

AM10

Notice of administrator's progress report



Companies House

THURSDAY



A19 *A7AIQL6I* #56
19/07/2018
COMPANIES HOUSE

1 Company details

Company number 0 2 5 7 0 6 8 3

Company name in full FGI Realisations Limited
(Formerly Float Glass Industries Limited)

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Kerry

Surname Bailey

3 Administrator's address

Building name/number 3 Hardman Street

Street Spinningfields

Post town Manchester

County/Region

Postcode M 3 3 A T

Country

4 Administrator's name Ⓢ

Full forename(s) Martha

Surname Thompson

Ⓢ Other administrator
Use this section to tell us about
another administrator.

5 Administrator's address Ⓢ

Building name/number 55 Baker Street

Street London

Post town W1U 7EU

County/Region

Postcode

Country

Ⓢ Other administrator
Use this section to tell us about
another administrator.

AM10

Notice of administrator's progress report

6 Period of progress report

From date	^d 2	^d 1	^m 1	^m 2	^y 2	^y 0	^y 1	^y 7
To date	^d 2	^d 0	^m 0	^m 6	^y 2	^y 0	^y 1	^y 8

7 Progress report

☒ I attach a copy of the progress report

8 Sign and date

Administrator's
signature

Signature

X



X

Signature date

^d1

^d8

^m0

^m7

^y2

^y0

^y1

^y8

AM10

Notice of administrator's progress report



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Kerry Bailey
Company name	BDO LLP
Address	3 Hardman Street Spinningfields
Post town	Manchester
County/Region	
Postcode	M 3 3 A T
Country	
DX	
Telephone	01512 374 500



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

FGI Realisations Limited (Formerly Float Glass Industries Limited)
(In Administration)
Joint Administrators' Abstract of Receipts & Payments

Statement of Affairs		From 21/12/2017 To 20/06/2018	From 21/12/2017 To 20/06/2018
	FIXED CHARGE ASSETS		
2,954,901.00	Book Debts	2,954,901.04	2,954,901.04
997.00	Goodwill	997.00	997.00
1.00	Intellectual Property	1.00	1.00
		<u>2,955,899.04</u>	<u>2,955,899.04</u>
	FIXED CHARGE COSTS		
	Debt Collection Costs	10,500.00	10,500.00
		<u>(10,500.00)</u>	<u>(10,500.00)</u>
	FIXED CHARGE CREDITORS		
(2,754,901.00)	Bibby Financial	2,754,901.04	2,754,901.04
		<u>(2,754,901.04)</u>	<u>(2,754,901.04)</u>
	ASSET REALISATIONS		
90,000.00	Stock & Work in Progress	90,000.00	90,000.00
7,490.00	Cash at Bank	7,867.98	7,867.98
	Wages costs contribution	3,074.60	3,074.60
1.00	Customer List	1.00	1.00
	Interest Gross	224.30	224.30
1.00	Information Technology	1.00	1.00
		<u>101,168.88</u>	<u>101,168.88</u>
	COST OF REALISATIONS		
	Legal Fees	31,254.00	31,254.00
	Legal Disbursements	42.50	42.50
	Statutory Advertising	84.53	84.53
	Insurance	296.80	296.80
	Wages & Salaries	2,950.00	2,950.00
	Bank Charges	171.35	171.35
	Utilities	7,614.65	7,614.65
		<u>(42,413.83)</u>	<u>(42,413.83)</u>
	PREFERENTIAL CREDITORS		
(9,146.00)	Preferential Hol. Pay	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	UNSECURED CREDITORS		
(4,788,351.00)	Trade & Expense Creditors	NIL	NIL
(180,040.00)	Unsecured Employees	NIL	NIL
(451,352.00)	Unsecured PAYE	NIL	NIL
(711,005.00)	Unsecured VAT	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	DISTRIBUTIONS		
(50,000.00)	Ordinary Shareholders	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
(5,891,404.00)		249,253.05	249,253.05
	REPRESENTED BY		
	Input VAT		9,895.03

