#### DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2003

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#### **COMPANY INFORMATION**

**Directors** A Lapper

M J Fitzgerald

Secretary A Lapper

Company number 2280572 (England & Wales)

Registered office RAB House

102-104 Park Lanc

Croydon Surrey CR0 1JB

Accountants Ingle Bhatti & Co

102-104 Park Lane

Croydon Surrey CR0 IJB

**Business address** 28/29 Cleveland Square

London W2 6DD

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### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2003

The directors present their report and financial statements for the year ended 31 March 2003.

#### Principal activities

The principal activity of the company continued to be that of management and maintenance of the property at 28/29 Cleveland Square, London W2.

#### **Directors**

The following directors have held office since 1 April 2002:

A Lapper

M J Fitzgerald

#### Directors' interests

The directors' interests in the shares of the company were as stated below:

	Ordinary shares of £ 1 each	
	31 March 2003	1 April 2002
M J Fitzgerald	17	17
A Lapper	8	8

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board

A Lapper

Director

19 January 2004

# ACCOUNTANTS' REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS OF 28/29 CLEVELAND SQUARE MANAGEMENT COMPANY LIMITE

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 31 March 2003, set out on pages 3 to 6 and you consider that the company is exempt from an audit. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities from the accounting records and information and explanations supplied to us.

Jugle Bhatti & Co

**Chartered Accountants** 

19 January 2004

102-104 Park Lane

Croydon

Surrey

CR0 1JB

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2003

	Notes	2003 £	2002 £
Turnover		22,674	11,184
Administrative expenses		(22,816)	(11,332)
Operating loss		(142)	(148)
Other interest receivable and similar income		142	165
(Loss)/profit on ordinary activities before taxation		-	17
Tax on (loss)/profit on ordinary activities	2	-	(17)
Loss on ordinary activities after taxation		-	-

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

### BALANCE SHEET AS AT 31 MARCH 2003

		2003		2002	
	Notes	£	£	£	£
Current assets					
Debtors	3	336		128	
Cash at bank and in hand		11,346		18,080	
		11,682		18,208	
Creditors: amounts falling due within one year	4	(1,854)		(1,879)	
Total assets less current liabilities			9,828		16,329
Provisions for liabilities and charges	5		(9,728)		(16,229)
			100		100
					-
Capital and reserves					
Called up share capital	6		100		100
Shareholders' funds - equity interests	7		100		100

In preparing these financial statements:

- (a) The directors are of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(1) of the Companies Act 1985;
- (b) No notice has been deposited under Section 249B(2) of the Companies Act 1985, and
- (c) The directors acknowledge their responsibilities for:
  - (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
  - (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on 19 January 2004

A Lapper

Director

M J Fitzgerald

Director

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2003

1 A	Accounting	g policies
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#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Turnover

Turnover represents service charges receivable as adjusted for any surplus or deficit of service charges receivable over expenditure in the year.

#### 1.3 Provision for liabilities and charges

The surplus/deficit of service charges receivable over expenditure during the year is transferred to provisions for liabilities and charges.

2	Taxation	2003 €	2002
	Domestic current year tax	£	£
	U.K. corporation tax	-	17
	Current tax charge		17
	Factors affecting the tax charge for the year		
	(Loss)/profit on ordinary activities before taxation		17
	Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 0.00 % (2002: 10.00 %)	-	2
	Effects of:		
	Other tax adjustments	-	15
	Current tax charge	-	17
	On the basis of these financial statements no provision has been made for corporation	tax.	
3	Debtors	2003	2002
		£	£
	Amounts owed by members	336	128

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2003

Amounts paid in advance Corporation tax Accruals and deferred income    Provisions for liabilities and charges   Provision for redecoration and repair over expenditure	4	Creditors: amounts falling due within one year		2003 £	2002 £
Corporation tax					
Accruals and deferred income   94   23   1,854   1,879					
1,854   1,879   1,879   1,854   1,854   1,879   1,854   1,854   1,879   1,854   1,854   1,854   1,879   1,854   1,85		-			
Provisions for liabilities and charges		Accruals and deferred income		94	23
Provision for redecoration and repair   Contributions over expenditure   E   E   E   E   E   E   E   E   E				1,854	1,879
Provision for redecoration and repair   Contributions over expenditure   E	5	Provisions for liabilities and charges			
### Balance at 1 April 2002   Movement in year			redecoration	contributions over	Total
Movement in year			£		£
Movement in year		Balance at 1 April 2002	5,000	11,229	16,229
6 Share capital  2003 £ £ £ Authorised 100 Ordinary shares of £ 1 each  Allotted, called up and fully paid 100 Ordinary shares of £ 1 each  7 Reconciliation of movements in shareholders' funds  2003 £ £ £ £ Loss for the financial year Opening shareholders' funds  100 100			-		
Authorised 100 Ordinary shares of £ 1 each  Allotted, called up and fully paid 100 Ordinary shares of £ 1 each  100 Example 100  100  100  100  100  100  100  100		Balance at 31 March 2003	5,000	4,728	9,728
Authorised 100 Ordinary shares of £ 1 each  Allotted, called up and fully paid 100 Ordinary shares of £ 1 each  7 Reconciliation of movements in shareholders' funds  Loss for the financial year Opening shareholders' funds  100 100 100 100	6	Share capital			
Allotted, called up and fully paid  100 Ordinary shares of £ 1 each  7 Reconciliation of movements in shareholders' funds  2003 £ £  Loss for the financial year Opening shareholders' funds  100 100		Authorised		£	t.
7 Reconciliation of movements in shareholders' funds 2003 £  Loss for the financial year Opening shareholders' funds 100 100		100 Ordinary shares of £ 1 each		100	100
100 Ordinary shares of £ 1 each  Reconciliation of movements in shareholders' funds  2003 £ £  Loss for the financial year Opening shareholders' funds  100 100 100		Allotted, called up and fully paid			
Loss for the financial year Opening shareholders' funds 100 100				100	100
Loss for the financial year  Opening shareholders' funds   100  100	7	Reconciliation of movements in shareholders' funds		2003	2002
Opening shareholders' funds 100 100				£	£
				-	-
Closing shareholders' funds 100 100		Opening sharcholders' funds		100	100
		Closing sharcholders' funds		100	100