# VALETIME LIMITED ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2004

\*A437L41E\*\* 0328

A22 COMPANIES HOUSE

31/03/05

#### **CONTENTS**

	Page
Abbreviated balance sheet	1 - 2
Notes to the abbreviated accounts	3 - 4

# ABBREVIATED BALANCE SHEET AS AT 31 MARCH 2004

		200	2004		2003	
	Notes	£	£	£	£	
Fixed assets						
Tangible assets	2		8,406	<b>b</b>	8,211	
Current assets						
Stocks		-		12,867		
Debtors		154,719		117,124		
Cash at bank and in hand		48,783		97,094		
		203,502		227,085		
Creditors: amounts falling due within						
one year	3	(207,939)		(224,463)		
Net current (liabilities)/assets			(4,437)		2,622	
Total assets less current liabilities			3,969		10,833	
Provisions for liabilities and charges			(1,565)		(1,816)	
			2,404		9,017	
Capital and reserves						
Called up share capital	4		22		22	
Profit and loss account			2,382		8,995	
Shareholders' funds			2,404		9,017	
			<del></del>			

G.B

Director

Jones

## ABBREVIATED BALANCE SHEET (CONTINUED) AS AT 31 MARCH 2004

In preparing these abbreviated accounts:

- (a) The directors are of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(1) of the Companies Act 1985;
- (b) No notice has been deposited under Section 249B(2) of the Companies Act 1985, and
- (c) The directors acknowledge their responsibilities for:
  - (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
  - (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on 29 March 2005

-2-

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2004

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### 1.2 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment

25% per annum reducing balance basis

#### 2 Fixed assets

	Tangible assets £
Cost	
At 1 April 2003	12,255
Additions	2,996
At 31 March 2003	15,251
Depreciation	
At 1 April 2003	4,044
Charge for the year	2,801
At 31 March 2004	6,845
Net book value	
At 31 March 2004	8,406
At 31 March 2003	8,211

#### 3 Creditors: amounts falling due within one year

The aggregate amount of creditors for which security has been given amounted to £18,625 (2003 - £11,208).

# NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2004

4	Share capital	2004 £	2003 £
	Authorised		
	900 Ordinary Shares of £1 each	900	900
	100 Non-Voting Shares of £1 each	100	100
		1,000	1,000
	Allotted, called up and fully paid		
	2 Ordinary Shares of £1 each	2	2
	20 Non-Voting Shares of £1 each	20	20
		22	22

#### 5 Transactions with directors

The following directors had interest free loans during the year. The movement on these loans are as follows:

	Amount	Amount outstanding	
	2004	2003	in year £
	£	£	
G. B. Jones	4,997	-	4,997
G. Bonfield	4,996	-	4,996