



**Companies House**

— for the record —  
Company Name

# THE CONFERENCE SHOP LIMITED 363s Annual Return

LL0YDS  
#15  
001059

Company Type

**Private Company Limited By Shares**

Company Number

**2461385**

Information extracted from  
Companies House records on

**23th December 1999**

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals



## Section 1: Company details

Ref: 2461385/03/10

|                                                                                                                                                                           | Current details                                                                                                                                                             | Amended details                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-------------|------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| <b>&gt; Registered Office Address</b><br><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>     | <b>Church House</b><br><b>94 Felpham Road Felpham</b><br><b>Nr Bognor Regis</b><br><b>West Sussex. PO22 7PG</b>                                                             | Address<br>_____<br>_____<br>_____<br>UK Postcode    _ _ _ _ _ |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| <b>&gt; Register of Members</b><br><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>           | <b>Address where the Register is held</b><br><br><b>At Registered Office</b>                                                                                                | Address<br>_____<br>_____<br>_____<br>UK Postcode    _ _ _ _ _ |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| <b>&gt; Register of Debenture Holders</b><br><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | <b>Not Applicable</b>                                                                                                                                                       | Address<br>_____<br>_____<br>_____<br>UK Postcode    _ _ _ _ _ |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| <b>&gt; Principal Business Activities</b><br><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | <table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>7484</td> <td>Other business activities</td> </tr> </tbody> </table> | SIC Code                                                       | Description | 7484 | Other business activities | <table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </tbody> </table> | SIC CODE | Description | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| SIC Code                                                                                                                                                                  | Description                                                                                                                                                                 |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| 7484                                                                                                                                                                      | Other business activities                                                                                                                                                   |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| SIC CODE                                                                                                                                                                  | Description                                                                                                                                                                 |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| _____                                                                                                                                                                     | _____                                                                                                                                                                       |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| _____                                                                                                                                                                     | _____                                                                                                                                                                       |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| _____                                                                                                                                                                     | _____                                                                                                                                                                       |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| _____                                                                                                                                                                     | _____                                                                                                                                                                       |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| _____                                                                                                                                                                     | _____                                                                                                                                                                       |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |
| <b>&gt;</b> <i>If no entries are shown, please enter principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i>       |                                                                                                                                                                             |                                                                |             |      |                           |                                                                                                                                                                                                                                                                                                               |          |             |       |       |       |       |       |       |       |       |       |       |

## Section 2: Details of Officers of the Company

|                                                                                                                                                                                                                                                                  | Current details                                                                                                                                                                                                                                                                             | Amended details                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>&gt; Company Secretary</b><br><i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i><br><br><i>Particulars of a new Company Secretary must be notified on form 288.</i> | <b>Name</b><br><b>Penelope SYKES</b><br><br><b>Address</b><br><b>38 Lewis Lane</b><br><b>Ford</b><br><b>Arundel</b><br><b>West Sussex</b><br><b>BN18 0TY</b>                                                                                                                                | <b>Name</b><br><br><b>Address</b><br><br><br><b>UK Postcode</b> _ _ _ _<br><b>Date of change</b> _ _ / _ _ / _ _ _ _<br><b>Date Penelope SYKES</b><br><b>ceased to be secretary (if applicable)</b><br>_ _ / _ _ / _ _ _ _                                                                                                                                                                                                                           |
| <b>&gt; Director</b><br><i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i><br><br><i>Particulars of a new Director must be notified on form 288.</i>                   | <b>Name</b><br><b>Neil SYKES</b><br><br><b>Address</b><br><b>41 Westerdale</b><br><b>Thatcham</b><br><b>Newbury</b><br><b>Berkshire</b><br><b>RG13 4XA</b><br><br><b>Date of birth</b> 08/04/1957<br><br><b>Nationality</b> British<br><br><b>Occupation</b> <del>Deputy Head Teacher</del> | <b>Name</b><br><br><b>Address</b><br><u>3 TAMAR CLOSE,</u><br><u>POETS CORNER, STONE CROSS,</u><br><u>NR EASTBOURNE, EAST SUSSEX</u><br><br><b>UK Postcode</b> <u>BN24 5QZ</u><br><b>Date of birth</b> _ _ / _ _ / _ _ _ _<br><b>Nationality</b> _____<br><b>Occupation</b> <u>ASSISTANT PRINCIPAL</u><br><b>Date of change</b> <u>10, 09, 1999</u><br><b>Date Neil SYKES ceased to be director</b><br><b>(if applicable)</b><br>_ _ / _ _ / _ _ _ _ |
| <b>&gt; Director</b><br><i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i><br><br><i>Particulars of a new Director must be notified on form 288.</i>                   | <b>Name</b><br><b>Penelope SYKES</b><br><br><b>Address</b><br><b>38 Lewis Lane</b><br><b>Ford</b><br><b>Arundel</b><br><b>West Sussex</b><br><b>BN18 0TY</b><br><br><b>Date of birth</b> 03/02/1963<br><br><b>Nationality</b> British<br><br><b>Occupation</b> Director                     | <b>Name</b><br><br><b>Address</b><br><br><br><b>UK Postcode</b> _ _ _ _<br><b>Date of birth</b> _ _ / _ _ / _ _ _ _<br><b>Nationality</b> _____<br><b>Occupation</b> _____<br><b>Date of change</b> _ _ / _ _ / _ _ _ _<br><b>Date Penelope SYKES ceased to be</b><br><b>director (if applicable)</b><br>_ _ / _ _ / _ _ _ _                                                                                                                         |

