

Report and Financial Statements

31 December 1998

Deloitte & Touche Hill House 1 Little New Street London EC4A 3TR

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REPORT AND FINANCIAL STATEMENTS 1998

CONTENTS	Page
Trustees' report	1
Statement of trustees' responsibilities	4
Auditors' report	5
Income and expenditure	6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9
Additional information	16
Detailed income and expenditure account	17
Schedules to the detailed income and expenditure account	18



TRUSTEES' REPORT

The trustees present their report and the audited financial statements for the year ended 31 December 1998.

NAME AND REGISTERED OFFICE OF THE CHARITY

The full name of the charity is the British Record Industry Trust and its registered office and principal operating address is 25 Savile Row, London W1X 1AA.

CONSTITUTION

The trust was formed as a company limited by guarantee on 17 April 1989.

The company registration number is 2372740.

Registered with the Charity Commission - Registration Number 1000413.

TRUSTEES

The trustees who served during the year and to the present were:

Sam Alder

Paul Burger

John Craig

John Deacon CBE

Rob Dickins (a

(appointed 30 April 1998)

Rupert Perry CBE

John Preston

(resigned 11 March 1998)

METHOD OF ELECTION OF TRUSTEES

A trustee may be appointed by resolution of the members of the trust. The trust's Articles of Association require there to be not less than two nor more than twelve members of the trust at any point.

INVESTMENT POWERS

The Memorandum and Articles of Association of the trust permit wide powers of investment, with no specific stipulations as to the nature of investments made.

Auditors	Bankers
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Deloitte & Touche Hill House

1 Little New Street London EC4A 3TR Coutts & Co 440 Strand

London WC2R OQS

Investment Managers

Coutts & Co 440 Strand London WC2R OQS Solicitors
Olswang
90 Long Acre
London WC2E 9TT



TRUSTEES' REPORT

OBJECTS AND ACTIVITIES

The object of the trust, as set out in the Memorandum and Articles of Association, is the promotion of such exclusively charitable objects as the trust may from time to time see fit.

The mission of the trust, as defined in its Mission Statement, is to encourage young people in the exploration and pursuit of educational, cultural or therapeutic benefits emanating from music. The mission statement has not altered during the year under review.

ORGANISATION

The trust operates from 25 Savile Row, London W1X 1AA. It holds a 50% share in Music Industry Trusts Limited (formerly Music Industries Limited), a fund-raising company.

REVIEW OF THE DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS DURING THE YEAR

During the year, the trustees have made grants payable to eleven organisations to further the stated aims of the trust. Grants payable in the year range from £50 to £120,499 (1997 - £500 to £218,086) and totalled £248,942 (1997 - £337,045).

REVIEW OF TRANSACTIONS AND FINANCIAL POSITION

The trust continues to be funded principally by the Brit Awards and Music Industry Trusts Limited. The decrease in income during the year was attributable to the income from the Brit Awards which decreased to £160,000 (1997 - £436,172).

During the year the trust contributed £120,499 (1997 - £82,539) to the cost of running the Brit School for Performing Arts and Technology. This is a non fee-paying school jointly funded by the government and other sponsors. The school had its first intake of students in September 1991 and provides a curriculum of academic and performing arts subjects for its students.

The trust donated a further £128,443 (1997 - £254,506) to other projects during the year.

The trust is run from the offices of the British Phonographic Industry Limited who also provide staff to administer the trust. No charge is made in respect of this service. The British Phonographic Industry Limited recharges the trust with expenses incurred specifically on its behalf. The trustees do not receive remuneration for their services.

The surplus for the year was £126,942 (1997 - £221,297). At the year end £100,000 (1997 - £117,000) was transferred to the Designated Fund. At the year end the balance on the Designated Fund was £1,317,217 (1997 - £1,142,169) and on General Reserves £201,648 (1997 - £249,754).

AVAILABILITY AND ADEQUACY OF ASSETS OF EACH OF THE FUNDS

The trust has no legally binding charitable commitments. An ongoing commitment to funding the Brit School for Performing Arts and Technology exists, which will be met out of future income. (See note 15).

