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Company Registration No. 2388396 (England and Wales)

# CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004



### CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) COMPANY INFORMATION

**Directors** 

T P O'Brien

F Berriman M Finn T Gough J Hellings S Henderson

M A Lees

(Appointed 10 June 2004)

G Owens G C Watts

Secretary

G C Watts

Company number

2388396

Registered office

26 Store Street

London WC1E 7BT

Auditors

Saffery Champness

Lion House Red Lion Street

London WC1R 4GB

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# CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2004

The directors present their report and financial statements for the year ended 31 December 2004.

#### MEMBERS OF COUNCIL

The following are Members of Council:

Association of Building Engineers

Association of Consultant Architects

Association of Consultant Building Surveyors

Association of Consulting Engineers

Association of Cost Engineers

Association of Project Safety

Association for Project Management

British Institute of Architectural Technologists

British Institute of Facilities Management

Building Research Establishment

Building Services Research and Information Association

Chartered Institute of Building

Centre for Education in the Built Environment

Chartered Institution of Building Services Engineers

Construction Industry Research and Information Association

Consultant Quantity Surveyors Association

District Surveyors Association

Ground Forum

Institute of Clerks of Works of Great Britain

Institute of Highways Incorporated Engineers

Institute of Maintenance and Building Management

Institute of Plumbing and Heating Engineering

Institution of Civil Engineering Surveyors

Institution of Civil Engineers

Institution of Highways and Transportation

Institution of Structural Engineers

Landscape Institute

National Federation of Demolition Contractors

National House-Building Council

Royal Institute of British Architects

Royal Institution of Chartered Surveyors

Royal Town Planning Institute

Steel Construction Institute

Timber Research and Development Association

The Survey Association

### CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) DIRECTORS' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2004

### Principal activities and results for the year

The principal activity of the company is to co-ordinate and promote joint action on areas of common interest among organisations within the construction industry.

The company is, as forecast, trading profitably after suffering the effects of the transfer of trade from CISC and TOPIC in previous years.

Although the balance sheet shows a net liability position, which has decreased during the year, the accounts have been prepared on a going concern basis as the directors' forecasts indicate profits in the future and the company has sufficient resources to trade out of this position.

#### Directors

The following directors have held office since 1 January 2004:

T P O'Brien

F Berriman

M Finn

T Gough

J Hellings

S Henderson

M A Lees

(Appointed 10 June 2004)

G Owens

G C Watts

### Members' interests

The liability of each member in respect of the undertaking to contribute to the assets of the company is limited to an amount not exceeding £1.

#### Auditors

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Saffery Champness be reappointed as auditors of the company will be put to the Annual General Meeting.

### CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) DIRECTORS' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2004

### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board and signed on its behalf

G C Watts

Director

08.09.08

### CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CONSTRUCTION INDUSTRY COUNCIL

We have audited the financial statements of Construction Industry Council on pages 6 to 12 for the year ended 31 December 2004. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

### Respective responsibilities of the directors and auditors

As described in the statement of directors' responsibilities on page 3, the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) INDEPENDENT AUDITORS' REPORT (continued) TO THE MEMBERS OF CONSTRUCTION INDUSTRY COUNCIL

### Going concern

In forming our opinion, we have considered the adequacy of the disclosures made in note 1 of the financial statements concerning the net liability position of the company at 31 December 2004. In view of the significance of this net liability position we consider that it should be drawn to your attention but our opinion is not qualified in this respect.

### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2004 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

### Saffery Champness

Chartered Accountants Registered Auditors

15 September 2005

Lion House Red Lion Street

London

WC1R 4GB

# CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2004

	Notes	2004 £	2003 £
Turnover		1,027,123	1,006,263
Cost of sales		(469,944)	(437,300)
Gross profit		557,179	568,963
Administrative expenses VAT written (off)/back		(541,710)	(486,673) (14,000)
Operating profit	2	15,469	68,290
Other interest receivable and similar income Interest payable and similar charges		674 (4,442)	167 (300)
Profit on ordinary activities before taxation		11,701	68,157
Tax on profit on ordinary activities	3		(1)
Profit on ordinary activities after taxation	9	11,701	68,156

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

The notes on pages 8 to 12 form part of these financial statements.

### CONSTRUCTION INDUSTRY COUNCIL (A COMPANY LIMITED BY GUARANTEE, NOT HAVING A SHARE CAPITAL) BALANCE SHEET AS AT 31 DECEMBER 2004

		20	04	200	)3
	Notes	£	£	£	£
Fixed assets					
Tangible assets	4		17,929		28,478
Investments	5		2		2
			17,931		28,480
Current assets					
Stocks		10,242		19,004	
Debtors	6	137,868		164,055	
Cash at bank and in hand		49,644		39,398	
		197,754		222,457	
Creditors: amounts falling due					
within one year	7	(237,558)		(280,276)	
Net current liabilities			(39,804)		(57,819)
Total assets less current liabilities			(21,873)		(29,339)
Creditors: amounts falling due after					
more than one year	8		(8,048)		(12,283)
			(29,921)		(41,622)
			====		
Capital and reserves					
Profit and loss account	9		(29,921)		(41,622)
Members' funds	10		(29,921)		(41,622)
			<del></del>		=====

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The notes on pages 8 to 12 form part of these financial statements.

