

Registered number

02585128

Total Computer & Office Supplies Limited

Abbreviated Accounts

31 August 2016

Total Computer & Office Supplies Limited

Report to the directors on the preparation of the unaudited abbreviated accounts of Total Computer & Office Supplies Limited for the year ended 31 August 2016

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the abbreviated accounts of Total Computer & Office Supplies Limited for the year ended 31 August 2016 which comprise of the balance sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://rulebook.accaglobal.com/>

Our work has been undertaken in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at <http://www.accaglobal.com/factsheet163>.

Raj Consultancy Ltd
Chartered Certified Accountants
CEME Campus
Marsh Way
Rainham
Essex
RM13 8EU

22 May 2017

Total Computer & Office Supplies Limited**Registered number:** 02585128**Abbreviated Balance Sheet****as at 31 August 2016**

	Notes	2016 £	2015 £
Fixed assets			
Tangible assets	2	3,907	2,771
Current assets			
Stocks	300	500	
Debtors	37,269	47,712	
Cash at bank and in hand	28,805	42,926	
	<u>66,374</u>	<u>91,138</u>	
Creditors: amounts falling due within one year	(59,532)	(64,675)	
Net current assets		<u>6,842</u>	<u>26,463</u>
Net assets		<u>10,749</u>	<u>29,234</u>
Capital and reserves			
Called up share capital	3	1,000	1,000
Profit and loss account		9,749	28,234
Shareholders' funds		<u>10,749</u>	<u>29,234</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

Members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Mr J D Gard

Director

Approved by the board on 22 May 2017

Total Computer & Office Supplies Limited

Notes to the Abbreviated Accounts

for the year ended 31 August 2016

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and machinery	25% Reducing Balance
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Stocks

Stock is valued at the lower of cost and net realisable value.

Deferred taxation

Full provision is made for deferred taxation resulting from timing differences between the recognition of gains and losses in the accounts and their recognition for tax purposes. Deferred taxation is calculated on an un-discounted basis at the tax rates which are expected to apply in the periods when the timing differences will reverse.

2 Tangible fixed assets

£

Cost

At 1 September 2015	22,472
Additions	2,439
At 31 August 2016	24,911

Depreciation

At 1 September 2015	19,701
Charge for the year	1,303
At 31 August 2016	21,004

Net book value

At 31 August 2016	3,907
At 31 August 2015	2,771

3 Share capital

Nominal

2016

2016

2015

	value	Number	£	£
Allotted, called up and fully paid:				
Ordinary shares	£1 each	-	<u>1,000</u>	<u>1,000</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.