

Deafblind UK and its Subsidiaries Annual Report and Financial Statements 31 March 2017

Charity Number 802976 Company Registration Number 02426281

13



11/11/2017

COMPANIES HOUSE



Contents	Page
Members of the Board and Professional Advisors	3
Message from the Chair and the Chief Executive	4
Trustees Report	5
Independent Auditor's Report	21
Consolidated Statement of Financial Activities	23
Consolidated Balance Sheet	24
Charity Balance Sheet	25
Group Cash Flow Statement	26
Charity Cash Flow Statement	27
Accounting Policies	28
Notes to the Financial Statements	31

# deafblind®

The Board of Trustees D Evans (Chair) deafblind

P Voller (Vice Chair) deafblind

P Skivington deafblind

J Churcher (co-opted 21 June 2017) deafblind A Hussain (co-opted 21 June 2017) deafblind

J Greenhalgh

J Martin-Jones (co-opted 21 June 2017)

S Wilson *(co-opted 21 June 2017)* R Bridgeman *(co-opted 21 June 2017)* 

G Lister (resigned 22 March 2017)

E Bates (resigned 8 April 2016)

Company Secretary R Cullen

Chief Executive J Skipp (until 30 June 2016)

E Bates (from 1 July 2016)

Registered Office National Centre for Deafblindness

John and Lucille van Geest Place

Cygnet Road Hampton Peterborough

PE7 8FD

Auditor RSM UK Audit LLP

Abbotsgate House

Hollow Road

**Bury St Edmunds** 

Suffolk IP32 7FA

Bankers Barclays Bank

Peterborough Business Centre

Peterborough

PE1 1XE

The Trustees, who are also Directors for the purpose of the Companies Act, take pleasure in presenting the report and the financial statements of the charity and subsidiary companies for the year ended 31 March 2017.

2



# Message from the Chair and Chief Executive

Welcome to Deafblind UK's latest annual report. We hope you will enjoy reading about some of the fantastic work our staff, volunteers and members have been doing over the last 12 months.

This has been another good year for Deafblind UK with an increase of nearly 1,000 new members and more of them accessing a wide range of our services. We are particularly pleased that our rapidly expanding team of volunteer befrienders means that even more of our members are now receiving this much-valued service.

Our aim is to reach as many people with dual sensory loss as possible and provide them with the services they both want and need. We are delighted therefore that this year we have launched services in three new areas the country (Bristol, Wolverhampton and Rochdale) and, thanks to funding from the Big Lottery Wales, further developed our services in Wales.

This year has also seen the introduction of our new Member Forums which will give members more opportunities to help shape the future direction of Deafblind UK. We held Regional forums in Peterborough, Manchester, Cardiff, Wrexham, Bristol, Belfast, Essex and London and received plenty of feedback from members both on what we are doing well and how they would like us to develop our services. Over the next twelve months we will be developing the member forums further with each region electing their own local champions to sit on a National Member Forum that will feed directly into the Board of Trustees.

We look forward to the next 12 months when we will be developing, in partnership with our members, our strategy for the next 5 years and continuing to grow both our membership and the services we deliver.

Warmest regards, Elizabeth Bates, Chief Executive Officer



David Evans Chair



Ċ



# Structure, Governance and Management

# **Legal Status and Group**

3

Founded in 1928 by deafblind people and their carers, Deafblind UK is a registered charity (registration number 802976) and company limited by guarantee and is governed by its Memorandum and Articles.

Deafblind UK's Board of Trustees (herein called Directors) have established a group of organisations to support the work of Deafblind UK. These comprise Deafblind UK Trading Limited (Company No. 5082057), About Me Care and Support Limited (Company No. 7945990) and I Decide Limited (Company No. 8045589).

# **Statement of Trustees Responsibilities**

The Trustees (who are also directors of Deafblind UK for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements



comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

ċ

- there is no relevant audit information of which the charitable group and company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions

# Director recruitment, induction and training

The Board of Directors is elected by the deafblind members. The Board should include a minimum of 50% deafblind Directors.

The Board of Directors are responsible for the strategic direction and policy of the organisations and for identifying priorities through a five-year planning process. To summarise, decisions are taken at quarterly Board meetings and through day to day contact with other Directors where required. Directors do not receive a salary but may claim out of pocket expenses for attending meetings.

When recruiting new members to the Board, existing Directors always hold the charity's purpose and aims at the forefront when considering candidates. All new Directors follow an agreed induction plan which includes advice and guidance from existing Directors. The induction process includes an element of training and would also identify training needs as appropriate. The board are kept up to date with any major changes in the Charities Act and Charity Commission guidance.

Deafblind UK remains committed to ensuring the Board has a strong presence of those who are deafblind or have a combined sight and hearing loss to ensure that the Board reflects the members they serve. A recruitment plan is in place which identifies any Deafblind UK members who may be interested in applying for roles on the Board.



Two Trustees, Gordon Lister & Elizabeth Bates have resigned from the Board within the last eighteen months. Deafblind UK would like to thank them for their services over many years and wish them well for the future.

Deafblind UK recruited five new Trustees post year end. These are; John Churcher, Asif Hussain, Judie Martin-Jones, Ruth Bridgeman and Steve Wilson. We would like to take this opportunity to welcome them to the Board and thank them for undertaking the role of Trustee of Deafblind UK.

# Management

The Chief Executive takes responsibility for the delivery of strategy and policy determined by the Board and has delegated decision-making powers agreed in advance by the Directors. The Chief Executive meets regularly with Board members and Directors are called upon if support with individual issues is required. Quarterly Board meetings enable the Board to review the management of the organisation.

Four sub-committees of the Board have been set up post year end. These are responsible for:

- Finance
- Governance
- Estates
- Operations

The sub-committees consist of Trustees and key members of staff. Each committee has delegated responsibility from the main Board of Trustees.

Key staff remuneration has previously been agreed between the Chief Executive and the Board of Trustees. Job descriptions and Person Specifications are reviewed along with benchmarking to other charities of a similar size and similar location. This responsibility has now been delegated to the Finance sub-committee for 2017/2018.

The management of specific work areas and departments is further delegated to the Senior Management Team which comprises of: Director of Finance & Deputy Chief Executive Officer; Director of Operations & Community Services; Director of Fundraising & Marketing; Director of Human Resources & Business Support; the Head of Finance. Day to day work is further delegated to other Heads of Department and their Managers.



# **Risk Management**

The Trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties the charity face
- the establishment of policies, systems and procedures to mitigate those risks identifies in the annual review
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise

Financial sustainability remains the major financial risk for the charity. Austerity continues to ensure local authorities are unable to increase rates for chargeable services. With the annual rise to the National Living Wage and the increases to pension contributions in April 2018 and 2019, the cost base continues to rise without the ability to increase the hourly charge.

The charity does not have any direct funding from the European Union, but following the vote to leave the Union, the marketplace for UK based funding has become more competitive as a result.

The senior management team continue to focus on cost reduction whilst achieving growth in membership and maintaining high quality services, such as our current 'Good' rating from the Care Quality Commission. The fundraising department have begun the process of attempting to diversify our income streams and we envisage this will mitigate some of the risks mentioned above.

