

Registered Charity Number  
1039255

Registered Company Number  
2500964

Abilities Limited  
(A company limited by guarantee)

Report and Accounts

31 May 2008

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**Abilities Limited  
Report and Accounts  
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**Abilities Limited**  
**Company Information**

**Directors and Trustees**

J Lambert (Chairman)

I Moss

J Eveleigh

D Rockett

D Owens

**Secretary**

R Cormack

**Reporting Accountants**

Bibby & Legge Limited

Chartered Accountants

Unit 3D, Dreadnought Trading Estate

Magdalen Lane

Bridport

Dorset

DT6 5BU

**Bankers**

Barclays Bank plc

10 South Street

Dorchester

Dorset

DT1 1BT

**Solicitors**

Humphries Kirk

40 High West Street

Dorchester

Dorset

DT1 1RU

**Registered Office**

Waverley Road

Weymouth

Dorset

DT3 5HL

**Registered Charity Number**

1039255

## **Abilities Limited**

### **The report of the trustees for the year ended 31 May 2008**

#### **Introduction**

The trustees present their annual report and accounts for the year ended 31st May 2008.

The directors of the charitable company (the charity) are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees. Their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act.

#### **Name, registered office and constitution of the charity**

The full name of the charity is Abilities Limited.

The legal registration details are :-

<i>Date of incorporation</i>	10 May 1990
<i>Company Registration Number</i>	2500964
<i>The Registered Office is</i>	Waverley Road, Weymouth, Dorset, DT3 5HL
<i>Charity Registration Number</i>	1039255

#### **Objectives and Activities of the Charity**

##### ***A summary of the objects of the charity as set out in its governing document.***

The relief of poverty, sickness and distress within the UK, particularly in Dorset, by providing vocational training which is compatible with their disabilities and needs to:

- A) persons suffering from disabilities; and
- B) persons finding difficulty obtaining work as a result of long term unemployment.

##### ***The charity's aims including the changes or differences it seeks to make through its activities.***

The Charitable Company, by training and assessing individuals who are either disabled or who have been unemployed for a long period of time aims to be able to secure jobs for those people who may previously have been unable to find employment.

##### ***An explanation of the charity's main objectives for the year.***

The primary aim was to improve the financial stability of the Charitable Company by improving our current contract with Bournemouth and Poole College and obtaining new contracts with our suppliers of clients. The Charitable Company also wished to work more closely with providers in the North of Dorset enabling in to continue supporting individuals in that area as well as opening a new centre in Poole.

##### ***An explanation of the charity's strategies for achieving its stated objectives.***

The Charitable Company aims to offer a variety of courses tailored to the needs of the referring agent, the individual and the prospective employer.

By offering such courses we also aim to increase the number of employers interested in building relationships with the Charitable Company.

## **Abilities Limited**

### **The report of the trustees for the year ended 31 May 2008**

#### ***Details of significant activities (including its main programmes, projects, or services provided) that contribute to the achievement of the stated objectives.***

The Company has secured a variety of contracts with organisations such as the Probation Service and the Job Centre which enable it to continue to meet its stated objectives. The Company has continued to build links with other organisations such as Bournemouth and Poole College and this is likely to continue into the future.

#### **Achievements and Performance of the Charity**

##### ***A review of charitable activities undertaken by the charity***

This year the Trustees have decided to expand the services Abilities offers to the unemployed people of East Dorset and identified premises in Parkstone Road, Poole. This will enable job outcome training to be offered in Poole, Bournemouth, and the outlying areas. The Trustees are confident that a new centre would be very successful, as Abilities workforce is flexible, highly skilled and used to producing excellent results for its learners. The Trustees believe that the format of how Abilities works and operates is a proven winner and with the Executive Director's excellent contacts they can open a new training centre and increase jobs enormously in this new area. The Chairman of Abilities is also pleased with the work carried out by the Abilities Trustees away from the monthly board meetings. The Executive Director appreciates the input into the Charity on a weekly and monthly basis. The Chairman also thanks its loyal hardworking volunteers, who are ensuring Abilities remains highly respected locally and nationally for finding sustainable and interesting employment for its learners.

