

Section 106

Return of Final Meeting in a
Creditors' Voluntary Winding UpPursuant to Section 106 of the
Insolvency Act 1986

To the Registrar of Companies

S.106

Company Number

02585595

Name of Company

Emtec (Specialised Services) Limited

I / We

Christopher James Farrington, 1 Woodborough Road, Nottingham, NG1 3FG

Dominic Lee Zoong Wong Four Brindleyplace, Birmingham, B1 2HZ

Note: The copy account must be
authenticated by the written
signature(s) of the Liquidator(s)

1 give notice that a general meeting of the company was duly held on/summoned for 20 November 2014 pursuant to section 106 of the Insolvency Act 1986 for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted and the property of the company has been disposed of and that the same was done accordingly / no quorum was present at the meeting.

2 give notice that a meeting of the creditors of the company was duly held on/summoned for 20 November 2014 pursuant to Section 106 of the Insolvency Act 1986, for the purpose of having the said account laid before it showing how the winding up the company has been conducted and the property of the company has been disposed of and that the same was done accordingly/no quorum was present at the meeting

The meeting was held at Four Brindleyplace, Birmingham B1 2HZ

The winding up covers the period from 28 February 2014 (opening of winding up) to the final meeting (close of winding up)

Signed



Date 20 November 2014

Deloitte LLP
Four Brindleyplace
Birmingham
B1 2HZ

Ref EMTE04B/HPS/RXL/CPB

FRIDAY



A4BSX4I8

A26 17/07/2015 #371

COMPANIES HOUSE
A3L3KHL5

A22 21/11/2014 #242

COMPANIES HOUSE

Emtec (Specialised Services) Limited - In Liquidation

**Final Receipts and Payment Account
for the Period 28 February 2014 to 20 November 2014**

to 20 November

INCOME

2014

Funds Received from Administration	40,410 76
Administration VAT Reclaim	5,088 76
	<u>45,499.52</u>

EXPENDITURE

Legal Fees	10 00
Statutory Advertising	253 80
Trade & Expense Creditors	37,506 38
Liquidators' Fees	7,729 34
	<u>45,499 52</u>

Balance

-

MADE UP AS FOLLOWS

IB Current A/C	-
VAT Control Account	-
	<u>-</u>



Christopher James Farrington
Former Joint Liquidator

**EMTEC (SPECIALISED SERVICES) LIMITED
(IN LIQUIDATION)
("the Company")**

**FINAL PROGRESS REPORT TO CREDITORS PURSUANT TO RULES 4.49D AND 4.126
OF THE INSOLVENCY RULES 1986 (AS AMENDED)
FOR THE PERIOD TO 19 SEPTEMBER 2014**

20 November 2014

This report has been prepared for the sole purpose of updating the Creditors for information purposes. The report may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by Creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Christopher James Farrington and Dominic Lee Zoong Wong were appointed Joint Liquidators of Emetc (Specialised Services) Limited on 28 February 2014

All licensed Insolvency Practitioners of Deloitte LLP are licensed in the UK to act as Insolvency Practitioners

Christopher James Farrington and Dominic Lee Zoong Wong
Deloitte LLP
Four Brindleyplace
Birmingham
B1 2HZ
Tel 0121 695 5309

ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used

"the Act"	Insolvency Act 1986 (as amended)
"the Rules"	Insolvency Rules 1986 (as amended)
"the Liquidators"	Christopher James Farrington and Dominic Lee Zoong Wong of Deloitte LLP
"the Company" / "EMTEC"	Emtec (Specialised Services) Limited (in Liquidation)
"the Court"	High Court of Justice, Chancery Division, London
"Deloitte"	Deloitte LLP
"SIP2 (E&W)"	Statement of Insolvency Practice 2 (England & Wales)
"SIP7 (E&W)"	Statement of Insolvency Practice 7 (England & Wales)
"SIP9 (E&W)"	Statement of Insolvency Practice 9 (England & Wales)
"SIP13 (E&W)"	Statement of Insolvency Practice 13 (England & Wales)
"the Group"	Carter & Carter Group Plc (dissolved) and certain subsidiaries
"HMRC"	HM Revenue & Customs
"Secured Creditors"	Bank of Scotland Plc, Lloyds Banking Group Plc and Barclays Bank Plc

