

Student Loans Company Limited Directors' report and financial statements 31 March 1994

Registered number 2401034



## Directors' report and financial statements

				• •	Page
					1
					2 - 3
sponsibilities	•				4
			4.		4
4 m 6 m				2	5
					. 6
		4 T			7
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#### Chairman's statement

The attached directors' report and company financial statements cover the period from 1 April 1993 to 31 March 1994.

During the year the company continued both to pay loans to students on behalf of the Government's loan scheme, and to collect loan repayments from the increasing number of borrowers who became due to repay, and the results of these activities are reflected in the financial statements.

At the end of the financial year the balance of loans outstanding was £676 million compared with £387 million a year earlier, and the cost of administration was some £14 million compared with £11 million in 1992-93.

Funding for both loans and operations is provided by Government, and accordingly the company makes neither a profit nor a loss; however, within the limits of the financial memorandum between the company and the Government, the company is required to operate as an independent company, and, as far as possible, commercially.

As stated in last year's report, the company intends to comply with the Cadbury Committee Code of Best Practice. The board considers that the company now complies fully with the Code's recommendations on which guidance has been published, with exception only of that concerning the fixed terms of appointment of non-executive directors which matter is presently under consideration by the board.

During the year one of our non-executive directors, Petra Laidlaw, resigned from the board when she moved to a new position within the Department for Education; I should like to thank her warmly for her contribution to the affairs of the company during her tenure. Jeremy Moore, an Assistant Secretary in DFE, was appointed to the board in her place in January 1994. I should like to thank all of my fellow directors for their efforts and support during the year, and especially Ron Harrison, our Chief Executive, who, for his services to higher education, was honoured with the CBE award in the Birthday 1994 Honours List.

As before, a full report on the activities of the company during the 1993/94 academic year will be published before the end of this calendar year and, again, the attached financial statements and directors' report will form part of it.

KM Young CBE

E.M. Vanne

22 June 1994

KPING Peat Marwick

#### Directors' report

The directors have pleasure in submitting their annual report and the financial statements of the company for the year ended 31 March 1994.

#### Review of business and future developments

During the year under review the company made loans under the terms of the student loans scheme, and collected substantially increasing volumes of loan repayments as from 1 April 1993.

While there are a number of important developments continually in process with a view to increasing efficiency in handling high volumes, one in particular which has been launched commencing with the 1994/95 academic year is a revised process for loan applications designed to eliminate a considerable amount of the preliminary certification requirements for both the student and the college for those borrowers who are taking out loans for a second or subsequent time.

All net costs for the year were met by the Department for Education, the Scottish Office Education Department and the Department of Education for Northern Ireland. Consequently the company made neither a profit nor a loss.

#### **Dividends**

The directors do not recommend the payment of a dividend (1993: £Nil).

#### Directors and their interests

The directors of the company serving during the year were as follows:

None of the directors had any interest in the shares of the company at 31 March 1994 and 31 March 1993 (or subsequent date of appointment). The company is wholly owned by the Secretary of State for Education and the Secretary of State for Scotland.

The Secretary of State for Education and the Secretary of State for Scotland were shadow directors of the company under Section 741 of the Companies Act 1985 throughout the year and continue to be so.

Directors' report (continued)

#### Tangible fixed assets

Information relating to changes in tangible fixed assets is given in note 7 to the financial statements.

#### Charitable donations

During the year the company made charitable donations of £1,332 (1993: £460).

#### Insurance of directors and officers

During the year the company maintained insurance to indemnify the directors and officers of the company against liability at law for damages, claimants' costs and expenses in respect of claims made against them jointly or severally from any wrongful act committed by them in their respective capacities.

#### Corporate governance

The board considers that from 22 June 1994 the company complies fully with the recommendations of the Code of Best Practice established by the Committee on the Financial Aspects of Corporate Governance (the Cadbury Committee) on which guidance has been published, with exception only of that concerning the fixed terms of appointment of non-executive directors which matter is presently under consideration by the board.

The board includes five non-executive directors who collectively represent a wide range of business and government experience. The board maintains an audit committee, currently chaired by Mr RG Burnett, which operates along the lines recommended in the Code. The company also has a remuneration committee, comprising two non-executive directors and the chief executive, which is chaired by Mr RT Kanter.

