# PRESTIGE SYSTEMS PLC REPORT AND ACCOUNTS **Accounting Period ended 31 March 2000**

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## **BURNLEY AND EVANS**

CHARTERED ACCOUNTANTS HALESOWEN

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## **REPORT AND ACCOUNTS**

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## **Company Information**

Directors:

J A Dawson

E D A Dawson

R J Gould (from 1.7.99)

Secretary:

K J Grainger

**Head Office:** 

Lygon Court Hereward Rise Halesowen West Midlands B62 8AN

**Registered Office** 

7 Centre Court Vine Lane Halesowen West Midlands B63 3EB

Auditors:

Burnley and Evans Registered Auditor and Chartered Accountants

7 Centre Court Vine Lane Halesowen West Midlands B63 3EB

Bankers:

National Westminster Bank PLC

2 Hagley Road Halesowen West Midlands B63 4RQ

## Directors Report for the Period Ended 31 March 2000

The Directors present their Report and the Financial Statements for the period ended 31 March 2000.

## **Principal Activities and Review of the Business**

The principal activity of the company continues to be the supply of computer systems. The results for the year are set out on page 4.

#### **Dividends**

Interim dividends of £ Nil were paid during the period. The directors do not recommend a final dividend.

#### **Fixed Assets**

Details of movements in fixed assets are set out in note 4 to the accounts.

#### Directors

The directors who served during the period and their beneficial interest in the company's issued ordinary share capital were:

		31 March 2000	<u>31 March 1999</u>
J A Dawson	Ordinary shares of £1 each	~	25,000
	Ordinary shares of 10p each	250,000	-
E D A Dawson	Ordinary shares of £1 each		25,000
	Ordinary shares of 10p each	250,000	, -
R J Gould (from	· · · · · · · · · · · · · · · · · · ·	. ~	-

The authorised/issued share capital was subdivided by special resolution on 7 December 1999

#### **Directors Responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statement, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 5 May 2000.

Signed on behalf of the Directors

K J GRAINGER - Secretary

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## Auditors Report to the Members of Prestige Systems PLC

We have audited the financial statements on pages 4 to 13 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

#### Respective responsibilities of directors and auditors

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 March 2000 and of its loss for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

BURNLEY AND EVANS

Registered Auditors and Chartered Accountants

7 Centre Court Vine Lane

Halesowen

West Midlands

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B63 3EB

5 May 2000

PRESTIGE SYSTEMS PLC

Profit and Loss Account for the Period Ended 31 March 2000

	Notes		£ 2000	£ 1999
TURNOVER	2		7,023,922	12,952,359
Cost of Sales			<u>5,239,139</u>	9,867,579
GROSS PROFIT			1,784,783	3,084,780
Administrative Expenses			<u>2,034,551</u>	2,377,012
Operating Profit (Loss)	3		( 249,768)	707,768
Interest Receivable			20,796	18,099
Interest Payable	6		2,822	<u>7,434</u>
Profit (Loss) on Ordinary Activities before Taxation	es		( 231,794)	718,433
Tax on Profit (Loss)	7		( 65,074)	223,980
PROFIT (LOSS) AFTER TAX			( 166,720)	494,453
Dividends Paid	8		-	155,000
RETAINED PROFIT (LOSS) FOR	THE YEAR	16	( 166,720)	339,453

There were no recognised gains or losses other than those included in the profit and loss account.

The notes on pages 8 to 13 form part of these financial statements.

## Balance Sheet as at 31 March 2000

	Notes	£ 2000	£ 1999
FIXED ASSETS INVESTMENTS	9	236,904 45,000	214,515
Current Assets			
Stock Debtors Balance at Bank and in Hand	10	154,307 1,869,432 <u>296,057</u> 2,319,796	85,300 1,821,864 <u>476,555</u> 2,383,719
Current Liabilities		2,010,100	2,000 110
Trade Creditors Other Creditors		1,458,972 <u>256,648</u>	559,626 1,013,663
	12	1,715,620	1,573,289
NET CURRENT ASSETS Creditors – over 12 months	13	604,176 27,855	810,430 -
Provisions for Liabilities/Charges	14		
		<u>858,225</u>	<u>1,024,925</u>
Represented by:			
Called up Share Capital	15	50,000	50,000
Revenue Reserves	16	808,225	<u>974,945</u>
Shareholders Funds	17	<u>858,225</u>	<u>1,024,945</u>

Approved by the Board of Directors on 5 May 2000 and signed on its behalf.

