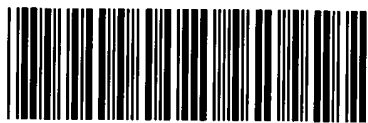


Charity Registration No. 1058295

Company Registration No. 02266883 (England and Wales)

COLCHESTER AND TENDRING WOMEN'S REFUGE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

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COLCHESTER AND TENDRING WOMEN'S REFUGE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Ms C B Clark Mrs E A Kiely Ms J M Wilson	(Appointed 2 November 2016)
Charity number	1058295	
Company number	02266883	
Registered office	PO Box 40 Colchester Essex CO1 2XJ	
Auditor	Whittles Whittle & Partners LLP The Old Exchange 64 West Stockwell Street Colchester Essex CO1 1HE	

COLCHESTER AND TENDRING WOMEN'S REFUGE

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COLCHESTER AND TENDRING WOMEN'S REFUGE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

The Trustees present their report and accounts for the year ended 31 March 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The charity's objectives are:

- a) to provide for the relief of need, hardship of distress among adults, particularly but not limited to women, and children who have suffered or who are in fear of suffering domestic violence; and
- b) to undertake research and promote education into the causes of domestic violence and to disseminate the useful results of such research.

Services

Colchester & Tendring Women's Refuge provides emergency accommodation for women and children experiencing domestic abuse. Support is also provided in the community through outreach activities including advice and signposting.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

Volunteers

Volunteers are an essential part of our work, providing supervised one-to-one counselling, group work and help with administrative duties.

Achievements and performance

We provided 21 units of accommodation in two refuge houses. This, and our community outreach work, was supported by Colchester Borough Council and Tendring District Council.

We were subcontracted by Safer Places to provide accommodation and community support and fulfilled this contract. Also sub-contracted by Safer Places, we provided the Essex Police and Crime Commission IDVA (Independent Domestic Violence Advocate) service for high-risk victims.

In partnership with Changing Pathways (formerly Basildon Women's Aid), we provide a Health IDVA service, funded by Essex Community Foundation and Comic Relief. Trained staff work with NHS staff in hospitals to educate about domestic abuse and to support any women who are victims or in fear of domestic abuse.

COLCHESTER AND TENDRING WOMEN'S REFUGE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

We continued to provide a service in our Ofsted-registered pre-school (rated as "Outstanding") for the children of residents in both of our houses. This work was supported by BBC Children in Need, The Henry Smith Charity, Garfield Weston Foundation and the Chiron Fund. We provide a programme of outings and activities for all children who are resident in the refuge.

Funded by the Big Lottery Fund, we continued group work and one-to-one counselling for both residents and women referred by our domestic abuse practitioners.

We participated in the Drive pilot project (<http://driveproject.org.uk/>) for part of the year. This aimed to challenge the behaviour of perpetrators of domestic violence.

During the year, we were awarded funding from the Department for Communities and Local Government, to work with hard-to-reach communities and people in the Gypsy, Roma, and traveller communities.

With funding from the Heritage Lottery Fund, a project called "You can't beat a woman" was launched in July 2016 in partnership with the London Black Women's project. The voluntary Project Director is June Freeman, assisted by many other volunteers and a paid part-time administrator. This project is recording the memories of founder members of eight refuges – seven in the East of England and an Asian women's refuge in East London. A public exhibition will be held in Colchester in June 2018, as well as a programme of talks. Archive material will be held at the Essex Sound and Video Archive.

Funding received by way of Housing Benefit and charges has supported the charity to meet its key objectives in enabling it to provide safe and comfortable accommodation to women and their children and to support them to make independent decisions about a safer future.

Despite the challenging funding environment, we have continued to provide a high standard of support to our residents and to the community through our outreach programmes, thanks to the dedication and hard work of our staff.

We work in an environment of competitive bids for funding which can lead to uncertainty and difficulty in planning for the future. However, in 2016-17, we were successful in bids for both new and continuing projects.

Financial review

The "third sector", in which we operate, will always be a challenge in terms of financial security. The Trustees are pleased to report a positive turnout at the end of the year and to thank the staff for their efforts both in identifying and applying for funding as well as tight management of projects, contracts and service level agreements.

We regularly scan the environment for opportunities not only to continue to provide an excellent service to our beneficiaries, but also to enhance and widen the services for current and future clients.