1. INTRODUCTION

1.1 Introduction

This report has been prepared in accordance with Rules 4.49D and 4.126 of the Rules to provide creditors with a summary of the Liquidators' administration of the winding up of the Company.

Given the information previously provided to creditors in our earlier reports we have not included detailed background information in respect of the Company and have focused on the progress of the Liquidation subsequent to those reports.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

1.2 Details of the appointment of the Liquidators

Christopher James Farrington and Dominic Lee Zoong Wong of Deloitte were appointed Joint Liquidators of the Company following cessation of the Administration on 28 February 2014.

For the purposes of section 231 of the Act the Liquidators confirm that they are authorised to carry out all functions, duties and powers by either of them jointly and severally.

2 LIQUIDATORS' FINAL RECEIPTS AND PAYMENTS ACCOUNT

2.1 Introduction

Attached at Appendix 2 is a Final Receipts and Payments account covering the period from 28 February 2014 to 20 November 2014, prepared in accordance with SIP7 (E&W)

In this section, we have summarised the main asset realisations during the period since our appointment as Liquidators

2.2 Unrealised Assets

There are no unrealised assets remaining

3. STEPS TAKEN DURING THE LIQUIDATION

3.1 Surplus from Administration and asset realisations

The main realisation was an inter-company dividend from Carter & Carter Limited in the sum of £296,509 which was received into the estate during the preceding Administration. Following the cessation of the Administration funds of £38,398.57 were transferred to the Liquidation estate.

3.2 VAT Reclaim

A final VAT reclaim of £5,088.76 was made during the Liquidation which related to the Administration.

3.3 Meeting of creditors

No meetings of creditors have been held during the liquidation.

3.4 Distributions to creditors

Distributions have been made to the unsecured creditors, as detailed below in section 4.

3.5 Case closure

Our administration of this matter is now complete subject to the holding of a final meeting of creditors for purposes of presenting this, our final report to creditors, and obtaining our release as Liquidators. The final meetings have been convened for 20 November 2014 and notices convening the meetings are at Appendices 5 & 6. Please note that this report is our final report and that no further report will be issued.

3.6 EC Regulations

Council Regulation (EC) No 1346/2000 applies and these are the main proceedings as defined in Article 3(1) of that regulation.

4. DISTRIBUTIONS TO CREDITORS

4.1 Secured creditors

A total of £198,460 was distributed to Secured Creditors during the Administration

No further distributions have been made during the Liquidation

4.2 Preferential creditors

As stated previously, there are no preferential creditors

4.3 Prescribed Part & Unsecured creditors

By virtue of Section 176A(2)(a) of the Act, the Liquidators must make a Prescribed Part of the Company's net property available for the satisfaction of unsecured debts. Net property is the amount of the Company's property which would, but for this section, be available for the holders of floating charges created by the Company.

The Prescribed Part applies where there are floating charge realisations, net of costs to be set aside for unsecured creditors. This equates to

- 50% of net property up to £10,000,
- Plus, 20% of net property in excess of £10,000
- Subject to a maximum of £600,000

After discharging the costs of the Liquidation there were insufficient realisations from floating charge assets to fully repay Secured Creditors and, accordingly, there will only be funds available to pay a dividend to the unsecured creditors of the Company under the Prescribed Part.

The Company's net property was £241,805.06 resulting in a Prescribed Part, after distribution costs, of £37,506.38.

The Company's estimated Statement of Affairs showed the unsecured creditors amounted to approximately £2,198,784.00.

