

# AP01

## Appointment of director



You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form to appoint  
an individual as a director

☐ **What this form is NOT for**  
You cannot use the form to appoint  
a corporate director. To do this,  
please use form AP02 'Appointment  
of corporate director'

FRIDAY



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A04

15/04/2011

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COMPANIES HOUSE

### 1 Company details

Company number   
Company name in full

→ **Filing in this form**  
Please complete in typescript or in  
bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Date of director's appointment

Date of appointment

### 3 New director's details

Title \*   
Full forename(s)   
Surname   
Former name(s) ①   
Country/State of residence ②   
Nationality   
Date of birth   
Business occupation (if any) ③

- ① **Former name(s)**  
Please provide any previous names  
which have been used for business  
purposes in the past 20 years
- Marrried woman do not need to give  
former names unless previously used  
for business purposes
- Continue in section 6 if required
- ② **Country/State of residence**  
This is in respect of your usual  
residential address as stated in  
Section 4a
- ③ **Business occupation**  
If you have a business occupation,  
please enter here. If you do not,  
please leave blank

### 4 New director's service address ④

Please complete your service address below. You must also complete your usual  
residential address in **Section 4a**.

Building name/number   
Street   
  
Post town   
County/Region   
Postcode   
Country

- ④ **Service address**  
This is the address that will appear  
on the public record. This does not  
have to be your usual residential  
address
- Please state 'The Company's  
Registered Office' if your service  
address is recorded in the company's  
register of directors as the  
company's registered office
- If you provide your residential  
address here it will appear on the  
public record

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## Signatures

New director's  
signature

I consent to act as director of the above named company

Signature

X



X

Authorising signature

Signature

X



X

This form may be signed and authorised by  
Director ❶, Secretary, Person authorised ❷, Administrator, Administrative  
Receiver, Receiver, Receiver manager, Charity commission receiver and manager,  
CIC manager, Judicial factor

## ❶ Societas Europaea

If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership

## ❷ Person authorised

Under either section 270 or 274 of  
the Companies Act 2006

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## Additional former names (continued from Section 3)

Former names ❸


## ❸ Additional former names

Use this space to enter any  
additional names

**AP01****Appointment of director****Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Nick Alfille**

Company name  
**Memery Crystal LLP**

Address **44 Southampton Buildings**

Post town **London**

County/Region

Postcode 

W	C	2	A		1	A	P
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Country

DX **156 Chancery Lane**

Telephone **020 7400 3223**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided a business occupation if you have one
- ☐ You have provided a correct date of birth
- ☐ You have completed the date of appointment
- ☐ You have completed the nationality box in Section 3
- ☐ You have provided both the service address and the usual residential address
- ☐ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ You have enclosed a relevant section 243 application if applying for this at the same time as completing this form
- ☐ The new director has signed the form
- ☐ You have provided an authorising signature

**Important information**

**Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

**Section 243 exemption**

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below:  
The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE

**Further information**

For further information please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**