Risks are actively managed, especially in relation to continuing funding. We network widely in domestic abuse and related fields and very much appreciate our membership of the Women's Aid Federation of England (WAFE) and their support in many ways, as well as that of Community360 in Colchester.

In 2017/2018, we plan to improve our data collection by migrating to Oasis On Track, the Women's Aid case management and outcome measurement system. This includes a refuge finance and management module. We expect to provide improved information about outcomes to our funders and supporters.

COLCHESTER AND TENDRING WOMEN'S REFUGE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

The Reserves Policy, agreed by the Trustees in July 2016, seeks to build reserves for six months' running costs.

The sale of the premises at 35 East Street, expected to complete in autumn 2017, will form the basis of our reserves for 2017-18 and onwards, as we minimise the risk of withdrawal of funding and the end of some of the grants which were available in 2016-2017.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Ms C B Clark	
Mrs E A Kiely	(Appointed 2 November 2016)
Ms J M Wilson	
Mrs J Powell	(Resigned 31 July 2017)
Mrs J D Freeman	(Resigned 13 January 2017)
Mrs N C McNichols	(Resigned 6 January 2017)

Trustees are recruited to provide the skills needed by the Board. We advertise vacancies on our website and with Community360. Training on domestic abuse and safeguarding is conducted online. Induction is provided by other Trustees and staff.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Frontline staff and volunteers report to their designated line manager who in turn reports to the Chief Executive Officer (CEO). The CEO reports to the Board of Trustees, via the Chairman.

Staff salaries are agreed by the Trustees, on the recommendation of the Chief Executive. Salaries and incremental increase are paid within bands relevant to the profession and skills, which are recognised in the domestic abuse field in our geographical area.

COLCHESTER AND TENDRING WOMEN'S REFUGE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

Statement of Trustees' responsibilities

The Trustees, who are also the directors of Colchester and Tendring Women's Refuge for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

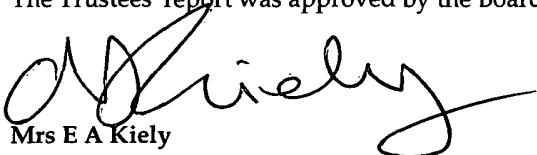
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Whittles were appointed as auditor to the company and a resolution was passed at the Annual General Meeting on 9 October 2017 to re-appoint them for 2017-18.

The Trustees' report was approved by the Board of Trustees.



Mrs E A Kiely

Trustee

Dated: 13 November 2017

COLCHESTER AND TENDRING WOMEN'S REFUGE

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF COLCHESTER AND TENDRING WOMEN'S REFUGE

We have audited the accounts of Colchester and Tendring Women's Refuge for the year ended 31 March 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102.

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and auditor

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of Colchester and Tendring Women's Refuge for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

The Trustees have elected for the accounts to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors including "APB Ethical Standard – Provisions Available for Small Entities (Revised)",

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

COLCHESTER AND TENDRING WOMEN'S REFUGE

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF COLCHESTER AND TENDRING WOMEN'S REFUGE

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the accounts are not in agreement with the accounting records and returns; or
- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Rachel Skells BA FCA (Senior Statutory Auditor)
for and on behalf of Whittles

13 November 2017

Chartered Accountants
Statutory Auditor

Whittle & Partners LLP
The Old Exchange
64 West Stockwell Street
Colchester
Essex
CO1 1HE

Whittles is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

COLCHESTER AND TENDRING WOMEN'S REFUGE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<u>Income from:</u>					
Donations and legacies	3	18,633	-	18,633	22,214
Charitable activities	4	507,218	455,167	962,385	821,580
Other income	5	5,513	-	5,513	2,987
Investments	6	1,279	-	1,279	1,974
Total income		532,643	455,167	987,810	848,755
<u>Expenditure on:</u>					
Charitable activities	7	633,092	298,683	931,775	934,779
Net (outgoing)/incoming resources before transfers		(100,449)	156,484	56,035	(86,024)
Gross transfers between funds		10,060	(10,060)	-	-
Net (expenditure)/income for the year/ Net movement in funds		(90,389)	146,424	56,035	(86,024)
Fund balances at 1 April 2016		369,288	3,888	373,176	459,200
Fund balances at 31 March 2017		278,899	150,312	429,211	373,176