J A DAWSON - Director

**E D A DAWSON - Director** 

The notes on pages 8 to 13 form part of these financial statements.

## Cash Flow Statement for Period Ended 31 March 2000

	2000	1999
	£	£
SOURCE OF FUNDS		
Net cash flow from operating activities	147,533	90,063
Returns on investments and servicing of finance Interest (net) Dividends (net)	17,974 ————————————————————————————————————	10,665 ( <u>155,000</u> )
Net Cash Flow from Returns on Investments and Servicing of Finance	<u>17,974</u>	( <u>144,335</u> )
<b>Taxation</b> UK Corporation Tax Paid	( <u>224,276</u> )	( 87,033)
Investing Activities Purchase of Tangible Fixed Assets Sale of Fixed Assets and Assets held for Sale Investments	175,534 ( 70,950) <u>45,000</u>	210,772 ( 41,225)
Net Cash Flow from Investing Activities	( 149,584 )	( 169,547 )
Net Cash Flow Before Financing	( 208,353)	( 310,850)
Financing		
Net Cash Flow from Financing	<u>27,855</u>	( <u>7,800</u> )
Increase/(Decrease) in Cash and Cash Equivalents	( 180,498 )	( 318,650)

The notes on page 7 form part of this financial statement

## Notes to the Cash Flow Statement - Period Ended 31 March 2000

		2000	1999
a)	Reconciliation of Operating Profit to Net Cash Flow from Operating Activities		
	Operating Profit (Loss) (see e) below) Disposal (Profit) Loss Depreciation Charges (Increase) Decrease in Debtors (Increase) Decrease in Stocks & Work in Progress Increase (Decrease) in Creditors and Provisions	( 249,768 ) ( 15,222 ) 97,417 17,802 ( 69,007 ) 366,311	707,768 ( 8,881) 87,810 ( 882,196) ( 47,615) 233,807
	Net Cash Inflow (Outflow) from Operating Activities	147,533	<u>90,063</u>
b)	Analysis of Changes in Cash and Cash Equivalents during Period		
	Balance at 1 April 1999 Net Cash Inflow (Outflow)	476,555 ( <u>180,498</u> )	795,205 ( <u>318,650</u> )
	Balance at 31 March 2000	<u>296,057</u>	<u>476,555</u>
c)	Balance of Cash and Cash Equivalents as shown in the Balance Sheet		
	Change in Period : Cash at Bank (Bank Overdraft)		
	At 31 March 2000 At 1 April 2000	296,057 <u>476,555</u>	476,555 <u>795,205</u>
	Change in Period	( 180,498)	( 318,650)
d)	Financing		
	Lease Purchase over 12 months At 1 April 1999 At 31 March 2000	<u>-</u> 27,855	7,800 
	Change in Period	<u>27,855</u>	( 7,800)
e)	Operating Profit (Loss)		
	Net profit before Tax <u>Less</u> Interest Received less Interest Paid	( 231,794 ) <u>17,974</u>	718,433 _10,665
		( 249,768)	<u>707,768</u>

#### Notes to the Accounts for the Period Ended 31 March 2000

## 1) Accounting Policies

#### 1.1 Basis of preparation of accounts

The financial statements are prepared under the historical cost convention and incorporate the results of the principal activity which is described in the directors report and which is continuing.

#### 1.2 Turnover

Turnover comprises the invoiced value of goods and services supplied by the company, net of Value Added Tax and trade discounts.

## 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Motor Vehicles - 25% straight line basis
Fittings and Equipment - 25% straight line basis
Office Equipment - 25% straight line basis
Office Software - 33% straight line basis
In House Computers - 33% straight line basis

#### 1.4 Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets and depreciated over the shorter of the lease term and their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

## 1.5 Operating leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account as incurred.

## 1.6 Stock and work in progress

Stocks and work in progress are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

## 1.7 Research and development

Expenditure on research and development is written off in the year that it is incurred.

