ANNUAL REPORT

FOR THE PERIOD ENDED 31ST AUGUST 1995

Registered No. 2243793



## ANNUAL REPORT

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	Page
Directors and Advisers	1
Directors Report	2
Report of the Accountant	3
Profit and Loss Account	4
Balance Sheet	5 - 6
Notes to the Accounts	7 – 9

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DIRECTORS AND ADVISERS:

DIRECTOR

M. J. Henson

SECRETARY

Mrs. S. L. Henson

REGISTERED OFFICE

18 Portway Drive West Wycombe Bucks HP12 6AU

ACCOUNTANT

B.D.Tredgold Chartered Accountant 79 Ruddlesway Windsor Berkshire SL4 5SG

BANKERS

Lloyds Bank PLC High Wycombe Bucks

#### DIRECTORS REPORT

FOR THE PERIOD ENDED 31ST AUGUST 1995

The Director presents his report and accounts for the period ended 31st August 1995.

#### PRINCIPAL ACTIVITY

The Company's principal activity during the period continued to be the organisation and production of conferences.

### DIRECTOR AND HIS INTERESTS

The Director at 31st August 1995 and his interests in the share capital of the company were as follows:-

At 31.8.1995 At 31.7.1994

M. J. Henson 499

The remaining issued share is held by Mrs. S. L. Henson.

#### CLOSE COMPANY PROVISIONS

The company is a close company as defined by the provisions of the Income and Corporation Taxes Act 1988. There has been no change in this respect since the end of the financial year.

#### SMALL COMPANY EXEMPTIONS

The Director has taken advantage of the exemptions conferred by Part II of Schedule 8 to the Companies Act 1985.

By Order of the Board

Mrs. S.L. Henson - Secretary

Date. 17\11\9.5

ACCOUNTANT'S REPORT TO THE SHAREHOLDERS ON THE UNAUDITED ACCOUNTS OF

### MIKE HENSON PRESENTATIONS LIMITED

I have examined, without carrying out an audit, the accounts for the period ended 31st August 1995 set out on pages 4 to 9.

RESPECTIVE RESPONSIBILITIES OF DIRECTOR AND REPORTING ACCOUNTANT

As described on page 6 the company's director is responsible for the preparation of the accounts, and he believes that the company is exempt from an audit. It is my responsibility to examine the accounts, and, based on my examination, to report my opinion, as set out below, to the shareholders.

#### BASIS OF OPINION

I conducted my examination in accordance with the appropriate Statement of Standards for reporting accountants issued by the Auditing Practices Board. This examination consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as I considered necessary for the purposes of this report.

The examination was not an audit conducted in accordance with Auditing Standards. Accordingly, I do not express an audit opinion on the accounts. Therefore, my examination does not provide any assurance that the accounting records and the accounts are free from material misstatement.

### OPINION

In my opinion:

- the accounts are in agreement with those accounting records kept by the company under section 221 of the Companies Act 1985;
- 2. having regard only to, and on the basis of, the information contained in those accounting records, the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249c(6) of the Act; and
- 3. having regard only to, and on the basis of, the information contained in those accounting records, the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

Tredgold

Chartered Accountant

79 Ruddlesway Windsor Berkshire SL4 5SG

PROFIT AND LOSS ACCOUNT

## FOR THE PERIOD ENDED 31ST AUGUST 1995

	Notes	1995	Year to 31.7.1994
Turnover	2	152930	230756
Cost of sales		72373	131028
Gross Profit		80557	99728
Net operating expenses - administration		82523	86046
Operating profit (loss)		(1966)	13682
Interest receivable		1712	2329
Profit (Loss) on ordinary activities before taxation	3	(254)	16011
Tax on profit(loss) on ordinary activities			2647
Profit(Loss) on ordinary activities after taxation		(254)	13364
Dividends paid		<del></del>	8000
Retained profit for the year	8	(254)	5364
		====	=====

The Company has no recognised gains and losses other than those included in the profits (loss) above and therefore no statement of total recognised gains and losses has been prepared.