18 July 2018

Our Ref 00278991/A6/KFB/AD

Please ask for:
Alice Denmark
0151 237 4497
BRCMT@bdo.co.uk**TO ALL CREDITORS**

Dear Sirs

FGI Realisations Limited (Formerly Float Glass Industries Limited) - In Administration ('the Company')

It is now six months since my appointment as Joint Administrator in respect of the Company. In accordance with Rule 18.6 of the Insolvency (England and Wales) Rules 2016, I am now reporting the progress made in implementing the approved proposals and achieving the statutory purpose of the Administration for the period from 21 December 2017 to 20 June 2018 ('the Period'). This report should be read in conjunction with the Joint Administrators report and proposals ('the Proposals').

1 Statutory Information

The Joint Administrators are Kerry Bailey (officeholder number: 8780) of BDO LLP, 3 Hardman Street, Spinningfields, Manchester, M3 3AT and Martha Thompson (officeholder number: 8678) of BDO LLP, 55 Baker Street, London, W1U 7EU and they were appointed in respect of the Company on 21 December 2017. Under the provisions of paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 the Administrators carry out their functions jointly and severally, meaning one or both of them can perform any action.

The Joint Administrators were appointed by the directors of the Company pursuant to Paragraph 12 of Schedule B1 to the Insolvency Act 1986. The Administration proceedings are dealt with in the High Court of Justice, Business and Property Courts in Manchester and the court case number is 3188 of 2017.

The Company's registered office is situated at BDO LLP, 3 Hardman Street, Spinningfields, Manchester, M3 3AT and the registered number is 02570683.

Please note the Company's parent company Wright and Offland Holdings Limited ('W&O') was also put into Administration on 21 December 2017.

I enclose, for your information, a summary of my receipts and payments to date showing a balance in hand of £249,253, together with a copy of my summary account covering the last six month period, and report as follows:

2 Receipts

I have made the following realisations in the period covered by this report:

Sale of certain assets

As detailed in the Proposals, a sale of certain assets of the Company completed on 4 January 2018 to Float Glass Industries Limited (formerly Alpha X Recoveries Limited) ('the Purchaser'). A summary of the consideration received is detailed below:

Category	£
FGI Realisations Limited	
Fixed Charge Assets	
Intellectual Property	1
Book Debts (plus 80% surplus debt realisations)	2,954,901
Goodwill	997
Less: Bibby	(2,754,901)
	<u>200,998</u>
Floating Charge Assets	
Customer List	1
Information Technology	1
Stock and WIP	90,000
Total	<u>291,000</u>

Book Debts

The Company had a book debt ledger totalling c£4.37m at the date of the Joint Administrators' appointment. The Company operated an invoice finance facility with Bibby Financial Services ('Bibby') who have a fixed charge over the book debts.

Bibby were owed c£2.755m at the date of the Administration.

A sale of the book debts completed on 4 January 2018 on the following terms:

- The book debt ledger was sold to the Purchaser and an initial payment of £2.955m for the debtor ledger was made, resulting in a surplus of £200k payable to the Joint Administrators after payment of c.£2.755m to Bibby.
- A further payment is due to the Joint Administrators representing 80% of the surplus of debtors (once collections exceed the amount due to Bibby of c.£2.755m) as they are collected.
- The balance of any potential book debt surplus (20% of the remaining surplus) will be retained by the Purchaser, once the debts are collected, as consideration for collecting the book debts and honouring any warranty claims.

Collection agents Credibt were instructed by the Joint Administrators to monitor and assist with the ongoing book debt collection, in order to protect the Joint Administrators interest in the 80% surplus of collected debtors.

Credibt have advised that surplus book debts in the sum of £170k have been collected to date, resulting in monies due to the Joint Administrators of £136k. A payment of £30k has been received in respect of the debtor surplus outside of the dates covered by this report. The balance of £106k will be paid to the Joint Administrators shortly.

