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THE LEIGH CITY TECHNOLOGY COLLEGE (A Company Limited by Guarantee)

ANNUAL REPORT

YEAR ENDED 31 AUGUST 1994

PANNELL KERR FORSTER Chartered Accountants



THE LEIGH CITY TECHNOLOGY COLLEGE (Company Number 2336587) ANNUAL REPORT YEAR ENDED 31 AUGUST 1994

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THE LEIGH CITY TECHNOLOGY COLLEGE (A Company Limited by Guarantee) COMPANY INFORMATION

DIRECTORS

Sir Geoffrey Leigh (Chairman) Mr David Bramson Mr Robert Dunn MP Mr Thomas Mahon Mr Jeremy Newman

(resigned 3 May 1994)

SECRETARY

Sir Cyril Taylor

Mr Brian Packwood

REGISTERED OFFICE

Green Street Green Road Dartford Kent DA1 1QE

BANKERS

Trustee Savings Bank 4-5 Market Place Bexleyheath Kent DA6 7DU

SOLICITORS

Nabarro Nathanson 50 Stratton Street London WIX

AUDITORS

Pannell Kerr Forster Chartered Accountants New Garden House 78 Hatton Garden London EC1N 8JA

COMPANY REGISTRATION NUMBER

2336587

CHARITY NUMBER

800972

THE LEIGH CITY TECHNOLOGY COLLEGE DIRECTORS' REPORT

The directors present their annual report together with the accounts for the year ended 31 August 1994.

PRINCIPAL ACTIVITY AND OBJECTIVES

The company, which is a registered charity, has been established to advance for the public benefit education in the United Kingdom by establishing, maintaining, carrying on and developing one or more secondary schools or colleges offering a broad curriculum with a strong emphasis on science, technology and their practical applications.

REVIEW OF THE BUSINESS AND FUTURE DEVELOPMENTS

The company developed a City Technology College at Green Street Green Road, Dartford. The College opened in September 1991 and in the academic year 1993/94 had a total of 1,155 students.

The College has a wholly owned subsidiary, The Leigh CTC Enterprise Company Limited. The subsidiary's principal activity is the letting of leisure and social facilities to the public.

RESULTS

The income and expenditure account shows that grants from the Department for Education and other income for the year exceeded expenditure by £25,503. The overall surplus carried forward at 31 August 1994 is £73,567.

The company's financial position at 31 August 1994 is shown in the attached balance sheet.

FIXED ASSETS

Details of movements in fixed assets are shown in note 7 to the accounts.

Some of the College's fixed assets including some parts of the buildings and the heating system are in need of repairs. A provision for the cost of such repairs has been made in the accounts.

DIRECTORS

A list of persons who served as directors of the company during the year is shown on page 1.

LEGAL STATUS OF THE COLLEGE

The College is a company limited by guarantee and a registered charity.

THE LEIGH CITY TECHNOLOGY COLLEGE DIRECTORS' REPORT

TAXATION STATUS OF THE COMPANY

The College is a registered charity and therefore exempt from UK taxation.

AUDITORS

A resolution to reappoint Pannell Kerr Forster will be proposed at the annual general meeting.

BY ORDER OF THE BOARD

F Packwood Secretary

13 April

THE LEIGH CITY TECHNOLOGY COLLEGE STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the financial period and of the income and expenditure for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



AUDITORS' REPORT TO THE MEMBERS OF THE LEIGH CITY TECHNOLOGY COLLEGE

We have audited the financial statements on pages 6 to 14 which have been prepared under the accounting policies set out on page 9.

Respective responsibilities of directors and auditors

As described on page 4 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Additionally, we must make a statement as to whether in our opinion the company is entitled to the exemption conferred by section 248 of the Companies Act 1985 from the requirement to prepare group accounts.

Basis of opinion

We conducted our audit in accordance with Auditing Standards. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 31 August 1994 and of its excess of income over expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

In our opinion the company is entitled for the year ended 31 August 1994 to the exemption conferred by section 248 of the Companies Act 1985 from the requirement to prepare group accounts.

Yannell Kerr Forster

Chartered Accountants Registered Auditors

London 28 April 1995

THE LEIGH CITY TECHNOLOGY COLLEGE INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 AUGUST 1994

	Notes	<u>1994</u> £	1993 £
INCOME			
Annual per capita grant Earmarked annual grant Other income Amortisation	2 3	3,611,388 62,056 157,167 438,370	3,406,796 51,759 115,131 404,985
		4,268,981	3,978,671
EXPENDITURE Annual per capita grant		-	
related expenditure Earmarked annual grant		3,743,052	3,414,086
related expenditure Private sector abatement Depreciation		62,056 - 438,370	51,759 87,396 404,985
	4	4,243,478	3,958,226
			
EXCESS OF INCOME OVER	EXPENDITURE	25,503	20,445
Net transfer from/(to) funds:			
General purpose fund (Grant inc Other fund (Non-grant income)	ome) 16 16	(131,664) 157,167	(94,686) 115,131
SURPLUS FOR THE YEAR		25,503	20,445
			

All amounts relate to continuing operations.