The auditors, KPMG Peat Marwick, have confirmed to the directors that they are satisfied that this statement appropriately reflects the company's compliance with the Code of Best Practice, insofar as it relates to the paragraphs of the Code which the London Stock Exchange has specified for their review.

#### Auditors

In accordance with Section 385 of the Companies Act 1985, a resolution concerning the appointment of auditors of the company is to be proposed at the forthcoming Annual General Meeting.

On behalf of the board

R.Marrison CBE

Director

21 St Thomas Street Bristol BS1 6JS

22 June 1994

#### Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss for that period. In preparing those financial statements, the directors are required to (a) select suitable accounting policies and then apply them consistently, (b) make judgements and estimates that are reasonable and prudent, (c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

# **KPMG** Peat Marwick

Report of the auditors to the members of Student Loans Company Limited

We have audited the financial statements on pages 5 to 16.

Respective responsibilities of directors and auditors

As described above the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 1994 and of its result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

**KPMG Peat Marwick** 

KP MG Peat Marwick -

Chartered Accountants

Registered Auditors

24 Blythswood Square Glasgow G2 40S

22 June 1994

KPMG Peat Marwick

Profit and loss account for the year ended 31 March 1994

1993 £000
10,845
(10,861)
(16)
22
6
(6)

In both the current and preceding year, the company made no acquisitions and had no discontinued operations.

### Statement of total recognised gains and losses

The company has no recognised gains or losses other than the result for the year (1993: £Nil).

Balance sheet at 31 March 1994

en e	Note	£000	1994 £000	000£	1993
Fixed assets Tangible assets	7	2000	2,151	2000	£000 2,130
Current assets Debtors: Due after one year Due within one year	• •	632,934 43,369		370,072 17,161	
Cash at bank and in hand	8 9	676,303 25,119		387,233 539	
Creditors: Due within one year	10	701,422 (43,585)		387,772 (17,695)	
Net current assets: Due after one year Due within one year		632,934 24,903		370,072	
			657,837	•	370,077
Total assets less current liabilities	s		659,988	•	372,207
Creditors: Due after one year	11		(657,837)		(370,077)
Accruals and deferred income Deferred capital receipts	12		(2,151)		(2,130)
			• : :		
Capital and reserves Called up share capital Profit and loss account	13		•		
	•		•		-

These financial statements were approved by the board of directors on 22 June 1994 and were signed on its behalf by:

RJ Harrison CBE Director

Cash flow statement for the year ended 31 March 1994

	Note 199		994		1993	
		0003	0003	£000	£000	
Net cash inflow/(outflow) from operating activities	15(a)		24,694		(8,878)	
Returns on investments and servicing of finance Bank interest received			13		22	
Taxation Corporation tax paid			(6)		(10)	
Investing activities Payments to acquire tangible fixed assets		(529)		(455)		
Receipts from sales of tangible fixed assets		18		4		
Net cash outflow from investing activities		<del></del>	(511)		(451)	
Net cash inflow/(outflow) before financing			24,190	•	(9,317)	
Financing Capital funding received from the Education Departments			<b>511</b>		451	
Increase/(decrease) in cash and cash equivalents	15(b)		24,701		(8,866)	

Notes (forming part of the financial statements)

#### Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### Basis of preparation

The terms of the Financial Memorandum between the Secretary of State for Education, the Secretary of State for Scotland, the Department of Education for Northern Ireland and the company require that the company shall conduct its affairs so as to remain solvent within the total resources made available to it by the Secretaries of State and the Department of Education for Northern Ireland. These financial statements have been prepared on this basis.

All net costs during the year were met by the Department for Education, the Scottish Office Education Department and the Department of Education for Northern Ireland (collectively referred to as the Education Departments) and are accounted for as management fees receivable. Consequently, the company made neither a profit nor a loss.