Abilities Chairman John Lambert, would also like to thank the Management and staff of the agencies who refer learners to Abilities. Without their support and interest the high number of job outcomes clearly would not happen.

Abilities praises itself on the financial controls it has in place that enables its expenditure to be reviewed on a monthly basis. This ensures that money is being targeted to those areas where our clients and referring agencies are demanding services. As such all expenditure is tightly controlled and managed prudently to ensure the continued success of the Charitable

##### ***Fundraising activities***

The charity relies on contracts from educational suppliers, whose support is valued. There have been no other fundraising activities.

##### ***Factors relevant to the achievement of the charity's objectives***

In managing the business the Charitable Company's major difficulty is maintaining its financial health against the backdrop of changes in Governmental policy on the treatment of individuals with disabilities and long term unemployment. These changes affect the way in which our suppliers refer 'clients' to us and as such affect the ability of the Charitable Company to offer high value courses and training to external and internal users.

## **Abilities Limited**

### **The report of the trustees for the year ended 31 May 2008**

#### **Structure, Governance and Management**

##### ***Nature of the Governing Document and constitution of the charity***

The Charitable Company is a limited company (by guarantee) and is governed by a Memorandum and Articles of Association dated 10 May 1990, as amended 5 April 1994, 17 May 1994 and 20 November 2001.

##### ***The methods adopted for the recruitment and appointment of new trustees***

All trustees are subject to annual re-election to the Board and all appointments are made on merit by the Board.

##### ***The policies and procedures adopted for the induction and training of trustees.***

Following the expression of interest by an individual, a meeting is held between the secretary and an executive director to ascertain what skills the individual would bring to the Charitable Company. The prospective trustee is invited to attend a number of board meetings to both provide additional information and to assess their contribution. Should this process be successful they would be invited onto the Board at the next Annual General Meeting.

##### ***The organisational structure of the charity and how decisions are made.***

The Company is controlled on a day to day basis by the secretary with all activities overseen by a management committee.

The management committee comprises all of the directors and trustees together with the secretary who meet monthly.

##### ***The major risks to which the charity is exposed and reviews and systems to mitigate risks***

The management committee has conducted its own review of the major risks to which the charity is exposed and established systems to mitigate the effect of those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

#### **Financial Review**

##### ***Policies on reserves***

The Management Committee reviews the level of reserves required on a periodic basis and takes a flexible approach to the Company's requirements.

The minimum requirement is to fund three months fixed costs which equates to approximately £90,000 of working capital which would finance the current activities of the charity in the event of a significant drop in funding. The level of Free Reserves at 31 May 2008 was £232,394 which are required to fund the fixed assets and working capital.

## **Abilities Limited**

### **The report of the trustees for the year ended 31 May 2008**

#### ***Principal funding sources and how expenditure in the year under review has supported the key objectives of the charity.***

The hard work carried out by the secretary and employees of the Charitable Company have seen continued good relationships with organisations such as Bournemouth and Poole College, the Probation Service and Job Centre Plus. These relationships have allowed the organisations to refer individuals to the Charitable Company and enabled it to achieve the excellent results mentioned above.

Expenditure of the Charitable Company is reviewed on a monthly basis to ensure that money is being targeted to those areas where our clients, and referring agents, are demanding services. As such all expenditure is tightly controlled and managed prudently to ensure the continued success of the Charitable Company.

#### ***The investment policy and objectives, including the extent (if any) to which social, environmental or ethical considerations are taken into account.***

The Company's investment policy is to transfer funds to a high interest account so that the maximum amount of interest available can be received.

#### ***Availability and adequacy of assets of the fund***

The board of trustees is satisfied that the charity's assets are available and adequate to fulfil its obligations.

