

St Helens Chamber Limited  
Company Limited by Guarantee

FINANCIAL STATEMENTS

for the year ended

31 March 2009

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COMPANIES HOUSE

Company Registration No. 2453212

**St Helens Chamber Limited**  
**Company Limited by Guarantee**  
**OFFICERS AND PROFESSIONAL ADVISERS**

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**DIRECTORS**

P A Bacon  
K E Boullen  
N Buxton  
S M Gange  
A M Harrison  
K E Hart  
R C Hepworth  
K Lowe  
E McManus (Appointed 20 May 2008)  
A G R Poole  
E J Shew  
S W R Smith  
B T Spencer  
W G Worsley (Appointed 23 September 2008)  
R C Young

**SECRETARY**

C M Gravener

**REGISTERED OFFICE**

Salisbury Street  
Off Chalon Way  
St Helens  
Merseyside  
WA10 1FY

**AUDITOR**

Baker Tilly UK Audit LLP  
Chartered Accountants  
& Registered Auditor  
No. 1 Old Hall Street  
Liverpool  
L3 9SX

# St Helens Chamber Limited

## Company Limited by Guarantee

### DIRECTORS' REPORT

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The directors submit their report and financial statements of St Helens Chamber Limited for the year ended 31 March 2009.

#### PRINCIPAL ACTIVITIES

The principal activities of the company during the year were providing services for the Borough of St Helens in the following categories:

Business – we aim to boost business performance by delivering a range of business support which includes intelligence, networking, winning new business and exporting.

Enterprise – we aim to inspire the entrepreneurs of tomorrow by bringing businesses and schools closer together and we deliver an effective business start up programme for anyone wishing to set up a new business.

Employment – through our employment arm, Starting Point, we offer help and support to unemployed people to get back into work, and offer help to employers too.

Training – we help to develop the workforce to its full potential by providing bespoke training solutions meeting employers' needs, many of which are free of charge or subsidised.

#### REVIEW OF THE BUSINESS

This year has been one of considerable change for the company. During the year the company vacated the rented office accommodation it had occupied for a number of years, purchased and moved into a brand new purpose-built three storey building.

This building cost just over £6.0m. The ground floor consists of an Enterprise Greenhouse, offering 31 fully serviced units to new small businesses. The first floor is a training and conference centre, primarily for our own activities, but also available to hire on a commercial basis. The second floor houses around 100 Chamber staff and around 10 partner staff. The building provides many new opportunities and is part of an overall plan to extend the scope and range of services the company offers.

The company is a not for profit organisation. Although profit is not the main objective of the company, it aims to expand the level of services provided whilst remaining viable with a positive bottom line and adequate reserves. The company succeeded in this objective over the last year while going through a period of significant change. Two exceptional items are highlighted on the profit and loss account on page 9. There is an exceptional cost of £261k for the relocation expenses of the Chamber's move to the new premises. There is also an exceptional receipt of £540k being a donation from Bold Enterprises Ltd, an organisation with similar objectives to the Chamber, on its winding up.

The success of the company in the year is illustrated by the following key performance indicators:-

- Total number of Chamber Members was 1,245 at the year end, representing an increase of 54 Members in the year and exceeding the target by 10.
- 319 new businesses were created.
- 835 economically inactive people have been helped back into work.
- £32 million of extra business was secured by local companies as a result of our assistance.

The balance sheet on page 10 shows that the company has increased its overall strong reserves position. The company planned to finance the building with a combination of grant funding, a bank overdraft and cash from reserves. The company arranged an overdraft facility to cover the cashflow peaks and troughs during construction and purchase of the building. However due to careful cash management this was not being utilised at the year end. This funding of a long-term asset partly via short-term funding means that the Balance Sheet shows net current liabilities rather than net current assets.