FUTURE PLANS AND SUBSEQUENT EVENTS

The current financial objective of the trust is to continue to increase the Designated Fund in order to provide sufficient income to meet commitments to the trust's beneficiaries.

The trust expects to continue to receive income from current fund-raising events.

INVESTMENTS

The trust's investments have been acquired in accordance with the trustee's powers as set out in the Memorandum and Articles of Association.



TRUSTEES' REPORT

YEAR 2000

The trustees have considered the impact of the Year 2000 on the company and are of the opinion that no material costs will be incurred. Any costs will be charged to the profit and loss account in the year in which they are incurred.

AUDITORS

A resolution for reappointment of Deloitte & Touche is to be proposed at the forthcoming Annual General Meeting.

By order of the Trustees

Trustee

21/9/ 1999



STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company law requires the directors of a charity (namely the trustees) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the incoming resources and application of resources for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



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AUDITORS' REPORT TO THE MEMBERS OF

THE BRITISH RECORD INDUSTRY TRUST

We have audited the financial statements on pages 6 to 15 which have been prepared under the accounting policies set out on pages 9 and 10.

Respective responsibilities of trustees and auditors

As described on page 4 the trustees, who are also the directors of the charity for the purposes of Company Law, are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 31 December 1998 and of its incoming resources and application of resources, including its income and expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants and Registered Auditors

Leloite & Duche

28 September 1999

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INCOME AND EXPENDITURE Year ended 31 December 1998

	Note	Year ended 31 December 1998 £	Year ended 31 December 1997 £
INCOME		258,493	506,846
Administrative expenses		(275,815)	(363,204)
OPERATING (DEFICIT)/SURPLUS	8	(17,322)	143,642
Interest receivable	3	25,622	24,514
Investment income	4	31,515	17,960
Realised losses on investment assets held for charitable use		(1,106)	(955)
SURPLUS ON ORDINARY ACTIVITIES BEFORE AND AFTER TAXATION		38,709	185,161



STATEMENT OF FINANCIAL ACTIVITIES Year ended 31 December 1998

	Note	General Fund £	Designated Fund £	Total 1998 £	Total 1997 £
INCOME AND EXPENDITURE					
INCOMING RESOURCES:					
Donations receivable Interest receivable Investment income Realised losses on investment assets held for charitable use	1 3 4	258,493 25,622 31,515	- - - (1,106)	258,493 25,622 31,515 (1,106)	506,846 24,514 17,960 (955)
TOTAL INCOMING RESOURCES		315,630	(1,106)	314,524	548,365
RESOURCES EXPENDED:			 -		
Direct charitable expenditure: Grants payable Other charitable expenditure	5 6	248,942 12,000	- -	248,942 12,000	337,045 13,344
Other expenditure: Management and administration of the charity	7	2,794	12,079	14,873	12,815
TOTAL RESOURCES EXPENDED		263,736	12,079	275,815	363,204
NET INCOMING RESOURCES BEFORE TRANSFERS (net income for the year)		51,894	(13,185)	38,709	185,161
Transfers between funds	2	(100,000)	100,000		
NET INCOMING RESOURCES FOR THE YEAR	8	(48,106)	86,815	38,709	185,161
OTHER RECOGNISED GAINS AND LOSSES					
Unrealised gains on investment assets held for charitable use			88,233	88,233	36,136
Net movement in funds		(48,106)	175,048	126,942	221,297
Unrestricted funds brought forward at 1 January		249,754	1,142,169	1,391,923	1,170,626
UNRESTRICTED FUNDS CARRIED FORWARD AT 31 DECEMBER		201,648	1,317,217	1,518,865	1,391,923

All activities derive from continuing operations.



BALANCE SHEET 31 December 1998

	Note	1998 £	1997 £
FIXED ASSETS			
Investment in associated entity	10	1	1
Investments	11	1,217,217	1,025,169
		1,217,218	1,025,170
CURRENT ASSETS			
Debtors	12	121,665	163,805
Cash at bank and in hand		340,173	475,153
		461,838	638,958
CREDITORS: amounts falling due within			
one year	13	(160,191)	(272,205)
NET CURRENT ASSETS		301,647	366,753
TOTAL ASSETS LESS CURRENT			
LIABILITIES		1,518,865	1,391,923
UNRESTRICTED FUNDS			
General fund	14	201,648	249,754
Designated fund	14	1,317,217	1,142,169
		1,518,865	1,391,923
			

The trustees have taken advantage of the special provisions of the Companies Act 1985 relating to small companies.