#### 1.8 Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate ruling on the date ruling on the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

#### Notes to the Accounts for the Period Ended 31 March 2000

#### 1.9 Deferred taxation

Provision is made for taxation deferred as a result of material timing differences between the incidence of income and expenditure for taxation and accounts purposes using the liability method, only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise int he near future.

#### 1.10 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

## 2. <u>Turnover</u>

The whole of turnover and profit before taxation is attributable to the supply of computer systems. A geographical analysis of turnover is as follows

	A geographical analysis of turnover is as follows	<u>2000</u>	<u>1999</u>
	United Kingdom European Community USA Rest of the World	7,015,928 874 4,914 <u>2,205</u>	12,573,438 308,859 34,139 <u>35,923</u>
		<u>7,023,921</u>	12,952,359
3.	Operating Profit	<u>2000</u>	<u>1999</u>
	Operating profit is after charging:		
	Depreciation of tangible fixed assets - owned by the company - held under finance leases and hire purchase	87,479	80,912
	contracts Operating lease rentals	9,938	6,268
	<ul> <li>land and buildings</li> <li>plant and machinery</li> <li>vehicles</li> <li>Auditors Remuneration</li> <li>Interest element of finance leases</li> </ul>	52,511 10,673 93,787 6,738 1,518	46,176 7,109 58,423 10,011 3,906
4.	Staff Costs		
	Staff costs, including directors' remuneration, were as follows	2000	<u>1999</u>
	Wages and salaries Social security costs Other pension costs	1,209,956 140,064 5,557	1,454,222 158,271 <u>5,557</u>
		<u>1,355,577</u>	<u>1,618,050</u>
	The second of th	addition and a second of the second of the second	

The average weekly number of employees, including directors, during the year was as follows:

Office and administration Sales	7 <u>32</u>	8 <u>25</u>
	<u>39</u>	<u>33</u>

## Notes to the Accounts for the Period Ended 31 March 2000

5.	Directors remuneration	<u>2000</u>	<u>1999</u>
	Emoluments Contributions to money purchase pension schemes The emoluments of directors disclosed above include the following amounts paid to the highest paid director	186,965 5,557	321,356 5,557
	Emoluments Contributions to money purchase pension schemes	79,560 5,557	284,534 5,557
6.	Interest Payable	<u>2000                                  </u>	<u>1999</u>
	On bank loans and overdrafts and other loans payable within five years Finance leases and hire purchase contracts	1,304 <u>1,518</u>	3,528 <u>3,906</u>
		<u>2,822</u>	<u>7,434</u>
7.	<u>Taxation</u>	<u>2000</u>	<u>1999</u>
	UK Current year taxation UK Corporation Tax Transfer to (from) deferred taxation  Prior years UK Corporation Tax	( 84,656) ( 84,656) 19,582	223,980 
		<u>65,074</u>	<u>223,980</u>
8.	Dividends	<u>2000</u>	<u>1999</u>
	Interim Dividend	Nil	<u>155,000</u>

## Notes to the Accounts for the Period Ended 31 March 2000

## 9. FIXED ASSETS

Tangible Assets	Motor Vehicles	Office Fixtures Fittings Equipment	Office Software	Total
Costs At 1 April 1999 Additions Disposals	149,940 115,708 ( <u>131,940</u> )	252,878 59,826 ( <u>1,823</u> )	49,083 - ( <u>11,950</u> )	451,901 175,534 ( <u>145,713</u> )
At 31 March 2000	<u>133,708</u>	<u>310,881</u>	<u>37,133</u>	<u>481,722</u>
Depreciation At 1 April 1999 Charge for the period Disposals	82,592 31,810 ( <u>87,593</u> )	138,950 53,540 ( <u>1,064</u> )	15,844 12,067 ( <u>1,328</u> )	237,386 97,417 ( <u>89,985</u> )
At 31 March 2000	<u> 26,809</u>	<u>191,426</u>	<u>26,583</u>	<u>244,818</u>
Net Book Value				
At 31 March 2000 At 31 March 1999	106,899 67,348	119,455 113,928	10,550 33,239	236,904 214,515

The net book value of fixed assets includes assets held under finance leases or hire purchase contracts amounting to £102,708 (1999 £11,490).