#### ***Transactions and Financial position***

The financial statements are set out on pages 9 to 20. The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (effective April 2005) and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007). As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £30,444, making net overall realised incoming resources of £30,444.

The total reserves at the year end stand at £232,394.

A majority of the expenditure is spent on management and administration.

#### ***Specific changes in fixed assets***

Changes in fixed assets are shown in detail in the notes to the accounts.

#### ***Share Capital***

The company is limited by guarantee and therefore has no share capital.

## **Abilities Limited**

### **The report of the trustees for the year ended 31 May 2008**

#### **Plans for Future Periods**

Following the successful launch of the Poole centre, the Trustees hope for a year of consolidation at all centres that the Charitable Company runs. With increased uncertainty in the economy at large, the Trustees consider that the organisation is well placed to offer services to clients enabling them to return to work in a timely fashion.

With the increased uncertainty over funding in the Future the management continues to monitor and act upon developments to safeguard the financial position of the Charitable Company enabling it to continue to be able to offer high value courses to its clients and referring agents.

#### **The name of the Chief Executive Officer and other senior staff member(s) to whom day to day management of the charity is delegated by the charity trustees.**

The day to day management of the charitable company is carried out by the Secretary, R Cormack.

#### **The members of the Board of Trustees of the Charity during the year ended 31 May 2008, and at the balance sheet date, were :-**

J Lambert (chairman)  
I Moss  
J Eveleigh  
D Rockett  
D Owens

The directors are members of the company.

At the Annual General Meeting J Eveleigh and D Owens retired, but are eligible for reappointment.

## **Abilities Limited**

### **The report of the trustees for the year ended 31 May 2008**

#### **Statement of Directors' and Trustees' Responsibilities**

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company as at the end of the financial year and of the surplus or deficit of the Charitable Company. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the Charitable Company's transactions and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

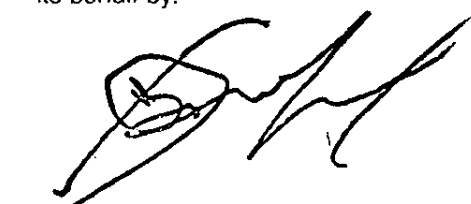
#### **Method of preparation of accounts**

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in Part VII of the Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### **Reporting Accountant**

Bibby & Legge Limited were reappointed as the Charitable Company's reporting accountants during the year and have expressed their willingness to continue in this capacity.

This report was approved by the management committee on 18 March 2009 and signed on its behalf by:-

A handwritten signature in black ink, appearing to be 'J Lambert', written over a horizontal line.

**J Lambert**  
**Director and Trustee**

**Abilities Limited**  
**Independent Accountants' Report**  
**to the members of Abilities Limited**

We report on the accounts of the company for the year ended 31 May 2008, which are set out on pages 9 to 20.

**Respective responsibilities of directors and reporting accountants**

As described in the statement of trustees and directors responsibilities on page 7, the trustees and directors are responsible for the preparation of accounts, and they consider that the charitable company is exempt from audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

**Basis of opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the charitable company, and making such limited enquiries of the officers of the charitable company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in the opinion.

**Opinion**

In our opinion:-

(a) the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985;

(b) having regard only to, and on the basis of, the information contained in those accounting records:

(i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and

(ii) the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act as modified by section 249A(5) and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

B. bb al legge Ltd

Bibby & Legge Limited  
Chartered Accountants  
Unit 3D, Dreadnought Trading Estate  
Magdalen Lane  
Bridport  
Dorset DT6 5BU

