

COMPANIES FORM No. 12

Statutory Declaration of compliance with requirements on application for registration of a company



Please do not write in this margin

Pursuant to section 12(3) of the Companies Act 1985

Please complete	To the Registrar of Companies		For official use	For official use		
egibly, preferably n black type, or oold block lettering	Name of company	•		2303509		
' Insert full	*					
name of Company	ISPELL LIMITED			/		
×	, HOWARD THOMAS			·		
	of 70/74 City Road,	London EC1Y	2DQ.			
	dlalil sin-avolu doolaa thi	-4 FORMINIVAE	TANTAN KWAN K	NELTWARK WALVAKA WA		
t delete as appropriate	do solemnly and sincerely declare the		•			
	[person named as director or secretar	•		-		
		under section 10(2)]† and that all the requirements of the above Act in respect of the registration of the above company and of matters precedent and incidental to it have been complied with,				
	,	And I make this solemn declaration conscientiously believing the same to be true and by virtue of the				
	provisions of the Statutory Declaration	•	oving and dame to	, no trac cita ny vijino ci mo		
	Declared at 11 Breams Buil		Declara	ant to sign below		
	in the City of	London EC4				
			_ / //	4/		
	the <u>19th</u> day	of SEPTEMBE	R / ///	X		
	One thousand nine hundred and	EIGHTY-EIGHT	<u> </u>	N		
	before me	Q	_ [/]]	MI		
	A Commissioner for Oaths or Notary the Peace or Solicitor having the pow Commissioner for Oaths.	Public or Justice overs conferred on a	of M	Jun		
	Commissioner for Oaths.					
	Presentor's name address and	For official Use				
	reference (if any):	New Companies Sec	tion	OS FORMACHIES REGISTRATION		
				SEP 1988		



COMPANIES FORM No. 10

Statement of first directors and secretary and intended situation of registered office



Page 1

Pursuant to section 10 of the Companies Act 1985

write in this margin	Forguett to section to or the com-	ipanies Act 1300				
Please complete	To the Registrar of Companies		For offic	ial use		
legibly, preferably in black type, or bold block lettering			A. C.			
Bold Slock following	Name of company					
finsert full name of company						
	ISPELL	LIMITED				
	The intended situation of the registered office of the company on incorporation is as stated below					
	70/74, CITY ROAD,					
	LONDON,					
			Postcode	ECLY 2DQ.		
	OVEZ SERVICES CROUP PLC					
	OYEZ SERVICES GROUP PLC					
	LONDON,	CITY ROAD,		FOLL ODG		
	LONDON, Postcode EC1Y 2DQ Number of continuation sheets attached (see note 1)					
	Presentor's name, address and reference (if any); For official use General Section Post room Office to the property of the					
				28		

The name(s) and particulars of the person who is, or the persons who are, to be the first director or directors of the company (note 2) are as follows: Please do not Name (note 3) Business occupation write in this margin WILLIAM TESTER REGISTRATION AGENT Previous name(s) (note 3) Nationality Address (note 4) 70/74 CITY ROAD, BRITISH Date of birth (where applicable) LONDON, Postcode (note 6) EC1Y 2DQ. Other directorshipst †Enter particulars of other directorships MONE held or previously held (see note 5). If this space is Insufficient use a continuation sheet. I consent to act as director of the company named on page 1 19.9.88 Signature Date Name (note 3) **Business** occupation CATHERINE MILFORD-COTTAM REGISTRATION AGENT Previous name(s) (note 3) Nationality 70/74 CITY ROAD, BRITISH Address (note 4) LONDON, Date of birth (where applicable) Postcode: (note 6) ECLY 2DQ. Other directorships† NONE as director of the company named on page 1 I consent to ect 19.9.88 Signaturé Date Name (note 3) Business occupation Previous name(s) (note 3) Nationality Address (note 4) Date of birth (where applicable) Postcode (note 6) Other directorshipst I consent to act as director of the company named on page 1 Date Signature