Total claims received and admitted to rank for dividend in the Liquidation were £1,323,338.20. The key reason for this discrepancy is that HMRC had a joint and severable claim across all companies in the Group. Several Group entities have made distributions resulting in a lower residual claim in Emtec when compared with the initial claim submitted at the beginning of the Administration.

A first and final dividend of 1.65 pence in the pound was declared and paid on 16 July 2014.

5. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

5.1 Investigations

As part of the Liquidators' statutory duties, an investigation into the conduct of the Company Director was completed

In this regard, a statutorily required confidential report was submitted to The Insolvency Service on 13 August 2014

5.2 SIP2 (E&W) – Initial assessment of potential recoveries

As part of our duties as Liquidators, we reviewed all of the information available to us and having completed this review, we identified no further avenues of recovery

If you have any information that you feel we should be made aware of in relation to the above, please contact us as a matter of urgency

5.3 SIP13 (E&W) – Transactions with connected parties

In accordance with the guidance given in SIP13 (E&W), we confirm that there have been no transactions with connected parties during the period of this report or in the two years prior to our appointment

6. LIQUIDATORS' REMUNERATION AND EXPENSES

6.1 Liquidators' Remuneration

Basis of Remuneration

The basis of the Liquidators' remuneration was fixed following approval from the secured creditors during the earlier Administration proceedings, in the absence of any preferential creditors, by reference to the time properly given by the Liquidators and their staff in attending to matters arising in the Liquidation calculated at the prevailing standard hourly charge out rates used by Deloitte at the time when the work is performed, plus VAT

Remuneration

In the period since 28 February 2014 the Liquidators have incurred time costs of £25,348 75 made up of 81 hours at an average charge out rate of £312 95 across all grades of staff

The Liquidators have drawn total remuneration of £7,729 34 as shown in the Receipts & Payments account at Appendix 2 The balance has been written off as irrecoverable Any time costs incurred between the date of this report and the final meeting of creditors will be written off as irrecoverable

Please refer to Appendix 3 where the work done has been categorised into the following task headings and sub categories

- **Administration and planning** includes case planning, case set-up, notification of appointment, maintenance of our case files and insolvency case record, statutory reporting, compliance, cashiering and accounting
- **Investigations** includes investigating the Company's affairs and in particular any antecedent transactions and also reporting on the conduct of its directors
- **Realisation of Assets** includes establishing, from the Company's affairs, and pursuing a large intercompany claim
- **Creditors** includes set-up of creditor records, creditor communications, and agreeing unsecured and secured claims
- **Other matters** includes dealing with the restoration of the Company and resolving tax issues as they arise

"A Creditors' Guide to Liquidators' Remuneration" is available for download at www.deloitte.com/uk/sip-9-england-and-wales

Should you require a paper copy, please send your request in writing to the Liquidators at the address on the front of this report and this will be provided to you at no cost

Expenses

During the period covered by this report the Liquidators have not incurred any expenses

6.2 Charge out rates

The range of charge out rates for the separate categories of staff is based on our 2014 charge out rates as summarised below. Manager rates include all grades of assistant manager.

Grade	£	£
	Jan – Aug 2014	Sept 2014 onwards
Partners/Directors	605 to 950	615 to 970
Managers	305 to 720	310 to 735
Assistants and Support Staff	155 to 305	160 to 310

The above bands are specific to the Restructuring Services department partners and staff. In certain circumstances the use of specialists from other Deloitte departments such as Tax/VAT, Corporate Finance or Deloitte Real Estate may be required on the case. These departments may charge rates that fall outside the Restructuring Services department bands quoted above so, where such specialists have performed work on the case, average rates may also fall outside the Restructuring Services department bands.

All partners and technical staff (including cashiers) assigned to the case recorded their time spent working on the case on a computerised time recording system. This time is charged in six minute increments. Time spent by secretarial staff working on the assignment has not been recorded or recovered. The appropriate staff have been assigned to work on each aspect of the case based upon their seniority and experience, having regard to the complexity of the relevant work, the financial value of the assets being realised and/or claims agreed.

