

REGISTERED COMPANY NUMBER: 02401090 (England and Wales)
REGISTERED CHARITY NUMBER: 1000938

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2014
for
A Voice for You Limited**

TUESDAY



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14/10/2014

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COMPANIES HOUSE

**Corfield Accountancy Limited
Chartered Accountants
Myrick House
Hendomen
Montgomery
Powys
SY15 6EZ**

A Voice for You Limited

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for the Year Ended 31 March 2014**

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A Voice for You Limited
Report of the Trustees
for the Year Ended 31 March 2014

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
02401090 (England and Wales)

Registered Charity number
1000938

Registered office

Plas Dolerw
Milford Road
Newtown
Powys
SY16 2EH

Trustees

Philip King
Emma Joseph
David Morgan
Jean Winchester
Vivienne Green
John Davies
Andrew Hunnisett
Esther Yates
Rose Challands
Myra Channell
David John Bennett
David Brian Watkins
David Ashley
Paul Lombard

Chair

- resigned 25.9.14
- resigned 8.4.14

- resigned 9.5.14
- resigned 25.9.13

- resigned 25.9.13
- appointed 25.9.13
- appointed 25.9.13

Company Secretary
Jean Winchester

Independent examiner
Corfield Accountancy Limited
Chartered Accountants
Myrick House
Hendomen
Montgomery
Powys
SY15 6EZ

Bankers

Barclays Bank Plc
The Cross
Newtown
Powys
SY16 2AQ

A Voice for You Limited
Report of the Trustees
for the Year Ended 31 March 2014

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and aim to minimise those risks by seeking wider and more diverse sources of funding. Internal policies and procedures are regularly reviewed to ensure close monitoring and control of the charity's finances and reporting.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal object of the charitable company is to provide advocacy to people with learning disabilities in the Montgomeryshire area, whether living in residential care or residing independently in their own home or with relatives.

In setting our objectives each year, we have referred to the guidance contained in the Charity Commission's general guidance on public benefit. In particular, the trustees always ensure that the activities undertaken are in line with the charitable objects and aims under which the charity was established.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the financial year we have taken on new challenges and built on past successes. In particular, we have been working hard to raise awareness of our organisation and of learning disabilities in general in Montgomeryshire. To this end we have made presentations to or forged links with a good number of local groups and organisations.

We continue to recruit new volunteers to advocate for the people on our waiting list. Our induction training this year has resulted in us being able to set up seven new partnerships.

Our Severn Valley Social Club is now well established and continues to be very successful. Forty six people have joined the club since it was established. Some members have enjoyed an evening out at the Newtown Bowling Centre - U-Strike. Our annual ceilidh and craft day were also well attended and provided everyone with a valuable opportunity for social interaction.

FINANCIAL REVIEW

Reserves policy

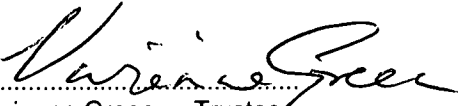
The trustees have established a policy whereby unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by A Voice for You Limited, should be sufficient to enable the charity to continue the current level of activities for a period of three to six months in the event of a significant drop in funding. It would clearly be necessary to consider how the funding would be replaced or activities changed and although at present free reserves amount to £39,323 (2013: £44,687) and meet the target level, the Trustees are considering ways in which unrestricted funds will be raised.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

A Voice for You Limited

**Report of the Trustees
for the Year Ended 31 March 2014**

ON BEHALF OF THE BOARD:


.....
Vivienne Green - Trustee

Date: 07.10.14.....

**Independent Examiner's Report to the Trustees of
A Voice for You Limited**

I report on the accounts for the year ended 31 March 2014 set out on pages six to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

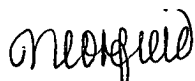
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Melanie Corfield
Corfield Accountancy Limited
Chartered Accountants
Myrick House
Hendomen
Montgomery
Powys
SY15 6EZ

Date: 7th October 2014.