# St Helens Chamber Limited

## Company Limited by Guarantee

### DIRECTORS' REPORT

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#### FUTURE DEVELOPMENTS

The economic downturn presents a challenge and an opportunity for the Chamber. In times of need businesses need to work harder and smarter and communities need more help and support. This puts the Chamber in a strong position. The new facilities in the modern new premises present a great platform for the Chamber to step up its work and ensure it changes its approach and becomes even more relevant to the customers it serves. Therefore, the services delivered by the Chamber have been tailored this year to support businesses and individuals through the difficult economic climate and be well positioned to take advantage of improved conditions once the recovery begins.

For example we have increased resources and focus on our business start up programme. A new awareness campaign has been planned and this will be backed up by increased support available. The nature of enquiries has changed and we have changed our tactics to suit. Also we have changed our messaging and approach at our employment arm, Starting Point, to help people facing redundancy situations.

The business start up programme is backed up by our new Enterprise Greenhouse which went operational in February 2009. This is a completely new venture for the Chamber. 2009/2010 will be the first full year of trading for the Enterprise Greenhouse. It is planned to gradually fill the units to achieve 80% occupancy by March 2010.

Further to this we have developed a new "Business Taskforce" programme and this will focus primarily on companies who are "at risk or vulnerable" and we will develop bespoke solutions to ensure these companies survive the downturn.

The Chamber is also planning to make progress with regard to the usage of ICT technologies. A new web site will be developed that will allow our diverse range of customers to interact and transact with us in a way that saves them a great deal of time and money.

We are pleased that, unlike in the recession of the early 1990's, companies have generally increased their investment in training to ensure a stronger and quicker recovery. As a major provider of training services in the area we are in a strong position here and demand for training continues to grow.

The budget shows an increase in activity over this year and since completion of the budget additional opportunities have been identified.

In summary, the directors anticipate that the Company will trade profitably for the foreseeable future, with 2009/2010 results again showing increases in activity.

#### PRINCIPAL RISKS AND UNCERTAINTIES

Overall the future looks very positive. The principal risks of the business surround our ability to deliver high quality services following a period of significant growth and in the difficult economic climate.

The company manages the risk by detailed strategic and operational planning with reviews on a fortnightly basis.

# St Helens Chamber Limited

## Company Limited by Guarantee

### DIRECTORS' REPORT

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#### DIRECTORS

The directors who served the company during the year were as follows:

P A Bacon	
K E Boullen	
N Buxton	
S M Gange	
R H Hamilton	(Resigned 28 May 2008)
A M Harrison	
K E Hart	
R C Hepworth	
E McManus	(Appointed 20 May 2008)
K Lowe	
A G R Poole	
E J Shew	
S W R Smith	
B T Spencer	
V Taylor	(Resigned 18 September 2008)
W G Worsley	(Appointed 23 September 2008)
R C Young	

# St Helens Chamber Limited

## Company Limited by Guarantee

### DIRECTORS' REPORT

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#### INTERNAL CONTROL

The directors comply with the Combined Code of Best Practice in respect of the company's internal controls as follows:

The Board has overall responsibility for the company's system of financial control, which is designed to provide the Board with reasonable, but not absolute assurance against material misstatement or loss.

The key features of the system are as follows:

1. The overall financial objectives of the company are agreed by the Board, which delegates day to day management responsibilities to the Chief Executive and Senior Management Team who meet fortnightly.
2. The Board control the running of the company through sub-groups, authorised by the Board to make operational decisions.
3. The Chamber Remuneration Sub Group considers and approves employee Terms and Conditions, the overall salary budget and senior staff remuneration packages. The membership of the Remuneration Sub Group is:-  
S M Gange  
E J Shew  
W G Worsley  
K E Boullen
4. The company has a comprehensive system for reporting financial results and compares monthly results with the budget. These are considered monthly by the management team and the results are presented bi-monthly to the Board. Detailed budgets are prepared each year and are reviewed by the Board before being formally adopted. Once a year a forecast of year end performance is considered by the Board.
5. Key procedures and controls are set out in ISO 9001 (2000 series) manuals, and the quality and integrity of personnel is maintained by adherence to the Investors in People standard.
6. The company has a clearly defined framework for the approval of capital expenditure. This includes authorisation limits detailing which proposals require submission to the Chief Executive, the Chairman or the Board: procedures are in place to safeguard the company's assets against unauthorised use or disposal.
7. The internal audit function assesses risk and reviews controls based on a three year plan. The internal audit function routinely checks contract compliance and reports its findings to the Audit Sub Group.