Charge out rates have not changed since those advised as at 1 September 2012. These will be subject to review from 1 September 2014.

6.3 Other professional costs

No other professional costs were incurred by the Liquidators during their administration.

6.4 Creditors' right to request information

Any secured creditor or, unsecured creditor with the support of at least 5% in value of the unsecured creditors or, with permission of the Court, may, in writing, request the Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report, in accordance with Rule 4.49E of the Rules.

6.5 Creditors' right to challenge Remuneration and/or Expenses

Any secured creditor or, unsecured creditor with the support of at least 10% in value of the unsecured creditors or, with permission of the Court, may apply to the Court for one or more orders (in accordance with Rule 4.131 of the Rules), reducing the amount or the basis of remuneration which the Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within eight weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of, in accordance with Rule 4.131(1B) of the Rules

Please note that such challenges may not disturb remuneration or expenses approved or deemed to be approved under prior progress reports

EMTEC (SPECIALISED SERVICES) LIMITED (IN LIQUIDATION)

STATUTORY INFORMATION

Company Name	Emtec (Specialised Services) Limited
Previous Names	
Proceedings	In Liquidation
Date of Appointment	28 February 2014
Joint Liquidators	Christopher James Farrington Deloitte LLP 1 Woodborough Road Nottingham NG1 3FG Dominic Lee Zoong Wong Deloitte LLP Four Brindleyplace Birmingham B1 2HZ
Registered office Address	c/o Deloitte LLP Four Brindleyplace Birmingham B1 2HZ
Company Number	02585595
Incorporation Date	25 February 1991
Company Secretary	Mr Martin Purvis
Bankers	Bank of Scotland Plc
Auditors	PricewaterhouseCoopers LLP
Directors at date of Appointment	Rodney Westhead
Directors' Shareholdings	n/a

Emtec (Specialised Services) Limited - In Liquidation**Final Receipts and Payment Account
for the Period 28 February 2014 to 20 September 2014**

INCOME	Notes	28 February 2014 to 20 September 2014
Funds Received from Administration Administration VAT Reclaim	2	40,410 76 5,088 76
		<hr/> 45,499.52 <hr/>
EXPENDITURE		
Legal Fees	1	10 00
Statutory Advertising		253 80
Trade & Expense Creditors	5	37,506 38
Liquidators' Fees	3	7,729 34
		<hr/> 45,499 52 <hr/>
Balance		-
MADE UP AS FOLLOWS		
IB Current A/C		-
VAT Control Account	2	-
		<hr/> - <hr/>

Notes

- 1 The balance of Legal Fees incurred during the Administration in seeking to have the Company reinstated and the subsequent reappointment of the Administrators have been settled in the Liquidation
- 2 The Company was formerly registered for VAT, though partially exempt. Accordingly VAT is partially recoverable from HM Revenue & Customs. All amounts shown are net of VAT
- 3 Liquidators' remuneration was fixed following approval from the Secured Creditors on 12 November 2013 by reference to the time properly given by the Liquidators and their staff in attending to matters arising in the Liquidation
- 4 Further information, including a creditors right to request further information or to challenge remuneration and/or expenses can be found in section 5.4 and 5.5 of the report
- 5 A first and final dividend of 1.65 pence in the pound was declared and paid on 16 July 2014

APPENDIX 3

Time costs for the period 28/02/2014 to 11/09/2014

Emtec (Specialised Services) Limited
(In Liquidation)