Credebt have also advised that, after allowing for bad and doubtful debts, total surplus debtor collections are estimated to be £272k (of which £218k will be due to the Joint Administrators).

Cash at Bank

The Company had cash at bank of £7,867.98 upon appointment. This has been transferred to the Joint Administrators.

Bank Interest

Bank interest of £224 has been received in the period.

3 Costs in the Administration

I additionally provide a summary of the professional fees and other expenses which have been paid in the last period of this Administration and the costs which have accrued and not yet been paid.

DLA Piper UK LLP ('DLA')

The Joint Administrators instructed Lawyers DLA to assist in the sale of the assets, advise on key contractual terms and facilitate the contract negotiations. DLA also assisted the Joint Administrators in preparing the necessary appointment documentation, confirming the validity of the appointment and providing other general advice.

DLA have been paid £31,254 plus VAT to date in respect of legal fees incurred on a time cost basis and disbursements of £42.50 plus VAT. The fees charged by the solicitors are currently within the original estimate to the Joint Administrators.

Debt Collection Costs

Credebt has been paid £10,500 in respect of their assistance with the book debt collection.

Wages & Salaries

Prior to the sale of the business and assets, several employees were required to assist the Joint Administrators over the Christmas period to help prepare the business and assets for sale and provide assistance in the general day-to-day administration of the business.

Wages and expenses of £2,950 was incurred and paid in respect of these employees.

Utilities

E.ON has been paid £7,615 in respect of utilities provided to the Company's leasehold premises for the period prior to the sale of the business.

4 Pre-Appointment Costs

The Joint Administrators' proposal included provision for pre-appointment costs as set out below:

	Costs Incurred (£)	Payments Received (£)	Costs Outstanding (£)
(i)	76,853.15	0.00	76,853.15
(ii)	28,812.00	0.00	28,812.00
TOTAL	105,665.15	0.00	105,665.15

(i) The fees charged by the Joint Administrators

The Joint Administrators' time costs totalling £76,853 in the pre-appointment period were incurred with a view to the Company entering Administration. This has ensured that the appointment was effected in an orderly manner and for immediate tasks (including initial communications and controls) to be undertaken more effectively.

The pre-administration time costs of BDO LLP of £76,853.15 and disbursements of £298 have been approved.

(ii) The expenses incurred by the Joint Administrators

The Joint Administrators instructed the services of DLA, to draft the SPA, advise them on key contractual terms and facilitate with any contractual negotiations. DLA have also assisted the Joint Administrators in preparing the necessary appointment documentation, confirming the validity of the appointment and providing other general advice.

The pre-administration legal expenses of DLA Piper LLP of £27,925 and disbursements of £589 were approved by creditors.

These costs have yet to be drawn.

5 Future of the Administration

The Joint Administrators are continuing to assist the Purchaser in the collection of the remaining book debts for the benefit of creditors. A further update of the book debt collection will be provided to creditors in the next progress report.

Based on the information currently available, the Joint Administrators would expect that the Company will move to Liquidation once the Administration is complete. The creditors have already approved the Joint Administrators proposals and therefore Kerry Bailey and Martha Thompson will be appointed Joint Liquidators.

6 Investigation

The Administrators have a duty to investigate the affairs of the Company and also the conduct of the directors and in respect of the latter, to submit a confidential statutory report to the Secretary of State. I confirm that a report has been submitted.

7 Prospects to Creditors

Secured Creditors

Bibby Financial Services Limited ('Bibby')

Bibby holds a fixed and floating charge debenture in respect of an invoice finance facility provided to the Company. Bibby was owed £2.755m in respect of its invoice finance facility and applied termination charges. Following the sale of the book debts, Bibby's debt has been transferred to the Purchaser and has effectively been repaid.

RBS Invoice Finance Limited ('RBSIF')

RBSIF holds a fixed and floating charge debenture in respect of a previous invoice finance facility. At the date of the Joint Administrators' appointment, RBSIF were not owed any monies from the Company.