Attention remains focused on non-financial risks such as retention of key staff and recruitment of support workers in About Me. An additional risk identified this year is the pending introduction of the General Data Protection Regulation (GDPR) in May 2018. Work has already begun on achieving compliance and a clear plan and timetable are in place to meet the requirements before the deadline.

All of the above risks are managed by a risk register which is regularly updated and reviewed annually.

# **Public Benefit**

In setting activities and objectives each year, the Directors refer to the Charity Commission's general guidance on public benefit. The Directors always ensure that the activities, services or programmes undertaken are in line with the charitable objects and aims of the organisation.



The activities currently carried out for the public benefit by the charitable company can be broadly categorised into the following groups of programmes:

# **Support Services:**

We provide a portfolio of support services to deafblind people to enable them to live independently and to interact with their local communities.

# **Specialist Services:**

We provide training to professionals working with deafblind people to promote deafblind knowledge, skills and professionalism to enable deafblind people to receive quality services. We provide communication support for deafblind people to attend medical appointments to cut down on waiting time and enable health professionals to fully address deafblind people's health needs.

# **Community Services:**

Providing information, advice and support to deafblind people in a variety of ways including; telephone advice-line, regular outgoing telephone calls to all members who can receive them, peer support, local groups, digital inclusion, outreach and many others. We build a network of volunteers from the community to provide support to deafblind people and we work in partnership with local agencies and local authorities to support the sustainability of our services.

# Policy, Information and Advice:

We enable carers and family to gain support, respite and improved morale. We help deafblind people to maintain their independence by increasing their access to the information and advice they need and provide them with information in a format they can read, e.g. Braille.

Finally, we monitor the way our services reduce social isolation, increase confidence, improve mental health and well-being and we feed this into our future planning for the growth of our activities, services and programmes. We do this by holding regular meetings with service users, satisfaction surveys and group forums.

"Being part of the Deafblind Northern Ireland group means I have the chance to talk to people who experience the same everyday challenges that I do. It is comforting to know that I'm not alone and that Deafblind NI is there to support me in other ways if I need."



# Aims and Objectives

### **Deafblind UK**

### Vision

Our vision is that people living with deafblindness or a combined sight and hearing loss (dual sensory loss) have the same rights, access and opportunities as others.

### Mission

Deafblind UK is a membership organisation of and governed by, people who have dual sensory loss. We champion their rights and interests. We deliver quality services that give people with dual sensory loss autonomy and control over their lives. Through our work we support equality, independence and choice.

# We do this by:

- Ensuring people with dual sensory loss have full representation on our Board of Directors
- Raising awareness and understanding of deafblindness and dual sensory loss
- Supporting people with dual sensory loss to remain in their own homes and participate in their local communities
- Providing high quality peer support, befriending, as well as information and advice services to help people with dual sensory loss live independently; interact with others; understand what rights they have and access the services and benefits they are entitled to.



# **Achievements and Performance**

# Our charitable activity

We work hard to raise awareness of sight and hearing loss and to educate the public about what deafblindness is and how to recognise it. We then actively engage with, listen to and support deafblind people, their families and carers.



We offer a wide variety of support services to people with sight and hearing loss. Our support is carefully designed to:

- improve confidence and independence, enabling them to make more decisions about their own lives;
- reduce feelings of isolation;
- have better access to information;
- improve their physical and emotional health.

These services are delivered throughout England, Wales and Northern Ireland through national and regional staff and volunteers.

This year, we are proud to welcome 974 new members to Deafblind UK.

# Member engagement

Membership engagement is paramount to the success of our service delivery. Therefore, this year we hosted a series of regional events for members to give feedback about the services they receive to our key senior staff. We have gained invaluable feedback from these events and are already using this feedback to inform strategic plans.



# With our thanks

We can only do the life changing work that we do with the generous support of our funders.

In the last year, we have received support from individuals, local community groups, charitable trusts and statutory organisations such as the Big Lottery Fund and the Department of Health. We greatly appreciate the faith that they show in our organisation, in many cases year after year.

We have also been fortunate enough to benefit from many legacies during the year. Legacies pay tribute to those who thoughtfully and generously supported us.

# Our year

3,304
People were supported



3 Countries were reac



9,000 Wellbeing calls were made



94 TT New volunteers were recruited

391 Social groups took place

182



People used our befriending service

2,635
Calls were made to our Information and Advice

40
Tablet computers
were loaned
to our members



132

Organisations were trained in deafblind awareness





# Our geographical spread

# **England**

Thanks to funding from a range of charitable trusts, we have been able to expand our services to Bristol. We now support 86 deafblind people in Bristol through a range of services and plan to continue to grow in this area.

Our project, 'Reaching Out to Deafblind People', supported by The Big Lottery Fund has allowed us to continue to widen our reach even further and continue to support to deafblind people in London, the East Midlands, the West Midlands, Yorkshire, Greater Manchester and Merseyside.

We have also continued to provide a range of services across Essex funded by ECL& West Essex CCG.

### **Wales**

Deafblind Cymru continues to support to over 500 people throughout Wales and we are grateful to the Trusts that have enabled us to do so. Since the financial year-end, we have been awarded funding from The Big Lottery Fund Wales to expand our services in Wales, over the next three years.

#### Northern Ireland

In our final year of the Connecting Older People programme, funded by the Big Lottery Fund, we have increased the number of people we support by 50% and continued to build partnerships and raise awareness locally.

"I decided to give [the digital support group] a go and I love it! I now regularly email my grandchildren and check the weather on my app. I'm also a huge Manchester United fan so I'm always listening to Talk Sport and 5 Live!"





# **Our services**

### Outreach

We have supported 346 people through our outreach service.

From gaining easy access to a much-loved pub to ensuring relevant benefits are paid, our local community outreach service supports people on the ground, however they need it.

We supported John when his local pub (where he had been going with friends for the past 50 years) closed off the doorway that he was using to access the building. John was mortified; he can access the pub independently because he knows the building so well, but he relies on using a separate doorway away from the main entrance. We worked tirelessly to negotiate with the brewery on John's behalf. The doorway has now been re-opened and John can continue to do what he loves best!

# Information and advice

Through our information and advice line we answer questions and help people to access information that they need.

Having reduced vision means accessing information is difficult for Jim; he doesn't use the internet and relies heavily on what people tell him. So, when he fancied trying his hand at bowls, he turned to the Information and Advice Line for help. Jim called the team and explained that he would like to try bowls but he didn't know of any local clubs. After a bit of research, the Information and Advice Line team found a few options for Jim and he chose one in a location that he knew. The team emailed the bowls club on Jim's behalf and arranged for him to go along to try it out. Jim now goes to the club every other Thursday and thoroughly enjoys it.

Our quarterly magazine, 'Open Hand' includes relevant and topical, useful information and is available in a range of accessible formats. Recent issues have included information about avoiding scams, staying safe at home and specific health conditions such as Charles Bonnet Syndrome.



# Wellbeing calls

During the year, we made over 9,000 calls to our members to let them know that we are here for them and to give them the opportunity to tell us if we can support them further.

# Social groups and peer support

We ran over 391 social groups which supported members to engage with their local communities and take part in activities that interest them. Our social groups give people an opportunity to leave the house and meet others as well as to learn and develop new skills.