The Audit Sub Group has reviewed the effectiveness of the internal control system in existence for the year ended 31 March 2009.

The Sub Group has concluded that the systems are effective.

**St Helens Chamber Limited**  
**Company Limited by Guarantee**  
**DIRECTORS' REPORT**

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**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITOR**

The directors who were in office on the date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant audit information of which the auditors are unaware. Each of the directors have confirmed that they have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

**AUDITOR**

A resolution to reappoint Baker Tilly UK Audit LLP, Chartered Accountants, as auditor will be put to the members at the annual general meeting.

By order of the board



K E Boullen

Director

...21/7/09...

# St Helens Chamber Limited

## Company Limited by Guarantee

### DIRECTORS' RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS

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The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the requirements of the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST HELENS CHAMBER LIMITED

We have audited the financial statements on pages 9 to 20.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of directors and auditor**

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Directors' Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

## **Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## **Opinion**

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 March 2009 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Directors' Report is consistent with the financial statements.

*Baker Tilly UK Audit LLP.*

Baker Tilly UK Audit LLP  
Chartered Accountants  
& Registered Auditor  
No. 1 Old Hall Street  
Liverpool  
L3 9SX

*5 Aug* 2009

**St Helens Chamber Limited**  
**Company Limited by Guarantee**  
**PROFIT AND LOSS ACCOUNT**  
**for the year ended 31 March 2009**

		2009 – Pre exceptional items	2009 – Exceptional items	2009 - Total	2008
	Notes	£	£	£	£
TURNOVER	1	9,596,570	-	9,596,570	8,652,374
Cost of sales		(7,755,895)	(260,654)	(8,016,549)	(7,032,849)
Gross profit		1,840,675	(260,654)	1,580,021	1,619,525
Administrative expenses		(1,645,886)	-	(1,645,886)	(1,484,318)
Other operating income	2	73,256	539,732	612,988	40,615
OPERATING PROFIT	3	268,045	279,078	547,123	175,822
Interest receivable		73,776	-	73,776	105,237
Interest payable and similar charges	6	(2,940)	-	(2,940)	-
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		338,881	279,078	617,959	281,059
Taxation	7	(143,492)	153,039	9,547	(67,316)
PROFIT FOR THE FINANCIAL YEAR		195,389	432,117	627,506	213,743


The operating profit for the year arises from the company's continuing operations.

No separate Statement of Total Recognised Gains and Losses has been presented as all such gains and losses have been dealt with in the Profit and Loss Account.

St Helens Chamber Limited  
Company Limited by Guarantee  
BALANCE SHEET  
31 March 2009

	Notes	2009 £	2008 £
<b>FIXED ASSETS</b>			
Tangible assets	8	<u>7,187,814</u>	<u>2,321,061</u>
<b>CURRENT ASSETS</b>			
Debtors	9	1,061,769	1,269,298
Investments	10	—	800,000
Cash at bank and in hand		<u>678,434</u>	<u>308,496</u>
		1,740,203	2,377,794
<b>CREDITORS</b>			
Amounts falling due within one year	11	(2,203,598)	(2,053,602)
<b>NET CURRENT (LIABILITIES)/ASSETS</b>		<u>(463,395)</u>	<u>324,192</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>6,724,419</u>	<u>2,645,253</u>
<b>PROVISIONS FOR LIABILITIES AND CHARGES</b>			
Other provisions	12	—	(35,000)
Government grants	13	(2,943,644)	(944,484)
<b>ACCRUALS AND DEFERRED INCOME</b>	14	<u>(1,487,500)</u>	<u>—</u>
		<u>2,293,275</u>	<u>1,665,769</u>
<b>RESERVES</b>			
Profit and loss account	18	<u>2,293,275</u>	<u>1,665,769</u>
<b>MEMBERS' FUNDS</b>		<u>2,293,275</u>	<u>1,665,769</u>

