1985 and is limited by guarantee The liability of each of each member is limited to a maximum of £1. It is a registered charity and its registration number is 1003859.

for the year ended 31 December 2006

## **3 TRADING ACTIVITIES OF THE SUBSIDIARIES**

Hope House (Trading) Limited is a wholly owned subsidiary of the charity which sells new and donated goods in support of the Hospice. Hope House (Lottery) Limited is a wholly owned subsidiary of the charity which operates a weekly lottery and is registered with the Gambling Commission.

The companies donate their taxable profits to the charity under Gift Aid

## Profit and loss accounts

	Hope House (I Limited		Hope House (Trading) Limited		
	2006	2005	2006	2005	
	£	£	£	£	
Turnover	165,464	154,030	966,859	840,354	
Cost of Sales	(65,000)	(65,000)	(39,636)	(47,815)	
	100,464	89,030	927,223	792,539	
Administrative expenses	(36,168)	(42,248)	(693,897)	(674,174)	
Management charges paid to the charity			(25,000)	(25,000)	
Operating profit	64,296	46,782	208,326	93,365	
Interest receivable	2,157	1,294	-	-	
Interest payable to the charity	<del>-</del>	-	(5,335)	(10,005)	
Net profit	66,453	48,076	202,991	83,360	
Donation under gift aid to the charity	(66,453)	(39,000)	(197,390)	(61,500)	
Taxation - adjustment for prior periods	<u> </u>	<u> </u>		(7)	
Retained in subsidiary	-	9,076	5,601	21,853	

#### The assets and liabilities of the subsidiaries were

	Hope House (Lottery) Limited		Hope House (T	
	<b>2006</b> £	<b>2005</b> £	<b>2006</b> £	<b>2005</b> £
Tangible fixed assets	-	-	78,842	105,122
Current assets	122,500	90,365	169,970	68,731
Creditors Amounts falling due within one year	(117,579)	(85,444)	(233,814)	(164,456)
Net current assets	4,921	4,921	(63,844)	(95,725)
Net assets/(liabilities)	4,921	4,921	14,998	9,397
Share capital	2 4,919	2 4,919	2 14,996	2 9,395
	4,921	4,921	14,998	9,397

for the year ended 31 December 2006

4	INCOMING	RESOURCES	FROM	GENERATED FUNDS	
---	----------	-----------	------	-----------------	--

Unrestricted £	Restricted £	Total 2006 £	Fotal 2005 £
2,227,284	_	2,227,284	2,120,020
43,553	-	43,553	59,606
771,733	-	771,733	432,417
3,042,570	-	3,042,570	2,612,043
		<b></b>	100,500
		25,000	25,000
		288,843	125,500
	£ 2,227,284 43,553 771,733	2,227,284 - 43,553 - 771,733 -	Unrestricted £ £ £  2,227,284 - 2,227,284 43,553 - 43,553 771,733 - 771,733 3,042,570 - 3,042,570  263,843 25,000

		Group		Charity	
5	5 INVESTMENT INCOME	2006	2005	2006	2005
		£	£	£	£
	Interest on UK Government securities	60,890	58,295	60,890	58,296
	Interest on bank deposits	53,919	76,246	53,919	76,246
	Interest on bank deposits - subsidiaries	2,157	1,294	_	-
	Interest received from subsidiaries	•	-	5,335	10,005
		116,966	135,835	120,144	144,547

## 6 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

Income from statutory bodies	Unrestricted £	Restricted £	Total 2006 £	Total 2005 £
Health Authority grants	116,291	-	116,291	111,533
English Health Authority grants towards pensions	· -	42,808	42,808	_
Welsh Health Authority grants towards pensions	-	29,890	29,890	-
Welsh Assembly grant	_	99,376	99,376	128,000
Department of Health Initiative	297,330	· -	297,330	_
The Big Lottery Fund - Palliative Care Services		150.004	150,004	162,498
The Big Lottery Fund - Bereavement Support	-	25,000	25,000	25,000
-	413,621	347,078	760,699	427,031

