
THE PUBLIC LAW PROJECT
(A company limited by guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS

For The Year Ended

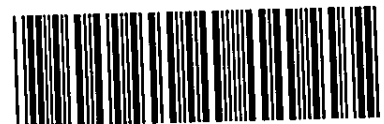
31 March 2010

Company Number : 2368562

Charity Number: 1003342

(England and Wales)

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THE PUBLIC LAW PROJECT
(A company limited by guarantee)

Company Information

Management Committee/ Trustees

Richard Stein
Maurice Sunkin
Nony Ardill
John Halford
Stephen Cragg
Janice Edgar
Ben Jaffey
Ron Glatter

Chair

Stephen Cragg

Treasurer

Janice Edgar

Acting Secretary

Richard Stein

Acting Director

Diane Astin

Company Number

2368562

Charity Number

1003342

Registered Office

150 Caledonian Road
London N1 9RD

Auditors

Bourner Bullock
Chartered Accountants
Sovereign House
221-224 Shaftesbury Avenue
London WC2H 8HQ

Bankers

Unity Trust Bank Plc
Nine Brindleyplace
4 Oozells Square
Birmingham
B1 2HE

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Company Information

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THE PUBLIC LAW PROJECT
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THE REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2010

The Management Committee (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of The Public Law Project (the company) for the ended 31 March 2010. The Management Committee confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Principal activities and review

Objects

The Public Law Project is a national charity whose objects, as defined by the Memorandum of Association are

- To ensure that those sectors of society which through poverty or social or economic disadvantage or discrimination have little access to the law are represented and protected by the application and development of public law and administrative practice,
- To promote, carry out and commission research into the principles and practice of public law and administration, and to publish the results, and
- To make the principles and practice of public law and administration known and accessible

Within this broad remit the Public Law Project has adopted three main objectives

- 1) increasing the accountability of public decision makers,
- 2) enhancing the quality of public decision making,
- 3) improving access to justice

The organization adopts the following strategy to fulfil its objects: a programme of work in research, policy, casework, legal advice, legal education, publications and outreach activities. The work includes convening representatives from other organizations, academics and practitioners for conferences, seminars, lectures and other joint initiatives.

Main aims and objectives for the year

Public Law Project has a rolling programme with its main objectives to provide specialist legal advice to first tier organisations such as CABs, Law Centres and small voluntary advice agencies, to empower small voluntary organisations, provide education and training for practitioners, to undertake research to inform policy, and to provide information. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Activities and fulfilment of Public Benefit requirements

Our legal advice and casework continue to cover a variety of areas, including residential care for elderly people, the right of access to the courts for the poor, corporate accountability and community care. We are now focusing on a new Big Lottery Funded project providing advice to small voluntary sector agencies and their clients on the public law obligations of public sector funders and policy makers.

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THE REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2010

Significant Achievements

(1) Casework and litigation

Our legal advice and casework continue to cover a variety of areas, including advising and representing small voluntary organizations and their service-users about public body decision making, particularly in relation to consultation and the equalities duties, access to justice issues, including decisions regarding the funding of litigation for those with limited means and access to the courts for migrants about to be removed from the UK, the lawfulness of detention, access to services targeted at the poor and needy, such as the homeless, failed asylum seekers and those in need of community care services, and the lawfulness of debt collection policies by public bodies

Under a Big Lottery Funded project we provide, in addition to advice and casework, training and consultancy to small voluntary sector agencies. We are also funded by the Legal Services Commission to give advice and assistance to contract holders acting for legally aided individuals on matters of public law. In addition the Legal Services Commission fund a project under which we offer training, consultancy and casework to agencies who identify systemic problems in particular areas of the country in relation to public body decision-making

We submitted a detailed response to the Legal Services Commission/Ministry of Justice consultation on legal aid and also produced briefings and attended meetings to co-ordinate the response from legal aid practitioners and client groups. The research undertaken by PLP on the outcomes of judicial review also fed into the consultation and the final recommendations reflected most of the submissions made by PLP.