Investments	Own shares	Listed	Unlisted	Total
At 1 April 1999 Additions Disposals	- 	- 	45,000	45,000 
At 31 March 2000			<u>45,000</u>	<u>45,000</u>
Provisions for Diminution in Value				
At 1 April 1999 Charge for the Year Amount written back	- - -	- - 	- - 	- - 
At 31 March 2000	=		=	<del>_</del>
Net Book Value				
At 31 March 2000		<del></del>	<u>45,000</u>	<u>45,000</u>
At 31 March 1999		<u></u>	<del>_</del> -	<del></del>

The unlisted investments above include a 38.46% interest in the issued ordinary share capital of United Enterprise Solutions Limited a company registered in England and Wales. The cost of the investment is  $\pounds 45,000$  (1999  $\pounds Nil$ ) and it is valued by the directors at  $\pounds 45,000$  (1999  $\pounds Nil$ ).

## Notes to the Accounts for the Period Ended 31 March 2000

10.	<u>Stocks</u>				2000	<u>1999</u>
	Computer Systems				154,307	85,300
11.	<u>Debtors</u>				2000	<u>1999</u>
	Due after more than one year				-	-
	Due within one year Trade Debtors Other Debtors (Corporation Tax) Prepayments and accrued income				1,708,872 65,370 95,190 1,869,432	1,727,206 94,658 1,821,864
12.	Creditors: amounts falling due within o	one year			<u>2000</u>	<u>1999</u>
	Bank loans and overdrafts Obligations under finance leases and hire purchase contracts Trade creditors Corporation tax Other taxes and social security costs Accruals and deferred income Directors current accounts				2,394 1,458,972 - 124,071 130,183	7,800 559,626 223,980 259,06 385,464 137,354
40					<u>1,715,620</u>	<u>1,523,289</u>
13.	Creditors: amounts falling due after mo				2000	<u>1999</u>
	Obligations under finance leases and hire contracts	purchase	9		<u>27,855</u>	<del></del> _
					<u>27,855</u>	
14.	<u>Deferred Taxation</u>		Provided			um Potential
		2000	<u>199</u>	<u>99</u>	2000	1999 1999
	Accelerated capital allowances	<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>
15.	Called up Share Capital				<u>2000</u>	<u>1999</u>
	Authorised Ordinary shares of £1 each Ordinary shares of 10p each				500,000	50,000
	Allotted, called up and fully paid Ordinary shares of £1 each Ordinary shares of 10p each				500,000	50,000

The authorised/issued share capital was subdivided by special resolution on 7 December 1999.

## Notes to the Accounts for the Period ended 31 March 2000

16.	Profit and Loss Account	<u>2000</u>	<u>1999</u>
	Balance at 1 April 1999 Profit (Loss) retained for the period Less Bonus Issue of shares	974,945 ( 166,720 ) ————————————————————————————————————	672,990 339,453 ( <u>37,498</u> )
	Balance at 31 March 2000	808,225	<u>974,945</u>
17.	Reconciliation of movement in shareholders funds	<u>2000</u>	<u>1999</u>
	Profit (Loss) for the period Dividend	( 166,720 ) ————————————————————————————————————	494,453 <u>155,000</u>
	Retained profit (Loss) for the period Other recognised gains or losses	( 166,720 ) — <del>-</del> —	339,453
	Net additions during the period Shareholders' funds at 1 April 1999	( 166,720 ) <u>1,024,945</u> )	339,453 <u>685,492</u>
	Shareholders' funds at 31 March 2000	<u>858,225</u>	<u>1,024,945</u>

## 18. Contingent Liabilities

None (1999 None)

## 19. Capital Commitments

At the year end the company had capital commitments not provided for in these accounts as follows:

	<u>2000                                  </u>	1999
Contracted for		
Authorised by directors but not contracted for	-	_

## 20. Other Commitments

At 31 March 2000 the company had the following annual commitments under non-cancellable operating leases as follows:

	Land and Buildings			Other	
	<u>2000</u>	<u> 1999</u>	2000	<u> 1999</u>	
Expiry date					
Within one year	-	-	22,674	11,476	
Between two and five years	22,340	-	43,828	47,943	
After more than five years	22,340	34,250	-	-	

## 21. Pension Commitments

The company operates a defined contribution pension scheme for its directors. The assets of the scheme are held separately from those of the company in an independently administered fund.

## 22. Transactions with Directors

None (1999 None)

## 23. Post Balance Sheet Events

None (1999 None)