The financial statements on pages 9 to 20 were approved by the board of directors and authorised for issue on 21/10/09, and are signed on its behalf by:

  
K E Boullen

# St Helens Chamber Limited Company Limited by Guarantee

## CASH FLOW STATEMENT for the year ended 31 March 2009

		2009	2008
	<i>Notes</i>	£	£
Net cash flow from operating activities	20.a	2,500,679	969,732
Returns on investments and servicing of finance	20.b	70,836	105,237
Taxation	20.b	(67,170)	(61,542)
Capital expenditure and financial investment	20.b	(2,934,407)	(1,243,690)
<b>CASH OUTFLOW BEFORE USE OF LIQUID RESOURCES AND FINANCING</b>		<b>(430,062)</b>	<b>(230,263)</b>
<b>MANAGEMENT OF LIQUID RESOURCES</b>			
Cash withdrawal from other liquid investments		800,000	—
<b>INCREASE/(DECREASE) IN CASH IN THE PERIOD</b>	20.c	<b>369,938</b>	<b>(230,263)</b>

# St Helens Chamber Limited

## Company Limited by Guarantee

### ACCOUNTING POLICIES

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#### BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention.

#### TURNOVER

The turnover shown in the profit and loss account is income primarily derived from projects delivered under publicly funded contracts during the year.

Any amounts received in advance of service delivery are treated as deferred income. Income from projects delivered during the year which is yet to be invoiced is treated as accrued income.

#### IRRECOVERABLE VAT

The company operates a partial exemption scheme for VAT whereby it is entitled to recover a proportion of the input VAT it incurs. The irrecoverable VAT element is charged against the cost category of capital and other expenditure to which it relates.

#### FIXED ASSETS

All fixed assets are initially recorded at cost.

#### DEPRECIATION

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Land and buildings	- 20 to 40 years straight line (land not depreciated)
Fixtures, Fittings and equipment	- 5 years straight line
Motor Vehicles	- 4 years straight line
Computer and office equipment	- 2 to 7 years straight line

#### OPERATING LEASE AGREEMENTS

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### LIQUID RESOURCES

For the purposes of the cash flow statement, liquid resources include treasury deposits with a fixed term of more than one day.

#### PENSIONS

The company operates a defined contribution scheme. The amount charged to the profit and loss account in respect of pension costs is the contribution payable in the year.

# St Helens Chamber Limited

## Company Limited by Guarantee

### ACCOUNTING POLICIES

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#### DEFERRED GOVERNMENT GRANTS

Grants are credited to deferred revenue.

Grants towards capital expenditure are released to the profit and loss account over the estimated useful life of the assets to which they relate. The largest of these is the European Regional Development Fund grant received towards the cost of the new Chamber headquarters. This will be amortised over 20 years in line with the requirement that if during its economic life, the building is used for purposes other than those originally specified an appropriate part of the grant must be repaid to the Secretary of State. If the building is disposed of during its economic life an appropriate part of the proceeds must be repaid to the Secretary of State. The Secretary of State specifies that the economic life should be taken to be 20 years.

Grants towards revenue expenditure are released to the profit and loss account as the related expenditure is incurred. The largest of these is the Local Enterprise Growth Initiative grant which was secured on the understanding that the Enterprise Greenhouse service would be provided for a minimum period of 10 years. In line with this requirement, it will be amortised over a ten year period.

#### INVESTMENTS

Current asset investments comprise of money market deposits.

#### PROVISIONS

Provision is made for liabilities arising out of contractual obligations for dilapidation costs on property leases.

#### ACCRUALS AND DEFERRED INCOME

Where income is deferred over a period of more than one year, it is all included within accruals and deferred income and released over the period to which it relates.

**St Helens Chamber Limited**  
**Company Limited by Guarantee**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2009**

**1 TURNOVER**

The turnover and profit before tax are attributable to the one principal activity of the company.