	Partners & Directors		Managers		Assistants & Support		TOTAL		Average Hourly Rate
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	
Administration and Planning									
Cashiering and Statutory Filing	0.30	255.00	3.80	1,772.00	3.20	933.50	7.30	2,960.50	405.55
Case Supervision, Management and Closure	0.60	387.00	16.20	5,888.00	6.55	1,284.50	23.35	7,559.50	323.75
Initial Actions (e.g. Notification of Appointment, Securing Assets)	0.10	64.50	1.00	305.00	14.50	2,755.00	15.60	3,124.50	200.29
General Reporting	2.00	1,290.00	8.50	2,992.50	1.50	285.00	12.00	4,567.50	380.63
	3.00	1,996.50	29.50	10,957.50	25.75	5,258.00	58.25	18,212.00	312.65
Investigations									
Reports on Directors' Conduct	0.50	355.00	-	-	4.65	906.75	5.15	1,261.75	245.00
	0.50	355.00	-	-	4.65	906.75	5.15	1,261.75	245.00
Creditors									
Unsecured	0.40	258.00	14.05	4,648.25	-	-	14.45	4,906.25	339.53
	0.40	258.00	14.05	4,648.25	-	-	14.45	4,906.25	339.53
Other Matters Include:									
Tax and VAT	0.20	129.00	1.95	649.75	1.00	190.00	3.15	968.75	307.54
	0.20	129.00	1.95	649.75	1.00	190.00	3.15	968.75	307.54
TOTAL HOURS & COST	4.10	2,738.50	45.50	16,255.50	31.40	6,354.75	81.00	25,348.75	312.95

TOTAL FEES DRAWN

7,729.34

Rule 2 72

Form 4.25

PROOF OF DEBT - GENERAL FORM

**In the matter of Emtec (Specialised Services) Limited - In Liquidation
and in the matter of The Insolvency Act 1986**

Date of Administration Order 1 March 2013

Date of Liquidation 28 February 2014

1	Name of Creditor	
2	Address of Creditor	
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation (see note)	£
4	Details of any document by reference to which the debt can be substantiated [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
5	If the total amount shown above includes Value Added Tax, please show - (a) amount of Value Added Tax (b) amount of claim NET of Value Added Tax	£ £
6	If total amount above includes outstanding uncapitalised interest please state amount	£
7	If you have filled in both box 3 and box 5, please state whether you are claiming the amount shown in box 3 or the amount shown in box 5(b)	
8	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 (as read with schedule 3 to the Social Security Pensions Act 1975)	Category Amount(s) claimed as preferential £
9	Particulars of how and when debt incurred	
10	Particulars of any security held, the value of the security, and the date it was given	£
11	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	

Rule 2.72

PROOF OF DEBT - GENERAL FORM (CONTD.)

Form 4.25

Admitted to Vote for

£

Date

Administrator

Admitted preferentially for

£

Date

Administrator

Admitted non-preferentially for

£

Date

Administrator

Heading required by Article 42(1) of Council Regulation (EC) No 1346/2000 of 29.5.2000, OJ L 160, p12

(EC Regulation on Insolvency Proceedings 2000)

« Convocatoria para la presentación de créditos. Plazos aplicables ».

» Opfordring til anmeldelse af fordringer. Vær opmærksom på fristerne «

„ Aufforderung zur Anmeldung einer Forderung. Etwaige Fristen beachten! "

« Προσκληση για αναγγελί' α απαιτη' σεως. Προσοχή στις προθεσμίες »

' Invitation to lodge a claim. Time limits to be observed '

« Invitation à produire une créance. Délais à respecter »

« Invito all'insinuazione di un credito. Termine da osservare »

„ Oproep tot indiening van schuldvorderingen. In acht te nemen termijnen "

« Aviso de reclamação de créditos. Prazos legais a observar »

" Kehotus saatavan ilmoittamiseen. Noudatettavat määräajat "

" Anmodan att anmäla fordran. Tidsfrister att iaktta "

Pozvání až k bydliť jeden činit si nárok na něco. Čas hranice až k být konat

Zaproszenie do wniesienia wniosku o odszkodowanie. Termin wniesienia wniosku jest obarczony obostrzeniami.