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

COLCHESTER AND TENDRING WOMEN'S REFUGE

BALANCE SHEET

AS AT 31 MARCH 2017

	Notes	2017 £	£	2016 £	£
Fixed assets					
Tangible assets	11		165,764		170,568
Current assets					
Debtors	13	42,773		54,668	
Cash at bank and in hand		417,211		531,829	
		<u>459,984</u>		<u>586,497</u>	
Creditors: amounts falling due within one year	15	<u>(156,677)</u>		<u>(342,469)</u>	
Net current assets			303,307		244,028
Total assets less current liabilities			<u>469,071</u>		<u>414,596</u>
Creditors: amounts falling due after more than one year	16		(39,860)		(41,420)
Net assets			<u>429,211</u>		<u>373,176</u>
Income funds					
Restricted funds	18		150,312		3,888
<u>Unrestricted funds</u>					
Designated funds	19	97,000		-	
General unrestricted funds		<u>181,899</u>		<u>369,288</u>	
			278,899		369,288
			<u>429,211</u>		<u>373,176</u>

COLCHESTER AND TENDRING WOMEN'S REFUGE

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2017

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2017, although an audit has been carried out under section 144 of the Charities Act 2011. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts under the requirements of the Companies Act 2006.

The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 13 November 2017



Mrs E A Kiely
Trustee

Company Registration No. 02266883

COLCHESTER AND TENDRING WOMEN'S REFUGE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	2017 £	£	2016 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	23		(102,688)		64,010
Investing activities					
Purchase of tangible fixed assets		(11,649)		(10,561)	
Interest received		1,279		1,973	
Net cash used in investing activities			(10,370)		(8,588)
Financing activities					
Repayment of bank loans		(1,560)		(2,126)	
Net cash used in financing activities			(1,560)		(2,126)
Net (decrease)/increase in cash and cash equivalents			(114,618)		53,296
Cash and cash equivalents at beginning of year			531,829		478,533
Cash and cash equivalents at end of year			417,211		531,829

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

Charity information

Colchester and Tendring Women's Refuge is a private company limited by guarantee incorporated in England and Wales. The registered office is PO Box 40, Colchester, Essex, CO1 2XJ.

1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

1.5 Resources expended and allocation of support costs

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:-

-Costs of raising funds comprises costs of seeking donations, legacies and grants and their associated support costs.

-Expenditure on charitable activities includes the costs directly associated with carrying out activities to provide crisis accommodation for women and their children, who have been made homeless as a result of abuse at the hands of their partner. It aims to promote the purposes of the Charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance and administration personnel, payroll and governance costs which support the Charity's programmes and activities. These costs have been allocated between costs of raising funds and expenditure on charitable activities as detailed in the notes to the accounts.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% straight line
Freehold improvements	10% straight line
Fixtures and fittings	25% straight line
Motor vehicles	33% straight line
Toys and play equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price and subsequently valued at amortised cost.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

3 Donations and legacies

	2017	2016
	£	£
Donations and gifts	18,307	11,780
Legacies receivable	-	10,000
Other	326	434
	<u>18,633</u>	<u>22,214</u>

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

4 Income from charitable activities

	General funds £	Restricted funds £	2017 £	2016 £
Refuge:-				
Accommodation charges	228,484	-	228,484	227,952
Colchester Borough Council - Core	3,800	-	3,800	7,738
Colchester Borough Council - Maintenance	-	11,699	11,699	26
DCLG	-	65,000	65,000	18,063
Safer Places - EDASS	-	-	-	55,549
Essex County Council - Supporting People	-	-	-	98,308
Essex County Council - Floating Support	-	-	-	17,203
Essex Police - Pathfinders Project	-	-	-	26
Lloyds TSB	-	3,097	3,097	11,078
Community Services:-				
Big Lottery Fund	-	65,141	65,141	42,706
Colchester Borough Council - Housing Dept.	-	15,500	15,500	17,372
Tendring District Council - Housing Dept.	-	25,108	25,108	24,142
Essex County Council - NHS Grant	-	244	244	24,264
Essex Community Foundation - NHS	-	89,780	89,780	34,615
Police and Crime Commissioner - Peer Support	-	13,914	13,914	8,590
Police and Crime Commissioner - Community Services	-	-	-	17,504
RSL Project	-	-	-	3,341
Safer Places - EDASS	180,900	-	180,900	55,459
Safer Places - IDVA	73,284	-	73,284	49,422
Comic Relief	-	15,138	15,138	-
Anglian Community Trust	-	25,978	25,978	-
Heritage Lottery Fund	-	24,621	24,621	-
Drive Project	-	14,920	14,920	-
Ridgeons Community Fund	750	-	750	-
Childcare:-				
BBC Children in Need	-	35,169	35,169	33,619
Essex County Council - TIG	-	-	-	12,645
Essex County Council - FIF	-	-	-	11,638
Essex County Council - FIF3	-	-	-	3,563
Essex County Council - FEEE	-	19,812	19,812	13,993
Essex Community Foundation - Chiron Fund	-	246	246	1,754
The Henry Smith Charity	-	29,800	29,800	29,100
Garfield Weston Foundation	20,000	-	20,000	-
	<u>507,218</u>	<u>455,167</u>	<u>962,385</u>	<u>819,670</u>