National Westminster Bank Plc ('Natwest')

Natwest holds a fixed and floating charge debenture since 2013 and has been provided with a guarantee in respect of various loans provided to Wright and Offland Holdings Limited (W&O').

At the date of the Joint Administrators' appointment, Natwest were not owed any monies from the Company.

Preferential Creditors

The Joint Administrators have received preferential claims to date of £7,318 in relation to outstanding wages and holiday pay in respect of 38 employees who were made redundant by the Company prior to the Administration.

Based on present information, we anticipate that there is likely to be sufficient funds to make a distribution to preferential creditors in the Administration.

Prescribed Part & Unsecured Creditors

Under the provisions of Section 176A of the Insolvency Act 1986 the Joint Administrators must state the amount of funds available to unsecured creditors in respect of the prescribed part. This provision only applies where a company has granted a floating charge to a creditor after 15 September 2003. The secured creditor has been paid in full from the fixed charge realisations, therefore the provisions of the Prescribed Part will not apply.

The total amount of unsecured claims received to date stands at £4,070,263.

Based on present information, we anticipate that there may be sufficient funds to make a distribution to unsecured creditors in the Administration. A further update will be provided in my next report to creditors once the debt collection exercise has been finalised.

8 Extension of Administration

The Administration will automatically end on 20 December 2018. The creditors will be notified in due course should an extension become necessary.

9 Joint Administrators' Remuneration

The Joint Administrators were obliged to fix their remuneration in accordance with Rule 18.16. This permits remuneration to be fixed either:

- (1) as a percentage of the assets realised and distributed; and/or
- (2) by reference to the time the Joint Administrators and the staff have spent attending to matters in the administration; and/or
- (3) as a set amount; and/or
- (4) as a combination of the above.

The Joint Administrators remuneration has been approved on 1 March 2018 on the basis of time properly spent in dealing with issues in the Administration in accordance with the Fee estimate dated 13 February 2018.

I attach a schedule detailing the time costs incurred to date covering the period of this report, 21 December 2017 to 20 June 2018. This records time costs of £157,290 which represents 706 hours spent at an average charge out rate of £223 per hour.

To date, no remuneration has been drawn in respect of these time costs.

For guidance, I enclose a document that outlines the policy of BDO LLP in respect of fees and disbursements.

Included below is the original Fees Estimate annotated with a column showing the time costs accrued in respect of each activity:

Fees Estimate as at 13 February 2018 compared to accrued fees to 20 June 2018

Joint Administrators' Fees	Total Hours	Blended Rate £	Estimated Fee £	Accrued Fee £
Summary Activity				
A. Pre Appointment Matters	257.95	300.82	76,853.15	76,853.15
Total			76,853.15	76,853.15
B. Steps on Appointment	115.25	192.86	22,227.65	21,280.20
C. Planning and Strategy	13.70	353.18	4,838.50	1,998.00
D. General Administration	135.90	229.85	31,236.50	17,095.35
E. Assets Realisation/Dealing	220.00	270.72	59,559.17	65,580.15
F. Trading Related Matters	0.00	0.00	0.00	914.40
G. Employee Matters	72.27	222.19	16,058.57	10,693.20
H. Creditor Claims	121.80	240.96	29,348.55	25,536.70
I. Reporting	84.30	250.36	21,105.00	14,338.35
J. Distribution and Closure	30.30	236.61	7,169.15	0.00

TOTAL**191,543.09 157,436.35**

For guidance, I enclose a document that outlines the policy of BDO LLP in respect of fees and disbursements.

10 Joint Administrators' Disbursements

Where disbursements are recovered in respect of precise sums expended to third parties there is no necessity for these costs to be authorised. These are known as category 1 disbursements. Since my last report category 1 disbursements of £641 has been incurred in respect of bonding costs, advertising and staff travel.