for the year ended 31 December 2006

TOTAL RESOURCES EXPENDED	Activities undertaken directly	Grant funding	Support costs	2006 Total	2005 Total
Cost of generating funds	£	£	£	£	£
Cost of generating voluntary income					
Appeals department	205.000	05.070		400.700	200 400
Staff costs and overheads	325,392 95,404	95,376	-	420,768 95,404	388,198 134,319
Publicity materials	95,404	-	-	516,172	
				510,172	522,517
Fundraising / trading	20.626			39,636	47,815
Cost of goods sold Operating expenses	39,636 730,065	_	-	730,065	716,422
Lottery prizes paid out	65,000	_	_	65,000	65,000
Lottery prizes paid out	00,000			834,701	829,237
				034,701	. — 029,231
Charitable activities  Care of children and families	2,540,234	158,438	247,702	2,946,374	2,586,534
Governance costs	29,868	2,817	-	32,685	35,523
Other resources expended					7
Taxation	<del>-</del>			. <del></del>	· •
	3,825,599	256,631	247,702	4,329,932	3,973,818
SUPPORT COSTS ALLOCATION					
	Finance & legal	Office management	Direct Support	2006 Total	2005 Total
	•	J			
Cost of generating funds	-	_	costs	£	£
Cost of generating funds Cost of generating voluntary income	£	£		£	£
Cost of generating funds Cost of generating voluntary income Appeals department	-	_	costs	£	£
Cost of generating voluntary income	-	_	costs	£ 95,376	
Cost of generating voluntary income Appeals department	-	£	costs £		
Cost of generating voluntary income Appeals department Staff costs and overheads	-	£	costs £		
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials	-	£	costs £		
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading	-	£	costs £		
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold	-	£	costs £		
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses	-	£	costs £		
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out	-	£	costs £	95,376 - - - -	89,998 - - - -
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out  Investment management fees	-	£	costs £		89,998 - - - -
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out  Investment management fees  Charitable activities	-	£ 19,335	76,041 - - -	95,376 - - - -	89,998 - - - - - 117,004
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out  Investment management fees  Charitable activities Care of children and families  Governance costs  Other resources expended	£	£ 19,335 142,598	76,041 - - -	95,376 - - - - - 158,438	89,998 - - - - - 117,004
Cost of generating voluntary income Appeals department Staff costs and overheads Publicity materials  Fundraising trading Cost of goods sold Operating expenses Lottery prizes paid out  Investment management fees  Charitable activities Care of children and families  Governance costs	£	£ 19,335 142,598	76,041 - - -	95,376 - - - - - 158,438	£ 89,998 117,004 7,046

## NOTES ON CONSOLIDATED FINANCIAL STATEMENTS

## for the year ended 31 December 2006

	Governance costs are made up of the following:	2006	2005
	· · · · · · · · · · · · · · · · · · ·	£	£
	Officers' costs - apportionment	19,253	16,654
	Trustees' expenses	221	1,078
	Trustees' indemnity insurance	1,062	1,062
	Audit fees - audit services	6,432	6,783
	Audit fees - non audit services	2,900	2,900
	Finance and Legal fees	2,370	2,461
	Overhead expenses	447	4,585
		32,685	35,523
	No trustee received any remuneration Trustees' expenses were reimber		vs £
		£	L
	Dr P Aston	221	758
	J Ford	-	320
		221	1,078
9	STAFF COSTS	2006	2005
Ū		£	£
	Wages and salaries	2,313,191	2,408,221
	Social security costs	219,538	190,577
	Pension costs	160,340	115,306
		2,693,069	2,714,104
		2006	2005
		no	по
	The average number of employees, analysed by function, was		
	Hospice services	100	100
	Fundraising and publicity	19	19
	Support	8	8
	Employed by the charity	127	127
	Employed by non-charitable trading subsidiaries	25	25
		152	152
	Numbers of staff to whom retirement benefits are accruing		
	Under money purchase schemes	50	52
	Under NHS Pension scheme	35	_ 31
		85	83

## for the year ended 31 December 2006

NOTES ON CONSOLIDATED FINANCIAL STATEMENTS

10	NET INCOMING RESOURCES	2006 £	<b>2005</b> £
	Net incoming resources for the group are stated after charging	-	_
	Depreciation and loss on disposal of fixed assets Directors' remuneration	249,577 -	199,868 -
	Auditors' remuneration	9,332	9,683
	Operating lease rentals other	33,839	49,079
	OTHER RECOGNISED GAINS AND LOSSES  Unrealised gains/(losses) on revaluation of investments	5,091	63,802
11	TAXATION	2006 £	<b>2005</b> £
	UK Corporation Tax on profits for the year Adjustments in respect of prior periods	-	7

There were no factors that affected the tax charge for the period which has been calculated on the profits on ordinary activities of the trading subsidiaries, before tax at the standard rate of corporation tax in the UK

