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Report of the Directors and Financial Statements for the Year Ended 30 September 1998 for I T A S LIMITED

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<u>Company Information</u> <u>for the Year Ended 30 September 1998</u>

DIRECTORS:

M Byrne

Mrs C N Byrne

SECRETARY:

C N Byrne

REGISTERED OFFICE:

The Estates Office

Tangley Lane

Wonersh Surrey GU5 OPT

REGISTERED NUMBER:

2235472

ACCOUNTANTS:

Perera Lynch

Chartered Accountants

Report of the Directors for the Year Ended 30 September 1998

The directors present their report with the financial statements of the company for the year ended 30 September 1998.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of Computer Consultancy.

DIRECTORS

The directors during the year under review were:

M Byrne

Mrs C N Byrne

The beneficial interests of the directors holding office on 30 September 1998 in the issued share capital of the company were as follows:

| Ordinary £1 shares | 30.9.98 | 1.10.97 |
|--------------------|---------|---------|
| M Byrne | 50 | 50 |
| Mrs C N Byrne | 50 | 50 |

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

C N Byrne - SECRETARY

Dated: 15.9.99

<u>Profit and Loss Account</u> for the Year Ended 30 September 1998

| | | 30.9. | .98 | 30.9.97 | |
|---|------------|------------------|----------|------------------|-----------|
| | Notes | £ | £ | £ | £ |
| TURNOVER | | | 183,823 | | 149,758 |
| Cost of sales | | | 23,463 | | 35,520 |
| GROSS PROFIT | | | 160,360 | | 114,238 |
| Distribution costs Administrative expenses | | 3,500 132,670 | 136,170 | 2,608 124,119 | 126,727 |
| OPERATING PROFIT/(LOSS) | 2 | | 24,190 | | (12,489) |
| Interest receivable and similar income | | | 1,051 | | 533 |
| | | | 25,241 | | (11,956) |
| Interest payable and similar charges | | | 1,272 | | 2,740 |
| PROFIT/(LOSS) ON ORDINARY AGEFORE TAXATION | CTIVITIES | | 23,969 | | (14,696) |
| Tax on profit/(loss) on ord activities | inary 3 | | 1,800 | | |
| PROFIT/(LOSS) FOR THE FINANCE AFTER TAXATION | CIAL YEAR | | 22,169 | | (14,696) |
| Deficit brought forward | | | (18,858) | | (4,162) |
| RETAINED PROFIT/(DEFICIT) CA | ARRIED FOR | RWARD | £3,311 | | £(18,858) |

<u>Balance Sheet</u> 30 <u>September 1998</u>

| | 30.9.98 | | 30.9.97 | | |
|---|---------|------------------|-----------------|-----------------|-----------------|
| | Notes | £ | £ | £ | £ |
| FIXED ASSETS: Tangible assets | 4 | | 36,203 | | 11,132 |
| CURRENT ASSETS: Stocks | | | | 5,000 | |
| Debtors Cash at bank and in hand | 5 | 27,842 21,918 | | 2,387 11,596 | |
| | | 49,760 | | 18,983 | |
| CREDITORS: Amounts falling due within one year | 6 | 86,158 | | 48,873 | |
| NET CURRENT LIABILITIES: | | | (36,398) | | (29,890) |
| TOTAL ASSETS LESS CURRENT LIABILITIES: | | | (195) | | (18,758) |
| CREDITORS: Amounts falling due after more than one year | 7 | | (3,606) | | _ |
| | | | £3,411 ===== | | £(18,758) |
| CAPITAL AND RESERVES: | | | | | |
| Called up share capital Profit and loss account | 8 | | 100 3,311 | | 100 (18,858) |
| Shareholders' funds | | | £3,411 | | £(18,758) |

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ending 30 September 1998.