Some Administrators recharge expenses, for example printing, photocopying and telephone costs, which cannot economically be recorded in respect of each specific case. Such expenses, which are apportioned to cases, require the approval of the creditors before they can be drawn, and these are known as category 2 disbursements. The policy of BDO LLP in respect of this appointment is not to charge any category 2 disbursements with the exception of mileage on the basis of the mileage scale approved by HMRC, being 45p per mile unless otherwise disclosed to the creditors. Category 2 disbursements of £119 have accrued during this period.

Total post appointment disbursements of £780 have been incurred in this Administration as detailed below. No disbursements have been drawn to date.

	Cat 1 (£)	Cat. 2 (£)	Total (£)
Bonding	200	-	200
Advertising	406	-	406
Parking	10	-	10
Sundry	25	-	25
Staff Travel	20	119	139
Total	641	119	780

11 Creditor rights and enquiries

Creditors with the concurrence of at least 5% in value of the unsecured creditors may within 21 days of this report request in writing further information regarding the remuneration and expenses set out in this report. In accordance with Rule 18.9(3) of the Rules within 14 days of a request we will provide further information or explain why further information is not being provided.

Creditors with the concurrence of at least 10% of the creditors may apply to the court if they consider that the remuneration of the administrators, or the basis fixed for the remuneration of the Joint Administrator or expenses charged by the Joint Administrator are excessive (Rule 18.34 of the Rules). Such an application must be made within 8 weeks of receiving this draft report. The text of Rules 18.9 and 18.34 are set out at the end of this report.


The Joint Administrators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to this appointment. A copy of the code is at <http://www.icaew.com/en/members/regulations-standards-and-guidance/ethics/code-of-ethics-d>.

Creditors may access information setting out creditors' rights in respect of the approval of Joint Administrators' remuneration at <https://www.r3.org.uk/what-we-do/publications/professional/fees>.

The Insolvency Service has established a central gateway for considering complaints in respect of Insolvency practitioners. In the event that you make a complaint to me but are not satisfied with the response from me then you should visit <https://www.gov.uk/complain-about-insolvency-practitioner> where you will find further information on how you may pursue the complaint.

If you require any further information please contact me or my colleague Alice Denmark at BRCMT@bdo.co.uk.

Yours faithfully
for and on behalf of
FGI Realisations Limited (Formerly Float Glass Industries Limited)



Kerry Bailey
Joint Administrator

Authorised by the Institute of Chartered Accountants in England & Wales in the UK

Enc

Statement from the Insolvency (England and Wales) Rules 2016 regarding the rights of creditors in respect of the Joint Administrators' fees and expenses:

Creditors' and members' requests for further information in administration, winding up and bankruptcy

18.9.—(1) The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14—

- (a) a secured creditor;
 - (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
 - (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
 - (d) any unsecured creditor with the permission of the court; or
 - (e) any member of the company in a members' voluntary winding up with the permission of the court.
- (2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.
- (3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—
- (a) providing all of the information requested;
 - (b) providing some of the information requested; or
 - (c) declining to provide the information requested.
- (4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—
- (a) the time or cost of preparation of the information would be excessive; or
 - (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
 - (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
 - (d) the office-holder is subject to an obligation of confidentiality in relation to the information.
- (5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.
- (6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—
- (a) the office-holder giving reasons for not providing all of the information requested; or
 - (b) the expiry of the 14 days within which an office-holder must respond to a request.
- (7) The court may make such order as it thinks just on an application under paragraph (6).

Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive

18.34.—(1) This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

- (a) the remuneration charged by the office-holder is in all the circumstances excessive;

- (b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
 - (c) the expenses incurred by the office-holder are in all the circumstances excessive.
- (2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—
- (a) a secured creditor,
 - (b) an unsecured creditor with either—
 - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
 - (ii) the permission of the court, or
 - (c) in a members' voluntary winding up—
 - (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or
 - (ii) a member of the company with the permission of the court.
- (3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").

Applications under rules 18.34 and 18.35 where the court has given permission for the application

18.36.—(1) This rule applies to applications made with permission under rules 18.34 and 18.35.