Invitáció követelés benyújtására. Idő határok betartandók.

vabilo v spraviti v zapor a trdliti. čas višek v obstati držati se postav

Приглашение к подаче иска. Соблюдайте установленные сроки.

Pasiūlymas paduoti skunda. Reikia atsižvelgti į terminus

Stedina biex tagħmel talba. It-termini taz-zmien għandhom jigu mharsa

Uzaicinājums prasības pieteikšanai. Prasības pieteikšanas laiks stingri ierobežots.

Palve esitada nõue. Palun jälgige aja piiranguld.

Покана за предявяване на иск. Да бъде направена в обявения срок

Invitația de a prezenta pretenția în limite de timp agreeate.

(EC Regulation on Insolvency Proceedings 2000)

« Presentación de crédito »

» Anmeldelse af fordring «

„ Anmeldung einer Forderung ”

« Αναγγελία απαιτήσεως »

“ Lodgement of claim ”

« Production de créance »

« Insinuazione di credito »

„ Indiening van een schuldvordering ”

« Reclamação de crédito »

" Saatavaa koskeva ilmoitus "

" Anmälan av fordran "

činit si nárok na něco

Wniesienie wniosku o odszkodowanie.

Követelés benyújtása.

bivanje od trditu

Подача иска

Paduoti skunda

Sottomissjoni tat-talba.

Prasības pieteikums

Nõude esitamine

depunerea cererii de chemare in judecata

предъявление на иск

Rule 4.54, 4.108
4.113, 4.114-
CVL, 4.125,
4.126-CVL

Form 4.22

Notice to Creditors of Meeting of Creditors

Emtec (Specialised Services) Limited in Liquidation

A meeting of creditors of the above-named company has been summoned by the

(a) Delete as
applicable

(a) Joint Liquidators

(b) Insert relevant
section

(b) under section 106 of the Insolvency Act 1986 for the purpose of -

Laying before the meeting an account of the Joint Liquidators' acts and dealings
and of the conduct of the winding-up during the current year

The meeting will be held as follows -

Date 20 November 2014

Time 10 00 am

Place Deloitte LLP, Four Brindleyplace, Birmingham, B1 2HZ

(c) Insert date and
time by which proxy
is to be lodged which
should be not more
than 4 days before
the date fixed for the
meeting

A proxy form is enclosed which must be lodged with me not later than midday on
19 November 2014 to entitle you to vote by proxy at the meeting together with a
completed proof of debt form if you have not already lodged one

Dated _____

Signed _____

C J Farrington
JOINT LIQUIDATOR
Deloitte LLP
Four Brindleyplace
Birmingham
B1 2HZ

Rule 8.1 Insolvency Act 1986
 PROXY (Creditors Voluntary Winding Up)

Form 8.5

Notes to help completion of
 this form

EMTEC (SPECIALISED SERVICES) LIMITED

Please give full name and
 address for communication

NAME OF CREDITOR _____

ADDRESS _____

Please insert name of person
 (who must be 18 or over) or
 the "Chairman of the
 Meeting" (see note below)
 If you wish to provide for
 alternative proxy-holders in
 the circumstances that your
 first choice is unable to
 attend please state the
 name(s) of the
 alternative(s)

NAME OF PROXY FOR CREDITOR

1 _____

2 _____

3 _____

Please delete words in
 brackets if the proxy-holder
 is only to vote as directed
 i.e. if he/she has no
 discretion

I appoint the above person to be my/the* creditor's proxy-holder at the meeting of
 creditors to be held on or at any adjournment of that meeting. The proxy-holder is to
 propose or vote as below (and in respect of any resolution for which no specific
 instruction is given, may vote or abstain at his/her* discretion)

Please complete paragraph
 1 if you wish to nominate
 or vote for a specific person
 as liquidator

VOTING INSTRUCTIONS FOR RESOLUTIONS

Please delete words in
 brackets if the proxy-holder
 is only to vote as directed
 i.e. if he/she has no
 discretion