Approved by the trustees on 3 August 1999 and signed on their behalf:



1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with the Statement of Recommended Practice "Accounting by Charities" and with applicable accounting standards. The particular accounting policies adopted by the trustees are described below.

Accounting convention

The financial statements are prepared under the historical cost convention, as modified by the revaluation of investments to market value.

Resources arising - income

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed up for the tax recoverable. The following accounting policies are applied to income:

Donations under Deed of Covenant

Donations under deed of covenant are accounted for on the date due under the deed, and include the related tax recoverable.

Donations under Gift Aid

Donations under Gift Aid are accounted for when receivable, and include the related tax recoverable.

Investment Income

Investment income is accounted for when receivable and includes the related tax recoverable.

Direct charitable expenditure

Direct charitable expenditure includes all expenditure directly related to the objects of the charity and comprises the following:

Grants payable

Grants payable are accounted for when the trustees have accepted a legal or moral obligation to make the grant.

Other expenditure for charitable purposes

Other expenditure for charitable purposes comprises sundry expenses related to the support of music education and is accounted for when payable.

Other expenditure

Management and administration

Management and administration costs represent expenditure incurred in the management of the charity's assets, organisational and administration and compliance with constitutional and statutory requirements.

Fund accounting

The charity maintains various types of fund as follows:

Unrestricted funds

Designated funds are amounts which have been put aside at the discretion of the trustees, and comprise an investment fund to provide enough annual income to meet the charity's fixed annual commitments.

General funds represent funds which are expendable at the discretion of the trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.



NOTES TO THE ACCOUNTS Year ended 31 December 1998

1. ACCOUNTING POLICIES (continued)

Investments in associated entities

The investment in the trust's associate is stated at cost less provision for any permanent diminution in value. The Music Industry Trusts Limited is not consolidated since the BRIT Trust does not have control of the entity. The Trust exerts significant influence, along with the other 50% shareholder.

Investments

All other investments are stated at market value. Realised and unrealised gains and losses are shown separately in the appropriate section of the statement of financial activities.

Charitable commitments

Commitments which are legally binding on the trustees are accounted for as resources expended in the statement of financial activities. Activities that are to be wholly financed from future income do not form part of such designation and are disclosed in a note to the accounts.

2. STATUS OF FUNDS AND MEMBERS' LIABILITY

All funds held by the charity are unrestricted.

The designated fund was set up in 1994 with an initial sum of £850,000 and a long term goal to provide a capital base to generate enough annual income to meet the charity's fixed annual commitments. The transfer of £117,000 into the designated fund in the year ended 31 December 1997 and of £100,000 in the year ended 31 December 1998 were made to progress further towards that goal.

The liability of the members is limited but every member undertakes to contribute to the assets of the trust in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for payment of debts and liabilities the trust contracted before he ceases to be a member and of costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves, such amounts as may be required not exceeding £1. At 31 December 1998 there were two members.

3. INTEREST RECEIVABLE

		1998 £	1997 £
	Bank interest	25,622	24,514
4.	INVESTMENT INCOME		
		1998 £	1997 £
	Income from UK listed investments	31,515	17,960