Please do not write in this margin

Please complete legibly, preferably in black type, or bold block lettering

The name(s) and particulars of the person who is, or the persons who are, to be the first secretary, or joint secretaries, of the company are as follows:

Name (notes 3 & 7)				
	HOWARD TH	OMAS	, <u></u>	
Previous name(s) (note 3)				
Address (notes 4 & 7)	70/74 CIT	Y ROAD,		
, A	LONDON,	s. # _q		
	M	,,	Postcode	ECLY 2DQ.
I consent to act as secretary	of the company name	d on påge 1	j	
Signature & Signature	1 hrome	ا هستند	Date	19.9.88

Name (notes 3 & 7)	,
Previous name(s) (note 3)	
Address (notes 4 & 7)	
	Postcode
I consent to act as secretary of the company named on page 1	
	İ
Signature	Date

Delete if the form is signed by the subscribers.

Delete if the form is signed by an agent on behalf of the subscribers.

All the subscribers must sign either personally or by a person or persons authorised to sign for them.

		1	
Cordon	Manag /	/	
Signature of agent on behalf of subscribers		Date	19.9.88

Signed	Date
Signed	Date

2303509

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companies a community

The Companies Act 1985"

COMPANY LIMITED BY SHARES

MEMORANDUM OF ASSOCIATION

OF

ISPELL LIMITED



- 1. The Company's name is "ISPELL LIMITED".
- 2. The Company's registered office is to be situated in England and Wales.
- 3. The Company's objects are:-
 - To carry on throughout the world as manufacturers, wholesalers, agents, factors, retailers, distributors, importers and exporters of goods, raw materials, materials, consumables and finished products of any and every description; to carry on business as advertising agents, air conditioning and ventilation engineers, antique dealers, builders, building maintenance and renovation specialists, builders merchants, butchers, caravan dealers, car hire taxi operators, carpenters and joiners, caterers, hoteliers, chemists, restaurant proprietors, clothiers, commodity cleaning contractors, engineers, dealers, computer bureau operators, conference organisers, design engineers, driving school operators, dry cleaners, electricians, general engineers, employment agency proprietors and estate agents; to deal as aforesaid in chemicals, clothing, confectionery, ceramics, carpets, cosmetics, frozen foods, fancy goods, handbags, metal and motor accessories, to carry on business as farmers, film and television film makers, financial and investment consultants, fishmongers, flooring contractors, florists, furniture manufacturers, garage proprietors, coach builders, general accounting services, glaziers, grocers, greengrocers, hairdressers, haulage, freight and shipping agents, interior designers, contractors, insurance jewellers, kitchen planners, landscape and eners, launderette operators, mail order ironmongers, gardeners, general distributors, management consultants, metal platers polishers, motor dealers, music publisher machinery and tool distributors, newsagents, tobaccorists, mentionery, trustees, nursing home proprietors, off licence proprietors, opticians, photographers, plant hire contractors pri

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precision engineers, printers, property dealers, public relations consultants, public house proprietors, publishers, record producers, recording studio proprietors, roofing and scaffolding contractors, ship charterers, stock and share dealers, theatrical agents, timber merchants, travel agents and turf accountants; to deal as aforesaid in office equipment, packaging products, patents, plastic goods, plastic, records, cassettes and video tapes, sectional buildings, shoes, boots, sports equipment, sports clothing, swimming pools, textiles, toys, wines, spirits and household goods; and to carry on any other trade or business whatsoever which can be advantageously carried on in connection with the aforesaid activities.