A Voice for You Limited

**Statement of Financial Activities
for the Year Ended 31 March 2014**

		Unrestricted funds £	Restricted funds £	31.3.14 Total funds £	31.3.13 Total funds £
	Notes				
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	22,861	25,380	48,241	54,972
Activities for generating funds	3	4,901	-	4,901	-
Investment income	4	<u>443</u>	<u>-</u>	<u>443</u>	<u>25</u>
Total incoming resources		28,205	25,380	53,585	54,997
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs		1,852	-	1,852	-
Charitable activities	5				
Advocacy		31,281	21,547	52,828	57,865
Governance costs		<u>636</u>	<u>-</u>	<u>636</u>	<u>828</u>
Total resources expended		33,769	21,547	55,316	58,693
NET INCOMING/(OUTGOING) RESOURCES		(5,564)	3,833	(1,731)	(3,696)
RECONCILIATION OF FUNDS					
Total funds brought forward		45,689	6,172	51,861	55,557
TOTAL FUNDS CARRIED FORWARD		<u>40,125</u>	<u>10,005</u>	<u>50,130</u>	<u>51,861</u>

The notes form part of these financial statements

A Voice for You Limited

**Balance Sheet
At 31 March 2014**

	Notes	31.3.14 £	31.3.13 £
FIXED ASSETS			
Tangible assets	10	802	1,002
CURRENT ASSETS			
Debtors	11	6,253	-
Cash at bank and in hand		<u>43,865</u>	<u>51,495</u>
		50,118	51,495
CREDITORS			
Amounts falling due within one year	12	(790)	(636)
NET CURRENT ASSETS		<u>49,328</u>	<u>50,859</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>50,130</u>	<u>51,861</u>
NET ASSETS		<u>50,130</u>	<u>51,861</u>
FUNDS	14		
Unrestricted funds:			
General fund		14,218	20,696
Powys County Council		25,907	22,765
Welsh Government		-	<u>2,228</u>
		40,125	45,689
Restricted funds:			
Welsh Government		3,970	1,947
Community Fund		35	35
Lloyds Bank Foundation		<u>6,000</u>	<u>4,190</u>
		<u>10,005</u>	<u>6,172</u>
TOTAL FUNDS		<u>50,130</u>	<u>51,861</u>

The notes form part of these financial statements

A Voice for You Limited

**Balance Sheet - continued
At 31 March 2014**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2014.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2014 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 7th October 2014 and were signed on its behalf by:


Vivienne Green - Trustee

The notes form part of these financial statements

A Voice for You Limited

**Notes to the Financial Statements
for the Year Ended 31 March 2014**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc	- 20% on reducing balance
-------------------------	---------------------------

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

A Voice for You Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

2. VOLUNTARY INCOME

	31.3.14	31.3.13
	£	£
Donations	606	2,252
Social club	704	1,272
Grants	45,381	51,210
Sundry Income	<u>1,550</u>	<u>238</u>
	<u><u>48,241</u></u>	<u><u>54,972</u></u>

Grants received, included in the above, are as follows:

	31.3.14	31.3.13
	£	£
Welsh Government	19,381	23,210
Powys County Council	20,000	20,000
Lloyds Bank Foundation-England & Wales	6,000	6,000
The Ashley Family Foundation	<u>-</u>	<u>2,000</u>
	<u><u>45,381</u></u>	<u><u>51,210</u></u>

3. ACTIVITIES FOR GENERATING FUNDS

	31.3.14	31.3.13
	£	£
Calendar Sales	<u><u>4,901</u></u>	<u><u>-</u></u>

4. INVESTMENT INCOME

	31.3.14	31.3.13
	£	£
Deposit account interest	<u><u>443</u></u>	<u><u>25</u></u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 6)	Totals
	£	£
Advocacy	<u><u>52,828</u></u>	<u><u>52,828</u></u>

A Voice for You Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.3.14	31.3.13
	£	£
Staff costs	41,662	42,159
Rent & Rates	2,170	2,223
Insurance	353	1,077
Telephone	468	799
Postage	150	43
Stationery	876	884
Repairs	38	480
Sundry expenses, donations, publications and conferences	92	38
Meeting Costs	818	653
Training	1,721	1,442
Subscriptions	60	125
Travel Expenses	2,353	2,456
Advertising/Recruitment	451	3,929
Community Events	252	652
Craft Materials/Social Club	1,164	654
Depreciation	200	251
	<u>52,828</u>	<u>57,865</u>

7. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.14	31.3.13
	£	£
Depreciation - owned assets	<u>200</u>	<u>251</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2014 nor for the year ended 31 March 2013.

Trustees' expenses

During the year four (2013: four) Trustees received reimbursement of travel expenses of £893 (2013: £823).