The financial statements were approved by the Board on 8 June 2001

**Y**C Watts

Director

### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

The financial statements have been prepared on a going concern basis as the Directors believe that the company will have sufficient resources from its project income and subscriptions to enable it to continue to meet its liabilities as and when they fall due for the foreseeable future.

#### 1.2 Turnover

Turnover is derived from membership fees receivable, from sales of videos, cassettes and publications, from the provision of information services and from income generated through projects and conferences.

### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	33.33% per annum
Fixtures, fittings & equipment	15 % per annum

### 1.4 Investments

Fixed asset investments are stated at cost less provision for diminution in value.

### 1.5 Group accounts

The subsidiary undertakings of the company are Construction Industry Registers Ltd and Training Organization for Professionals in Construction, both of which are wholly owned, and dormant.

The company and its subsidiary undertakings comprise a small group, and accordingly group accounts are not prepared.

2	Operating profit	2004	2003
		£	£
	Operating profit is stated after charging:		
	Depreciation of tangible assets	14,407	17,472
	Auditors' remuneration	5,000	5,500
	Directors' emoluments	97,900	96,442
3	Taxation	2004	2003
		£	£
	U.K. current year taxation		
	U.K. corporation tax at 20% (2003-20%)	-	1
	-		

í	Tangible fixed assets	
	Cost	£
	At 1 January 2004	67,165
	Additions	3,858
	At 31 December 2004	71,023
	Depreciation	
	At 1 January 2004	38,687
	Charge for the year	14,407
	At 31 December 2004	53,094
	Net book value	
	At 31 December 2004	17,929
	At 31 December 2003	28,478
		<del>===</del> ::

The net book value of tangible fixed assets includes £11,931 (2003-£24,304) in respect of assets held under finance leases or hire purchase contracts. The depreciation charge in respect of such assets amounted to £12,021 (2003-£10,922) for the year.

#### 5 Fixed asset investments

Shares in
group
undertakings
and
participating
interests
£
2

Cost

At 1 January 2004 & at 31 December 2004

### Holdings of more than 20%

The company holds more than 20% of the share capital of the following companies:

Company	Country of registration or	Shares held	
	incorporation	Class	%
Subsidiary undertakings			
Construction Industry Registers Ltd	England and Wales	Ordinary	100
TOPIC	England and Wales	Sole guarantor	100

The aggregate amount of capital and reserves and the results of these undertakings for the last relevant financial year were as follows:

Capita	l and	Profit for
rese	erves	the year
	2004	2004
	£	£
Construction Industry Registers Ltd	2	-
TOPIC	-	-
		=====

Both companies were dormant in the year.

The aggregate amount of the total investment of the company in the shares of subsidiary undertakings stated by way of the equity method is £2.

6	Debtors	2004 £	2003 £
	Trade debtors Other debtors	109,113 28,755	147,173 16,882
		137,868	164,055

7	Creditors: amounts falling due within one year	2004 £	2003 £
	Bank loans and overdrafts	-	414
	Net obligations under hire purchase contracts	9,107	12,021
	Trade creditors	56,651	90,863
	Taxation and social security	16,500	42,600
	Accrued expenditure	70,681	121,698
	Deferred income	84,619	12,680
		237,558	280,276
8	Creditors: amounts falling due after more than one year	2004	2003
		£	£
	Net obligations under hire purchase contracts	8,048	12,283
9	Statement of movements on profit and loss account		
			Profit and loss account
	Balance at 1 January 2004		(41,622)
	Retained profit for the year		11,701
	Balance at 31 December 2004		(29,921)
10	Reconciliation of movements in members' funds	2004 £	2003 £
	Profit for the financial year	11,701	68,156
	Opening members' funds	(41,622)	(109,778)
	Closing members' funds	(29,921)	(41,622)

### 11 Contingent liabilities

The company has a Business Card Facility for £3,000 with its bankers.

### 12 Related party transactions

The Construction Industry Council received £379,048 (2003: £347,449) in annual subscription fees from the Council Members listed on page 1 to the accounts. These transactions were conducted on an arms length basis and any amounts outstanding at the year end are cleared in the normal course of business.

The Construction Industry Council provided management services amounting to £250 (2003: £561) to the Construction Umbrella Bodies (Holdings) Ltd, a company of which G C Watts is a director. The balance due to the Construction Umbrella Bodies (Holdings) Ltd at 31 December 2004 was £3,373 (2003: £3,623).