- (2) Where the court has given permission, it must fix a venue for the application to be heard.
- (3) The applicant must, at least 14 days before the hearing, deliver to the office-holder a notice stating the venue and accompanied by a copy of the application and of any evidence on which the applicant intends to rely.
- (4) If the court considers the application to be well-founded, it must make one or more of the following orders—
 - (a) an order reducing the amount of remuneration which the office-holder is entitled to charge;
 - (b) an order reducing any fixed rate or amount;
 - (c) an order changing the basis of remuneration;
 - (d) an order that some or all of the remuneration or expenses in question is not to be treated as expenses of the administration, winding up or bankruptcy;
 - (e) an order for the payment of the amount of the excess of remuneration or expenses or such part of the excess as the court may specify by —
 - (i) the administrator or liquidator or the administrator's or liquidator's personal representative to the company, or
 - (ii) the trustee or the trustee's personal representative to such person as the court may specify as property comprised in the bankrupt's estate;
 - (f) any other order that it thinks just.
- (5) An order under paragraph (4)(b) or (c) may only be made in respect of periods after the period covered by the relevant report.
- (6) Unless the court orders otherwise the costs of the application must be paid by the applicant, and are not payable as an expense of the administration, winding up or bankruptcy.

Applications under rule 18.34 where the court's permission is not required for the application

18.37.—(1) On receipt of an application under rule 18.34 for which the court's permission is not required, the court may, if it is satisfied that no sufficient cause is shown for the application, dismiss it without giving notice to any party other than the applicant.

- (2) Unless the application is dismissed, the court must fix a venue for it to be heard.
- (3) The applicant must, at least 14 days before any hearing, deliver to the office-holder a notice stating the venue with a copy of the application and of any evidence on which the applicant intends to rely.
- (4) If the court considers the application to be well-founded, it must make one or more of the following orders—
 - (a) an order reducing the amount of remuneration which the office-holder is entitled to charge;
 - (b) an order reducing any fixed rate or amount;
 - (c) an order changing the basis of remuneration;
 - (d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the administration or winding up or bankruptcy;
 - (e) an order for the payment of the amount of the excess of remuneration or expenses or such part of the excess as the court may specify by —
 - (i) the administrator or liquidator or the administrator's or liquidator's personal representative to the company, or
 - (ii) the trustee or the trustee's personal representative to such person as the court may specify as property comprised in the bankrupt's estate;
 - (f) any other order that it thinks just.
- (5) An order under paragraph (4)(b) or (c) may only be made in respect of periods after the period covered by the relevant report.
- (6) Unless the court orders otherwise the costs of the application must be paid by the applicant, and are not payable as an expense of the administration or as winding up or bankruptcy.



FGI Realisations Limited (Formerly Float Glass Industries Limited) - In Administration

In accordance with best practice I provide below details of policies of BDO LLP in respect of fees and expenses for work in relation to the above insolvency.

The current charge out rates per hour of staff within my firm who may be involved in working on the insolvency, follows:

GRADE	£
Partner	520-741
Manager	229-401
Assistant Manager	07
Senior Administrator	195-207
Administrator	67-176
Other Staff	71

This in no way implies that staff at all such grades will work on the case. The rates charged by BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH are reviewed in December and July each year and are adjusted to take account of inflation and the firm's overheads.

Time spent on casework is recorded directly to the relevant case using a computerised time recording system and the nature of the work undertaken is recorded at that time. Units of time can be as small as 3 minutes. BDO LLP records work in respect of insolvency work under the following categories:-

- Pre Appointment
- Steps upon Appointment
- Planning and Strategy
- General Administration
- Asset Realisation/Management
- Trading Related Matters
- Employee Matters
- Creditor Claims
- Reporting
- Distribution and Closure
- Other Issues.

Under each of the above categories the work is recorded in greater detail in sub categories. Please note that the 11 categories provide greater detail than the six categories recommended by the Recognised Professional Bodies who are responsible for licensing and monitoring insolvency practitioners.

Where an officeholder's remuneration is approved on a time cost basis the time invoiced to the case will be subject to VAT at the prevailing rate.