A Voice for You Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

9. STAFF COSTS

	31.3.14	31.3.13
	£	£
Wages and salaries	39,250	39,754
Social security costs	<u>2,412</u>	<u>2,405</u>
	<u>41,662</u>	<u>42,159</u>

The average monthly number of employees during the year was as follows:

31.3.14	31.3.13
<u>3</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

10. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2013 and 31 March 2014	<u>9,220</u>
DEPRECIATION	
At 1 April 2013	8,218
Charge for year	<u>200</u>
At 31 March 2014	<u>8,418</u>
NET BOOK VALUE	
At 31 March 2014	<u>802</u>
At 31 March 2013	<u>1,002</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.14	31.3.13
	£	£
Other debtors	<u>6,253</u>	<u>-</u>

A Voice for You Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.14 £	31.3.13 £
Trade creditors	153	-
Other creditors	<u>637</u>	<u>636</u>
	<u>790</u>	<u>636</u>

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	31.3.14 Total funds £	31.3.13 Total funds £
Fixed assets	802	-	802	1,002
Current assets	40,113	10,005	50,118	51,495
Current liabilities	<u>(790)</u>	<u>-</u>	<u>(790)</u>	<u>(636)</u>
	<u>40,125</u>	<u>10,005</u>	<u>50,130</u>	<u>51,861</u>

14. MOVEMENT IN FUNDS

	At 1.4.13 £	Net movement in funds £	Transfers between funds £	At 31.3.14 £
Unrestricted funds				
General fund	20,696	(8,706)	2,228	14,218
Powys County Council	22,765	3,142	-	25,907
Welsh Government	<u>2,228</u>	<u>-</u>	<u>(2,228)</u>	<u>-</u>
	45,689	(5,564)	-	40,125
Restricted funds				
Welsh Government	1,947	2,023	-	3,970
Community Fund	35	-	-	35
Lloyds Bank Foundation	<u>4,190</u>	<u>1,810</u>	<u>-</u>	<u>6,000</u>
	6,172	3,833	-	10,005
TOTAL FUNDS	<u>51,861</u>	<u>(1,731)</u>	<u>-</u>	<u>50,130</u>

A Voice for You Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	8,205	(16,911)	(8,706)
Powys County Council	<u>20,000</u>	<u>(16,858)</u>	<u>3,142</u>
	28,205	(33,769)	(5,564)
Restricted funds			
Welsh Government	19,380	(17,357)	2,023
Lloyds Bank Foundation	<u>6,000</u>	<u>(4,190)</u>	<u>1,810</u>
	25,380	(21,547)	3,833
TOTAL FUNDS	<u><u>53,585</u></u>	<u><u>(55,316)</u></u>	<u><u>(1,731)</u></u>

15. NATURE AND PURPOSE OF RESTRICTED FUNDS

The restricted Welsh Government funds, administered by BILD, receipts of £19,381 (2013: £23,210) have been used for payment of salaries, overheads and training.

The Lloyds Foundation grant was awarded to provide assistance in funding the administrator's salary costs. The total award was £12,000 over a 2-year period. The second year funding was received after the balance sheet date, in April 2014 and therefore is reflected in accrued income.

A Voice for You Limited

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2014**

	31.3.14 £	31.3.13 £
INCOMING RESOURCES		
Voluntary income		
Donations	606	2,252
Social club	704	1,272
Grants	45,381	51,210
Sundry Income	<u>1,550</u>	<u>238</u>
	48,241	54,972
Activities for generating funds		
Calendar Sales	4,901	-
Investment income		
Deposit account interest	<u>443</u>	<u>25</u>
Total incoming resources	53,585	54,997
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Calendar Costs	1,852	-
Charitable activities		
Wages	39,250	39,754
Social security	2,412	2,405
Rent & Rates	2,170	2,223
Insurance	353	1,077
Telephone	468	799
Postage	150	43
Stationery	876	884
Repairs	38	480
Sundry expenses, donations, publications and conferences	92	38
Meeting Costs	818	653
Training	1,721	1,442
Subscriptions	60	125
Travel Expenses	2,353	2,456
Advertising/Recruitment	451	3,929
Community Events	252	652
Craft Materials/Social Club	1,164	654
Depn of fixtures & fittings	<u>200</u>	<u>251</u>
	52,828	57,865

This page does not form part of the statutory financial statements

A Voice for You Limited

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2014**

	31.3.14 £	31.3.13 £
Governance costs		
Accountancy	<u>636</u>	<u>828</u>
Total resources expended	55,316	58,693
	<hr/>	<hr/>
Net expenditure	<u>(1,731)</u>	<u>(3,696)</u>

This page does not form part of the statutory financial statements