"I went along to the first group and thought "this is where I belong" - it felt like a big family full of other people just like me." \_\_\_\_\_\_



# **Befriending**

Volunteer befrienders give members meaningful and engaging human interaction that dual sensory loss can make difficult.. Our befriending service has been more popular than ever and now supports 182 deafblind people.

Befriending is a life-changing service which will continue to expand over the next year. At the end of March 2017, we had requests for a further 140 volunteer befrienders.

As John's social activities become increasingly limited, he has benefitted from regular contact with a Deafblind UK befriender, Matthew, who rings him every Tuesday for a chat. John said: "Matthew is a great listener; I really look forward to his weekly call. We talk about the news and he educates me about his life in London. We have a good laugh and it's great to have someone to talk to without worrying about going out and about."





# **Digital inclusion**

Our digital inclusion programme has been one of the fastest growing services of the year, supporting 296 people.

We support people to make the most of their tablet or mobile phone in the way that best suits their level of sensory loss. This is delivered through small digital inclusion group, through volunteers and through one to one support. Beneficiaries of this service learn how to use in-built accessibility features on their tablet or mobile phone, as well as third party software and apps, which enable them to keep in touch with others using email and video calls, connect with friends on social media and use the internet for shopping, banking and accessing information. We also have a bank of over 40 tablets which we loan to those who want to practice and learn new digital skills.

Sheila was born profoundly deaf and has recently developed macular degeneration. For many years Sheila has used a fax machine to communicate with her daughters. But as fax machines are fast becoming obsolete, they found it increasingly difficult to maintain contact with each other. So, she met with Tim, from our digital inclusion programme, who coached her in how to use a tablet. After just a few months, Sheila can email her daughters and use video calls to talk with British Sign Language.



# Accessible holidays

During the year, we gave 57 people and their families a break in our caravan in Norfolk. Following member feedback, we fundraised for a second caravan in North Wales which opens in the summer of 2017.

# Independent living

Through our social enterprise, About Me Care and Support, we have supported over 100 people to live independently in their own homes.

In January 2016, About Me was awarded a 'Good' rating by the Care Quality Commission (CQC). This rating still stands as there has been no subsequent inspection.



During the year, the service delivered over 98% of the commissioned hours. We remain a flexible provider that focuses on personalisation wherever possible, which is one of the reasons why we have such a high delivery rate.

Our supported living accommodation, Rainbow Court, continues to provide a safe and secure environment for 15 tenants who want to live independently, with support available when required.

The environment has been challenging as the vast majority of the funding for About Me comes directly from local authorities. In 2017/2018 and beyond, we will aim to diversify our income streams in this area and look to attract more self-funders and those on a direct payment to the service.

### Casework

Our casework service continues to provide bespoke and individual one-to-one support for deafblind people. Over the past year, we have empowered more people to resolve their own issues. Where self-advocacy is not appropriate or accessible, we have supported deafblind people with complex and wide ranging casework.

# Awareness and training

We work hard to ensure that other organisations and communities are aware of dual sensory loss and to help them communicate with their own deafblind staff and customers. Deafblind awareness workshops were delivered to many organisations, including the local police constabulary (as a joint venture with guide dogs), Blind Veterans, St John's Ambulance (Wales), Age UK radio listeners and delegates at Naidex 2017.

This year, we also delivered our Deafblind Communications and Guiding course to our first external delegates.

# Communicator guides

Our communicator guides support people in attending medical and other appointments. They enable people to make informed decisions regarding their own health and help them to receive the correct information being given by the medical professional.



# **Specialist assessments**

As Local Authorities work to become compliant with The Care Act 2014, we have noticed an increased demand for specialist deafblind assessments.

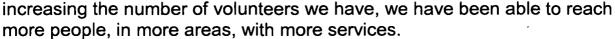
To cope with this demand, we have expanded our resources in this area and have trained all service delivery staff in how to carry out a specialist assessment.

# Supporting our work

# Volunteering programme

Last year we recruited 94 new volunteers to work across the organisation and help us to change lives.

Many of our services rely on volunteers to deliver them and so by



Volunteers help us to support our members by giving telephone advice, befriending, digital inclusion support, assisting peer support group activity and administration.

Over the next year, we plan to develop and execute a volunteer recruitment and engagement strategy to further strengthen this area..

# **Deafblind UK Conference Centre**

The unique Deafblind UK Conference Centre (operated through our trading subsidiary Deafblind UK Trading Limited) is a fully accessible venue for meetings and events. It is used by a range of local and national organisations and brings over 950 people through our doors each month. The conference centre has experienced growth in income over the past year and all profits are gifted back to the charity.

### I DECIDE

As detailed in last year's report, the Trustees reluctantly agreed to close the I Decide service at the end of 2015/2016. Inevitably, some of the service





provision continued into the early part of this financial year, but all services were completed by the end of July 2016.

The charity was disappointed to cease the delivery of direct payment support and proud that we supported over 2,000 people in the three years of trading. Quality advice and support is a key objective for all services through Deafblind UK and its subsidiaries. I Decide could not reach breakeven or produce a surplus in the current climate without reducing quality, which the Trustees were not prepared to do.

We have been fortunate to retain the majority of the staff in other areas of Deafblind UK and will be keeping a close eye on the direct payment market over the next few years.

# The Future

This year we have reached further than ever before, but we haven't reached everyone. As the population ages, more and more people are in need of our support. We have some exciting plans for 2017 and beyond.

We have laid the foundations for future growth and we plan to expand into local communities where we have a limited presence, through a planned localisation strategy. We hope to deliver more face-to-face charitable services in these areas and also plan to increase the number of social care hours that we deliver by 10%.

This future growth will be supported by:

- Increasing fundraising activity to support people in new geographical areas.
- Forming more partnerships with other organisations to deliver more support to our members whilst avoiding duplication of services.
- Enhancing our strong volunteer programme; attracting new volunteers and engaging with current volunteers to support us in delivering services.
- Raising awareness of sight and hearing loss and of the support available through Deafblind UK.

# **Financial Review**

Deafblind UK has posted a surplus of £96,620 for the year ending 31 March 2017. This positive figure demonstrates the significant work undertaken



throughout the charity to maximise income and control costs, following a deficit in the previous year.

Overall income fell slightly in the year to £2,969,660 compared to £3,100,964 in the previous year, which shows a decrease of just over 4%.

Deafblind UK received just over 48% of its income from voluntary sources, such as trusts and foundations, The Big Lottery Fund and legacies. Turnover from our conference facilities increased by more than 25% and is an ongoing area of growth opportunity.

Contracted income fell by just under £100,000 in our subsidiary, About Me Care & Support. This is a trend that we have seen in previous years as local authority funding continues to reduce. However, contribution remains broadly comparable with previous years. Deafblind UK aims to reduce the reliance on local authority funding in About Me over the next few years by marketing the service to self-funders.

Total expenditure for year is £2,873,040, which is a decrease on the previous year of £716,664. This is partly due to the closure of I Decide services at the end of April 2016.

A detailed analysis of income and expenditure is shown in the consolidated Statement of Financial Activities (SOFA) on page 23 and in notes 1 to 8 of these accounts.

The net assets of the consolidated balance sheet currently amount to £4,784,381. Of these, 35% are unrestricted funds of £1,660,021.

# Reserves Policy

The policy for reserves held by the charity is to have a minimum of three months with desire to hold no more than six months operating costs. The charity remained within these parameters throughout the year, ending with approximately five months reserves.