#### Depreciation

Depreciation is provided on all tangible fixed assets calculated so as to write off the cost of each asset, less estimated residual value, evenly over its expected useful life, as follows:

Computer equipment - over 5 years
Furniture, fixtures and fittings - over 8 years
Motor vehicles - over 4 years

Leasehold improvements - over the unexpired period of the lease

#### Deferred capital receipts

Funding received from the Education Departments for the purpose of capital expenditure is credited to the deferred capital receipts account and is released to the profit and loss account by amounts equal to the associated depreciation charge.

#### Irrecoverable debts

The company may ultimately not recover all student loans. However, no provision for underrecovery need be charged to the company's profit and loss account, because there is an agreement between the company and the Education Departments that the company is liable to transmit to the Departments only those loan repayments which are actually made to the company. As a consequence, the extent to which the company does not ultimately recover student loans reduces the liability to the Education Departments by the same amount.

#### Notes (continued)

#### 1 Accounting policies (continued)

#### Interest receivable and payable

Interest receivable on student loans is credited to the profit and loss account in terms of each loan agreement as it arises and is incorporated in the loan balance receivable from students and repayable to the Education Departments. Under the company's arrangement with the Education Departments, interest payable is matched with interest receivable.

#### Operating leases

Rentals payable under operating leases are charged to the profit and loss account in the period to which they relate.

#### Pensions

The company operates a defined benefit pension scheme, the assets of which are held separately from those of the company, being invested in managed funds. Contributions to the scheme are charged to the profit and loss account so as to spread the cost of pensions on a systematic basis over employees' working lives with the company.

#### 2 Turnover

Turnover represents management fees receivable from the Education Departments for the purpose of administering loan funds.

#### 3 Net interest receivable

			1994 £000	1993
	Inter	est receivable:	2000	£000
		Bank interest	10	
		Interest earned on student loans	13	22
		morest carried on student toans	10,600	11,202
			10,613	11,224
	Inter	est payable:		
		Loan interest earned repayable to		
		the Education Departments	10,600	11,202
į.			13	
			13	22
4	Resu	lt on ordinary activities before taxation	<del>====</del>	====
		•	1994	1993
			£000	£000
	(a)	This is stated after charging or (crediting):		2000
		Depreciation	474	398
		Additional depreciation on disposal of	7/7	. 396
		fixed assets	16	1
		Deferred capital receipts	(490)	(399)
		Directors' remuneration (see below)	111	106
·		Auditors' remuneration, including expenses:		100
***		Audit services	36	42
٠, ,		Other services	15	42 16
		Operating lease rentals:	15	10
		Land and buildings	920	020
		Hire of plant and machinery	920 64	920 66
				00
			=	

Notes (continued)

4	Result on ordinar	y activities before	taxation (	(continued)
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(b)	Directors' remuneration	£000	£000
	Fecs Executive remuneration (including benefits in kind) Pension contributions	28 71 12	26 68 11
		• —	
		111	105

#### Emoluments of the:

	1994		19	1993		
	Including pension contributions £000	Excluding pension contributions £000	Including pension contributions £000	Excluding pension contributions £000		
Chairman	12	12	10	10		
Highest paid director	83	71	79	68		
		=	===	===		

The emoluments (excluding pension contributions) of all directors fell within the following ranges:

			Number of directors	
			1994	1993
£Nil	•	£5,000	. 3	4
£5,001	•	£10,000	2	3
£10,001	-	£15,000	1	-
£65,001		£70,000	*	•
£70,001	-	£75,000	• •	
•			•	to to

#### 5 Staff numbers and costs

The average number of persons employed by the company (including directors) during the year was as follows:

2	1994	1993
Number of employees	237	190
The aggregate payroll costs of these persons were as follows:		<del>===</del>
bo to the particle and to how.	1994 £000	1993 £000
Wages and salaries Social security costs Other pension costs	2,917 222 196	2,431 190 173
	3,335	2,794
	==	

All staff were employed by the company for the purposes of administration and operation of the student loans scheme.

Notes (continued)

#### 6 Tax on result on ordinary activities

	1994 £000	1993 £000
Based on the result for the year: Corporation tax @ 25%	3	6

The extent of the company's liability to UK corporation tax is limited to tax chargeable on bank interest received during the year. No corporation tax liability arises from interest earned on student loans.