We intervened in a legal case challenging the government's position regarding the availability of judicial review in respect of decisions of the Upper Tribunal and the Special Immigration Appeals Commission. This issue is of major public and constitutional importance as it concerns the powers of the administrative court to scrutinize the decisions of government departments in relation to Child Support payments and detention under anti-terror provisions. In June 2010 the Court of Appeal gave its judgment clarifying when judicial review will be available in such cases. The Supreme Court has given permission to appeal and we will also be seeking permission to intervene in the Supreme Court.

In another case we were unsuccessful in challenging a decision by a local authority to introduce charges for home care services. The Court of Appeal dismissed the claim but did give a judgment indicating the importance of the issues raised and the need to resolve the issue of how and when to challenge a decision to cut funds which would have an impact on services to disabled people of limited means.

The Court of Appeal also rejected an appeal relating to the government's power to detain foreign nationals whose sentences for criminal convictions have already been served. The Supreme Court has granted permission to appeal as the case raises issues of fundamental constitutional importance and a hearing to determine the extent of the government's powers of administrative detention took place in November 2010.

In another case concerning administrative detention the client was released as a result of the claim brought by PLP and is now entitled to damages for unlawful imprisonment.

PLP also acted for a charity Medical Justice, in successfully challenging the government's policy of removing vulnerable migrants without proper justice. The government is appealing against the judgment.

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THE REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2010

(2) Training and Events

The 09/10 events calendar cemented PLP's reputation as a provider of significant and effective training events and conferences. Events are designed to fulfil two basic criteria, firstly, to further the PLP's primary objective of improving access to public law remedies for the disadvantaged, secondly, to generate a profit, allowing events and training to contribute to PLP's unrestricted funds.

In October 2009 PLP's flagship conference, 'Judicial Review, Trends and Forecasts, London', attracted more participants than ever before. Local conferences were also arranged by PLP in Manchester and in Cardiff. The events in Manchester and Cardiff engage local practitioners and encourage use of regional civil justice centres, building capacity in the field of public law outside of London. They also provide fora for PLP to disseminate its research and stimulate debate in parts of the UK where use of public law remedies is less developed.

One day introductory training courses were also arranged for advisers and practitioners in partnership with local solicitors and barristers in Bristol, Birmingham, Manchester and London.

(3) Research

Two major reports were published by PLP in the year

(i) The Permission Stage of Judicial Review, a Nuffield Foundation funded empirical research study – this is a joint PLP/University of Essex empirical research study which commenced in 2005. The findings are based on a study of nearly 1500 judicial review claims from issue to conclusion, 123 interviews with solicitors and numerous additional interviews with senior barristers and judges. It is the first study of the judicial review procedure carried out since the Post-Bowman reforms, and provides significant new insights into the workings of the procedure and the dynamics of judicial review litigation, especially in relation to settlements and access to public law. The full report was published on 1st June 2010 and has received excellent reviews in peer journals. The Legal Services Commission/Ministry of Justice indicated during the legal aid consultation that the data contained in the report were thorough and accurate that that on which the original consultation paper had been based. Most of the proposals in the original consultation paper, which would have resulted in reduced access to justice for the most marginalised, were withdrawn and this was largely due to the compelling data contained in PLP's research.

(ii) Mediation and Judicial Review, a Nuffield foundation funded empirical research study – the aim of this study was to establish an independent evidence base for identifying the value and the limits of mediation as an alternative to, or used alongside, judicial review. It has been devised in response to claims made that mediation can lead to savings in costs and provide remedies to disputes that cannot be offered by the court. The full report was published and presented at a seminar on 1 June 2009.

(iii) Design and Choice of Redress mechanisms - Nuffield foundation funded research study – this is a joint PLP and Queen Mary University London project which commenced in September 2008, and is scheduled to conclude in 2010. It explores the categorisation of public law disputes and its impact upon the development of, and access to, redress mechanisms. The project's aim is to identify and illustrate the ways in which factors arising from these categorisation issues manifest themselves in practice in particular contexts, and to seek a better understanding of the consequences of dispute categorisation on choice of arena of redress and outcome. As an extension of this project a handbook on mediation is being drafted for use by practitioners. This should also be published later in 2010.

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THE REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2010

The Management Committee thanks all its funders and donors for their generous support which has enabled us to carry out our work and thanks the staff for their commitment to the project and its work. PLP's work is supported by keen legal volunteers who undertake legal research and generous administrative volunteers who support the organisation's day to day activities. Volunteers' input varies between one and two days per week with up to six volunteers in any one week.