Approved by the trustees on 18th October 2017

R Cullen

Zlulla

**Company Secretary** 

#### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DEAFBLIND U.K. AND ITS SUBSIDIARIES

YEAR ENDED 31 MARCH 2017

# **Opinion on financial statements**

We have audited the financial statements of Deafblind U.K. (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2017 which comprise the Group Statement of Financial Activities, the Group and Charitable Company Balance Sheets, the Group Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2017 and of the group's incoming resources and expenditure of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

# Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at <a href="http://www.frc.org.uk/auditscopeukprivate">http://www.frc.org.uk/auditscopeukprivate</a>

# Opinion on other matter prescribed by the Companies Act 2006

In our opinion, the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements and, based on the work undertaken in the course of our audit, the Trustees' Report have been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

#### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DEAFBLIND U.K. AND ITS SUBSIDIARIES

#### YEAR ENDED 31 MARCH 2017

- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Trustees' Report.

## Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' responsibilities the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RSM VIL Adit LAS

LARAGH JEANROY (Senior Statutory Auditor)
For and on behalf of RSM UK AUDIT LLP, Statutory Auditor
Chartered Accountants
Abbotsgate House
Hollow Road
Bury St Edmunds
Suffolk
IP32 7FA
Date 8/11/2017

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (incorporating a consolidated income and expenditure account)
YEAR ENDED 31 MARCH 2017

		Unrestricted Funds	Restricted Funds	Total Funds 2017	Total Funds 2016
	Note	£	£	£	£
INCOME FROM:					
Donations and legacies		460 E00		468,598	257 607
Legacies Grants and trusts	4	468,598	770 500	•	357,687
*	1	85,946	773,532	859,478	887,689
Other donations		101,740		101,740	107,763
Oth a'v trading activities		656,284	773,532	1,429,816	1,353,139
Other trading activities  Commercial trading operations		218,972	. <u>.</u>	218,972	326,672
Fundraising income		18,276	_	18,276	27,332
Non-charitable trading		15,552	-	15,552	10,282
3				<del></del>	
Oh   4 -   1 4   -   4		252,800	-	252,800	364,286
Charitable activities Contracted services	3	1,101,672	_	1,101,672	1,201,625
Income from property	3	1,101,072	-	178,597	163,960
medite from property	•	<del></del>			
	3	1,280,269		1,280,269	1,365,585
Investment income	2	6,775		6,775	17,954
TOTAL INCOME		2,196,128	773,532	2,969,660	3,100,964
EXPENDITURE ON:				<del></del>	<u> </u>
Raising funds					
Fundraising costs	5	215,505	-	215,505	415,309
Commercial trading operations		110,454	-	110,454	510,556
Charitable activities	6	1,767,239	779,842	2,547,081	2,663,839
TOTAL EXPENDITURE		2,093,198	779,842	2,873,040	3,589,704
NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN	١	<del></del>			
FUNDS FOR THE YEAR		102,930	(6,310)	96,620	(488,740)
Transfers between funds		33,500	(33,500)	-	· -
Total funds brought forward		1,523,591	3,164,170	4,687,761	5,176,501
Total funds carried forward		1,660,021	3,124,360	4,784,381	4,687,761

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities. Commercial trading income includes £11,400 of income from discontinued operations.

### **CONSOLIDATED BALANCE SHEET**

31 MARCH 2017

Company number 02426281 Charity number 802976

		2	017	201	6
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	9		3,488,968		3,437,309
CURRENT ASSETS					
Debtors	11	474,424		226,812	
Cash at bank and in hand		1,219,744		1,486,547	
		1,694,168		1,713,359	
CREDITORS: Amounts falling due within	one	.,00 .,.00		.,	
year	12	(398,755)		(462,907)	
NET CURRENT ASSETS			1,295,413		1,250,452
TOTAL ASSETS LESS CURRENT LIABIL	ITIES		4,784,381		4,687,761
NET ASSETS			4,784,381		4,687,761
FUNDS OF THE GROUP					
Restricted funds	13		3,124,360		3,164,170
Unrestricted funds	14		1,660,021		1,523,591
TOTAL FUNDS		•	4,784,381		4,687,761

These financial statements were approved and authorised for issue by the Trustees on the 18th October and are signed on their behalf by:

1) T from

D EVANS (CHAIR) Trustee

# **CHARITY BALANCE SHEET**

31 MARCH 2017

Company number 02426281 Charity number 802976

	Note	£	2017 £	£	2016 £
FIXED ASSETS	11016		•	~	~ .
Tangible assets	9		3,471,447		3,429,196
Investments	10		12		12
			3,471,459		3,429,208
CURRENT ASSETS					•
Debtors	11	490,866		418,465	
Cash at bank and in hand		1,063,878	•	1,180,528	
		1,575,187		1,598,993	
CREDITORS: Amounts falling due within on	e			•	
year	12	(238,282)		(267,566)	
NET CURRENT ASSETS			1,316,462		1,331,427
TOTAL ASSETS LESS CURRENT LIABILITIE	S		4,787,921		4,760,635
NET ASSETS			4,787,921		4,760,635
FUNDS OF THE CHARITY					
Restricted funds	13		3,124,360		3,164,170
Unrestricted funds	14		1,663,561		1,596,465
TOTAL FUNDS			4,808,364		4,760,635

These financial statements were approved and authorised for issue by the Trustees on the 18th OCHODE? and are signed on their behalf by:

D EVANS (CHAIR)

Trustee

The accounting policies and notes on pages 28 to 43 form part of these financial statements.

# **GROUP CASH FLOW STATEMENT**

### YEAR ENDED 31 MARCH 2017

	2017	2017		6
	£	£	£	£
NET CASH USED IN OPERATING				<i>(</i> -,
ACTIVITIES		(138,621)		(515,733
CASHFLOWS FROM INVESTING ACTIVITIE	S			-
Interest received	6,775		17,954	
Proceeds from sale of fixed assets	-	•	2,000	
Purchase of plant and equipment	(134,957)		(4,310)	
Net cash (used in)/provided by investing				
activities		(128,182)		15,644
CHANGE IN CASH IN THE YEAR		(266,803)		(500,089
Cash at the beginning of the year		1,486,547		1,986,636
Cash at the end of the year		1,219,744		1,486,547
RECONCILIATION OF NET INCOME/(EXPE	NDITURE) TO NI	ET CASH FLOV	V FROM OPE	RATING
ACTIVITIES				
		0047		0040
		2017 £		2016 £
·		2017 £		2016 £
		£ 96,620		£ (488,740
Interest received		£		£ (488,740 (17,954
Interest received Profit on disposal		£ 96,620 (6,775) -		£ (488,740 (17,954 (1,271
Interest received Profit on disposal Depreciation		£ 96,620 (6,775) - 83,298		£ (488,740 (17,954 (1,271 61,531
Net income/(expenditure) for the year Interest received Profit on disposal Depreciation Increase in debtors Decrease in creditors		£ 96,620 (6,775) -		£ (488,740 (17,954 (1,271 61,531 (31,975
Interest received Profit on disposal Depreciation Increase in debtors Decrease in creditors		£ 96,620 (6,775) - 83,298 (247,612)		£ (488,740 (17,954 (1,271 61,531 (31,975 (37,324
Interest received Profit on disposal Depreciation Increase in debtors Decrease in creditors Net cash used in operating activities		£ 96,620 (6,775) - 83,298 (247,612) (64,152)		£ (488,740 (17,954 (1,271 61,531 (31,975 (37,324
Interest received Profit on disposal Depreciation Increase in debtors		£ 96,620 (6,775) 83,298 (247,612) (64,152) (138,621)		£ (488,740 (17,954 (1,271 61,531 (31,975 (37,324
Interest received Profit on disposal Depreciation Increase in debtors Decrease in creditors Net cash used in operating activities		£ 96,620 (6,775) - 83,298 (247,612) (64,152)		£ (488,740 (17,954 (1,271 61,531 (31,975 (37,324