#### BALANCE SHEET

AT 31ST AUGUST 1995

	Notes	1995 £	31.7.1994 £
Fixed Assets			
Tangible assets	4	69907	78398
Current Assets			
Debtors Cash at bank and in hand	5	1578 19356 20934	3389 23658 27047
Creditors (amounts due within one year)	6	25214	39564
Net current (liabilities)		(4280)	( <u>12517</u> )
Net Assets		65627	65881 =====
Capital and Reserves			
Called up share capital Profit and loss accounts	7 8	500 65127	500 <u>65381</u>
Shareholders' Funds	9	65627 =====	65881

The director confirms that the company is entitled for the period ended 31st August 1995 to the exemption from audit of its financial statements conferred by subsection (2) of section 249A of the Companies Act 1985.

The director further confirms that no notice has been deposited by members requiring the company to obtain an audit of its financial statements for that year.

BALANCE SHEET (CONTD)

AT 31ST AUGUST 1995

The director acknowledges his responsibilities for -

- i) ensuring that the company keeps proper accounting records which comply with the requirements of the Companies Act 1985 and
- ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its loss for the period then ended in accordance with the requirements of Section 226 of the Act, and which otherwise comply with the requirements of this Act relating to financial statements, so far as applicable to the Company.

The director has taken advantage of the exemptions conferred by Part I of Schedule 8 to the Companies Act 1985 on the grounds that the company is entitled to the benefits of those exemptions as a small company. The financial statements were approved by the Board on 17th November 1995 and signed on its behalf by:-

Henson - Director

NOTES TO THE ACCOUNTS

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FOR THE PERIOD ENDED 31ST AUGUST 1995

#### 1. ACCOUNTING POLICIES

#### ACCOUNTING CONVENTION

The accounts are prepared under the historical cost convention and include the results of the Company's operations which are continuing.

#### FIXED ASSETS

All fixed assets are initially recorded at cost.

## DEPRECIATION

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a written down basis over its expected useful life, as follows:

Fixtures and Equipment 15% Motor Vehicles 25%

### DEFERRED TAXATION

Provision is made for deferred taxation using the liability method on all material timing differences to the extent that it is probable that a liability or asset will crystallise.

#### **PENSIONS**

The company operates a defined contribution scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

### 2. TURNOVER

Turnover, which is stated net of value added tax, represents amounts invoiced to third parties and consists entirely of sales made in the United Kingdom.

Turnover is attributable to one continuing activity, the organisation and production of conferences.

#### 3. OPERATING LOSS

	=====	=====
Directors' remuneration	19287	21328
Depreciation of owned fixed assets	16915	18273
	1995 £	1994 £

## NOTES TO THE ACCOUNTS

# FOR THE PERIOD ENDED 31ST AUGUST 1995

4.	TANGIBLE FIXED ASSETS		
		Plant and Machinery etc.	Total
	Cost at 1st August 1994 Additions	118626 8424	118626 8424
	At 31st August 1995	127050	127050
	Depreciation		
	At 1st August 1994 Charge for the period	40228 16915	40228 16915
	At 31st August 1995	57143	57143
	Net book value		
	At 31st August 1995	69907	69907
	At 31st July 1994	78398 =====	78398 =====
5.	DEBTORS	1995 £	1994 £
	Trade debtors Other debtors	<u>-</u> 1578	1058 <u>2331</u>
		1578 ====	3389 ====
6.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YE	AR	
		1995 £	1994 £
	Directors Loan Account Trade Creditors Other Creditors	3371 15788 _ 6055	10252 14186 <u>15262</u>
		25214	39700
		=====	=====

NOTES TO THE ACCOUNTS

FOR THE PERIOD ENDED 31ST AUGUST 1995

7.	SHARE CAPITAL		
		1995	1994
		£	£
	Authorised		
	1000 ordinary shares of £1 each	1000	1000
	T1 1 0 11	====	====
	Issued and fully paid 500 ordinary shares of £1 each	500	F00
	300 Ordinary shares of it each	500	500 ====
			<b>_</b>
8.	RESERVES		
			Profit
			and loss
			account £
	At 1st August 1994		65381
	Retained loss for the period		254
	A. 01 . A		
	At 31st August 1995		65127
			====
9.	RECONCILIATION OF SHAREHOLDERS' FUNDS		
		1995	1994
		£	£
	At 1st August 1994	65881	6051.7
	Profit(loss) for the financial period	( 254)	5364
	- -	<del></del> -	
	At 31st August 1995	65627	65881
		=====	=====