An analysis of turnover is given below:

	2009	2008
	£	£
United Kingdom	<u>9,596,570</u>	<u>8,652,374</u>

**2 OTHER OPERATING INCOME**

	2009	2008
	£	£
Other operating income	73,256	40,615
Exceptional other operating income - donation	<u>539,732</u>	<u>-</u>
	<u>612,988</u>	<u>40,615</u>

**3 OPERATING PROFIT**

Operating profit is stated after charging/(crediting):

	2009	2008
	£	£
Amortisation of government grants	(60,756)	(40,615)
Depreciation of owned fixed assets	127,574	109,287
Exceptional item – relocation expenses	260,654	-
Auditor's remuneration		
- as auditor	14,886	12,448
- for other services	12,713	1,444
Operating lease costs:		
- Other	<u>101,647</u>	<u>89,711</u>

**4 PARTICULARS OF EMPLOYEES**

The average number of staff employed by the company during the financial year amounted to:

	2009	2008
	No	No
Delivery	122	116
Management and administration	<u>29</u>	<u>26</u>
	<u>151</u>	<u>142</u>

The aggregate payroll costs of the above were:

	2009	2008
	£	£
Wages and salaries	3,432,698	3,236,412
Social security costs	335,324	318,513
Other pension costs	<u>279,558</u>	<u>229,922</u>
	<u>4,047,580</u>	<u>3,784,847</u>

**St Helens Chamber Limited**  
**Company Limited by Guarantee**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2009**

**5 DIRECTORS' EMOLUMENTS**

The directors' aggregate emoluments in respect of qualifying services were:

	2009	2008
	£	£
Emoluments receivable	122,813	114,114
Value of company pension contributions to money purchase schemes	11,882	11,033
	<u>134,695</u>	<u>125,147</u>

The number of directors who accrued benefits under company pension schemes was as follows:

	2009	2008
	No	No
Money purchase schemes	<u>1</u>	<u>1</u>

**6 INTEREST PAYABLE AND SIMILAR CHARGES**

	2009	2008
	£	£
On bank loans and overdrafts	<u>2,940</u>	<u>—</u>

**7 TAXATION ON ORDINARY ACTIVITIES**

(a) Analysis of charge in the year

	2009	2008
	£	£
Current tax:		
UK Corporation tax based on the results for the year at 21% (2008 - 30%)	2,036	66,791
Over/under provision in prior year	(11,583)	525
Total current tax	<u>(9,547)</u>	<u>67,316</u>

(b) Factors affecting current tax charge

	2009	2008
	£	£
Profit on ordinary activities before taxation	<u>617,959</u>	<u>281,059</u>
Profit on ordinary activities by rate of tax of 21% (2008 – 30%)	129,772	84,318
Net income not chargeable for tax purposes	(113,019)	(11,608)
Depreciation for the period in excess of capital allowances	(14,717)	23,559
Small companies relief	—	(29,478)
Adjustments to tax charge in respect of previous periods	(11,583)	525
Total current tax (note 7(a))	<u>(9,547)</u>	<u>67,316</u>



**St Helens Chamber Limited**  
**Company Limited by Guarantee**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 31 March 2009

**8 TANGIBLE FIXED ASSETS**

	Freehold Land and Buildings £	Fixtures, fittings and equipment £	Motor Vehicles £	Computer equipment £	Total £
<b>Cost</b>					
At 1 April 2008	2,420,851	48,696	48,799	438,153	2,956,499
Additions	4,792,273	112,734	42,003	47,315	4,994,325
Disposals	-	(37,756)	-	(179,010)	(216,766)
At 31 March 2009	<u>7,213,124</u>	<u>123,674</u>	<u>90,802</u>	<u>306,458</u>	<u>7,734,058</u>
<b>Depreciation</b>					
At 1 April 2008	177,121	35,913	42,953	379,451	635,438
Charge for the year	52,477	23,988	19,366	31,741	127,572
On disposals	-	(37,756)	-	(179,010)	(216,766)
At 31 March 2009	<u>229,598</u>	<u>22,145</u>	<u>62,319</u>	<u>232,182</u>	<u>546,244</u>
<b>Net book value</b>					
At 31 March 2009	<u>6,983,526</u>	<u>101,529</u>	<u>28,483</u>	<u>74,276</u>	<u>7,187,814</u>
At 31 March 2008	<u>2,243,730</u>	<u>12,783</u>	<u>5,846</u>	<u>58,702</u>	<u>2,321,061</u>