# **CHARITY CASH FLOW STATEMENT**

### YEAR ENDED 31 MARCH 2017

	2017		2016	
NET CASH USED IN OPERATING	£	£	£	£
ACTIVITIES		(6,978)		(423,625
CASHFLOWS FROM INVESTING ACTIVITIES	<b>S</b>			
Interest received	6,547		17,307	
Proceeds from sale of fixed assets Purchase of plant and equipment	(116,219)		2,000	
Net cash inflow from returns on investment and servicing of finance		(109,672)		19,307
CHANGE IN CASH IN THE YEAR		(116,650)		(404,318
Cash at the beginning of the year		1,180,528		1,584,846
Cash at the end of the year		1,063,878	٠	1,180,528
RECONCILIATION OF NET INCOME/(EXPEN	IDITURE) TO N	IET CASH FLOW	FROM OPE	RATING
	·	2017 £		2016 £
Net income/(expenditure) for the year		27,286		(512,592
nterest received Profit on disposal		(6,547)		(17,30° (1,27°
Depreciation		73,968		54,46
(Increase)/decrease in debtors		(72,7401)		100,120
Decrease in creditors		(29,284)		(47,03
Net cash used in operating activities		(6,978)		(423,62
ANALYSIS OF CASH				
		2017		2016
		£		£
Cash in hand		1,063,878		1,180,528

#### **ACCOUNTING POLICIES**

#### YEAR ENDED 31 MARCH 2017

#### **Basis of accounting**

The financial statements have been prepared under the historic cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Deafblind U.K. is a charitable company domiciled & registered in England. The principal accounting policies adopted in the preparation of the Financial Statements are set out below.

Deafblind U.K. meets the definition of a public benefit entity under FRS102. Assets & liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note.

No separate SOFA or Income and Expenditure Account have been presented for the Charity alone as permitted by section 408 of the Companies Act 2006. The unconsolidated figure for the net income of the charity, including donations from its subsidiaries, would have been £47,729 (2016: net expenditure of £512,592).

#### **Fixed assets**

All fixed assets are initially recorded at cost. Generally, expenditure over £500 of a capital nature is capitalised at cost as fixed assets within the relevant fund.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold property

Equipment

Fixtures and fittings

Motor vehicles

1% straight line
20% straight line
10-15% straight line
25% straight line

Given the long period over which the freehold buildings are depreciated they are also subject to an annual impairment review by the Trustees.

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.

#### **Pension costs**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities.

#### **Funds**

If monies are given for a specific purpose, this income and related expenditure is treated as restricted. If the income is for general use, it is included as unrestricted and may be expended at the discretion of the Trustees in furtherance of the objects of the charity.

#### **ACCOUNTING POLICIES**

#### **YEAR ENDED 31 MARCH 2017**

#### INCOME

Income from donations and legacies are recognised in the appropriate fund as follows:

#### Legacies

Legacies are included in income when received, or if before receipt it becomes more likely than not that the charity is entitled to the income, the legacy will be received and the value can be determined with reasonable probability.

#### **Grants**

Grant income is included within income when the charity is entitled to the income, the amount can be quantified with reasonable accuracy, and the receipt is probable.

#### **Donations**

Donations under gift aid together with the associated income tax recovery are recognised as income when the donation is received.

#### Income from other trading activities includes:

#### Commercial trading operations

Conference income, from hiring out the conference facilities at Deafblind U.K.'s headquarters is recognised as income as soon as the event has taken place. Income and expenditure arising from the conference facilities is included in the trading company, Deafblind U.K. Trading Limited.

Fees and charges and support work income, exclusive of VAT, are included in the period which they relate to. Income and expenditure arising from support work is included in the trading company, About Me Care and Support Limited.

Fees and charges and brokerage services income, exclusive of VAT, are included in the period which they relate to. Income and expenditure arising from brokerage services is included in the trading company, I Decide Limited. This activity has been discontinued in the year.

#### Investment income includes:

#### Rental income

Deafblind U.K. receives rental income from renting accommodation at 18 Rainbow Court, Paston Ridings, Peterborough, PE4 7UP, to deafblind people. It is recognised as income in the period to which the income relates.

#### Income from charitable activities includes:

# Fees and charges and support work

Fees and charges and support work income, exclusive of VAT, are included in the period which they relate to.

#### Other income

All other income, exclusive of VAT, is recorded in the period that it relates to.

#### **Branch income**

The results of the branches of the charity are consolidated in the accounts.

#### **EXPENDITURE AND IRRECOVERABLE VAT**

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. The costs of operating the charity have been split between costs of raising funds, charitable expenditure, and support costs.

Support costs include an apportionment to fundraising and direct charitable activities, and have been allocated based on staff numbers. Irrecoverable VAT is charged against the category of expenditure for which it was incurred.

#### **ACCOUNTING POLICIES**

#### YEAR ENDED 31 MARCH 2017

#### Financial instruments

The group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### Cash

Cash and cash equivalents are basic financial instruments and include cash in hand.

#### Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGEMENT

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

The group makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. There are no estimates and assumptions that are considered to have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2016

# 1. INCOME FROM GRANTS AND TRUSTS

		Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £	
Grants & donations including appeals Big Lottery Fund	specific	85,946	710,356 63,176	796,302 63,176	824,181 63,508	
		85,946	773,532	859,478	887,689	
Restricted grants Big Lottery Fund	to support de	led hing Out to Dea afblind people in Merseyside and	London, Yorks	nire,	<b>Total (£)</b> 166,594	
Big Lottery Fund	Towards 'The	World at Their on for Deafblind		ct -	8,386	
Big Lottery Fund		Touch' project		n for	4,788	
Big Lottery Fund	For the 'Conn	For the 'Connecting Older People' project, to establish peer support groups and befriending in				
Comic Relief Local Communities Fund	Support for th	ne Deafblind Cor Out of the Shado		end	9,332	
City of London Corporation's charity, City Bridge Trust	Towards the	part-time salary treach Officer wi	and running cos		30,700	
People's Health Trust People's Health Trust People's Health Trust	For the Conw For the Wrex	ry Valley Deafbli ham Deafblind 'S Deafblind 'Look	See Hear' Group	1	4,500 4,500 4,500	
NHS Heywood, Middleton and Rochdale CCG		riding an Outrea ple in Rochdale		this	44,000	
Also received with thanks	<b>3</b> :					
ABF – The Solders' Charity		eafblind people on the A		е	10,000	
Boshier-Hinton Foundation	Towards esta	blishing a new 0	Outreach Service	e for	2,500	
Chelmsford City Council Corporate Aid Scheme		batting isolation		s	2,000	
Cwm Taf Intermediate Care Fund, Community Capacity Grant Scheme	Towards an o	outreach service om Taf and Merti		ople in	4,840	
Esmée Fairbairn Foundation	Towards the I	Head of Commu	nity Services po	st	35,000	
ECL - The Care & Wellbeing Company. Essex Sensory Community		provision of an Cople across Esse		for	37,500	

# NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31 MARCH 2016

Inman Charity	In support of Elderly Deafblind People	5,000
Norman Family Charitable Trust	Towards elderly deafblind people in Devon	500
The Lord and Lady Lurgan Trust	Towards bespoke services for deafblind people and their families in Northern Ireland.	1,000
Rhyl Flats Offshore Windfarm Community Fund	Towards an Outreach Service for Deafblind People living in eligible Wards within Conwy	8,873
Sobell Foundation	To support the continuation and development of our Deafblind Support and Social Groups in South Wales	5,000
Ulverscroft Foundation	Towards furnishing and adapting a new respite holiday caravan in North Wales	5,000
Warwickshire Masonic Charitable Association	Towards the support of deafblind people in Warwickshire	500
West Essex Clinical Commissioning Group	For the provision of outreach services in West Essex	16,495
Boshier-Hinton Foundation	For our outreach service in Bristol	2,500
Lord and Lady Lurgan Trust	For bespoke services for deafblind people and their families in Northern Ireland	1,000

Our thanks also go to other trusts and foundations that may prefer not to be mentioned specifically

### 2. INVESTMENT INCOME

٤.	HAVESTMENT INCOME	Unrestricted Funds	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
	Bank interest received	6,775	•	6,775	17,954

# 3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Contracted services				
Fees, charges and support work	1,101,672	-	1,101,672	1,201,625
Income from property	178,597	-	178,597	163,960
	1,280,269	-	1,280,269	1,365,585
			<del></del>	

#### NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31 MARCH 2016

#### 4. INCOME FROM SUBSIDIARY'S TRADING ACTIVITIES

The following companies are wholly owned trading subsidiaries of the Charity:

Deafblind U.K. Trading Limited (company number 05082057), a company established to provide conference facilities, provide transcription services and to sell merchandise on behalf of the charity.

About Me Care and Support Limited (company number 07945990), a company working with people who have a sensory impairment to provide personalised, community-inclusive care and support solutions.

I Decide Limited (company number 08045589), a company supporting older and disabled people to develop personalised support based on their needs and aspirations while putting the individual in charge of their own support. The activity of this company was discontinued in the current year.

Ultimately the activities are undertaken with a view to raising funds for Deafblind U.K.

Their results for the year, as extracted from the audited financial statements, are summarised below:

	l Decide Limited			e Care and t Limited	Deafblind U.K. Trading Limited	
	2017	2016	2017	2016	2017	2016
	£	£	£	£	£	£
Turnover	11,400	315,150	1,101,672	1,201,625	207,572	165,505
Cost of sales		<u></u>	(933,422)	(1,043,071)	(41,885)	(33,153)
	11,400	315,150	168,250	158,554	165,687	132,352
Administrative expenses	(10,232)	(439,537)	(162,713)	(159,417)	(165,583)	(135,039)
Other operating income	-	151,266	•	-	-	
Operating (loss)/profit before		<u>———</u>		<del></del>		
taxation	1,168	26,879	5,537	(863)	104	(2,687)
Interest receivable	21	79	66	224	141	344
Corporation tax payable	-	(10)	•	(63)	-	(50)
Retained profit	1,189	26,948	5,603	(702)	245	(2,393)
Paid up share capital	2	2	8	8	2	2
Net liabilities/assets	(59,637)	(60,826)	1,123	(4,480)	(7,310)	(7,555)
Net habinties/assets	(55,057)	(50,620)		<del>(7,400)</del>	(7,510)	<del>(7,555)</del>

£nil (2016: £nil) was gifted by the subsidiaries to the charity in the year.

The figures in the above table are inclusive of any intra-group transactions. In the statement of financial activity on page 22, intra-group transactions are netted against each other.

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### YEAR ENDED 31 MARCH 2016

5.	FUNDRAISING COSTS				
		Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
	Fundraising and publicity costs		_		
	including salaries and consultancy			213,096	411,687
	Postage and stationery	2,409	-	2,409	3,622
		215,505		215,505	415,309
6.	CHARITABLE ACTIVITIES				
		Direct	Support	Total Funds	Total Funds
		charitable	costs	2017	2016
	Direct charitable expenditure:	£	£	£	£
	Policy, Information and Advice	618,295	443,546	1,061,841	1,012,275
	About Me Care & Support			• •	• • •
	Operations	958,190	-	958,190	1,061,886
	Rainbow Court	67,834	48,662	116,496	114,532
	Information & Communications	•			
	Technology	64,869	46,535	111,404	154,127
	Self-help groups	174,191	124,959	299,150	321,019
		1,883,379	663,702	2,547,081	2,663,839

Support costs are allocated directly between activities based on total costs incurred. The movement on restricted funds in respect of charitable activities is detailed in note 13.

# Policy, Information and Advice

This includes the provision of Deafblind U.K.'s Information and Advice Line.

# **About Me Care & Support Operations**

This is made up of all the services that Deafblind U.K. and About Me Care & Support provide across the country.

#### **Rainbow Court**

Rainbow Court is a centre where deafblind people live independently.

# Information & Communications Technology

To provide specialist computer equipment and training for deafblind people, either at Deafblind U.K. in their home.

# Self-help Groups

This includes Deafblind U.K.'s programme designed to raise awareness of deafblindness along with a project designed to improve access to healthcare services for deafblind people

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2016

6.	CHARITABLE ACTIVITIES (continued)		
	Charitable expenditure comprises the following main elements:		
		2017	2016
		£	£
	Wages and salaries, including staff training	1,942,560	2,082,437
	Office running costs	260,465	249,257
	IT costs	34,695	37,925
•	Travel and subsistence costs	161,108	170,314
	Insurances	13,859	16,583
	Training department costs	2,481	10,483
	Deafblind Club costs	18,775	20,638
	Irrecoverable VAT	-	(1,990)
	Publications for members	4,273	4,576
	Interpreting costs	5,600	378
	Depreciation and loss on disposal of tangible fixed assets	73,968	54,462
	Bad debt expense	-	429
	Audit and accountancy	25,850	14,803
cs.	Salary and meeting costs	3,447	3,544
		2,547,081	2,663,839
7.	STAFF COSTS		
	The aggregate payroll costs were:		
		2017	2016
		£	£
	Wages and salaries	1,976,574	2,602,922
	Social security costs	138,916	178,097
	Pension costs	29,600	41,855
	Termination payments	14,472	
		2,159,562	2,822,874
		2017	2016
		No.	No.
	Employees who earned more than £60,000 during the year.		
	£70,001 - £80,000	-	1
	£60,001 - £70,000	1	• -

Pension contributions in relation to this employee amounted to £3,624 (2016: £4,635) in the year.

£3,447 has been reimbursed to Trustees during the year (2016: £3,544). This related to travel costs, guides and interpreting costs. 4 Trustees in total received reimbursements (2016: 3).