Date: 19/3/09

**Abilities Limited**  
**Statement of Financial Activities**  
**for the year ended 31 May 2008**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2008 £	2008 £	2008 £	2007 £
<b>Incoming resources</b>					
<i>Incoming resources from generated funds</i>					
Activities for generating funds	3	390,406	-	390,406	347,687
Investment Income	6	1,719	-	1,719	542
<b>Total incoming resources</b>		<b>392,125</b>	<b>-</b>	<b>392,125</b>	<b>348,229</b>
<b>Resources expended</b>					
<i>Costs of charitable activities</i>					
Costs of charitable activities	8	227,606	-	227,606	205,382
Governance costs	7	134,075	-	134,075	125,817
<b>Total resources expended</b>		<b>361,681</b>	<b>-</b>	<b>361,681</b>	<b>331,199</b>
<b>Net incoming resources</b>					
<b>before transfers between funds</b>	3	30,444	-	30,444	17,030
<b>Gross transfers between funds</b>		-	-	-	-
<b>Net incoming resources</b>					
<b>after transfers between funds</b>		30,444	-	30,444	17,030
<b>Net movement in funds</b>		30,444	-	30,444	17,030
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>		201,950	-	201,950	184,920
<b>Total Funds carried forward</b>		<b>232,394</b>	<b>-</b>	<b>232,394</b>	<b>201,950</b>

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 12 as required by the said statement.

All activities derive from continuing operations

The notes on pages 13 to 18 form an integral part of these accounts.

**Abilities Limited**  
**Statement of Financial Activities**  
**for the year ended 31 May 2008**

**Income and Expenditure Account as required by the Companies Act**  
**for the year ended 31 May 2008**

	Notes	2008 £	2007 £
Turnover	3	390,406	347,687
Charitable activities	8	227,606	205,382
<b>Gross surplus</b>		<u>162,800</u>	<u>142,305</u>
Governance costs	7	134,075	125,817
<b>Operating surplus</b>		<u>28,725</u>	<u>16,488</u>
Interest receivable	6	1,719	542
<b>Surplus on ordinary activities before taxation</b>		<u>30,444</u>	<u>17,030</u>
<b>Surplus for the financial year</b>		<u>30,444</u>	<u>17,030</u>
Gift Aid Payments		-	-
<b>Surplus for the financial year</b>		<u>30,444</u>	<u>17,030</u>

All activities derive from continuing operations

The notes on pages 13 to 18 form an integral part of these accounts.

**Statement of Total Recognised Gains and Losses**  
**for the year ended 31 May 2008**

	2008	2007
Excess of income over expenditure before realisation of assets	30,444	17,030
Profit per profit & loss account	30,444	17,030
Grants for the acquisition of fixed assets	-	-
<b>Net Movement in funds before taxation</b>	<u>30,444</u>	<u>17,030</u>

**Abilities Limited**  
**Statement of Financial Activities**  
**for the year ended 31 May 2008**

**Movements in revenue and capital funds**  
**for the year ended 31 May 2008**

<b>Revenue accumulated funds</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	<b>Last year Total Funds</b>
	<b>2008</b>	<b>2008</b>	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Accumulated funds brought forward	201,950	-	201,950	184,920
Recognised gains and losses before transfers	30,444	-	30,444	17,030
<b>Closing revenue accumulated funds</b>	<b>232,394</b>	<b>-</b>	<b>232,394</b>	<b>201,950</b>
			<b>£</b>	<b>£</b>
Revenue accumulated funds	232,394	-	232,394	201,950

The notes on pages 13 to 18 form an integral part of these accounts.