Financial Review

The charity had net outgoing resources on unrestricted funds of £37,222 for the year and a transfer from restricted funds of £22,546. Together with the accumulated surplus brought forward from previous years, the charity now has an accumulated surplus on unrestricted funds of £14,993 (2009 Surplus of £29,669). Restricted funds carried forward at 31 March 2010 amounted to £9,415 (2009 £72,765). This is sufficient for the activities for which the funds were provided.

Company Status

The project is a non profit making company, limited by guarantee and, registered at Companies House under the number 2368562. The company is registered with the Charity Commission under the number 1003342.

Management Committee

The Members of the Management Committee perform the role of directors in company law, and are the trustees in charity law. Directors/trustees are recruited through advertising in the press, through a network of organisations and organisations such as Reach. Trustees are formally interviewed by a panel, comprising of staff, trustee/s and where necessary a specialist in the area to which recruitment is being targeted. On appointment the new member receives an induction programme by way of one to one meeting with a trustee and the director, working through a package of information including the memorandum and article of association and historic documents and Public Law Project's business plan. Where several trustees are recruited together an information and discussion briefing session is held lasting approximately half a day.

Day to day management of the charity is delegated to the acting director, Diane Astin.

Related Parties

All trustees and senior staff make their declaration with regard to related party transactions. PLP has no subsidiaries or connected organisations apart from membership of practitioner groups and national bodies such as National Council of Voluntary Organisation. It works jointly with other national organisations such as Liberty and National Association for Voluntary and Community Action.

The trustees meet at least bi-monthly to take decisions and make recommendations at a strategic level. Day to day decisions and responsibilities are delegated to an appointed director, who is supervised by the chairperson. The director supervises the staff.

Directors/Trustees who served during the year, except where indicated, were

Richard Stein	Janice Edgar (Treasurer)
John Halford	Stephen Cragg (Chair)
Nony Ardill	Maurice Sunkin
Ron Glatter	Ben Jaffey

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THE REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2010

Statement of the Trustee's responsibilities

The trustees who are also directors of The Public Law Project for the purposes of company law are responsible for preparing the Trustees' Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources including the income and expenditure of the charitable company for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent,
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008, also the provisions of the trust deed and Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that so far as they are aware, there is no relevant audit information of which the charitable company's and auditors are unaware. They have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Risk management

The directors have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems are in place to mitigate our exposure to them. However the directors are aware that the loss of a major funder or contract could lead to closure or a severe curtailment of the company's operations. To mitigate this happening the company endeavours to provide the highest possible level of service to both its clients and the funders and is constantly seeking to generate additional income.

Reserves policy

The directors' policy is to carry sufficient reserves to cover the day-to-day fluctuations in income and expenditure but, having considered the position, do not believe it is feasible to accumulate sufficient reserves to cover the loss of a major funder.

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THE REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2010

Events since the end of the year

Significant cost savings have been achieved since the year end by making two posts redundant and by reducing office overheads

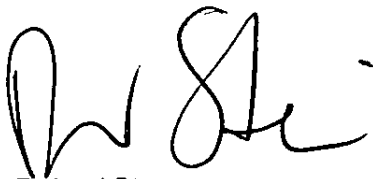
One of the largest contracts with the Legal Services Commission was due to expire in March 2011. A 12 month extension has been granted on this contract to March 2012. In addition we have been awarded a 2 year grant by the Trust for London.

Provision of Information to Auditors

Each of the persons who are trustees at the time when this Trustees' report is approved has confirmed that So far as that trustee is aware, there is no relevant audit information of which the charity's auditors are unaware and,

Each trustee has taken all the steps that ought to have been taken as a trustee in order to be aware of any information needed by the charity's auditors in connection with preparing their report and to establish that the charity's auditors are aware of that information.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006. This report was approved by the Management Committee on 14 December 2010 and signed on its behalf by



Richard Stein
Director

THE PUBLIC LAW PROJECT
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE PUBLIC LAW PROJECT

We have audited the financial statements of The Public Law Project for the year ended 31 March 2010 which comprise the Statement of Financial Activities, the Balance Sheets and the related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of the Trustees and auditors

The Trustees' (who are also the directors of the company for the purposes of company law) responsibilities for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), and for being satisfied that the financial statements give a true and fair view, are set out in the Statement of Trustees' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and have been prepared in accordance with the Companies Act 2006. We also report to you whether in our opinion the information given in the Trustees' report is consistent with those financial statements.