The key management personnel of the parent charity, Deafblind U.K., comprise the trustees (who are not remunerated in their role), and members of the executive team. The total employee benefits of the key management personnel of the Charity were £283,239 (2016: £202,219).

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2016

### 7. STAFF COSTS (continued)

The key management personnel of the group comprise those of the Charity and the key management personnel of its wholly owned subsidiaries Deafblind U.K. Trading Limited, I Decide Limited and About Me Care & Support Limited. The employee benefits of key management personnel for the group was therefore £332,551 (2016: £349,842).

Included in termination payments is a non-contractual payment of £7,500 (2016: £Nil)

Trustees did not receive remuneration in 2017 or 2016.

#### Particulars of employees:

- other services

8.

The average number of staff employed by the group during the financial year amounted to:

	2017	2010
	No.	No.
Finance, administrative & support	37	46
Regional service	92	101
Fundraising	8	11
Helpline, training and awareness	23	23
rielphilie, training and awareness		
	160	181
		=
NET INCOME/(EXPENDITURE)		
Net income/(expenditure) is stated after charging/(crediting):		
riot moonio, (oriponantalo) la citata anter anter gringri(oriotaming).	2017	2016
	£	£
Depreciation of tangible fixed assets - owned	83,299	61,531
Profit on disposal	-	(2,000)
Auditors' remuneration		(2,000)
	9,500	9,225
- statutory audit of parent and consolidated accounts	•	•
- statutory audit of subsidiaries	7,045	7,950

2017

15,400

2016

7,100

Included in auditor's remuneration are costs borne by the parent entity for I Decide Limited. At the yearend, these totalled £1,595 relating to the audit of I Decide Limited (2016: £Nil) and £1,425 relating to other services provided to I Decide Limited (2016: £Nil)

### NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

#### 9. TANGIBLE FIXED ASSETS

GROUP	Freehold property	Equipment £	Fixtures & fittings	Motor vehicles £	Total £
COST	£	Ł	£	Ł	Z.
At 1 April 2016 Additions	3,849,045 -	57,204 59,602	472,266 75,355	13,887 -	4,392,402 134,957
At 31 March 2017	3,849,045	116,806	547,621	13,887	4,527,359
DEPRECIATION					
At 1 April 2016	446,275	40,129	454,802	13,887	955,093
Charge for the year	30,401	25,474	27,423	-	83,298
At 31 March 2017	476,676	65,603	482,225	13,887	1,038,391
NET BOOK VALUE	· · · · · · · · · · · · · · · · · · ·				
At 31 March 2017	3,372,369	51,203	65,396		3,488,968
At 31 March 2016	3,402,770	17,075	17,464		3,437,309
CHARITY					
	Freehold		Fixtures &	Motor	
	property £	Equipment £	fittings £	vehicles £	Total £
COST			-		
At 1 April 2016	3,849,045	55,959	400,874	13,887	4,319,765
Additions		59,602	56,617		116,219
At 31 March 2017	3,849,045	115,561	457,491	13,887	4,435,984
DEPRECIATION			•		
At 1 April 2016	446,275	39,429	390,978	13,887	890,569
Charge for the year	30,401	25,008	18,559	-	73,968
	470.070	64 427	409,537	13,887	964,537
At 31 March 2017	476,676 —————————————————————————————————	64,437			
At 31 March 2017 NET BOOK VALUE	476,676	<del></del>	403,001		
	3,372,369	51,124	47,954	-	3,471,447
NET BOOK VALUE				-	

All fixed assets are held for charitable purposes.

Freehold property includes land of £801,250 (2016- £801,250) which is not depreciated.

The annual impairment review by the Trustees has assessed the value of the freehold buildings and the Trustees are confident that the asset value in the balance sheet is representative of a fair value in the marketplace.

### NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31 MARCH 2016

10.	INVESTMENTS		
	CHARITY	2017	2016
	COST At 1 April 2016 and at 31 March 2017	£ 12	. £

Investments relate to the shares held in Deafblind U.K. Trading Limited, About Me Care and Support Limited and I Decide Limited, all 100% owned subsidiaries, and all companies incorporated in the United Kingdom. For further information on the activities of the subsidiaries, see note 4.

# 11. DEBTORS

	GROUP		
		2017 £	2016 £
	Trade debtors	159,482	168,534
	Other debtors	281,286	2,735
	Prepayments	33,656	55,543
		474,424	226,812
	CHARITY	•	<u> </u>
		2017	2016
		£	£
	Trade debtors	5,203	5,435
	Amounts owed by group undertakings	193,269	405,798
	Prepayments	32,664	6,426
	Other debtors	259,730	806
		490,866	418,465
12.	CREDITORS: Amounts falling due within one year GROUP		
	CROOL	2017	2016
		£	£
	Trade creditors	85,750	91,696
	Taxation and social security	46,111	49,881
	Other creditors	24,249	149,370
	Accruals	242,645	176,652
		398,755	462,907
	CHARITY		
		2017	2016
		£	£
	Trade creditors	59,487	46,470
	Taxation and social security	25,152	22,587
	Other creditors	19,927	21,857
	Accruals	133,716	176,652
		238,282	267,566

#### NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31 MARCH 2016

#### 13. RESTRICTED FUNDS

#### **GROUP and CHARITY**

GROUP and CHARITY		Move	ment in resour	ces	
	Balance at 31 Mar 2016	Income	Expenditure	Transfer	Balance at 31 Mar 2017
	£	£	£	£	£
National Centre for Deafblindness	3,038,623	-	(30,621)	-	3,008,002
Reaching Out to Deafblind People	11,486	166,594	(166,233)	-	11,847
Caravan & Respite breaks	18,008	17,800	(17,239)	-	18,569
Caravan Capital	-	35,000	-	(33,500)	1,500
Community Services	-	110,053	(110,053)	-	-
Big Lottery Fund NI	4,642	50,000	(54,642)	-	-
Big Lottery Fund Awards for all England	-	8,388	(7,007)	· -	1,381
Big Lottery Fund Awards for all Wales	. •	4,788	(3,804)	-	984
Connecting Lives Technology	9,359	1,500	(10,859)	-	-
London Outreach	16,798	30,100	(41,257)	-	5,641
London Outreach - City Bridge Trust	-	15,350	(11,715)	-	3,635
Essex Outreach	182	52,352	(53,928)	-	(1,394)
Wales Outreach	-	39,375	(39,375)	-	-
West Essex Outreach	2,655	21,134	(21,316)	-	2,473
Yorkshire Outreach	12,637	-	(2,240)	-	10,397
Bristol Outreach	10,930	14,600	(16,160)	_	9,370
Rochdale Outreach	-	44,000	(21,416)	_	22,584
Wolverhampton Outreach	-	24,480	(21,734)	-	2,746
Director of Finance & Community Services	33,750	35,500	(42,625)	•	26,625
Hearing Loop	5,100	-	(5,100)	-	-
Volunteering Programme	- ,	11,000	(11,000)	-	. · · · _
Other appeals	. <u>-</u>	91,518	(91,518)		-
Restricted Funds	3,164,170	773,532	(779,842)	(33,500)	3,124,360

### **National Centre for Deafblindness**

Capital costs associated with the building of National Centre for Deafblindness in Peterborough.

