**Abbreviated Accounts** 

for the year ended 30 September 2002

A64 COMPANIES HOUSE

27/09/03

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## Abbreviated balance sheet as at 30 September 2002

		2002	2	2001	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	2		42,587		45,759
Current assets					
Stocks		4,938		3,381	
Debtors		100,852		71,279	
Cash at bank and in hand		8,672		35,126	
		114,462		109,786	
Creditors: amounts falling					
due within one year	3	(115,027)		(113,875)	
Net current liabilities			(565)		(4,089)
Total assets less current					
liabilities			42,022		41,670
Creditors: amounts falling due					
after more than one year	4		(2,259)		(11,575)
Net assets			39,763		30,095
Capital and reserves					<u> </u>
Called up share capital	5		2		2
Profit and loss account			39,761		30,093
Shareholders' funds			39,763		30,095

The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

#### Abbreviated balance sheet (continued)

## Directors' statements required by Section 249B(4) for the year ended 30 September 2002

In approving these abbreviated accounts as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 30 September 2002 and
- (c) that we acknowledge our responsibilities for:
- (1) ensuring that the company keeps accounting records which comply with Section 221, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These abbreviated accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The abbreviated accounts were approved by the Board on 26 September 2003 and signed on its behalf by

R J Butler

Director

## Notes to the abbreviated financial statements for the year ended 30 September 2002

#### 1. Accounting policies

#### 1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

#### 1.3. Research and development

Research expenditure is written off to the profit and loss account in the year in which it is incurred.

#### 1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold properties

over 5 years

Plant and machinery

over 4 to 5 years

Fixtures, fittings

and equipment

over 5 to 10 years

Motor vehicles

over 5 years

#### 1.5. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

#### 1.6. Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.7. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account over the employees' service lives on the basis of a constant percentage of earnings.

#### 1.8. Deferred taxation

Deferred tax is provided in respect of the tax effect of all timing differences, to the extent that it is probable that a liability or asset will crystallise in the foreseeable future, at the rates of tax expected to apply when the timing differences reverse.

# Notes to the abbreviated financial statements for the year ended 30 September 2002

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#### 1.9. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. All differences are taken to the Profit and Loss account.

#### 1.10. Support contracts

The company operates annual support contracts for certain software products and the income from the contracts is taken to the Profit and Loss Account when invoiced and it is not spread over the life of the contract.

2.	Fixed assets		Tangible fixed assets £
	Cost		
	At 1 October 2001		115,540
	Additions		11,595
	Disposals		(21,890)
	At 30 September 2002		105,245
	Depreciation		
	At 1 October 2001		69,781
	On disposals		(21,888)
	Charge for year		14,765
	At 30 September 2002		62,658
	Net book values		
	At 30 September 2002		42,587
	At 30 September 2001		45,759
3.	Creditors: amounts falling due within one year	2002 £	2001 £
	William One year	~	•
	Creditors include the following:		
	Secured creditors	16,398	11,382
		<del></del>	

# Notes to the abbreviated financial statements for the year ended 30 September 2002

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4.	Creditors: amounts falling due after more than one year	2002 £	2001 £
	Include the following:		
	Secured creditors	<u>2,259</u>	11,575
5.	Share capital	2002 £	2001 £
	Authorised		•
	1,000 Ordinary shares of £1 each		1,000
	Allotted, called up and fully paid		
	2 Ordinary shares of £1 each	2	2