- (B) To carry on any other trade or business whatsoever which can, in the opinion of the Board of Directors, be advantageously carried on by the Company in connection with or as ancillary to any of the above businesses or the general business of the Company, or further any of its objects.
- (C) To purchase, take on lease or in exchange, hire or otherwise acquire and hold for any estate or interest any lands, buildings, easements, rights, privileges, concessions, patents, patent rights, licences, secret processes, machinery, plant, stock-in-trade, and any real or personal property of any kind for such consideration and on such terms as may be considered expedient.
- (D) To erect, construct, lay down, enlarge, alter and maintain any roads, railways, tramways, sidings, bridges, reservoirs, shops, stores, factories, buildings, works, plant and machinery necessary or convenient for the Company's business, and to contribute to or subsidise the erection, construction and maintenance of any of the above.
- (E) To borrow or raise or secure the payment of money for the purposes of or in connection with the Company's business, and for the purposes of or in connection with the borrowing or raising of money by the Company to become a member of any building society.
- (F) To mortgage and charge the undertaking and all or any of the real and personal property and assets, present or future, and all or any of the uncalled capital for the time being of the Company, and to issue at par or at a premium or discount, and for such consideration and with and subject to such rights, powers, privileges and conditions as may be thought fit, debentures or debenture stock, either permanent or redeemable or repayable, and collaterally or further to secure any securities of the Company by a trust deed or other assurance.
- (G) To issue and deposit any securities which the Company has power to issue by way of mortgage to secure any sum

less than the nominal amount of such securities, and also by way of security for the performance of any contracts or obligations of the Company of its customers or other persons or corporations having dealings with the Company, or in whose businesses or undertakings the Company is interested, whether directly or indirectly.

- (H) To receive money on deposit or loan upon such terms as the Company may approve, and to guarantee the obligations and contracts of any person or corporation.
- (I) To make advances to customers and others with or without security, and upon such terms as the Company may approve, and generally to act as bankers for any person or corporation.
- To grant pensions, allowances, gratuities and bonuses (J) officers, ex-officers, employees or ex-employees of to its predecessors in business or Company or dependents or connections of such persons, to establish and maintain or concur in establishing and maintaining trusts, funds or schemes (whether contributory or noncontributory) with a view to providing pensions or other benefits for any such persons as aforesaid, their dependents or connections, and to support or subscribe to any charitable funds or institutions, the support of which may, in the opinion of the Directors, be calculated directly or indirectly to benefit the Company or its employees, to institute and maintain any club establishment or profit-sharing scheme calculated to advance the interests of the Company or its officers or employees.
- (K) To draw, make, accept, endorse, negotiate, discount and execute promissory notes, bills of exchange and other negotiable instruments.
- (L) To invest and deal with the moneys of the Company not immediately required for the purposes of its business in or upon such investments or securities and in such manner as may from time to time be determined.
- (M) To pay for any property or rights acquired by the Company, either in cash or fully or partly paid-up shares, with or without preferred or deferred or special rights or restrictions in respect of dividend, repayment of capital, voting or otherwise, or by any securities which the Company has power to issue, or partly in one mode and partly in another, and generally on such terms as the Company may determine.
- (N) To accept payment for any property or rights sold or otherwise disposed of or dealt with by the Company, either in cash, by instalments or otherwise, or in fully or partly paid-up shares of any company or corporation, with or without deferred or preferred or special rights or restrictions in respect of dividend, repayment of

- capital, voting or otherwise, or in debentures or mortgage debentures or debenture stock, mortgages or other securities of any company or corporation, or partly in one mode and partly in another, and generally on such terms as the Company may determine, and to hold, dispose of or otherwise deal with any shares, stock or securities so acquired.
- (O) To enter into any partnership or joint-purse arrangement or arrangement for sharing profits, union of interests or co-operation with any company, firm or person carrying on or proposing to carry on any business within the objects of this Company, and to acquire and hold, sell, deal with or dispose of shares, stock or securities of any such company, and to guarantee the contracts or liabilities of, or the payment of the dividends, interest or capital of any shares, stock or securities of and to subsidise or otherwise assist any such company.
- (P) To establish or promote or concur in establishing or promoting any other company whose objects shall include the acquisition and taking over of all or any of the assets and liabilities of this Company or the promotion of which shall be in any manner calculated to advance directly or indirectly the objects or interests of this Company, and to acquire and hold or dispose of shares, stock or securities of and guarantee the payment of the dividends, interest or capital of any shares, stock or securities issued by or any other obligations of any such company.
- (Q) To purchase or otherwise acquire and undertake all or any part of the business, property, assets, liabilities and transactions of any person, firm or company carrying on any business which this Company is authorised to carry on.
- (R) To sell, improve, manage, develop, turn to account, exchange, let on rent, royalty, share of profits or otherwise, grant licences, easements and other rights in or over, and in any other manner deal with or dispose of the undertaking and all or any of the property and assets for the time being of the Company for such consideration as the Company may think fit.
- (S) To amalgamate with any other company whose objects are or include objects similar to those of this Company, whether by sale or purchase (for fully or partly paidup shares or otherwise) of the undertaking, subject to the liabilities of this or any such other company as aforesaid, with or without winding up, or by sale or purchase (for fully or partly paid-up shares or otherwise) of all or a controlling interest in the shares or stock of this or any such other company as aforesaid, or by partnership, or any arrangement of the nature of partnership, or in any other manner.