The significant increase in Freehold Land and Buildings cost during the year was due to the purchase of the new purpose-built Chamber headquarters which provide an Enterprise Greenhouse, a training and conference centre and office facilities for Chamber staff. The total cost of the new premises was £6,028,930 which fell partly into the year ending March 2008, but mainly in the year ending March 2009. The total net book value of Freehold Land and Buildings at the year-end was made up of £6,003,808 Chamber headquarters and £979,718 Starting Point.

**9 DEBTORS**

	2009 £	2008 £
Trade debtors	662,870	430,687
Corporation tax repayable	9,926	-
Other debtors	287,067	98,995
Prepayments and accrued income	101,906	739,616
	<u>1,061,769</u>	<u>1,269,298</u>

**10 INVESTMENTS**

	2009 £	2008 £
Short-term money market deposits	<u>-</u>	<u>800,000</u>

**St Helens Chamber Limited**  
**Company Limited by Guarantee**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2009**

**11 CREDITORS: Amounts falling due within one year**

	2009	2008
	£	£
Trade creditors	154,029	281,064
Corporation tax	-	66,791
Other taxation and social security costs	97,757	104,363
Accruals and deferred income	1,951,812	1,601,384
	<u>2,203,598</u>	<u>2,053,602</u>

There is a development covenant for which Meteor Lead Limited hold a 1<sup>st</sup> Legal Charge over part of the land and buildings of the company. Development on the land is not envisaged and therefore no liability has been provided on the grounds that no obligation is expected to occur.

There is a £1.5 million facility on which National Westminster Bank Plc holds a 2<sup>nd</sup> Legal Charge over the land and buildings of the company.

**12 PROVISIONS FOR LIABILITIES AND CHARGES**

	2009
	£
Provision for dilapidation costs:	
At 1 April 2008	35,000
Movement for year	(35,000)
At 31 March 2009	<u>-</u>

The provision related to dilapidation costs in respect of property leases.

**13 GOVERNMENT GRANTS**

	2009	2008
	£	£
Received and receivable:		
At 1 April	1,028,475	1,025,640
Receivable during year	2,059,916	2,835
At 31 March	<u>3,088,391</u>	<u>1,028,475</u>
Amortisation:		
At 1 April	83,991	43,376
Credit to profit and loss account	60,756	40,615
At 31 March	<u>144,747</u>	<u>83,991</u>
Net balance at 31 March	<u>2,943,644</u>	<u>944,484</u>

**St Helens Chamber Limited**  
**Company Limited by Guarantee**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 31 March 2009

**14 ACCRUALS AND DEFERRED INCOME**

	2009	2008
	£	£
Deferred income – St Helens Council	<u>1,487,500</u>	<u>-</u>

Local Enterprise Growth Initiative funding of £1,500,000 was secured from St Helens Council on the understanding that the Enterprise Greenhouse service would be provided for a minimum period of 10 years. In line with this requirement, the grant will be amortised over a ten year period commencing March 2009.