**Abilities Limited**  
**Balance Sheet**  
**as at 31 May 2008**

	Notes	2008 £	2007 £
<b>The assets and liabilities of the charity :</b>			
<b>Fixed assets</b>			
Tangible assets	10	77,691	52,577
<b>Total fixed assets</b>		<u>77,691</u>	<u>52,577</u>
<b>Current assets</b>			
Debtors	11	72,543	63,281
Cash at bank and in hand		103,919	105,237
<b>Total current assets</b>		<u>176,462</u>	<u>168,518</u>
<b>Creditors:-</b>			
amounts due within one year	12	<u>(21,759)</u>	<u>(19,145)</u>
<b>Net current assets</b>		154,703	149,373
<b>Total assets less current liabilities</b>		<u>232,394</u>	<u>201,950</u>
<b>Net assets</b>		<u>232,394</u>	<u>201,950</u>
<b>The funds of the charity :</b>			
<b>Unrestricted income funds</b>			
Unrestricted revenue accumulated funds		232,394	201,950
<b>Unrestricted capital funds</b>			
Designated fixed asset funds		-	-
<b>Total unrestricted funds</b>		<u>232,394</u>	<u>201,950</u>
<b>Total restricted funds</b>		-	-
<b>Total charity funds</b>		<u>232,394</u>	<u>201,950</u>

The accounts have been prepared in accordance with the special provisions relating to small companies in Part VII of the Companies Act 1985 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

  
J Lambert  
Trustee

  
I Moss  
Trustee

**Approved by the trustees on 18 March 2009**

The notes on pages 13 to 18 form an integral part of these accounts.

**Abilities Limited**  
**Notes to the Accounts**  
**for the year ended 31 May 2008**

**1 Accounting policies**

***Basis of preparation of the accounts***

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2007, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act and the Companies Act.

In so far as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of paragraph 3(3) of Schedule 4 of the Companies Act 1985 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

***Accounting convention***

The financial statements are prepared, on a going concern basis, under the historical cost convention.

***Incoming Resources***

Many of the grants received cover periods which vary from that of the Company itself. These have been accounted for under the accruals concept, thus some income already received is carried forward as deferred income into next year and other income yet to be received, but already have fallen due, is shown in debtors.

***Investment Income***

Bank interest received is included on an actual receipts basis.

***Deferred income***

In accordance with the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) issued by the Charity Commissioners for England & Wales grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

**Abilities Limited**  
**Notes to the Accounts**  
**for the year ended 31 May 2008**

***Resources Expended***

The policy for including items within the relevant activity of categories of resources expended is as far as possible to allocate on the basis of actual costs incurred. Other costs are allocated between direct and administrative in proportion to the costs of staff working in those areas.

***Fixed assets and depreciation***

All tangible fixed assets are stated at cost less depreciation.

Items of less than £200 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value ) over their estimated useful economic lives.

Leasehold land and buildings	-	period of lease
Computers	-	20% straight line
Fixtures, fittings and equipment	-	15% straight line

***Taxation***

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities

***Finance and operating leases***

Rentals payable in respect of operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as incurred.

Finance leases are accounted for in accordance with the requirements of the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2007.

**2 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

**Abilities Limited**  
**Notes to the Accounts**  
**for the year ended 31 May 2008**

<b>3 Surplus for the financial year</b>	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
<b>This is stated after crediting :-</b>		
<b>Revenue Turnover from ordinary activities</b>	390,406	347,687
<b>and after charging:-</b>		
Depreciation of owned fixed assets	10,664	13,324
Rentals under operating leases	16,903	15,699
Indemnity Insurance for trustees and employees	766	744
Reporting Accountant's fees	1,500	-
Auditors' Remuneration	-	2,100

Funds belonging to the charity have been used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part. The sum expended on such insurance was as indicated in the above schedule.

**4 Expenses paid to trustees or persons connected with trustees**

	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
The aggregate amount of expenses paid to trustees was	350	340

Although the trustees do not receive any remuneration they are reimbursed for travel expenses to Trust meetings.

**5 Detailed analysis of certain transactions required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005)**

Various items which are required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005) to be disclosed in the notes to the accounts are set out in the Detailed Schedule to the Statement of Financial Activities and its appendices on pages 19 and 20, which should be read together with these notes.

<b>6 Investment Income</b>	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
Other bank deposit interest received	1,719	542

**7 Resources expended on governance costs**

An analysis of these costs can be found in the notes to the Statement of Financial Activities on page 20.