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

4 Income from charitable activities

(Continued)

Income from charitable activities in 2016 totalling £310,039 was attributed to restricted funds.

5 Other income

	2017	2016
	£	£
Fundraising events	3,160	1,394
Other income	2,353	1,593
	<u> </u>	<u> </u>
Other income	5,513	2,987
	<u> </u>	<u> </u>

6 Investments

	2017	2016
	£	£
Interest receivable	1,279	1,974
	<u> </u>	<u> </u>

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

7 Charitable activities

	Refuge projects £	Outreach projects £	Childcare projects £	Fundraising projects £	Total 2017 £	Total 2016 £
Staff costs	153,651	254,048	90,109	-	497,808	487,313
Recruitment and promotion	426	1,246	124	-	1,796	10,519
Professional fees	18,889	9,856	1,272	-	30,017	5,922
Travel and motor expenses	3,113	5,833	1,866	-	10,812	8,722
Premises expenditure	137,146	10	323	-	137,479	152,561
Other direct project costs	61	37,927	-	-	37,988	18,964
	<u>313,286</u>	<u>308,920</u>	<u>93,694</u>	<u>-</u>	<u>715,900</u>	<u>684,001</u>
Share of support costs (see note 8)	100,268	70,875	11,219	-	182,362	221,129
Share of governance costs (see note 8)	31,510	1,001	1,002	-	33,513	29,649
	<u>445,064</u>	<u>380,796</u>	<u>105,915</u>	<u>-</u>	<u>931,775</u>	<u>934,779</u>
Analysis by fund						
Unrestricted funds	412,807	194,771	25,514	-	633,092	
Restricted funds	32,257	186,025	80,401	-	298,683	
	<u>445,064</u>	<u>380,796</u>	<u>105,915</u>	<u>-</u>	<u>931,775</u>	
For the year ended 31 March 2016						
Unrestricted funds	437,433	115,599	16,655	19,490		589,177
Restricted funds	39,959	182,232	123,411	-		345,602
	<u>477,392</u>	<u>297,831</u>	<u>140,066</u>	<u>19,490</u>		<u>934,779</u>

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

8 Support costs

	Support costs	Governance costs	2017	2016	Basis of allocation
	£	£	£	£	
Staff costs	102,841	30,059	132,900	157,275	
Depreciation	16,452	-	16,452	14,597	
Premises expenditure	28,023	-	28,023	43,018	
Communications	20,110	-	20,110	12,564	
Pension finance charge	1,286	-	1,286	1,056	
IT costs	12,219	-	12,219	14,551	
Bad and doubtful debts	1,431	-	1,431	1,444	
Audit fees	-	3,000	3,000	5,200	Governance
Legal and professional	-	435	435	431	Governance
Recruitment and promotional	-	8	8	389	Governance
Travel and motor expenses	-	11	11	253	Governance
	<u>182,362</u>	<u>33,513</u>	<u>215,875</u>	<u>250,778</u>	
Analysed between					
Charitable activities	<u>182,362</u>	<u>33,513</u>	<u>215,875</u>	<u>250,778</u>	

The Charity initially identifies the costs of its support and governance functions. The governance and support costs are then apportioned between the charitable activities undertaken in line with the staff hours allocated to each activity.

Governance costs includes payments to the auditors of £3,000 (2016- £5,200) for audit fees.

9 Trustees

During the year one Trustee (2016: One) was reimbursed for expenses totalling £223 (2016: £221).