Where remuneration has been approved on a time costs basis a periodic report will be provided to any committee appointed by the creditors or in the absence of a committee to the creditors. The report will provide a breakdown of the remuneration drawn and will enable the recipients to see the average rates of such costs.

(a) Other Costs

Where expenses are incurred in respect of the insolvent estate they will be recharged. Such expenses can be divided into two categories.

(b) Category 1

This heading covers expenses where BDO LLP has met a specific cost in respect of the insolvent estate where payment has been made to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), land registry searches, fees in respect of swearing legal documents etc. In each case the recharge will be reimbursement of a specific expense incurred.

(c) Category 2

We propose to recover from the estate the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. In these cases a charge of 45p per mile is raised which is in line with the HM Revenue & Customs Approved Mileage Rates (median - less than 10,000 miles per annum) which is the amount the firm pays to staff. Where costs are incurred in respect of mileage, approval will be sought in accordance with the Insolvency (England and Wales) Rules 2016 to recover this disbursement.

Where applicable, all disbursements will be subject to VAT at the prevailing rate.

BDO LLP
18 July 2018

FGI Realisations Limited (Formerly Float Glass Industries Limited)
(In Administration)
Joint Administrators' Abstract of Receipts & Payments

Statement of Affairs		From 21/12/2017 To 20/06/2018	From 21/12/2017 To 20/06/2018
	FIXED CHARGE ASSETS		
2,954,901.00	Book Debts	2,954,901.04	2,954,901.04
997.00	Goodwill	997.00	997.00
1.00	Intellectual Property	1.00	1.00
		<u>2,955,899.04</u>	<u>2,955,899.04</u>
	FIXED CHARGE COSTS		
	Debt Collection Costs	10,500.00	10,500.00
		<u>(10,500.00)</u>	<u>(10,500.00)</u>
	FIXED CHARGE CREDITORS		
(2,754,901.00)	Bibby Financial	2,754,901.04	2,754,901.04
		<u>(2,754,901.04)</u>	<u>(2,754,901.04)</u>
	ASSET REALISATIONS		
90,000.00	Stock & Work in Progress	90,000.00	90,000.00
7,490.00	Cash at Bank	7,867.98	7,867.98
	Wages costs contribution	3,074.60	3,074.60
1.00	Customer List	1.00	1.00
	Interest Gross	224.30	224.30
1.00	Information Technology	1.00	1.00
		<u>101,168.88</u>	<u>101,168.88</u>
	COST OF REALISATIONS		
	Legal Fees	31,254.00	31,254.00
	Legal Disbursements	42.50	42.50
	Statutory Advertising	84.53	84.53
	Insurance	296.80	296.80
	Wages & Salaries	2,950.00	2,950.00
	Bank Charges	171.35	171.35
	Utilities	7,614.65	7,614.65
		<u>(42,413.83)</u>	<u>(42,413.83)</u>
	PREFERENTIAL CREDITORS		
(9,146.00)	Preferential Hol. Pay	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	UNSECURED CREDITORS		
(4,788,351.00)	Trade & Expense Creditors	NIL	NIL
(180,040.00)	Unsecured Employees	NIL	NIL
(451,352.00)	Unsecured PAYE	NIL	NIL
(711,005.00)	Unsecured VAT	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	DISTRIBUTIONS		
(50,000.00)	Ordinary Shareholders	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
(5,891,404.00)		249,253.05	249,253.05
	REPRESENTED BY		
	Input VAT		9,895.03