**15 RELATED PARTY TRANSACTIONS**

During the year the company had transactions which are considered to be material to both parties, with the following entities which were board members of the company or in which directors of the company had a significant interest:

	2009	2008
	£	£
The amount credited to the P&L amount to:		
St Helens College	78,563	176,643
St Helens Council	5,074,435	3,616,725
Pilkington plc	34,195	25,500
Carmel College	<u>20,745</u>	<u>31,986</u>

	2009	2008
	£	£
The amount charged to the P&L amount to:		
St Helens Council	225,015	126,322
St Helens College	8,933	23,163
British Chambers of Commerce	28,977	-
Waterside Training	<u>22,414</u>	<u>-</u>

	2009	2008
	£	£
At the year end the following amounts were due to St Helens Chamber Limited:		
St Helens College	6,245	36,051
St Helens Council	<u>64,328</u>	<u>34,678</u>

Deferred income includes an amount of £1,487,500 received from St Helens Council

**16 COMPANY LIMITED BY GUARANTEE**

The company is limited by guarantee and therefore has no share capital. Each member's liability is limited to £1.

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**17 COMMITMENTS UNDER OPERATING LEASES**

At 31 March 2009 the company had annual commitments under non-cancellable operating leases as set out below.

	2009		2008	
	Land and buildings	Other	Land and buildings	Other
		£	£	£
Operating leases which expire:				
Within 1 year	-	2,153	61,875	-
Within 2 to 5 years	-	18,537	-	-
After more than 5 years	-	-	-	-
	<u>-</u>	<u>20,690</u>	<u>61,875</u>	<u>-</u>

**18 PROFIT AND LOSS ACCOUNT**

	2009	2008
	£	£
At 1 April 2008	1,665,769	1,452,026
Retained profit for the financial year	627,506	213,743
At 31 March 2009	<u>2,293,275</u>	<u>1,665,769</u>

**19 CONTINGENT LIABILITIES**

The company has received grants of £1,138,666 (2008 - £1,138,666) towards the purchase and refurbishment of an Adult Guidance Centre, and £2,059,916 during the year towards the development and furnishing of the Chamber headquarters. There are contingent liabilities on the company, and any successor, to repay the grants should either of the Centres be sold or used for a purpose other than that for which the grants were approved.

**20 CASH FLOWS**

**a Reconciliation of operating profit to net cash inflow from operating activities**

	2009	2008
	£	£
Operating profit (excluding exceptional items)	268,045	175,822
Exceptional other operating income - donation	539,732	-
Exceptional item - relocation expenses	(260,654)	-
Depreciation	127,572	109,284
Amortisation of government grants	(60,756)	(40,615)
Decrease/(increase) in debtors	217,455	(188,239)
Increase in creditors	1,704,285	901,480
(Decrease)/increase in provisions	(35,000)	12,000
Net cash inflow from operating activities	<u>2,500,679</u>	<u>969,732</u>

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**b Analysis of cash flows for headings netted in the cash flow**

Returns on investment and servicing of finance

	2009	2008
	£	£
Interest received	73,776	105,237
Interest paid	(2,940)	—
Net cash inflow from returns on investments and servicing of finance	<u>70,836</u>	<u>105,237</u>

Taxation

	2009	2008
	£	£
Taxation	<u>(67,170)</u>	<u>(61,542)</u>

Capital expenditure

	2009	2008
	£	£
Payments to acquire tangible fixed assets	(4,994,323)	(1,246,525)
Receipt of grants	2,059,916	2,835
Net cash outflow from capital expenditure	<u>(2,934,407)</u>	<u>(1,243,690)</u>

**c Reconciliation of net cash flow to movement in net funds**

	2009	2008
	£	£
Increase/(decrease) in cash in the period	369,938	(230,263)
Cash used to decrease liquid resources	<u>(800,000)</u>	<u>—</u>
Change in net funds	<u>(430,062)</u>	<u>(230,263)</u>
Net funds at 1 April 2008	<u>1,108,496</u>	<u>1,338,759</u>
Net funds at 31 March 2009	<u>678,434</u>	<u>1,108,496</u>

**d Analysis of net funds**

	At 1 Apr 2008	Cash flows	At 31 Mar 2009
	£	£	£
Cash in hand and at bank	308,496	369,938	678,434
Current asset investments	800,000	<u>(800,000)</u>	<u>—</u>
Total	<u>1,108,496</u>	<u>(430,062)</u>	<u>678,434</u>