#### 7 Tangible fixed assets

- williage and a second					
	Leasehold improvements	Computer equipment	Furniture, fixtures &	Motor vehicles	Total
	£000	£000	fittings £000	£000	£000
Cost					_000
At beginning of year	487	1,659	658	118	2,922
Additions	· 93	269	101	66	529
Disposals	•	(30)	•	(37)	(67)
			-		
At end of year	580	1,898	759	147	3,384
Depreciation		· · · · · · · · · · · · · · · · · · ·		_	
At beginning of year	. 43	560	155	34	792
Charge for year	22	339	85	28	474
On disposals	-	(19)	-	(14)	(33)
At end of year	65	880	240	48	1,233
Net book value		-			
At 31 March 1994	515	1,018	519	99	2,151
	. ====				
At 31 March 1993	444	1,099	503	84	2,130

Notes (continued)

8	Debtor	•

Deptors		•
	1994	1993
	2000	£000
Student loans receivable by instalments (note 11)	675,111	386,387
Management fees receivable	716	427
Other debtors	15	12
Prepayments and accrued income	461	407.
	***************************************	
	676,303	387,233
		<del></del> ,
Due after one year and included in the debtors above are:		•
Student loans receivable by instalments	632,934	370,072

Included within student loans receivable is earned interest of £28,667,000 (1993: £18,067,000). This interest is applied to the student loans receivable at 31 March 1994 in accordance with the terms and conditions stated in the loan agreements. The loans made to students bear interest at such rates prescribed by the Secretary of State as being necessary to maintain the value of the loans in real terms. The rate of interest charged on loans from 1 September 1992 to 31 August 1993 was such as to give an annual percentage rate of 3.9 per cent. From 1 September 1993 the rate of interest charged has been such as to give an annual percentage rate of 1.2 per cent. Subject to the provision for deferment in the Education (Student Loans) Regulations, borrowers repay loans in monthly instalments over a fixed period. At present, that fixed period is either five or seven years, depending on the number of academic years over which loans are advanced. Borrowers may repay their loans early if they wish. The company calculates the amount of repayments annually.

There is an agreement between the company and the Education Departments that the company is liable to transmit to the Departments only those repayments which are actually made to the company. As a consequence, the company is not liable for the cost of repayments which ultimately may not be recovered.

#### 9 Cash at bank and in hand

	1994 £000	1993 £000
Cash held in:		
Commercial bank accounts HM Paymaster General office accounts	172 24,946	150 388
Cash in hand	1	1
	25,119	539

Notes (continued)

10	Creditors: amounts due within one year			
	· · · · · · · · · · · · · · · · · · ·		1994	1993
			€000	£000
	Loan repayments receivable and interest earned			
	repayable to the Education Departments (note 11)		42,344	16,374
	Bank overdraft Trade creditors		242	121
	Corporation tax		243 3	68 6
	Other creditors		6	20
	Taxation and social security		643	557
	Accruals and deferred income		346	549
			43,585	17,695
				-
11	Creditors: amounts due after more than one year		1994	1000
			1994 £000	1993 £000
	Loop concurrents marinelle and large			2000
	Loan repayments receivable and interest earned repayable to the Education Departments		657,837	220.077
	2 y and to the control of the contro		•	370,077
	Loan repayments receivable by instalments and			
	interest earned repayable:			
	Within one year Between one and two years		42,177	16,315
	Between two and five years		80,639	39,895
			370,173	209,917
	In more than five years		182,122	120,260
			675,111	386,387
	Loan funding received from the Education			330,307
	Departments not yet issued as student loans		24,903	.5
	Loan funding receivable from the Education Departments		·	(764)
	Loan repayments received from students			
	repayable to the Education Departments		167	823
		, ,		
			700,181	386,451
1	Less: Repayable within one year	1	(42,344)	(16,374)
			657,837	370,077
				=====

Of the loan repayments receivable and interest earned as at 31 March 1994, £185,717,000 (1993: £75,633,000) of individual student loans will be wholly repayable to the Education Departments within five years, with the balance of £489,394,000 (1993: £310,754,000) not being wholly repayable within five years.