In addition we report to you if, in our opinion, the company has not kept adequate accounting records, if the company's financial statements are not in agreement with these accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Trustees' report and consider the implications for our report if we become aware of any apparent misstatements within it.

We read other information contained in the Trustees' report and consider whether it is consistent with the audited financial statements. This other information comprises only the Trustees' report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to other information.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

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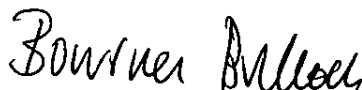
INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE PUBLIC LAW PROJECT

Opinion

In our opinion

the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 December 2009 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,

- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities,
- the financial statements have been prepared in accordance with the Companies Act 2006, and
- the information given in the Trustees' report is consistent with the financial statements



David Matkins (Senior statutory auditor)

for and on behalf of

Bourner Bullock

Chartered Accountants &

Statutory Auditors

Sovereign House

212-224 Shaftesbury Avenue

London WC2H 8HQ

23 December 2010

THE PUBLIC LAW PROJECT
(A company limited by guarantee)
Registered Number: 2368562

Statement Of Financial Activities (Incorporating An Income And Expenditure Account)

For The Year Ended 31 March 2010

		Restricted £	Unrestricted £	2010 Total £	2009 Total £
	Note				
Incoming Resources					
<i>Incoming resources from generated funds</i>					
<i>Voluntary income</i>					
Grants and donations	3	-	12,022	12,022	3,067
<i>Investment income</i>			72	72	1,220
<i>Incoming resources from charitable activities</i>	2				
Casework and legal advice		42,124	152,404	194,528	276,206
Research and policy		25,375	-	25,375	102,639
Education, Information and Training		30,202	56,184	86,386	77,832
<i>Other incoming resources</i>				-	151
Total Incoming Resources		<u>97,701</u>	<u>220,682</u>	<u>318,383</u>	<u>461,115</u>
 Resources Expended					
<i>Costs of generating funds:</i>					
Fundraising costs of grants and donations			10,372	10,372	7,522
<i>Charitable activities</i>					
Casework and legal advice		42,715	182,723	225,438	188,025
Research and policy		66,522	-	66,522	85,582
Education, Information and Training		29,268	43,094	72,362	101,113
<i>Governance costs</i>			21,715	21,715	14,682
Total Resources Expended	4	<u>138,505</u>	<u>257,904</u>	<u>396,409</u>	<u>396,924</u>
Net incoming/(outgoing) resources before transfers	5	(40,804)	(37,222)	(78,026)	64,191
Transfers between funds		(22,546)	22,546	-	-
Net movement in funds		(63,350)	(14,676)	(78,026)	64,191
Funds at 1 April 2009		72,765	29,669	102,434	38,243
Funds at 31 March 2010		<u>9,415</u>	<u>14,993</u>	<u>24,408</u>	<u>102,434</u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

THE PUBLIC LAW PROJECT
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Registered Number. 2368562

Balance Sheet

As at 31 March 2010

		2010 £	2009 £
	Note		
Tangible Fixed Assets	8	1,870	3,740
Current Assets			
Amounts recoverable on Casework		17,380	64,902
Debtors and Prepayments	9	31,596	42,818
Cash at Bank and in Hand		<u>40,624</u>	<u>74,129</u>
		89,600	181,849
Creditors amounts falling due within one year	10	<u>(67,062)</u>	<u>(83,155)</u>
Net Current Assets		<u>22,538</u>	<u>98,694</u>
Net Assets		<u><u>24,408</u></u>	<u><u>102,434</u></u>
Funds	12		
Restricted Funds		9,415	72,765
Unrestricted Funds			
General Funds		<u>14,993</u>	<u>29,669</u>
Total Funds		<u><u>24,408</u></u>	<u><u>102,434</u></u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006