Detail of Time Charged and Rates Applicable for the Period From 21/12/2017 to 20/06/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL	
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £
A. Pre Appointment Matters														
02. Director/Debtor meetings														
sub total -				0.00										
A. Pre Appointment Matters														
B. Steps on Appointment														
02. Statutory Documentation			4.50	900.00	5.10	1,055.70	0.80	92.80	11.80	790.60	2.35	157.45	24.55	2,996.55
04. Meet Directors/Debtors etc.	2.65	1,378.00			21.35	4,419.45			46.80	8,236.80			2.65	1,378.00
07. Attendance at Premises			8.55	2,440.40					5.40	361.80			13.95	2,802.20
09. Preparation of Proposals									21.60	1,447.20			21.60	1,447.20
10. Prepare Financial Data														
sub total -	2.65	1,378.00	13.05	3,340.40	26.45	5,475.15	0.80	92.80	85.60	10,836.40	2.35	157.45	130.90	21,280.20
B. Steps on Appointment														
C. Planning and Strategy														
07. Strategy Planning			6.00	1,998.00									6.00	1,998.00
sub total -			6.00	1,998.00									6.00	1,998.00
C. Planning and Strategy														
D. General Administration														
01. Insurance Matters			2.50	768.10	0.50	62.10			0.50	88.00			2.50	768.10
02. VAT													0.50	88.00

Detail of Time Charged and Rates Applicable for the Period From 21/12/2017 to 20/06/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL	
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £
04. Instruct Liase Solicitors	1.20	624.00	2.50	832.50									3.70	1,456.50
05. Investigations			5.75	1,150.00	3.70	765.90	7.55	936.20	10.15	795.00	0.15	10.05	3.70	765.90
07. Receipts Payments Accounts			1.10	264.00	0.35	72.45							27.55	3,538.75
09. Statutory Matters			1.00	333.00									1.45	336.45
12. Press/PR Matters			3.25	1,166.90	16.05	3,239.35	0.40	46.40	16.95	1,135.65			1.00	333.00
15. Gen. Admin Correspondence	1.90	988.00	14.40	2,606.40					4.40	479.60			38.55	6,576.30
99 Other Matters													18.80	3,086.00
sub total -	3.10	1,612.00	30.20	7,058.80	24.35	4,787.30	7.95	982.60	32.00	2,498.25	0.15	10.05	97.75	16,549.00
D. General Administration														
E. Assets Realisation/Dealing														
03 Asset Tracing									14.00	2,464.00			14.00	2,464.00
04 Agent Instruction/Leasing					5.00	1,035.00			0.50	88.00			0.50	88.00
05. Sales Info. Preparation					1.35	262.85							5.00	1,035.00
06. Property Related Matters					8.55	1,769.85							1.35	262.85
07. Debt Collection	5.00	2,600.00	26.25	8,741.25									39.80	13,111.10
08. Dealing with Chattel Assets	0.60	312.00											0.60	312.00

Detail of Time Charged and Rates Applicable for the Period From 21/12/2017 to 20/06/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL	
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £
09. Dealing with other Assets	2.00	1,040.00	1.50	499.50	3.00	621.00							6.50	2,160.50
10. IIP Leasing Matters			3.30	926.00	28.85	5,897.25			3.50	616.00			3.50	616.00
12. Retention of Title									3.75	660.00			35.90	7,483.25
14. Sale of Business/Assets	24.25	12,610.00	47.60	15,946.50	25.35	5,247.45							97.20	33,803.95
99. Other Matters					20.50	4,243.50							20.50	4,243.50
sub total -	31.85	16,567.00	78.65	26,113.25	92.60	19,076.90			21.75	3,828.00			224.85	65,580.15
E. Assets Realisation/Dealing														
F. Trading Related Matters														
01. Establish Business Control			2.00	666.00	1.20	248.40							2.00	666.00
08. Trading Accounts													1.20	248.40
sub total -			2.00	666.00	1.20	248.40							3.20	914.40
F. Trading Related Matters														
G. Employee Matters														
02. Dealing with Employees			1.55	458.95	8.40	1,738.80			7.40	806.60	5.60	375.20	22.95	3,379.55
03. EPA Matters			3.30	597.30					0.35	38.15	7.90	529.30	7.90	529.30
04. Pension Issues													3.65	635.45
99. Other Matters			22.25	4,559.25	7.55	1,562.85					0.40	26.80	30.20	6,148.90