5. GRANTS PAYABLE

5.	GRANTS PAYABLE		
		1998	1997
		£	£
	Grants to institutions:		
	Brit School for the Performing Arts and Technology	120,499	82,539
	Nordoff Robbins	80,000	218,086
	Institute for the Study of Drug Dependence	25,000	25,000
	Avenues Youth Project	2,000	-
	Royal Commonwealth Society	5,993	-
	Chicken Shed	7,500	-
	Global Rock Challenge	5,000	-
	Musicians' Union	-	5,000
	Young Persons' Concert Foundation	-	5,920
	Other small grants	2,950	500
		248,942	337,045
6.	OTHER CHARITABLE EXPENDITURE		
٠.		1000	1007
		1998 £	1997 £
		L	£
	Music education support	12,000	13,344
	These costs consist of:		
		£	£
	Consultancy fees	12,000	12,020
	Loss on disposal of fixed assets		1,324
		12,000	13,344
7.	MANAGEMENT AND ADMINISTRATION OF THE CHARITY	•	
		1998	1997
		£	£
	Investment management fees	12,079	10,012
	Audit and accountancy fees	1,850	2,057
	Bank charges	269	387
	Sundry	675	359
	•		
		14,873	12,815



8. OPERATING (DEFICIT)/SURPLUS

		1998	1997
		£	£
Net incoming resources for	or the year are		
stated after charging:			
Auditors' remuneration	- Audit	1,200	1,352
	- Other	650	705
			

9. INFORMATION REGARDING TRUSTEES AND EMPLOYEES

No trustee or person related or connected by business to them, received any emoluments from the charity in either the current or the preceding year.

Messrs Burger, Craig, Deacon and Dickins are directors of British Phonographic Industry Limited, which donated £436,172 to the trust in 1997.

Messrs Burger, Craig, Deacon and Dickins are directors of BRIT Awards Limited, which has donated £160,000 (1997 - £nil) to the trust in the year.

Messrs Alder and Deacon are directors of Silver Clef Enterprises Limited, which donated £5,726 to the trust in 1997.

Messrs Alder and Deacon are directors of Music Industry Trusts Limited, an associated entity of the trust, which has donated £79,344 (1997 - £63,485) to the trust in the year.

Messrs Craig and Deacon are directors of the Brit School for the Performing Arts and Technology, which has received a grant of £120,499 (1997 - £82,539) from the trust in the year.

Mr Alder is a director of Nordoff Robbins Music Therapy Centre Limited, which has received a grant of £80,000 (1997 - £218,086) from the trust in the year.

The charity had no employees in either the current or the preceding year.



10. INVESTMENT IN ASSOCIATED ENTITY

	1998	1997
	£	£
At cost	1	1

The investment in an associated entity represents a 50% interest in the ordinary share capital of Music Industry Trusts Limited, a company incorporated in Great Britain.

Under a Deed of Covenant dated 16 March 1992, Music Industry Trusts Limited passes over its profits, in whole or in part, to the British Record Industry Trust. As at the balance sheet date £80,808 (1997 - £63,485) is receivable by the Trust. Details of the results for the year of Music Industry Trusts Limited and of its position as at 31 December 1998 are as follows:

	Music Industry Trusts Limited 31 December 1998 £	Music Industry Trusts Limited 31 December 1997
Extracts from the profit and loss account: Turnover	288,875	245,740
Profit before covenanted donations	162,599	125,469
Profit before and after taxation and retained for the year	•	-
Extract from the balance sheet: Net assets	2	2



11. INVESTMENTS HELD AS FIXED ASSETS

	1998	1997
	£	£
Total investments		
Market value at 1 January	1,025,169	843,908
Additions at cost	117,000	156,092
Realised losses on investment assets held for charitable use	(1,106)	(955)
Unrealised gains on investment assets held for charitable use	88,233	36,136
Management fees	(12,079)	(10,012)
Market value at 31 December	1,217,217	1,025,169
Investments comprise the following:		
Investment listed on a stock exchange	1,216,257	885,183
Cash deposits held as part of investment portfolio	960	139,986
	1,217,217	1,025,169
Being at market value:		
Investment assets in the United Kingdom	974,121	853,336
Investment assets outside the United Kingdom	243,096	171,833
	1,217,217	1,025,169
Cost at 31 December	1,117,027	995,082
Cost at 31 Doolings		775,052

Investments are revalued at middle market value at the year end. The investment portfolio is managed by Coutts & Co who work to a brief of investment in moderate risk investments with the aim of producing a balance between income and capital growth. All investments are held within unrestricted funds.