The financial statements were approved and authorised for issue by the Management Committee on 14 December 2010 and signed on its behalf by

Chair



Janice Edgar

Treasurer

THE PUBLIC LAW PROJECT
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Notes To The Financial Statements Registered Number: 2368562

For The Year Ended 31 March 2010

1 Accounting policies

1.1 Basis of preparation of financial statements

The financial statements are prepared under the historical cost convention and include the results of the charity's operation which are described in the Trustees' Report and all of which are continuing. The accounts have been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities issued in March 2005 (SORP 2005) and with applicable accounting standards and the Companies Act 2006.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

1.2 Status of Company

The company is a company limited by guarantee. The members of the company are named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Incoming resources

Incoming resources represent the value of fees, grants and donations receivable in the ordinary course of activities. It includes the total amount of capital grants receivable in the year.

Voluntary income received by way of donations and gifts to the charity is included in full in the Statement of Financial Activities when received. Intangible income is not included unless it represents goods or services which would otherwise have been purchased. Gifts in kind are valued and brought in as income together with the appropriate expenditure.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4 Resources expended

Cost of generating funds comprises the costs associated with attracting voluntary income and grants for the provision of services run by the charity.

Resources expended are recognised in the period in which they are incurred.

Charitable expenditure comprises direct expenditure including direct staff costs attributable to its activities. Where costs cannot be directly attributed, they have been allocated to activities on a per capita basis consistent with the use of resources as follows:

Casework and legal advice	44.1%
Research and policy	19.3%
Education, information and training	18.3%
Fundraising and publicity	2.3%
Governance	16.0%

Governance costs are those incurred in connection with the management of the Charity's assets, organisational administration and compliance with constitutional and statutory requirements.

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Notes To The Financial Statements

For The Year Ended 31 March 2010

1.5 Tangible fixed assets and depreciation

Fixed assets are only capitalised if their value is above £1,000 and have a life of more than one year

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases

Office equipment	33% straight line
Leasehold improvements	20% straight line

1.6 Amounts recoverable on casework

Income is recognised on casework according to the percentage of the rate for an average fee earner to the legal aid rate

1.7 Pensions

The company contributes to defined contribution pension schemes for some of the employees. The charge to the statement of financial activities represents the amounts payable by the company in respect of the year

1.8 Restricted funds

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets this criteria is identified to the fund, together with a fair allocation of overheads and support costs

1.9 Unrestricted funds

Unrestricted funds, including designated funds, are donations and other incoming resources received or generated for the charities purposes and are expendable at the Management Committee's discretion

1.10 Deferred grants

Grants of a revenue nature are credited to incoming resources in the period in which they are receivable. Grants received in advance for specified future periods are carried forward as deferred income

THE PUBLIC LAW PROJECT
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Notes To The Financial Statements Registered Number: 2368562

For The Year Ended 31 March 2010

2 Incoming resources from charitable activities

	Grants Restricted see note 3 £	Grants Unrestricted see note 3 £	2010 Total £	2009 Total £
Casework				
Grants	42,124		42,124	116,421
Legal Aid Fees	-	41,817	41,817	20,189
Other Legal Fees	-	61,906	61,906	13,892
(Decrease)/Increase in amounts recoverable on casework	-	(47,523)	(47,523)	47,215
Contracts and consultancy	-	91,238	91,238	77,062
Articles and Fees	-	4,966	4,966	1,427
	<u>42,124</u>	<u>152,404</u>	<u>194,528</u>	<u>276,206</u>
Research and Policy				
Grants	25,375	-	25,375	101,362
Fees	-	-	-	1,277
	<u>25,375</u>	<u>-</u>	<u>25,375</u>	<u>102,639</u>
Education and Training				
Grants & donations	30,202	-	30,202	34,202
Contracted Courses	-	-	-	-
Courses, conferences, seminars	-	56,184	56,184	43,421
Publications	-	-	-	9
Articles, etc	-	-	-	200
	<u>30,202</u>	<u>56,184</u>	<u>86,386</u>	<u>77,832</u>
	<u><u>97,701</u></u>	<u><u>208,588</u></u>	<u><u>306,289</u></u>	<u><u>456,677</u></u>