No notice has been deposited under Section 249B(2) of the Companies Act 1985 in relation to its financial statements for the financial year.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The notes form part of these financial statements

<u>Balance Sheet</u> 30 September 1998

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

ON BEHALF OF THE BOARD:

DIRECTOR

Approved by the Board on

Notes to the Financial Statements for the Year Ended 30 September 1998

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities.

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant and machinery etc - 25% on cost and 20% on cost

Deferred taxation

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Pensions

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

2. OPERATING PROFIT/(LOSS)

The operating profit (1997 - operating loss) is stated after charging/(crediting):

| | 30 .9. 98 | 30.9.97 |
|--|------------------|---------|
| | £ | £ |
| Depreciation - owned assets | 3,519 | 4,358 |
| Depreciation - assets on hire purchase contracts | 9,125 | - |
| Profit on disposal of fixed assets | (1,750) | (903) |
| Pension costs | 10,000 | |
| | -==== | ===== |
| Directors' emoluments and other benefits etc | 59,839 | 57,600 |

Notes to the Financial Statements for the Year Ended 30 September 1998

3. TAXATION

The tax charge on the profit on ordinary activities for the year was as follows:

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30.9.98 30.9.97 £ £ UK corporation tax 1,800 -

UK corporation tax has been charged at 21% (1997 - not applicable).

4. TANGIBLE FIXED ASSETS

| | Plant and machinery etc |
|--|------------------------------------|
| | £ |
| COST: At 1 October 1997 Additions Disposals | 24,398 44,465 (9,000) |
| At 30 September 1998 | 59,863 |
| DEPRECIATION: At 1 October 1997 Charge for year Eliminated on disposals | 13,266 12,644 (2,250) |
| At 30 September 1998 | 23,660 |
| NET BOOK VALUE: At 30 September 1998 At 30 September 1997 | 36,203 ===== 11,132 ===== |

Notes to the Financial Statements for the Year Ended 30 September 1998

4. TANGIBLE FIXED ASSETS - continued

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

| | | | Plant and machinery etc |
|----|---|------------------------------------|-------------------------------|
| | | | £ |
| | COST: Additions | | 36,500 |
| | At 30 September 1998 | | 36,500 |
| | DEPRECIATION: Charge for year | | 9,125 |
| | At 30 September 1998 | | 9,125 |
| | NET BOOK VALUE: At 30 September 1998 | | 27,375 ===== |
| 5. | DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 30 0 09 | 20.0.07 |
| | | 30.9.98 £ | 30.9.97 £ |
| | V.A.T. Trade Debtors Other Debtors ACT recoverable | 25,169 1,200 1,473 | 796 118 - 1,473 |
| | | 27,842 | 2,387 |
| 6. | CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | |
| | DOE WITHIN ONE ILAN | 30.9.98 £ | 30.9.97 £ |
| | Bank loans and overdrafts Hire purchase contracts Trade Creditors Credit Card holding A/C | 12,585 26,356 6,000 715 | 4,000 |
| | Directors' current accounts V.A.T. Social Security & Other Taxes Taxation | 19,683 6,551 12,468 1,800 | 31,573 - 13,300 |
| | Idvacton | 86,158 | 48,873 ===== |

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Notes to the Financial Statements for the Year Ended 30 September 1998

| 7. | CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | | | | | | |
|----|--|-----------------------|----------------------------------|----------------------------|--------------|-----------------|-----------------|
| | Hire purch | ase contract | 30.9.98 £ (3,606) ===== | 30.9.97 £ - ===== | | | |
| 8. | CALLED UP | SHARE CAPITA | AL | | | | |
| | Authorised Number: | , allotted, Class: | issued and | fully paid | Nominal | 30.9.98 | 30.9.97 |
| | 100 | Ordinary | | | value: £1 | £ 100 === | £ 100 === |

Report of the Accountants to the Directors of I T A S LIMITED

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 30 September 1998 set out on pages three to nine and you consider that the company is exempt from an audit in accordance with section 249A of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Perera Lynch

Chartered Accountants

Dated: 2, S1 Salrondon 1599