

O M Harmer Limited

Annual report and accounts
for the year ended 30 June 1999

Registered number: 2578464



BINDER HAMLYN

Directors' report

for the year ended 30 June 1999

The directors present their report and accounts for the year ended 30 June 1999.

Directors' Responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal Activity and Review of the Business

The principal activity of the company continued to be the provision of business planning and marketing services and, under a distributorship agreement with Franklin Electronic Publishers (UK) Limited, to sell Franklin products to schools in London and South East England. Through its Cambridge Marketing Division, the company sells Franklin and other products by mail order.

Results and Dividends

The profit for the year after taxation amounted to £ 3,214 (1998: £1,519).

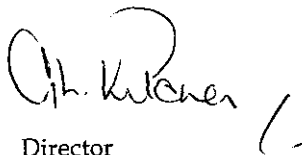
The directors do not recommend the payment of a dividend.

Directors and their interest in shares

The directors who served throughout the year were Mrs GL Kitchen and Mrs SP Harvey and their interests in the £1 ordinary shares of the company at 1 July 1998 and at 30 June 1999 were:

GL Kitchen	999 shares
SP Harvey	1 share

The report was approved by the Board on


Director

Profit and loss account

for the year ended 30 June 1999

	Notes	1999 £	1998 £
Turnover	2	40,647	40,127
Operating costs	3	<u>(36,246)</u>	<u>(38,259)</u>
Operating profit		4,401	1,868
Interest receivable		<u>1</u>	<u>-</u>
Profit on ordinary activities before taxation		4,402	
Taxation on profit/(loss) on ordinary activities	4	<u>(1,188)</u>	<u>(349)</u>
Profit on ordinary activities after taxation		3,214	1,519
Retained loss brought forward		<u>(16,521)</u>	<u>(18,040)</u>
Retained loss carried forward		<u><u>(13,307)</u></u>	<u><u>(16,521)</u></u>

All of the above results are derived from continuing activities and there were no acquisitions in the period. Except for the loss for the year, as shown above, the company had no other recognised gains or losses.

Balance sheet

30 June 1999

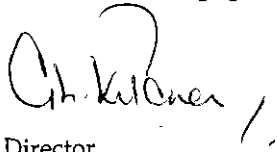
	Notes	1999 £	1998 £
Tangible fixed assets	5	-	903
Current assets			
Stocks		546	1,087
Debtors	6	4,541	5,085
Cash at bank		2,424	1,735
		7,511	7,907
Creditors: amounts falling due within one year	7	(19,818)	(24,331)
Net current liabilities		(12,307)	(16,424)
Net liabilities		(12,307)	(15,521)
Capital and reserves			
Called up share capital	8	1,000	1,000
Profit and loss account		(13,307)	(16,521)
	9	(12,307)	(15,521)

Directors' statement

In preparing these unaudited accounts, the directors have taken advantage of the exemptions conferred by Section A of Part III of Schedule 8 to the Companies Act 1985 on the grounds that, in their opinion, the company qualifies as a small company under the provisions of Sections 246 and 247 of the Companies Act 1985 and therefore is entitled to the benefit of those exemptions.

The company is entitled to the exemption from audit conferred by section 249A(1) of the Companies Act 1985. No notice has been deposited by members under section 249B(2) requiring an audit. Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss the company for that period and which comply with the provisions of the Companies Act 1985. The directors are responsible for preparing accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The accounts on pages 4 to 6 were approved by the Board on


Director

Notes to the accounts

for the year ended 30 June 1999

1 Accounting policies

The following policies have been used in dealing with items which are considered material in relation to the company's accounts.

Accounting convention

The accounts are prepared under the historical cost convention.

Basis of preparation of the accounts

The accounts have been prepared on the going concern basis which assumes the continued support of one of the directors and the company's principal supplier.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset evenly over its expected useful life as follows:

Office equipment	-	over 4 years
Motor car	-	over 4 years

Stocks

Stocks are stated at the lower of cost and net realisable value.

Compliance with accounting standards

The accounts have been prepared in accordance with applicable accounting standards.

2 Turnover

Turnover represents the net invoiced value of services rendered and goods sold.

	1999	1998
	£	£
Fees for services	34,000	24,000
Sales	6,647	16,127
	<u>40,647</u>	<u>40,127</u>
3 Operating costs are stated after charging:		
Staff costs, including directors' remuneration as executives (note 10)	18,085	13,630
Depreciation	<u>903</u>	<u>885</u>

Notes to the accounts

for the year ended 30 June 1999

4 Tax on loss on ordinary activities

	1999 £	1998 £
Based on the result for the year:		
UK corporation tax at 21%	<u>1,188</u>	<u>349</u>

5 Tangible fixed assets

	Office equipment £
Cost	
1 July 1998	14,597
Addition	-
30 June 1999	<u>14,597</u>
Depreciation	
1 July 1998	13,694
Charge for the year	903
30 June 1999	<u>14,597</u>
Net book value	
30 June 1999	<u>-</u>
30 June 1998	<u>903</u>

Capital commitments

No capital commitments were authorised or contracted for at 30 June 1999 (1998: £nil).

6 Debtors

	1999 £	1998 £
Trade debtors	<u>4,541</u>	<u>5,085</u>

7 Creditors: amounts falling due within one year

	1999 £	1998 £
Director's loan account	8,588	13,365
Trade creditors	200	3,767
Corporation Tax Payable	1,537	349
Other taxes and social security costs	3,022	3,350
Accruals	<u>6,471</u>	<u>3,500</u>
	<u>19,818</u>	<u>24,331</u>

Notes to the accounts

for the year ended 30 June 1999

8 Share capital

Allotted, issued and fully paid

1,000 ordinary shares of £1 each

1,000

1,000

Authorised

25,000 ordinary shares of £1 each

25,000

25,000

9 Reconciliation of shareholders' funds

Profit for the year

3,214

1,519

Opening shareholders funds'

(15,521)

(17,040)

Closing shareholders' funds

(12,307)

(15,521)

10 Information regarding employees including directors

The average number of persons employed by the company, including directors, during the period was:

1999

1998

Administration

1

1

Total staff costs, including directors emoluments were:

Salaries

17,000

12,454

Social security costs

1,085

1,176

18,085

13,630

The chairman's emoluments amounted to £17,000 (1998: £12,454) and the other directors' emoluments were £ nil (1998: £nil)