## Section 3: Share Capital

|                                                                                                                                                                                                                            | Current details                                 | Amended details                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|------------------------------------------|
| <b>&gt; Issued Share Capital</b><br><i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i> | <b>Class of share</b>                           | Class of share                           |
|                                                                                                                                                                                                                            | <b>Ordinary</b>                                 | _____                                    |
|                                                                                                                                                                                                                            | <b>Nominal value of each share</b>              | Nominal value of each share              |
|                                                                                                                                                                                                                            | <b>£1.00</b>                                    | _____                                    |
|                                                                                                                                                                                                                            | <b>Number of shares issued</b>                  | Number of shares issued                  |
|                                                                                                                                                                                                                            | <b>2</b>                                        | _____                                    |
|                                                                                                                                                                                                                            | <b>Aggregate Nominal Value of issued shares</b> | Aggregate Nominal Value of issued shares |
|                                                                                                                                                                                                                            | <b>£2.00</b>                                    | _____                                    |
| <b>&gt; Total shares issued and value</b><br><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>                                                  | <b>Total number of shares issued</b>            | Total number of shares issued            |
|                                                                                                                                                                                                                            | <b>2</b>                                        | _____                                    |
|                                                                                                                                                                                                                            | <b>Total Nominal value of shares issued</b>     | Total Nominal value of shares issued     |
|                                                                                                                                                                                                                            | <b>£2.00</b>                                    | _____                                    |

- > At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or by ringing 029 2038 0801.**

| Current details                                                        |          | Amended details      |                                                                            | Shares transferred |        |                  |
|------------------------------------------------------------------------|----------|----------------------|----------------------------------------------------------------------------|--------------------|--------|------------------|
| > Shareholder Name<br>Neil SYKES                                       |          | Name                 |                                                                            |                    |        |                  |
| Address<br>41 Westerdale<br>Thatcham<br>Berkshire<br>RG19 3XA          |          | Address              | 3 TAMAR CLOSE,<br>POETS CORNER STONE CROSS,<br>NR. EASTBOURNE, EAST SUSSEX |                    |        |                  |
|                                                                        |          | UK Postcode          | BN 24 5 QZ                                                                 |                    |        |                  |
| Shares held<br>Class Ordinary                                          | Number 1 | Shares held<br>Class | Number                                                                     | Class              | Number | Date of transfer |
|                                                                        |          |                      |                                                                            |                    |        | __/__/__         |
|                                                                        |          |                      |                                                                            |                    |        | __/__/__         |
| > Shareholder Name<br>Penelope SYKES                                   |          | Name                 |                                                                            |                    |        |                  |
| Address<br>38 Lewis Lane<br>Ford<br>Arundel<br>West Sussex<br>BN18 0TY |          | Address              |                                                                            |                    |        |                  |
|                                                                        |          | UK Postcode          |                                                                            |                    |        |                  |
| Shares held<br>Class Ordinary                                          | Number 1 | Shares held<br>Class | Number                                                                     | Class              | Number | Date of transfer |
|                                                                        |          |                      |                                                                            |                    |        | __/__/__         |
|                                                                        |          |                      |                                                                            |                    |        | __/__/__         |

## Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

| Shareholders details                                                            | Class and number of shares or amount of stock held | Class and number of shares or amount of stock transferred (If appropriate) | Date of registration of transfer (If appropriate) |
|---------------------------------------------------------------------------------|----------------------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------|
| Name<br>_____<br>Address<br>_____<br>_____<br>_____<br>UK Postcode    _ _ _ _ _ |                                                    |                                                                            |                                                   |
| Name<br>_____<br>Address<br>_____<br>_____<br>_____<br>UK Postcode    _ _ _ _ _ |                                                    |                                                                            |                                                   |
| Name<br>_____<br>Address<br>_____<br>_____<br>_____<br>UK Postcode    _ _ _ _ _ |                                                    |                                                                            |                                                   |
| Name<br>_____<br>Address<br>_____<br>_____<br>_____<br>UK Postcode    _ _ _ _ _ |                                                    |                                                                            |                                                   |



Companies House

— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and tick and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

(Director / Secretary)

Date

20/01/2000

*This date must not be earlier than the return date at 2 below*

#### What to do now

*Please detach and retain the covering letter, complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.*

### 2. Date of this return

- ☐ This AR is made up to  
**19/1/2000**

If you are making this return up to an earlier date, please give the date here

\_\_\_ / \_\_\_ / \_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **19th January 2001** please give the new date here:

\_\_\_ / \_\_\_ / \_\_\_

### 4. Where to send this form

- ☐ Please return this form to:  
Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

Cheque



Postal Order

Cheque / ~~Postal Order~~

Number

001059

*(Please complete as appropriate)*

### Contact Address

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact Name

PENNY SYKES

Telephone number inc code

01243 841999

Address

THE CONFERENCE SHOP LTD  
CHURCH HOUSE 94 FELPHAM RD  
FELPHAM, WEST SUSSEX

DX number if applicable

\_\_\_\_\_

DX exchange

Postcode

PO22 7PG