# **Reaching Out to Deafblind People**

Big Lottery Fund Grant (under the Reaching Communities fund) for identifying and supporting deafblind people in various regions of England.

### Caravan & Respite Breaks

Facilitates subsidised caravan respite breaks for deafblind people, and their families and carers.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2016

#### 13. RESTRICTED FUNDS (continued)

#### **Caravan Capital**

Funding to support the purchase of an additional caravan in Wales to provide subsidised respite breaks for deafblind people, and their families and carers.

#### **Community Services**

Supporting information, advice, caseworker and volunteer services for deafblind members, carers and others working with deafblind people.

### **Big Lottery Fund NI**

Big Lottery Fund Grant (under the Reaching Out - Connecting Older People fund) for social inclusion of deafblind people in Northern Ireland.

#### Big Lottery Fund Awards for all England

Funding received for 'The World at Their Fingertips' – digital inclusion project for deafblind people.

#### **Big Lottery Fund Awards for all Wales**

Funding received for 'At a Touch' – digital inclusion project for deafblind people.

#### **Connecting Lives Technology**

Raising awareness of digital inclusion for deafblind people with opportunity to try out accessibility features of technology, supported by volunteers.

#### **London Outreach - City Bridge Trust**

Towards the part-time salary ad running costs of a London Outreach Officer with elderly deafblind people.

#### **Various Outreach funds**

Funds to support staff and volunteers working with deafblind people in their homes and communities and the provision of Peer Support Groups in Wales, London, Yorkshire, Essex, West Essex Bristol and its surrounding area, Rochdale and its surrounding area, and Wolverhampton and its surrounding area.

#### **Director of Finance & Community Services**

This post leads the expansion of our work into new areas and synchronises our services across Wales, Northern Ireland and the English Regions.

#### **Hearing Loop**

Updating of the Hearing Loop systems within the National Centre for Deafblindness in Peterborough.

#### **Volunteering Programme**

Providing vital companionship, social integration and new opportunities for deafblind people.

#### Other appeals

Support for services and activities across other areas.

### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2016

### 14. UNRESTRICTED FUNDS

GROUP					
	Movement in resources				
	Balance at 31 Mar 2016	Income	Expenditure	Transfer	Balance at 31 Mar 2017
	£	£	£	£	£
General	1,124,905	2,196,128	(2,040,521)	(101,456)	1,176,056
Other fixed assets	398,686	-	(52,677)	134,956	480,965
Unrestricted Funds	1,523,591	2,196,128	(2,093,198)	33,500	1,660,021
CHARITY					
			ment in resou		
	Balance at 31 Mar 2016	Incoming	Outgoing	Transfer	Balance at 31 Mar 2017
	£	£	£	£	£
General	1,205,892	1,120,446	(1,043,283)	(82,719)	1,200,336
Other fixed assets	390,573	-	(43,567)	116,219	463,225
Unrestricted Funds	1,596,465	1,120,446	(1,086,850)	33,500	1,663,561

# **Other Fixed Assets**

The other fixed asset fund represents tangible fixed assets held for the charity's use excluding the National Centre for Deafblindness. The expenditure allocated on this fund represents the depreciation charged on these assets in the year, and the transfer represents the net movement relating to additions and disposals in the year.

### 15. ANALYSIS OF NET ASSETS

Unrestricted funds

GROUP	Tangi fixed ass £	ets	Net current assets	Total £
Restricted funds Unrestricted funds	3,008, <sup>6</sup> 480.		116,358 1,179,056	3,124,360 1,660,021
	3,488,		1,295,413	4,784,381
CHARITY	Tangible fixed assets Investm	ents	Net current assets	Total
Restricted funds		£	£ 116,358	£ 3,124,360

463,445

3,471,447

12

12

1,200,104

1,336,905

1,663,561

4,787,921

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2016

#### 16. FINANCIAL INSTRUMENTS

The carrying amount of the charitable company's financial instruments as at 31 March 2017 was:

	Group 2017 £	Charity 2017 £	Group 2016 £	Charity 2016 £
Financial assets				
Equity instruments measured at fair value	-	12	-	12
Debt instruments measured at amortised cost	440,768	458.202	171,269	412,039
Financial liabilities				
Measured at amortised cost	348,235	208,721	417,718	244,979

#### 17. RELATED PARTY TRANSACTIONS

At the year end the charity was owed £139,079 (2016: £97,904) by About Me Care and Support Limited, a wholly owned subsidiary of Deafblind U.K. During the year, the charity recharged expenses of £154,010 (2016: £74,094) to About Me Care and Support Limited and was recharged expense of £360 (2016: £6,518) from the company.

At the year end the charity was owed £54,266 (2016: £170,934) by Deafblind U.K. Trading Limited, a wholly owned subsidiary of Deafblind U.K. During the year the charity recharged expenses of £78,408 (2016: £53,002) and rent of £36,000 (2016: £36,000) to Deafblind U.K. Trading Limited and made was recharged expenses of £426 (2016: £3,219) from the company.

At the year end the charity was owed £62,296 (2016: £136,960) by I Decide Limited, a wholly owned subsidiary of Deafblind U.K. This balance has been wholly provided for at the year end. During the year, the charity recharged expenses of+ £18,428 (2016: £47,605) to I Decide Limited and was recharged expenses of £4,073 (2016: £72,195) from the company.

#### 18. COMPANY LIMITED BY GUARANTEE

The company does not have share capital and is limited by guarantee. In the event of the company being wound up, the maximum amount which each member is liable to contribute is £1.

#### 19. PENSIONS

The group contributes to a defined contribution scheme for its employees.

The charge for the year is £29,600, (2016: £41,672) and at the balance sheet date there were £4,409 of outstanding contributions (2016: £5,116) which were included within creditors.

### 20. CONTINGENT LIABILITY

There is a contingent liability in respect of the value-added tax of certain other group companies under a group registration. At 31 March 2017, the maximum potential liability in respect of such value-added tax was £10,212 (2016: £5,247).

# **NOTES TO THE FINANCIAL STATEMENTS**

YEAR ENDED 31 MARCH 2016

# 21. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES BY FUND

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
INCOME FROM:	~	-	~
Donations and legacies			
Legacies	357,687	-	357,687
Grants and trusts	106,331	781,358	887,689
Other donations	107,763	-	107,763
•	571,781	781,358	1,353,139
Other trading activities			
Commercial trading operations	326,672		326,672
Fundraising income	27,332	-	27,332
Non-charitable trading	10,282		10,282
	364,286	-	364,286
Charitable activities			
Contracted services	1,201,625	-	1,201,625
Income from property	163,960	<u> </u>	163,960
	1,365,585		1,365,585
Investment income	17,954	-	17,954
TOTAL INCOME	2,319,606	781,358	3,100,964
EXPENDITURE			·
Fundraising costs	415,309	•	415,309
Commercial trading operations	510,556	-	510,556
Charitable activities	1,861,746	802,093	2,663,839
TOTAL EXPENDITURE	2,787,611	802,093	3,589,704
NET EXPENDITURE	(468,005)	(20,735)	(488,740)
Transfers between funds	· -	-	-
Total funds brought forward	1,991,596	3,184,905	5,176,501
Total funds carried forward	1,523,591	3,164,170	4,687,761
		<del></del>	