

# **HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED**

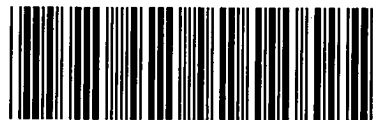
**(trading as Flagship Training Solutions)**

**DIRECTOR'S REPORT AND ACCOUNTS**

**YEAR ENDED 31 JULY 2014**

**REGISTERED NUMBER: 2522593**

FRIDAY



\*A3N3LKS4\*

A17

19/12/2014

#247

COMPANIES HOUSE

# **HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED**

## **REPORT OF THE DIRECTOR**

The Director has pleasure in submitting the report and financial statements for the year ended 31 July 2014.

### **PRINCIPAL ACTIVITIES AND TRADING REVIEW**

The principal activities of the company are to provide education and training programmes for industry and commerce with the objective of helping local business to develop through improved staff training. In 2013/14 there was a complete refresh of the full cost offer and the programmes delivered included:

- CCN1 Domestic Gas
- 17<sup>th</sup> Edition Wiring Regulations
- Programmable Logic Controller (PLC)
- Electrical Installation/Maintenance
- Mechanical Bench Fitting/Maintenance
- IOSH Managing Safety
- First Aid at Work (incl. requalification)
- Advice & Guidance level 3 and level4
- Computer Aided Design
- Fluid Power Technology

In addition, the Company continues to grow its Apprenticeship Training Authority provision and commercial activities including restaurant, conferencing and a gym.

Hartlepool Business Development Centre is a Centre of Excellence aimed at bringing training and services to businesses and companies in Hartlepool in an excellent environment with high quality lecturing, resources and facilities. The activities of the Hartlepool Business Development Centre are carried out through the Company, which has been granted a lease by Hartlepool College of Further Education in respect of the Centre and its fixtures, fittings and equipment.

The College offers some unique niche courses including Advice & Guidance (which attracts staff from other colleges in the region) and PLC.

The main risks perceived by the Company include competition from other providers, particularly in areas such as Gas courses and First Aid courses. As a result the Company's pricing structure is regularly reviewed to ensure prices remain competitive.

### **DIRECTORS**

The Directors of the Company during the year were:

D Hankey (Appointed 8.7.13)

## **HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED**

### **REPORT OF THE DIRECTOR (continued)**

---

#### **RESULTS AND DIVIDENDS**

The results of the company are set out in the profit and loss account on page 6. The Director does not recommend payment of a dividend. [2013: Nil]. The Company generated an operating profit for the year of £1,000 (2012/13: profit: £64,000).

#### **FIXED ASSETS**

Note 5 on page 11 sets out the changes which have taken place in the fixed assets of the Company during the year under review. The Company shares facilities with Hartlepool College of Further Education.

#### **STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITOR**

The director who was in office on the date of approval of these financial statements has confirmed, as far as he is aware, that there is no relevant audit information of which the auditor is unaware. The director has confirmed that he has taken all the steps that they ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that it has been communicated to the auditor.

#### **AUDITOR**

Baker Tilly UK Audit LLP has indicated its willingness to continue in office.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the Board



.....  
D Hankey  
Director

.....  
Date: 11<sup>th</sup> December 2014

## **HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED**

### **DIRECTOR'S RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS**

---

The director is responsible for preparing the Directors Report and the financial statements in accordance with applicable law and regulations.

Company law requires the director to prepare financial statements for each financial year. Under that law the director has elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under Company law the Director must not approve the financial statements unless he is satisfied that they give a true and fair view of the company and of the profit or loss of the company for that period. In preparing these financial statements, the director is required to:

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED**

We have audited the financial statements on pages 5 to 12. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditor**

As more fully explained in the Directors' Responsibilities Statement set out on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at <http://www.frc.org.uk/auditscopeukprivate>

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 July 2014 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit [or]

*Baker Tilly UK Audit LLP*  
CLAIRE LEECE (Senior Statutory Auditor)

For and on behalf of BAKER TILLY UK AUDIT LLP, Statutory Auditor

Chartered Accountants

1 St. James' Gate

Newcastle upon Tyne

NE1 4AD

*16 December 2014*

# HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 JULY 2014

	Year ended 31 July 2014 £000	Year ended 31 July 2013 £000
Turnover	1206	1318
Cost of sales	(1103)	(1155)
<b>Gross profit</b>	<b>103</b>	<b>163</b>
Administration costs	(102)	(99)
Other operating income	0	0
<b>Profit on ordinary activities before taxation (Note 2)</b>	<b>1</b>	<b>64</b>
Tax on profit/loss on ordinary activities (Note 4)	0	0
<b>Retained Profit</b>	<b>1</b>	<b>64</b>

There are no recognised gains or losses for the current financial year and preceding financial year other than as stated in the Profit and Loss account.