- (T) To distribute among the members in specie any property of the Company, or any proceeds of sale or disposal of any property of the Company, but so that no distribution amounting to a reduction of capital be made except with the sanction (if any) for the time being required by law.
- (U) To do all or any of the above things in any part of the world, and either as principals, agents, trustees, contractors or otherwise, and either alone or in conjunction with others, and either by or through agents, trustees, sub-contractors or otherwise.
- (V) To do all such other things as are incidental or conducive to the above objects or any of them.

And it is hereby declared that in the construction of this clause the word 'company' except where used in reference to the Company shall be deemed to include any person or partnership or other body of persons, whether incorporated or not incorporated, and whether domiciled in Great Britain or elsewhere, and that the objects specified in the different paragraphs of this clause shall, except where otherwise expressed therein, be in nowise limited by reference to any other paragraph or the name of the Company, but may be carried out in as full and ample a manner and shall be construed in as wide a sense as if each of the said paragraphs defined the objects of a separate, distinct and independent company.

- 4. The liability of the members is limited.
- 5. The Company's share capital is £100, divided into 100 shares of £1 each. The shares in the original or any increased capital may be divided into several classes, and there may be attached thereto respectively any preferential, deferred or other special rights, privileges, conditions or restrictions as to dividend, capital, voting or otherwise.

WE, the Subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum; and we agree to take the number of shares shown opposite our respective names.

NAMES AND ADDRESSES OF SUBSCRIBERS Number of Shares taken by each Subscriber

W. TESTER 70/74 City Road, London EC1Y 2DQ.

ONE

C. MILFORD-COTTAM 70/74 City Road, London EC1Y 2DQ.

O. Willact - Ottam

Dated this 5th day of September, 1988.

Witness to the above Signatures:-

W.R. PAYNE 70/74 City Road, London EC1Y 2DQ. The Companies Act 1985

COMPANY LIMITED BY SHARES

ARTICLES OF ASSOCIATION

of

ISPELL LIMITED

PRELIMINARY

- 1. (a) Subject as hereinafter provided, the regulations contained in Table A in The Companies (Tables A to F) Regulations 1985 (hereinafter referred to as "Table A") shall apply to the Company.
- (b) Regulations 8, 64, 76, 77, 94, 95, 96, 97 and 113 of Table A shall not apply to the Company.
- (c) In these Articles "the Act" means the Companies Act 1985 and every statutory modification and re-enactment thereof for the time being in force.
- 2. The company is a private company and accordingly no invitation or offer shall be made to the public (whether for cash or otherwise) to subscribe for any shares in or debentures of the company, nor shall the Company allot or agree to allot (whether for cash or otherwise) any shares in or debentures of the company with a view to all or any of these shares or debentures being offered for sale to the public.

SHARES

3. (a) The Directors may subject to Article 4 hereof allot, grant options over, or otherwise deal with or dispose of any relevant securities (as defined by Section 80 (2) of the Act) of the Company to such persons and generally on such terms and conditions as the Directors think proper.

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(b) The general authority conferred by paragraph (a) of this Article shall be conditional upon due compliance with Article 4 hereof and shall extend to the amount of the authorised share capital of the Company upon its incorporation. The said authority will expire on the 31st day of August, 1993 unless renewed. varied or revoked by the Company in general meeting in accordance with the said Section 80.