3 Grants and donations receivable

Grants and donations included in income were received from the following

	Grants Restricted £	Voluntary Income £	2010 Total £	2009 Total £
The Big Lottery Fund	42,124	-	42,124	116,421
Nuffield Foundation	25,375	-	25,375	100,362
Legal Services Commission	30,202	-	30,202	30,202
Blackstone Chambers	-	2,750	2,750	1,500
Garden Court North Chambers	-	1,500	1,500	-
University of the West of England	-	1,000	1,000	1,000
Morgan Cole	-	1,000	1,000	1,000
Diana Tucker	-	1,000	1,000	-
The Housing Ombudsman Service	-	2,000	2,000	-
The Wales Public Law & HR Assoc	-	500	500	-
LGO	-	500	500	-
Consumer Focus	-	500	500	-
University of Swansea	-	-	-	500
Sir Henry Brooke	-	-	-	1,000
Donations from the Bar	-	765	765	2,032
Other Donations	-	507	507	1,035
	<u>97,701</u>	<u>12,022</u>	<u>109,723</u>	<u>255,052</u>

THE PUBLIC LAW PROJECT
(A company limited by guarantee)
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Notes To The Financial Statements
For The Year Ended 31 March 2010

4 Total Resources Expended

	Generating Funds £	Casework £	Research & Policy £	Education Information and Training £	Governance £	2010 Total £	2009 Total £
Costs directly allocated to activities							
Salaries (Note 6)	7,146	155,899	53,274	45,297	-	261,616	255,910
Costs indirectly allocated to activities							
Other Personnel	891	15,967	7,191	6,643	-	30,692	37,284
Other Staff Costs	-	-	-	-	-	-	13,565
Volunteers	-	-	-	-	-	-	182
Premises and Equipment	1,153	20,679	9,313	8,603	-	39,748	42,896
Depreciation	-	1,465	-	405	-	1,870	1,870
Office Overheads	311	5,585	2,515	2,324	-	10,735	14,015
Casework Costs	132	2,364	1,065	983	-	4,544	940
Professional Indemnity Insurance	87	1,556	701	647	-	2,991	2,991
Courses, seminars, conferences	399	7,158	3,233	2,978	-	13,768	11,211
Production of Publications	54	975	440	406	-	1,875	500
Bad Debts	-	-	-	-	7,883	7,883	543
Other Project Operating Costs	199	3,572	1,597	1,487	-	6,855	7,661
Publicity	-	-	-	-	-	-	-
Audit	-	-	-	-	5,850	5,850	5,917
Bank Charges	-	-	-	-	258	258	232
Legal Fees	-	-	-	-	7,545	7,545	1,100
Committee Expenses	-	-	-	-	179	179	107
	10,372	215,220	79,329	69,773	21,715	396,409	396,924
Costs reallocated to activities		10,218	(12,807)	2,589		-	
Total resources expended	10,372	225,438	66,522	72,362	21,715	396,409	396,924

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5 Net Incoming/(outgoing) resources for the year

This is stated after charging/crediting

	2010	2009
	£	£
Depreciation	1,870	1,870
Auditors' remuneration		
--Provision for 2010	6,000	5,900
--Over provision in previous year	150	17
Provision for doubtful debts	7,883	-
Trustees' Expenses		
--Reimbursed expenses	60	11
--Meetings, training and events	119	97
	<u>119</u>	<u>97</u>

6 Staff Costs and Numbers

Staff costs were as follows

	2010	2009
	£	£
Salaries and Wages	223,125	222,030
Redundancy Cost	11,719	-
Social Security Costs	23,285	23,679
Pension Costs	3,487	10,201
	<u>261,616</u>	<u>255,910</u>

No employee earned more than £60,000 during the year

The average weekly number of employees (full-time equivalent) during the year was as follows

	2010	2009
	No	No
Research and Policy	1 1	1 4
Casework	3 0	2 6
Education and Training	0 8	1 4
Generating Funds	0 1	0 1
Governance	0 1	0 1
	<u>5.1</u>	<u>5.6</u>