The company has no recognised gains or losses other than the excess of income over expenditure for the year.

THE LEIGH CITY TECHNOLOGY COLLEGE BALANCE SHEET 31 AUGUST 1994

Notes	£	1994 £	£	<u>1993</u> ₤
7 8		8,161,792 100,002		7,960,889 100,002
		8,261,794		8,060,891
9 10 11	143,932 25,391 774,930		585 154,750 22,058 359,448	
	944,253		536,841	
				
12 13	448,410 212,729		406,568 133,231	
	661,139		539,799	
TIES)		283,114		(2,958)
14		(487,000)		(300,000)
		8,057,908		7,757,933
15		7,984,341		7,709,869
16 16	·	(435,600) 509,167		(303,936) 352,000
		73,567		48,064
		8,057,908		7,757,933
	7 8 9 10 11 12 13 TIES) 14	7 8 9 10 143,932 25,391 774,930 944,253 12 448,410 212,729 661,139 TIES) 14	Notes £ £ 7 8,161,792 100,002 8,261,794 9	Notes £ £ £ 7 8,161,792 100,002 8,261,794 8,261,794 9 - 585 10 143,932 154,750 25,391 22,058 359,448 944,253 536,841 12 448,410 406,568 13 212,729 133,231 661,139 539,799 TTIES) 283,114 14 (487,000) 8,057,908 15 7,984,341 16 (435,600) 509,167 - 73,567

The accounts were approved by the directors on 13 April 1995 and are signed on their behalf by:

Sir Geoffrey Leigh

J S Newman

Director

THE LEIGH CITY TECHNOLOGY COLLEGE CASH FLOW STATEMENT YEAR ENDED 31 AUGUST 1994

	£	<u>1994</u>		1993
OPERATING ACTIVITIES	æ	£	£	£
RECEIPTS				
Recurrent grants received from DFE: Annual per capita grant Earmarked annual grant Other income and receipts Total income	3,611,388 62,056 137,774	3,811,218	3,073,393 51,759 106,833	3,231,985
PAYMENTS Staff costs Maintenance of premises Educational supplies and services Other occupancy costs Other operating expenses	2,681,220 112,556 194,383 270,281 286,230		2,426,978 63,426 174,121 231,095 361,534	
Total payments		(3,544,670)		(3,257,154)
Net cashflow from operating activities		266,548		(25,169)
CAPITAL ACTIVITIES Capital grants from DFE Support from sponsors Purchase of fixed assets	293,270 358,465 (502,801)		76,362 225,858 (266,538)	
Net cashflow from capital activities	•	148,934		35,682
Net increase		415,482		10,513
Cash brought forward at beginning of the year		359,448		348,935
Cash at close of the year		774,930		359,448

1 ACCOUNTING POLICIES

The principal accounting policies applied in the preparation of the financial statements of the company are described below.

(a) Format of accounts

The standard format for the accounts as required by the Companies Act 1985 Schedule 4 Part I has been adapted to provide more appropriate information which reflects the activities of the company. As permitted under FRS 1 the standard headings for the cash flow statement have not been used in order to give a fairer presentation of the activities of the company.

(b) Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

(c) Income

Income is the amount considered to be reimbursable by the Department for Education in respect of transitional and recurrent expenditure during the year.

(d) Expenditure

Expenditure is charged to the Income and Expenditure Account on an accruals basis.

(e) Tangible fixed assets

Depreciation of tangible fixed assets is provided on a straight line basis at rates calculated to write off the cost of assets over their anticipated useful lives.

The annual rates used are:-

Long leasehold land	Nil
Long leasehold buildings	2%
Buildings	2%
Computer equipment	25%
Furniture and fittings	20%
Office and college equipment	20%

(f) Stores

Unused stores are valued at the lower of cost and net realisable value.

(g) Taxation

Under S505 ICTA 1988 the college is not liable to taxation. The cost of Value Added Tax incurred by the College has been included in the income and expenditure account.

(h) Capital expenditure

Funds received towards capital expenditure by way of grants from the Government and by private donations are added to the Accruals and Deferred Income Account. A transfer is made to the Income and Expenditure Account in respect of amortisation over the estimated useful lives of the fixed assets purchased.

(i) Pension costs

The pension charge represents payments made to an independently administered Scheme and is charged to the Income and Expenditure Account in the period to which they relate.

(j) Consolidation

The company qualifies for the exemption as a medium size group as defined in section 248 of the Companies Act 1985. The directors having taken advantage of this exemption have not prepared group accounts.

2	ANNUAL PER CAPITA GRANT (APG)	1994 £	1993 £
	Maximum APG permitted	3,611,388	3,406,796
3	OTHER INCOME		
	Interest receivable Bank interest From subsidiary undertaking Other grants and sundry income	40,257 6,250 110,660	30,991 7,000 77,140
		157,167	115,131
4	GENERAL EXPENDITURE		
	Included in expenditure within the Income and Expenditure account are:		
	Auditors' remuneration Depreciation	7,050 438,370	5,875 404,985
5	STAFF COSTS		
	Staff costs comprised:		
	Wages and salaries Social security costs Other pension costs	2,351,075 201,198 156,307	2,119,929 177,948 140,245
		2,708,580	2,438,122
	Average number of persons employed by the college during the year:	Number	Number
	Management Administration Technical support staff Teachers	4 22 11 84	4 22 11 81
		121	118
			

6 DIRECTORS

None of the directors received any emoluments in respect of their services during the year (1993: £Nii).