None of the Trustees received any remuneration during the year.

Trustee indemnity insurance totalling £435 (2016: £434) was paid on behalf of the Trustees during the year.

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

10 Employees

Number of employees

The average monthly number employees during the year was:

	2017 Number	2016 Number
	35	33
	<u> </u>	<u> </u>
Employment costs	2017	2016
	£	£
Wages and salaries	578,636	510,043
Social security costs	41,828	33,072
Other pension costs	10,244	8,873
	<u>630,708</u>	<u>551,988</u>

There were no employees whose annual emoluments were £60,000 or more.

11 Tangible fixed assets

	Freehold land and buildings £	Freehold improvements £	Fixtures and fittings £	Motor vehicles £	Toys and play equipment £	Total £
Cost						
At 1 April 2016	156,500	10,321	150,703	5,000	33,194	355,718
Additions	-	8,851	2,798	-	-	11,649
Disposals	-	-	(1,020)	-	-	(1,020)
	<u>156,500</u>	<u>19,172</u>	<u>152,481</u>	<u>5,000</u>	<u>33,194</u>	<u>366,347</u>
Depreciation and impairment						
At 1 April 2016	21,910	8,252	117,074	5,000	32,914	185,150
Depreciation charged in the year	3,130	2,243	10,934	-	146	16,453
Eliminated in respect of disposals	-	-	(1,020)	-	-	(1,020)
	<u>25,040</u>	<u>10,495</u>	<u>126,988</u>	<u>5,000</u>	<u>33,060</u>	<u>200,583</u>
Carrying amount						
At 31 March 2017	<u>131,460</u>	<u>8,677</u>	<u>25,493</u>	<u>-</u>	<u>134</u>	<u>165,764</u>
At 31 March 2016	<u>134,590</u>	<u>2,069</u>	<u>33,629</u>	<u>-</u>	<u>280</u>	<u>170,568</u>

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

12	Financial instruments	2017	2016
		£	£
	Carrying amount of financial assets		
	Debt instruments measured at amortised cost	36,368	43,218
		<u> </u>	<u> </u>
	Carrying amount of financial liabilities		
	Measured at amortised cost	66,333	135,162
		<u> </u>	<u> </u>
13	Debtors	2017	2016
		£	£
	Amounts falling due within one year:		
	Trade debtors	-	854
	Other debtors	36,368	42,364
	Prepayments and accrued income	6,405	11,450
		<u> </u>	<u> </u>
		<u>42,773</u>	<u>54,668</u>
14	Loans and overdrafts	2017	2016
		£	£
	Bank loans	42,160	43,720
		<u> </u>	<u> </u>
	Payable within one year	2,300	2,300
	Payable after one year	39,860	41,420
		<u> </u>	<u> </u>

There is a mortgage facility in place with The Charity Bank Limited, repayable over 20 years and secured over the freehold building at 35 East Street, Colchester.

15	Creditors: amounts falling due within one year	2017	2016
		£	£
	Bank loans	2,300	2,300
	Other taxation and social security	9,101	8,933
	Deferred income	121,103	239,794
	Trade creditors	5,492	2,318
	Other creditors	1,700	8,400
	Accruals	16,981	80,724
		<u> </u>	<u> </u>
		<u>156,677</u>	<u>342,469</u>

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

16 Creditors: amounts falling due after more than one year

	Notes	2017 £	2016 £
Bank loans	14	39,860	41,420
		<u> </u>	<u> </u>

17 Deferred income

	2017 £	2016 £
Deferred income	121,103	239,794
	<u> </u>	<u> </u>

The deferred income of £121,103 carried forward as at 31st March 2017 represents funding for salary and other direct costs not yet incurred.