1 The Joint Liquidators report dated 19 September 2014 is approved (For / Against)

Any other resolutions
 which the proxy-holder is
 to propose or vote in favour
 of or against should be set
 out in numbered paragraphs
 in the space provided below
 paragraph 1. If more room
 is required please use the
 other side of this form

This form must

SIGNATURE _____

be signed

DATE _____

NAME IN CAPITAL LETTERS _____

Only to be completed if the
 creditor has not signed in
 person

POSITION WITH CREDITOR OR RELATIONSHIP TO CREDITOR OR OTHER
 AUTHORITY FOR SIGNATURE

*- Delete as applicable)

Rule 4.54, 4.108
4.113, 4.114-
CVL, 4.125,
4.126-CVL

Form 4.22

Notice to Members of Meeting of Members

Emtec (Specialised Services) Limited in Liquidation

A meeting of members of the above-named company has been summoned by the

(a) Delete as
applicable

(a) Joint Liquidators

(b) Insert relevant
section

(b) under section 106 of the Insolvency Act 1986 for the purpose of -

Laying before the meeting an account of the Joint Liquidators' acts and dealings
and of the conduct of the winding-up during the current year

The meeting will be held as follows -

Date 20 November 2014

Time 10 30 am

Place Deloitte LLP, Four Brindleyplace, Birmingham, B1 2HZ

(c) Insert date and
time by which proxy
is to be lodged which
should be not more
than 4 days before
the date fixed for the
meeting

A proxy form is enclosed which must be lodged with me not later than midday on
19 November 2014 to entitle you to vote by proxy at the meeting together with a
completed proof of debt form if you have not already lodged one

Dated _____

Signed _____

C J Farrington
JOINT LIQUIDATOR
Deloitte LLP
Four Brindleyplace
Birmingham
B1 2HZ

Rule 8.1 Insolvency Act 1986
PROXY (Creditors Voluntary Winding Up)

Form 8.5

Notes to help completion of
 this form

EMTEC (SPECIALISED SERVICES) LIMITED

Please give full name and
 address for communication

NAME OF MEMBER _____

ADDRESS _____

Please insert name of person
 (who must be 18 or over) or
 the "Chairman of the
 Meeting" (see note below)
 If you wish to provide for
 alternative proxy-holders in
 the circumstances that your
 first choice is unable to
 attend please state the
 name(s) of the
 alternative(s)

NAME OF PROXY FOR MEMBER

1 _____

2. _____

3 _____

Please delete words in
 brackets if the proxy-holder
 is only to vote as directed
 i.e. if he/she has no
 discretion

I appoint the above person to be my/the* member's proxy-holder at the meeting of
 members to be held on or at any adjournment of that meeting. The proxy-holder is to
 propose or vote as below (and in respect of any resolution for which no specific
 instruction is given, may vote or abstain at his/her* discretion)

Please complete paragraph
 1 if you wish to nominate
 or vote for a specific person
 as liquidator

VOTING INSTRUCTIONS FOR RESOLUTIONS

Please delete words in
 brackets if the proxy-holder
 is only to vote as directed
 i.e. if he/she has no
 discretion

1 The Joint Liquidators report dated 19 September 2014 is approved (For / Against)

2. The Joint Liquidators may destroy the Company's books and records as they see fit,
subject to any local requirement on this period of retention (For / Against)

Any other resolutions
 which the proxy-holder is
 to propose or vote in favour
 of or against should be set
 out in numbered paragraphs
 in the space provided below
 paragraph 1. If more room
 is required please use the
 other side of this form

This form must

SIGNATURE _____

be signed

DATE _____

NAME IN CAPITAL LETTERS _____

Only to be completed if the
 creditor has not signed in
 person

POSITION WITH CREDITOR OR RELATIONSHIP TO CREDITOR OR OTHER
 AUTHORITY FOR SIGNATURE _____