All activity relates to continuing operations.

The notes on pages 8 to 13 form part of these financial statements.

**HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED (Company Registration No. 2522593)**

**BALANCE SHEET AS AT 31 JULY 2014**

	<b>31 July 2014</b>	<b>31 July 2013</b>
	<b>£000</b>	<b>£000</b>
<b>Fixed assets</b>		
Tangible assets (Note 5)	0	0
<b>Current assets</b>		
Stock	4	17
Debtors (Note 6)	275	258
Cash at bank and in hand	239	145
	<u>518</u>	<u>420</u>
<b>Creditors: Amounts falling due within one year (Note 7)</b>	<u>(928)</u>	<u>(831)</u>
<b>Net current liabilities</b>	<u>(410)</u>	<u>(411)</u>
<b>Total assets less current liabilities</b>	(410)	(411)
<b>Provisions for liabilities: Amounts falling due after one year</b>		
Deferred capital grants (Note 8)	<u>0</u>	<u>0</u>
<b>Net liabilities</b>	<u><u>(410)</u></u>	<u><u>(411)</u></u>
<b>Capital and reserves</b>		
Called up share capital (Note 10)	0	0
Profit and loss account (Note 11)	<u>(410)</u>	<u>(411)</u>
<b>Equity shareholders' deficit</b>	<u><u>(410)</u></u>	<u><u>(411)</u></u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 6 to 13 were approved by the Board of Directors and authorised for issue on 11th December 2014 and are signed on its behalf by:



.....  
D Hankey: Director

# HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2014

### 1 ACCOUNTING POLICIES

#### a) Basis of accounting

The accounts are prepared under the historical cost convention, and in accordance with applicable accounting standards.

The company's financial statements have been prepared using the going concern basis. This is based upon the continued support from its parent undertaking, Hartlepool College of Further Education.

#### b) Turnover

Turnover comprises amounts receivable in the ordinary course of business in respect of services provided to the parent undertaking and third parties, excluding value added tax. All turnover is derived from activities in the UK.

#### c) Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation charged at the following annual rates:

Land and buildings	2%	per annum
Furniture and fittings	10% to 25%	per annum

#### d) Deferred Taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events that result in an obligation to pay more tax in the future or a right to pay less tax in the future have occurred at the balance sheet date. Timing differences are differences between the company's taxable profits and its results as stated in the financial statements.

Deferred tax is measured at the average tax rates that are expected to apply in the periods in which timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantially enacted by the balance sheet date. Deferred tax is measured on a non-discounted basis.

#### e) Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### f) Operating leases

Operating lease rental charges are charged to the profit and loss account as they fall due.

#### g) Cashflow Statement

The Company is a wholly owned subsidiary of Hartlepool College of Further Education, the consolidated accounts of which include a cash flow statement and are publicly available. Accordingly, the company has taken advantage of the exemption provided by FRS 1 not to prepare a cash flow statement.



## HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2014 (continued)

---

#### 2 PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

	31 July 2014 £000	31 July 2013 £000
The profit on ordinary activities of the company has been arrived at after charging/(crediting):		
Depreciation	0	0
Release of deferred capital grants	0	0
Management charges	50	103

The audit fee for the company for the year ended 31 July 2013 has been borne by the company's ultimate parent undertaking, Hartlepool College of Further Education.

#### DIRECTORS AND EMPLOYEES

#### 3

There were no payments made to the Directors during the year (2013: Nil) and no staff employed (2013: Nil).

# HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2014 (continued)

### 4 TAX ON PROFIT ON ORDINARY ACTIVITIES

a) Analysis of charges in the year	2014 £000	2013 £000
Current tax:		
UK Corporation tax based on the results for the year at 20% (2013: 20%)	0	0
Total current tax	0	0

#### b) Factors affecting current tax charge

The tax assessed on the loss on ordinary activities for the year is higher than the standard rate of corporation tax in the UK of 20% (2013: 20%)

	2014 £000	2013 £000
Profit on ordinary activities before taxation	1	64
Profit on ordinary activities by rate of tax	0	13
Capital allowances for the period in excess of depreciation	0	0
Expenses not deductible for tax purposes	0	0
Income not taxable for tax purposes	0	0
Utilisation of tax losses and other deductions	0	(13)
Total current tax (note 4(a))	0	0

# HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2014 (continued)

### 5 TANGIBLE FIXED ASSETS

	Land and buildings £000	Fixtures and Fittings £000	Total £000
Cost at 1 August 2013	0	0	0
Disposals	0	0	0
Cost at 31 July 2014	<u>0</u>	<u>0</u>	<u>0</u>
Depreciation at 1 August 2013	0	0	0
Eliminated in respect of disposals	0	0	0
Depreciation at 31 July 2014	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net book value 31 July 2014</b>	<u>0</u>	<u>0</u>	<u>0</u>
Net book value 31 July 2013	<u>0</u>	<u>0</u>	<u>0</u>

There were no capital commitments at 31 July 2014 (31 July 2013: Nil).

### 6 DEBTORS

	2014 £000	2013 £000
Trade debtors	127	202
Sundry debtors	148	56
	<u>275</u>	<u>258</u>

### 7 CREDITORS: Amounts falling due within one year

	2014 £000	2013 £000
Trade creditors	10	22
Amounts owed to parent undertaking	892	757
VAT payable	0	0
Accruals	26	52
	<u>928</u>	<u>831</u>

# HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2014 (continued)

### 8 PROVISIONS FOR LIABILITIES: Amounts falling due after one year

Deferred Capital Grants	Land and buildings £000	Fixtures and fittings £000	Total £000
As at 1 August 2013	0	0	0
Grant received	0	0	0
Released to profit and loss account:	0	0	0
As at 31 July 2014	<u>0</u>	<u>0</u>	<u>0</u>
		<b>2014</b>	<b>2013</b>
		<b>£000</b>	<b>£000</b>
Amounts falling due within one year		0	0
Amounts falling due after more than one year		0	0
		<u>0</u>	<u>0</u>

### 9 DEFERRED TAXATION

The deferred tax asset not recognised and its composition at the end of the year is as follows:

	<b>2014</b>	<b>2013</b>
	<b>£000</b>	<b>£000</b>
Tax losses available and unutilised charges on income	0	39
Fixed asset timing differences	0	0
	<u>0</u>	<u>39</u>

### 10 CALLED UP EQUITY SHARE CAPITAL

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
Authorised shares of £1	100	100
Ordinary shares of £1		
Allotted, called up and fully paid	<u>2</u>	<u>2</u>

### 11 RECONCILIATION OF MOVEMENTS IN EQUITY SHAREHOLDERS' DEFICIT

	<b>Year ended 31 July 2014</b>	<b>Year ended 31 July 2013</b>
	<b>£000</b>	<b>£000</b>
Profit for the year	1	64
Opening shareholders' deficit	(411)	(475)
Closing shareholders' deficit	<u>(410)</u>	<u>(411)</u>

## **HARTLEPOOL BUSINESS DEVELOPMENT CENTRE LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2014 (continued)**

---

#### **12 CONTINGENT LIABILITIES**

There are no contingent liabilities in respect of claims under contracting and other agreements, entered into in the informal course of business.

#### **13 RELATED PARTY TRANSACTIONS**

The Company has taken advantage of the exemption available to group companies in FRS8 (Related Party Disclosures) which allows it not to disclose transactions with group companies or investees of the Company qualified as related parties.

The following directors of the Company were also employees of the College during the year:

D Hankey

#### **14 FUTURE FUNDING**

The Company has net liabilities at 31 July 2014, however the company's ultimate parent undertaking, Hartlepool College of Further Education has indicated that it will continue to provide financial support for the Company in the foreseeable future.

#### **15 ULTIMATE PARENT UNDERTAKING**

The Company is a wholly owned subsidiary of Hartlepool College of Further Education, a corporation whose place of business is Stockton Street, Hartlepool. Copies of the College's financial statements are available for public inspection at this address.