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2016	Movement in funds		Balance at 31 March 2017
	£	Incoming resources £	Resources expended £	£
Colchester Borough Council - Storage Heaters	1,446	-	(1,335)	111
Lloyds TSB	-	3,097	(2,049)	1,048
Colchester Borough Council - Maintenance Grant	-	13,568	(13,568)	-
DCLG	-	65,000	(10,080)	54,920
Big Lottery Fund	-	65,141	(44,417)	20,724
Colchester Borough Council	-	40,608	(40,608)	-
North East Essex (PCT)	1,054	-	-	1,054
Police & Crime Commissioner - Peer Support	-	13,914	(13,054)	860
Essex County Council - NHS	-	244	(244)	-
ECF - NHS	-	89,780	(63,244)	26,536
Comic Relief	-	15,138	-	15,138
Anglian Community Trust	-	25,978	(23,076)	2,902
Heritage Lottery Fund	-	24,621	(14,658)	9,963
Drive Project	-	14,920	(11,260)	3,660
BBC Children in Need	-	35,169	(35,169)	-
Essex County Council - FEEE	-	19,812	(19,812)	-
The Henry Smith Charity	1,388	29,800	(17,792)	13,396
The Chiron Fund	-	246	(246)	-
	<u>3,888</u>	<u>457,036</u>	<u>(310,612)</u>	<u>150,312</u>

Refuge:

Colchester Borough Council - Replacement of storage heaters at The Old House.

Lloyds TSB - Towards the salary and on costs of a part time Volunteer Co-Ordinator and a contribution to volunteer expenses.

Colchester Borough Council - Maintenance Grant - Replace the windows and doors to 35 East Street.

DCLG - Funding to strengthen accommodation based specialist domestic abuse service provision.

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

18 Restricted funds

(Continued)

Outreach:

Big Lottery Fund - Outreach services (Counselling, Programmes - Roads to Recovery, Freedom & Stay Free).

Colchester Borough Council - 24 hour on call service, Floating Support schemes, Coffee morning/drop in centre, Legal advice surgeries and a range of therapeutic services.

North East Essex (PCT) - Peer Support Worker - To encourage peer led mutual support
Floating Support - Ensure women are settled in their new environments once leaving the refuge and that they are receiving relevant support.

Police & Crime Commissioner - Peer Support - Peer Support Worker - To encourage peer led mutual support.

Essex County Council - NHS - To fund 2 x Specialist Domestic Abuse workers to develop partnership working with health providers in the area.

ECF - NHS & Comic Relief - Support the Domestic Abuse project that will help the domestic abuse specialists to work with hospitals and health services in Colchester and Tendring.

Anglian Community Trust - Fund a Community Domestic Abuse Worker to work alongside ACE (Anglian Community Enterprise) in order to identify victims of domestic abuse who access NHS healthcare services.

Heritage Lottery Fund - Document the history of women's refuge work and its impact on the women survivors who have used its services.

Drive project - Community based intervention for high risk perpetrators (of any gender) of domestic violence aged 16 years or over.

Childcare:

BBC Children in Need - Fund the Children's Service Manager role (including salary and associated costs).

Essex County Council - FEED - Provide pre-school places for children within the 2 refuge sites and to maintain the Ofsted standards.

The Henry Smith Charity - Funding of 2 part time Children's Workers at the refuge.

The Chiron Fund - To provide activities and toys for children who have experienced Domestic Abuse.

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2016 £	Movement in funds		Balance at 31 March 2017 £
		Incoming resources £	Resources expended £	
Staff contingencies fund	62,000	-	-	62,000
Building maintenance fund	15,000	-	-	15,000
Fixed asset replacement fund	20,000	-	-	20,000
Pension repayment fund	20,000	-	(20,000)	-
	<u>117,000</u>	<u>-</u>	<u>(20,000)</u>	<u>97,000</u>

20 Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2017 are represented by:				
Tangible assets	165,653	-	111	165,764
Current assets/(liabilities)	36,106	117,000	150,201	303,307
Long term liabilities	(39,860)	-	-	(39,860)
	<u>161,899</u>	<u>117,000</u>	<u>150,312</u>	<u>429,211</u>

21 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2017 £	2016 £
Within one year	<u>101,955</u>	<u>93,019</u>

COLCHESTER AND TENDRING WOMEN'S REFUGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

22 Related party transactions

Other than the transactions with Trustees disclosed in note 9, there were no disclosable related party transactions in the year.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2017 £	2016 £
Aggregate compensation	261,094	168,132
23 Cash generated from operations	2017 £	2016 £
Surplus/(deficit) for the year	56,035	(86,024)
Adjustments for:		
Investment income recognised in statement of financial activities	(1,279)	(1,974)
Depreciation and impairment of tangible fixed assets	16,453	14,597
Movements in working capital:		
Decrease/(increase) in debtors	11,895	(41,555)
(Decrease)/increase in creditors	(185,792)	178,966
Cash (absorbed by)/generated from operations	(102,688)	64,010