Investments which comprise more than 5% of the portfolio at the year end are as follows:

	Investment	% of portfolio	Year end market value £
	International Bank Recon & DV Bond	7%	85,266
	Eurohypo AG Bond	6.7%	81,000
12.	DEBTORS		
		1998	1997
		£	£
	Amounts owed by Music Industry Trusts Limited	80,808	63,485
	Taxation recoverable	36,800	100,320
	Other debtors	4,057	
		121,665	163,805



13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1998 £	1997 £
Accruals	160,191	272,205

14. ANALYSIS OF ASSETS AND LIABILITIES BETWEEN FUNDS

	Unrestricte		
	Designated Fund £	General Fund £	Total 1998 £
Fixed assets	L	£	æ
Investment in associates	-	1	1
Investments	1,217,217	-	1,217,217
Current assets			
Debtors	-	121,665	121,665
Cash at bank and in hand	100,000	240,173	340,173
Current liabilities		(160,191)	(160,191)
	1,317,217	201,648	1,518,865

15. CHARITABLE COMMITMENTS

The charity has entered into an ongoing commitment with the Brit School for the Performing Arts and Technology to provide £100,000 of funding in 1999, plus pound for pound matched funding of amounts raised by various other organisations associated with the school up to a ceiling of £50,000. This commitment is not legally binding on the trustees.

16. TAXATION

The Company has been exempted by the Inland Revenue from Corporation Tax on all its income on the basis that it is a registered charity and all its income will be applied for charitable purposes.



ADDITIONAL INFORMATION

THE BRITISH RECORD INDUSTRY TRUST

The additional information on pages 17 and 18 has been prepared from the accounting records of the company.

While it does not form part of the statutory financial statements, it should be read in conjunction with them and the auditors' report thereon.



DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 1998

	Schedule		1998 £		1997 £
•	Schedule		2		~
Income Donations under deed of covenant	1		79 244		60 211
Donations under Gift Aid	1 2		79,344 160,000		69,211 436,172
Other donations	3		19,149		1,463
Interest receivable	3		25,622		24,514
Dividends receivable			31,515		17,960
Dividends receivable					17,300
			315,630		549,320
Grants payable					
Brit School for the Performing Arts					
and Technology:		100 100		00.500	
-General donation		120,499		82,539	
Nordoff Robbins		80,000		218,086	
Royal Commonwealth Society		5,993		25.000	
Institute of the Study of Drug Dependence		25,000		25,000	
Canford Summer School		500		500	
Chicken Shed		7,500		-	
Avenues Youth Project		2,000		-	
Global Rock Challenge		5,000		-	
Blantyre Project Charterhouse-in-Southwark		1,500 900		•	
St Lukes School		50		-	
Musicians' Union		50		5,000	
Young Persons Concert Foundation		<u>-</u>		5,920	
Toung Fersons Concert Foundation		<u>-</u>			
		248,942		337,045	
Direct charitable expenditure					
Consultancy fees		12,000		12,020	
Loss on disposal of fixed assets		-		1,324	
•					
		12,000		13,344	
04					
Other expenditure Investment manager fees		12,079		10,012	
Audit and accountancy		1,852		2,057	
Bank charges		269		387	
Other		673		359	
	•	14,873		12,815	
Total and a Pitana	-		(07E 91E)		(2/2 204)
Total expenditure			(275,815)		(363,204)
Realised losses on investment assets held for			(1.100)		(0EE)
charitable use			(1,106)		(955)
Unrealised gains on investment assets held for charitable use			00 722		26 126
Held for Chargable use			88,233		36,136
Surplus for the year			126,942		221,297



SCHEDULES TO THE DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 1998

1. DONATIONS UNDER DEED OF COVENANT 1998 1997 £ £ Silver Clef Enterprises re Knebworth 5,726 Music Industry Trusts Limited 79,344 63,485 79,344 69,211 2. DONATIONS UNDER GIFT AID 1998 1997 £ **BRIT Awards Limited** 160,000 British Phonographic Industry Limited 436,172 3. OTHER DONATIONS 1998 1997 £ Woman of the year 15,596 1,100 Music Choice Europe 3,000 Other 553 363 1,463 19,149