TANGIBLE FIXED ASSETS	Long Leasehold land and <u>buildings</u> £	Furniture and equipment	Computer equipment and software	<u>Total</u>
Cost	£	£	£	£
At 1 September 1993 Acquired during year	7,909,001 549,710	832,629 -	362,831 89,563	9,104,461 639,273
At 31 August 1994	8,458,711	832,629	452,394	9,743,734
Depreciation				
At 1 September 1993	431,551	456,195	255,826	1 1/2 570
Charge for year	161,175	166,526	110,669	1,143,572 438,370
At 31 August 1994	592,726	622,721	366,495	1,581,942
Net book value				-
At 31 August 1994	7,865,985	209,908	85,899	8,161,792
At 31 August 1993	7,477,450	376,434	107,005	7,960,889
Long leasehold b	oold land - Nil ouildings - 2% Buildings - 2%	20%	25%	
Source of funding for assets acquired				
Capital grants Private sector	6,766,969 1,691,742	666,104 166,525	361,915 90,479	7,794,988 1,948,746
	8,458,711	832,629	452,394	9,743,734
Reconciliation of fixed assets to capital fun Fixed assets at 31 August 1994 Accrued expenditure	dding		£ 9,743,734 (162,096)	
			9,581,638	
Capital funding at 31 August 1994 (see note	15)		9,566,283	
DFE Advance funding Abatement debtor	•		61,355	
Abatement deotor			(46,000)	

<u> 1994</u>

<u>1993</u>

8

INVESTMENT

	Wholly owned subsidiary undertaking:-	£	£
	Shares at cost Long-term loan	100,000	100,000
		100,002	100,002
	The wholly-owned subsidiary undertaking is The Leigh CTC Enterprise Co England.	ompany Limited, which is in	acorporated in
	The principal activity of the subsidiary is the letting of leisure and social fa subsidiary for the year ended 31 August 1994 show net assets of £929 and	cilities to the public. The a d a loss for the year of £281	ccounts of the
9	STORES	1994 £	1993 £
	Books	-	585
10	DEBTORS		
	Due within one year: Department for Education Capital grant Income tax recoverable Other debtors	113,600 30,332	119,339 12,917 22,494
		143,932	154,750
11	PREPAYMENTS		
	Sundry prepayments	25,391	22,058
12.	CREDITORS		
	Amounts falling due within one year: Capital grant repayable to the DFE Loans PAYE and NIC Amounts due to subsidiary undertaking Other creditors	176,335 - 80,847 15,468 175,760	225,396 46,875 59,055 27,257 47,985
	•	448,410	406,568
			

13	ACCRUALS .			<u>1994</u> €	1993 £
	Building works Sundry accruals			162,096 50,633	133,231
				212,729	133,231
14	PROVISIONS FOR LIABILITIES AND C	HARGES	At 1.9.93 £	Income and expenditureaccount £	At 31.8.94 £
	Provision for repairs		300,000	187,000	487,000
	The provision for repairs is in respect of refurb	oishment of buil	dings and heating s	system.	
15	ACCRUALS AND DEFERRED INCOME	capital <u>grant</u>	Private sector <u>contributions</u>	Recurrent funding	<u>Total</u>
	Income:	£	£	£	£
	At 1 September 1993 Income during the year	7,386,333 336,592	1,194,139 376,250	272,969	8,853,441 712,842
		7,722,925	1,570,389	272,969	9,566,283
	Amortisation: At I September 1993 Transfer to income and expenditure account				(1,143,572) (438,370) ————————————————————————————————————

16	FUNDS	General purpose fund (grant income)	Other fund (Non grant income)	Total £
	At 1 September 1993 Transfers (to)/from income and expenditure	(303,936)	352,000	48,064
	account at end of the year	(131,664)	157,167	25,503
	At 31 August 1994	(435,600)	509,167	73,567
17	CAPITAL COMMITMENTS		1994 £	1993 £
	Capital expenditure contracted for but not provided for in the financial statements		317,265	221,033

18 PENSION CONTRIBUTIONS

The teaching staff are members of the DFE Teachers' Pension Agency Superannuation Scheme which is a defined benefit scheme. The College has arranged a superannuation scheme for those non-teaching staff who wish to avail themselves of the facility. The scheme is a money purchase scheme.

The assets of both schemes are held separately from those of the College in funds adminsitered by third parties.

The pension cost charge represents the contributions payable by the College to the schemes and amounted to £156,307 (1993: £140,245). At 31 August 1994, contributions amounting to £30,056 (1993: £23,840) were payable to the schemes and are included in creditors.