There are no factors that may affect future tax charges

## 12 TANGIBLE FIXED ASSETS - GROUP

	Freehold Land & Buildings	Investment Property	Plant Machinery Fixtures & Fittings	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 January 2006	4,311,179	281,684	816,608	55,005	5,464,476
Additions	145,508	-	227,183	-	372,691
Disposals	-	-	-		
At 31 December 2006	4,456,687	281,684	1,043,791	55,005	5,837,167
Depreciation					
At 1 January 2006	623,460	-	476,817	22,277	1,122,554
Charge for the year	100,020	-	141,375	8,182	249,577
Eliminated on disposals	-	-	-		
At 31 December 2006	723,480	-	618,192	30,459	1,372,131
Net book value.					
At 31 December 2006	3,733,207	281,684	425,599	24,546	4,465,036
At 31 December 2005	3,687,719	281,684	339,791	32,728	4,341,922

for the year ended 31 December 2006

## 13 TANGIBLE FIXED ASSETS - HOSPICE

	Freehold Land & Buildings	Investment Property	Plant Machinery Fixtures & Fittings	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 January 2006	4,311,179	281,684	599,971	55,005	5,247,839
Additions	145,508	-	227,183	-	372,691
Disposals	-		-	-	
At 31 December 2006	4,456,687	281,684	827,154	55,005	5,620,530
Depreciation:					
At 1 January 2006	623,460	-	365,303	22,277	1,011,040
Charge for the year	100,020	-	115,094	8,182	223,296
Eliminated on disposals	-	-	-	-	-
At 31 December 2006	723,480	-	480,397	30,459	1,234,336
Net book value					
At 31 December 2006	3,733,207	281,684	346,757	24,546	4,386,194
At 31 December 2005	3,687,719	281,684	234,668	32,728	4,236,799

The investment property relates to a shop in Crewe which is being rented by Hope House (Trading) Limited

14 INVESTMENTS			Company				
	Group £	Investment in subsidiaries £	£	Total £			
At 1 January 2006	2,050,200	4	2,050,200	2,050,204			
Additions in the year	899,045	-	899,045	899,045			
Disposals in the year Revaluations in the year	5,091	-	5.091	5,091			
At 31 December 2006	2,954,336	4	2,954,336	2,954,340			
Historical cost	3,221,035	4	3,221,035	3,221,039			

Investments are valued at market value at the balance sheet date

Investment in the subsidiaries represent 100% of the nominal value of the issued ordinary share capital of Hope House (Trading) Limited and Hope House (Lottery) Limited, both companies incorporated in England and Wales

### NOTES ON CONSOLIDATED FINANCIAL STATEMENTS

for the year ended 31 December 2006

## 14 INVESTMENTS (CONTINUED)

Assets comprising more than 5% of the fund total are -	£	%
CAF Bristol and West	1,000,000	33 8%
Chase de Vere Dynamic Growth Plan	707,000	23 9%
Chase de Vere Aria Global	400,000	13 5%
HSBC Fixed Interest	400,000	13 5%
Treasury 7 1/4% Stk 2007	196,658	6 7%
Treasury 6 1/4% Stk 2010	111,993	3 8%

The charity received a donation of 402,200 ordinary shares of 0 5p each in 2003, in City Block pic and 30,000 ordinary shares of 0 5p each in May 2004, in Compass Finance Group pic which were subject to a lock-in deed, that was released in March 2006. These have now been recognised in the financial statements at their current market value and have been treated as donated investments.

15 STOCKS	Group Con		npany	
	<b>2006</b> £	<b>200</b> 5 £	<b>2006</b> £	<b>2005</b> £
Goods for resale	8,710	9,379		

## 16 DEBTORS AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Company	
	2006	2005	2006	2005
	£	£	£	£
Amounts due from Hope Hospice (Trading) Limited	-	_	227,725	126,505
Amounts due from Hope Hospice (Lottery) Limited	-	-	66,453	39,000
Legacy receivable	500,000	-	500,000	-
Tax recoverable	-	14,500	-	14,500
Prepayments	68,033	45,895	29,617	12,550
	568,033	60,395	823,795	192,555
				1

## 17 CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Company	
	<b>2006</b> £	2005 £	2006 £	<b>2005</b> £
Trade creditors	53,924	53,319	5,401	7,904
Taxation and social security	-	-	=	-
Corporation Tax	=	-	-	-
Accruals and deferred income	64,580	50,114	57,369	37,030
Amounts due to Hope House (Lottery) Limited	-	-	2	2
	118,504	103,433	62,772	44,936
		•		