- (c) The Directors shall be entitled under the general authority conferred by paragraph (a) of this Article to make at any time before the expiry of such authority any offer or agreement which will or might require relevant securities of the Company to be allotted after the expiry of such authority.
- 4. (a) Subject to any direction to the contrary that may be given by the Company in general meeting all shares authorised pursuant to Article 3 hereof to be allotted shall be offered to the members in proportion to the existing shares held by them and such offer shall be made by notice in writing specifying the number of the shares to which the member is entitled and limiting a time (being not less than 21 days) within which the offer if not accepted will be deemed to have been declined, and after the expiry of such time or upon receipt of an intimation from the member to whom such notice is given that he declines to accept the shares offered, the Directors may, subject to these Articles, allot or otherwise dispose of the same to such persons and upon such terms as they think most beneficial to the Company. The Directors may in like manner dispose of any such shares as aforesaid which, by reason of the proportion borne by them to the number of persons entitled to any such offer as aforesaid or by reason of any other difficulty in apportioning the same, cannot in the opinion of the Directors be conveniently offered in manner hereinbefore provided.
- (b) By virtue of Section 91 (1) of the Act, Sections 89 (1) and 90 (1) to 90 (6) inclusive of the Act shall not apply to the Company.

LIEN

5. The Company shall have a first and paramount lien on every share (whether or not it is a fully paid share) for all moneys (whether presently payable or not) called or payable at a fixed time in respect of that share and the Company shall also have a first and paramount lien on all shares (whether fully paid or not) standing registered in the name of any member whether solely or one of two or more joint holders for all moneys presently payable by him or his estate to the Company; but the Directors may at any time declare any share to be wholly or in part exempt from the provisions of this Article. The Company's lien (if any) on a share shall extend to all dividends payable thereon.

TRANSFER OF SHARES

6. Save as otherwise provided in these Articles, the Directors may, in their absolute discretion and without assigning any reason therefor, decline to register any transfer of any share, whether or not it is a fully paid share. The first sentence of regulation 24 of Table A shall not apply to the Company.

MEETINGS

- 7. In accordance with Section 372 (3) of the Act in every notice calling a general meeting of the Company there shall appear with reasonable prominence a statement that a member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of him and that a proxy need not be a member of the Company. Regulation 38 of Table A shall be modified accordingly and the second sentence of regulation 59 of Table A shall not apply to the Company.
- 8. In regulation 41 of Table A there shall be added at the end: "if at any adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting the meeting shall be dissolved".

DIRECTORS

- 9. Unless and until otherwise determined by the Company in General Meeting the number of the Directors shall not be less than one nor more than five. The first Directors of the Company will be the person or persons named in the Statement delivered to the Registrar of Companies in accordance with Section 10 of the Act.
- 10. If and so long as there shall be one Director only he shall be entitled to exercise all the powers and shall carry out all the duties assigned to Directors and the provisions of these Articles and the regulations of Table A shall be construed accordingly.
- 11. No person other than a Director retiring by rotation shall be elected a Director at any general meeting unless -
 - (i) he is recommended by the Directors; or
 - (ii) not less than fourteen nor more than thirty five clear days before the date of the meeting, a notice in writing signed by a member qualified to vote at the meeting has been given to the Company of the intention to propose that person for election, together with a notice in writing signed by that person of his willingness to be elected.
- 12. A Director shall not be required to hold any share qualification but shall nevertheless be entitled to receive notice of and to attend at all general meetings of the Company and at all separate general meetings of the holders of any class of shares in the capital of the Company.
- 13. The Company shall not be subject to Section 293 of the Act. Any person may be appointed or elected as a Director, whatever may be his age, and no Director shall be required to vacate his office by reason of his attaining or having attained the age of seventy years or any other age.

BORROWING POWERS

14. The Directors may exercise all the powers of the Company to borrow money, and to mortgage or charge its undertaking, property and uncalled capital, or any part thereof, and, subject (in the case of any security convertible into shares) to Section 80 of the Act and Article 3 hereof, to issue debentures, debenture stock, and other securities whether outright or as security for any debt, liability or obligation of the Company or of any third party.