**Abilities Limited**  
**Notes to the Accounts**  
**for the year ended 31 May 2008**

**8 Resources expended on charitable activities**

An analysis of these costs can be found in the notes to the Statement of Financial Activities on page 20.

**9 Staff Costs and Emoluments**

	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
Gross salaries	<u>218,627</u>	<u>199,061</u>

Included in the gross salaries above are employers national insurance contributions of £16,857 (2007 : £13,976).

There were no pension emoluments paid in the year (2007 : £nil).

<b>Numbers of full time employees or full time equivalents</b>	<b>2008</b>	<b>2007</b>
Engaged on charitable activities	10	10
Engaged on management and administration	<u>5</u>	<u>5</u>
	<u>15</u>	<u>15</u>

There were no employees with emoluments in excess of £60,000 per annum

The trustees received no remuneration during the period (2007 - £nil).

**10 Tangible functional fixed assets**

	<b>Freehold Land and buildings £</b>	<b>Leasehold Land and Buildings £</b>	<b>Plant, Machinery &amp; Vehicles £</b>	<b>Total £</b>
<b>Asset cost</b>				
At 1 June 2007	31,124	50,073	8,487	89,684
Additions	7,661	26,900	1,217	35,778
Disposals	(12,436)	-	-	(12,436)
At 31 May 2008	<u>26,349</u>	<u>76,973</u>	<u>9,704</u>	<u>113,026</u>
<b>Accumulated depreciation</b>				
At 1 June 2007	22,909	10,536	3,662	37,107
Eliminated on disposals	(12,436)	-	-	(12,436)
Depreciation on revaluation	-	-	-	-
Charge for the year	4,306	5,057	1,301	10,664
At 31 May 2008	<u>14,779</u>	<u>15,593</u>	<u>4,963</u>	<u>35,335</u>
<b>Net book value</b>				
At 31 May 2008	<u>11,570</u>	<u>61,380</u>	<u>4,741</u>	<u>77,691</u>
At 31 May 2007	<u>8,215</u>	<u>39,537</u>	<u>4,825</u>	<u>52,577</u>

**Abilities Limited**  
**Notes to the Accounts**  
**for the year ended 31 May 2008**

<b>11 Debtors</b>	<b>2008</b>	<b>2007</b>		
	<b>£</b>	<b>£</b>		
Trade debtors	63,094	55,985		
Prepaid expenses	9,449	7,296		
	<u>72,543</u>	<u>63,281</u>		
<b>12 Creditors: amounts falling due within one year</b>	<b>2008</b>	<b>2007</b>		
	<b>£</b>	<b>£</b>		
Accrued expenses	10,656	7,109		
Trade creditors	4,929	6,584		
Other tax and social security	6,174	5,452		
	<u>21,759</u>	<u>19,145</u>		
<b>13 Operating Leases</b>	<b>2008</b>	<b>2007</b>		
	<b>£</b>	<b>£</b>		
Operating leases in relation to land and buildings which expire: in over five years	<u>26,268</u>	<u>15,000</u>		
<b>14 Analysis of the Net Movement in Funds</b>	<b>2008</b>	<b>2007</b>		
	<b>£</b>	<b>£</b>		
Net movement in funds from Statement of Financial Activities	30,444	17,030		
Net resources applied on functional fixed assets	(35,778)	(2,860)		
<b>Net movement in funds available for future activities</b>	<u>(5,334)</u>	<u>14,170</u>		
<b>15 Particulars of Individual Funds and analysis of assets and liabilities representing funds</b>				
<b>At 31 May 2008</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible Fixed Assets	77,691	-	-	77,691
Current Assets	176,462	-	-	176,462
Current Liabilities	(21,759)	-	-	(21,759)
	<u>232,394</u>	<u>-</u>	<u>-</u>	<u>232,394</u>
<b>At 1 June 2007</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible Fixed Assets	52,577	-	-	52,577
Current Assets	168,518	-	-	168,518
Current Liabilities	(19,145)	-	-	(19,145)
	<u>201,950</u>	<u>-</u>	<u>-</u>	<u>201,950</u>