#### NOTES ON CONSOLIDATED FINANCIAL STATEMENTS

for the year ended 31 December 2006

## 18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds	Designated Funds	General Funds	Non Charitable Funds	Total Funds
	£	£	£	£	£
Tangible fixed assets Investments	96,865	-	4,289,329 2,954,336	78,842	4,465,036 2,954,336
Cash at bank and in hand	2,511	1,236,194	32,657	243,818	1,515,180
Other net current assets/(liabilities)	-	*	760,984	(302,745)	458,239
	99,376	1,236,194	8,037,306	19,915	9,392,791
19 MOVEMENT IN FUNDS	At	Incoming	Outgoing		At
	1 January 2006	resources	resources		31 December 2006
Restricted funds	£	£	£	£	£
The Big Lottery Fund	-	175,004	(175,004)	-	-
Welsh Assembly Fund capital grant	-	99,376	<b>-</b>	-	99,376
English Health Authority grants towards pensions	-	42,808	(42,808)		-
Welsh Health Authority grants towards pensions		29,890	(29,890)		<del>-</del>
Total restricted funds		347,078	(247,702)		99,376
Unrestricted funds					
Designated workforce management fund	236,194	-	-	-	236,194
Designated development fund	1,000,000	-	_	-	1,000,000
	1,236,194	-		-	1,236,194
General funds	7,414,566	3,576,091	(2,953,351)	-	8,037,306
Non charitable trading funds	14,314	1,134,480	(1,128,879)		19,915
Total unrestricted funds	8,665,074	4,710,571	(4,082,230)	-	9,293,415

## 20 RESTRICTED FUNDS

Two lottery funded grants were awarded to the Hospice in 2003 under the The Big Lottery Fund Palliative Care for Children Programme

One grant for £75,000 is specifically to fund the provision of a Bereavement Councillor for the children and their families, the other grant for £650,000 is to help sustain and develop the existing palliative care services that the Hospices provide to children and their families. Both of these grants were awarded for a three year period and the final tranches were received during the year.

The Welsh Assembly awarded the Hospice a grant in 2003 to fund the provision of community care nurses in Wales. The grant was awarded over three years and the final tranche received in 2006.

#### NOTES ON CONSOLIDATED FINANCIAL STATEMENTS

for the year ended 31 December 2006

#### 21 DESIGNATED FUNDS

The Trustees, whilst conscious that the Hospices must operate with an appropriately skilled workforce, are also aware of their responsibilities to their employees. Funds are therefore designated to a Workforce Management Fund, to accommodate the cost of managing staff, and equipping them to carry out their role more effectively. Payment from this fund is only considered in cases where benefit to both the employee and the organisation can be demonstrated. The Trustees are persuaded that this arrangement allows the organisation to discharge its moral obligation to people who may not be able to maintain the high standards of service delivery expected by the organisation due to circumstances beyond their control.

#### 22 PENSIONS

The charity makes contributions to certain pension schemes for its employees. One of the schemes, for eligible employees, is the NHS Pension Scheme. The level of contributions is determined annually by the NHS Pensions Agency and the charity has no further liability beyond the contributions determined. Other schemes to which employer contributions are made are money purchase schemes.

#### 23 POST BALANCE SHEET EVENTS

Since the year end the charity has received a legacy of £500,000, which under the requirements of SORP 2005 has been included in these accounts. A final amount is due to be received but as yet can not be quantified

#### 24 RELATED PARTY TRANSACTIONS

The subsidiary companies, Hope House (Trading) Limited and Hope House (Lottery) Limited, donate their profits to the charity under gift aid. The payment for 2006 was £197,390 (2005 £61,500) for Hope House (Trading) Limited and £66,453 (2005 £39,000) for Hope House (Lottery) Limited. Certain employees of the charity spend a significant proportion of their time involved in the activities of the companies. Accordingly, the companies pay a charge to the charity to cover the cost of the time so spent. The charge for 2006 was £25,000 (2005 £25,000). At the balance sheet date, Hope House (Trading) Limited owed the charity £227,725 (2005 £126,505). Interest is charged on the balance outstanding, in accordance with the loan agreement dated 1 June 1999, which also contains a provision for security. The charge for the year was £5,335 (2005 £10,005).

At the balance sheet date, Hope House (Lottery) Limited owed the charity £66,453 (2005 £39,000) and the charity owed the company £2 No interest has been charged on this amount outstanding

#### **25 CAPITAL COMMITMENTS**

There were no capital commitments contracted for at the year end

There were no capital commitments authorised but not contracted for at the year end

## **26 OPERATING LEASE COMMITMENTS**

At 31 December 2006, the group had annual commitments under non-cancellable operating leases as follows

	Group	Company			
Expiry Date	2006	2005	2006	2005	
• •	£	£	£	£	
Within one year	12,015	6,729	9,393	6,729	
Between two and five years	78,550	120,357	68,004	95,554	