Trustees do not receive any remuneration or fees

7 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes

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8 Tangible Fixed Assets

	Equipment & Furniture £	Leasehold Improvements £	Total £
COST			
At 1 April 2009	19,746	3,035	22,781
Additions	-	-	-
At 31 March 2010	<u>19,746</u>	<u>3,035</u>	<u>22,781</u>
DEPRECIATION			
At 1 April 2009	17,220	1,821	19,041
Charge for the year	1,263	607	1,870
At 31 March 2010	<u>18,483</u>	<u>2,428</u>	<u>20,911</u>
NET BOOK VALUE			
At 31 March 2010	<u>1,263</u>	<u>607</u>	<u>1,870</u>
At 31 March 2009	<u>2,526</u>	<u>1,214</u>	<u>3,740</u>

All tangible fixed assets are used to fulfil the charity's objects

9 Debtors

	2010 £	2009 £
Amounts recoverable on casework	17,380	64,902
Trade debtors	6,886	28,356
Other debtors	3,801	6,046
Prepayments	6,246	7,200
Accrued income	14,663	1,216
	<u>48,976</u>	<u>107,720</u>

10 Creditors: amounts falling due within one year

	2010 £	2009 £
Trade creditors	17,986	22,929
Social security and other taxes	15,293	14,785
Sundry creditors	12,342	39,241
Accrued expenses and deferred income	21,441	6,200
	<u>67,062</u>	<u>83,155</u>

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11 Analysis of net assets between funds

	Restricted Funds £	Unrestricted Funds £	Total Funds £
Tangible Fixed Assets	1,919	-	1,919
Current Assets	22,496	67,055	89,551
Liabilities	<u>(15,000)</u>	<u>(52,062)</u>	<u>(67,062)</u>
 Net Assets at 31 March 2010	 <u>9,415</u>	 <u>14,993</u>	 <u>24,408</u>

12 Movements in funds

	At 1 April 2009 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2010 £
Restricted funds*					
The Big Lottery Fund Empowering the Voluntary Sector	22,546	-	-	(22,546)	-
The Big Lottery Fund Empowering the Voluntary Sector2	-	42,124	(42,108)	-	16
Nuffield Foundation Disputes Resolution Mechanisms	41,200	25,375	(66,522)	-	53
Legal Services Commission Public Law Strategic Support	5,666	30,202	(29,268)	-	6,600
The Law Society equipment	827	-	-	-	827
Depreciation Fund Restricted	<u>2,526</u>	<u>-</u>	<u>(607)</u>	<u>-</u>	<u>1,919</u>
Total restricted funds	<u>72,765</u>	<u>97,701</u>	<u>(138,505)</u>	<u>(22,546)</u>	<u>9,415</u>
 Unrestricted funds:					
General Funds	29,669	220,682	(257,904)	22,546	14,993
	<u>29,669</u>	<u>220,682</u>	<u>(257,904)</u>	<u>22,546</u>	<u>14,993</u>
Total Unrestricted Funds	<u>29,669</u>	<u>220,682</u>	<u>(257,904)</u>	<u>22,546</u>	<u>14,993</u>
Total funds	<u>102,434</u>	<u>318,383</u>	<u>(396,409)</u>	<u>-</u>	<u>24,408</u>

Transfers between funds

Empowering the Voluntary Sector was completed in 2009. The £22,546 surplus on the fund was generated from training courses. The Big Lottery Fund has agreed that they have no claim over the surplus and it has therefore been transferred to unrestricted funds.

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Purposes of restricted funds

Empowering the Voluntary Sector

The Big Lottery Fund funded joint work with NAVCA to advise and train voluntary sector organisations to use public law arguments and remedies in disputes with public bodies, particularly in relation to funding and consultation. The project was completed in 2009 and surplus funds, generated from training income, have been transferred to general funds.

Disputes Resolution Mechanisms

The Nuffield Foundation has funded a research project to explore issues relating to how public law disputes between citizens and public authorities are or ought to be categorised. It also investigated the impact of such categorisations on the availability and choice of recourse and on the possible outcomes of disputes.

Public Law Strategic Support

The Public Law Project has been awarded a grant by the Legal Services Commission for an innovative project to assist advisers in resolving systemic local problems.

Equipment purchase and upgrade

A donation was made by The Law Society to purchase a computer and to contribute towards the cost of the lease on the new photocopier.