**Abilities Limited**  
**Notes to the Accounts**  
**for the year ended 31 May 2008**

The individual funds included above are :-

	Funds at 2007	Movements in Funds as below	Transfers Between funds	Funds at 2008
	£	£	£	£
General reserve	201,950	30,444	-	232,394
	<u>201,950</u>	<u>30,444</u>	<u>-</u>	<u>232,394</u>

Analysis of movements in funds as shown in the table above

	Incoming Resources	Outgoing Resources	Gains & Losses	Movement in funds
	£	£	£	£
General reserve	392,125	361,681	-	30,444
	<u>392,125</u>	<u>361,681</u>	<u>-</u>	<u>30,444</u>

**16 Controlling party**

The Charitable Company was under the control of the Trustees during the current and previous periods.

**17 Share Capital**

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

**Abilities Limited**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 31 May 2008**

**Status of this schedule to the Statement of Financial Activities**

The schedules on the following pages are required by the disclosure requirements of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005.

As such, they form a part of the accounts required by the Charities (Accounts and Reports) Regulations 2005.

They do not form a part of the accounts required by the provisions of the Companies Acts, but to some extent they may duplicate information found elsewhere in the accounts.

**Incoming Resources**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	<b>Prior Period Total Funds</b>
	<b>2008</b>	<b>2008</b>	<b>2008</b>	<b>2007</b>
			<b>£</b>	<b>£</b>
<b>Incoming Resources from generated funds</b>				
Education and training	390,406	-	390,406	347,687
<b>Total of activities for generating funds</b>	<b>390,406</b>	<b>-</b>	<b>390,406</b>	<b>347,687</b>
<b>Investment Income</b>				
Other bank deposit interest received	1,719	-	1,719	542
<b>Total Investment Income</b>	<b>1,719</b>	<b>-</b>	<b>1,719</b>	<b>542</b>
<b>Total Incoming Resources</b>	<b>392,125</b>	<b>-</b>	<b>392,125</b>	<b>348,229</b>

**Abilities Limited**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 31 May 2008**

**Charitable expenditure**

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2008	2008	2008	2007
	£	£	£	£
<b>Support costs of charitable activities</b>				
Gross wages and salaries - charitable activities	138,203	-	138,203	122,840
External training	15,718	-	15,718	18,206
Client payments	4,768	-	4,768	2,440
Direct travel	7,572	-	7,572	5,467
Premises	27,579	-	27,579	26,221
Office and telecommunications	20,979	-	20,979	16,348
Travelling	5,715	-	5,715	5,079
Depreciation of assets used for charitable purposes	6,612	-	6,612	8,261
Bank charges	460	-	460	520
	<b>227,606</b>	<b>-</b>	<b>227,606</b>	<b>205,382</b>

**Support costs for grants paid**

**Governance costs that are not direct management functions inherent in generating funds, service delivery and programme or project work (including management and administration costs)**

**Specific governance costs**

Indemnity Insurance	766	-	766	744
Trustees' expenses	350	-	350	340
Salaries - Administrative staff	80,424	-	80,424	76,221
Auditors' remuneration	-	-	-	2,100
Other legal and professional	14,254	-	14,254	11,928
Depreciation of fixed assets used for governance	4,052	-	4,052	5,063

**Management and administration costs**

**Employee costs:**

Travelling	3,502	-	3,502	3,573
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**Premises Costs**

Premises	16,903	-	16,903	15,699
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**General administrative expenses:**

Office and telecommunications	13,542	-	13,542	9,287
Bad debts	-	-	-	543
Bank charges	282	-	282	319

<b>Total governance costs after reallocation</b>	<b>134,075</b>	<b>-</b>	<b>134,075</b>	<b>125,817</b>
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The basis for the allocation of costs as shown above is explained in the accounting policies and the notes to the accounts.