POWERS AND DUTIES OF DIRECTORS

15. A Director may vote in respect of any contract or proposed contract or arrangement in which he is interested, whether directly or indirectly, or upon any matter arising therefrom and he may be counted in the quorum present at any meeting at which any such contract, arrangement or matter is proposed or considered, and if he shall so vote his vote shall be counted.

NAMES AND ADDRESSES OF SUBSCRIBERS

W. TESTER, 70/74 City Road, London EC1Y 2DQ.

C. MILFORD-COTTAM, 70/74 City Road, London ECIY 2DQ.



Dated this 5th day of September, 1988.

Witness to the above Signatures:-

W.R. PAYNE, 70/74 City Road, London EC1Y 2DQ. Colongra.

FILE COPY



CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

No. 2303509

I hereby certify that

ISPELL LIMITED

is this day incorporated under the Companies Act 1985 as a private company and that the Company is limited.

Given under my hand at the Companies Registration Office, Cardiff the 10 OCTOBER 1988

L PEARCE

an authorised officer

No. 2303509



The Companies Act 1985
COMPANY LIMITED BY SHARES

SPECIAL RESOLUTION

of

ISPELL LIMITED

Passed 2nd February 1989

At the EXTRAORDINARY GENERAL MEETING of the above named Company, duly convened, and held at 70-74 City Road, London, EC1Y 2DQ on the 2nd February 1989 the following Special Resolution was duly passed as a Special Resolution of the Company:-

RESOLUTION

That the name of the Company be changed to

PARK PLACE TRAINING LIMITED

14/2/89 005

Oyez Services
70/11 City Road
London ECIY 200

Director

NO 1989

1 FED 1989

COMPANYES 1 d.5

COMPANYES 1 d.5

Signed ...

COMPANIES HOUSE
- 3 FEB 1989

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FILE COPY



CERTIFICATE OF INCORPORATION ON CHANGE OF NAME

No. 2303509

I hereby certify that

ISPELL LIMITED

having by special resolution changed its name, is now incorporated under the name of

PARK PLACE TRAINING LIMITED

Given under my hand at the Companies Registration Office, Cardiff the 14 FEBRUARY 1989

5 M. Phillips

an authorised officer

Cor	mpany Number:
TH	e companies acts 1985 to 1989
PRI	VATE COMPANY LIMITED BY SHARES
wn f	ARK PACE TRAINING LIMITED
	•
	, the undersigned hereby agree to the following Resolutions in accordance with Section 381A the Companies Act 1985:
1	That, with effect from the date of passing of this Elective Resolution in accordance with Section 366A of the Companies Act 1985, the Company shall not hold annual general meetings and, accordingly, no Director shall be required to retire by rotation under the Company's Articles of Association.
2	That, with effect from the date of passing this Elective Resolution in accordance with Section 252 of the Companies Act 1985, the Directors shall not be required to lay before the company in general meetings, accounts and reports in respect of the financial year during which this Resolution is passed and subsequent financial years.
3	That, with effect from the date of passing this Elective Resolution in accordance with Section 386 of the Companies Act 1985, the Company shall dispense with the obligation to

appoint auditors annually and, accordingly, the Company's auditors, Spicer & Oppenheim, shall remain in office until the Company or the auditors otherwise determine and the Direc-

Signature:

Signature:

Signature:

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tors are hereby authorised from time to time to fix their remuneration.

Name: K.G. BRAD ET

Name: M.J.MI-ES

Name: R.J.P. NOK_

Name: M.C. WATSON

Dated this 26 day of JUNE

Company No. 2303509

PARK PLACE TRAINING LIMITED
THE COMPANIES ACT 1985

SPECIAL RESOLUTION "A"

"That in accordance with section 250 of the Companies Act 1985, the company being a dormant company under that section, section 384 of the Companies Act shall not apply and accordingly no auditors shall be appointed"

CHAIRMAN