Funding for the purpose of making loans to students is received by the company from the Education Departments. In accordance with the terms of the company's Financial Mcmorandum any interest which the company earns on funds made available for making loans to students and on money repaid to the company by borrowers under the scheme shall be returned to the Education Departments.

Notes (continued)

#### 12 Deferred capital receipts

<del></del>		1994 £000	1993 £000
	At 1 April Receivable for the year Credited to profit and loss account	2,130 511 (490)	2,078 451 (399)
.*	At 31 March	2,151	2,130
	$\mathcal{J}$		====
13	Called up share capital		
		1994 £	1993 £
	Authorised Ordinary shares of £1 each	100	100
	Allotted, called up and fully paid		-
	O-linary shares of £1 each	10	10
,		· ==	. =

#### 14 Movement in shareholders' funds

As the opening and closing reserves are £Nil and there have been no share issues during the year there has been no movement in shareholders' funds during the year.

#### 15 Cash flows

(a) Reconciliation of result on ordinary activities before taxation and net interest receivable to net cash inflow from operating activities:

	1994 £000	1993 £000
Result on ordinary activities before taxation and net interest receivable Additional depreciation on disposal of fixed assets Depreciation Deferred capital receipts	(10) 16 474 (490)	(16) 1 398 (399)
Therefore in debrare analysis of the second	(10)	(16)
Increase in debtors, excluding interest receivable Increase/(decrease) in creditors	(346) 44	(17) (59)
Net cash outflow from administration activities Net increase in loans provided to students Net increase in loan funding received	(312) (278,123)	(92) (202,960)
from the Education Departments  Movement on loan repayments received from	303,785	193,601
borrowers not yet remitted to the Education Departments	(656)	573
Net cash inflow/(outflow) from operating activities	24,694	(8,878)

Notes (continued)

#### 15 Cash flows (continued)

(b)	Analysis of changes in cash and cash equivalents during the year:				
		1994	1993		
		£000	£000		
	Balance at 1 April Net cash inflow/(outflow) (note 15(c))	418 24,701	9,284 (8,866)		
	Balance at 31 March	25,119	418		

(c) Analysis of the balances of cash and cash equivalents as shown in the balance sheet:

	1994	1993	Change
	0003	£000	in year £000
Cash at bank and in hand Bank overdraft	25,119	539	24,580
	-	(121)	121
	25,119	418	24,701

#### 16 Financial commitments

At 31 March 1994 and 1993 the company had an annual commitment under a non-cancellable operating lease as set out below:

			Land and buildings
Operati	ng lease which expires:	* */*	2000
	Within one year In the second to fifth years inclusive In over five years		020
			920

The operating lease is guaranteed by the Secretary of State for Education.

At 31 March 1994 the company had a contract for the supply of computing services in respect of its loan administration system. Under the terms of the contract which ceases in April 1995 the company has a commitment of £2,740,000 (1993: £2,373,000) in respect of the year to 31 March 1995.

Notes (continued)

#### 17 Pensions

The company has operated a pension scheme since 6 November 1990. The scheme will provide funded defined benefits based on final pensionable salary. The assets of the scheme are held separately from those of the company and are invested in managed funds.

Contribution rates are determined by a qualified actuary on the basis of triennial valuations.

The most recent triennial actuarial valuation was carried out as at 6 November 1993. The method used to value the liabilities was the Projected Unit Credit method with interest at 9% per annum and salary growth of 7.5% per annum. Standard mortality tables were used with no specific allowance for withdrawals.

Assets were valued by the method of discounted income, allowing for a 4% per annum growth rate in dividends. The funding rate over the year was 18% of the pensionable salary roll to 6 November 1993 and 14.7% thereafter (inclusive of employees' contributions).

The actuarial valuation at 6 November 1993 showed that the market value of the scheme's assets was £623,000 and that the actuarial value of those assets represented 112% of the benefits that had accrued to member; after allowing for assumed future increases in earnings.

During the year under review, the pensions charge in the profit and loss account of £173,000 (1993: £148,000) was equivalent to the contributions due to the scheme between 1 April 1993 and 31 March 1994. In addition the company made pension contributions of £23,000 (1993: £25,000) to the personal pension plans of certain employees of the company.