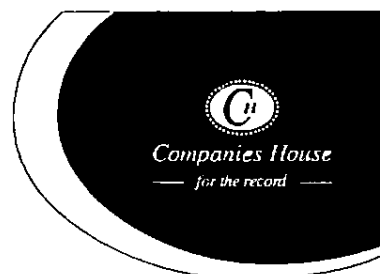


101996/30



Company Name

13 HOLLY ROAD MANAGEMENT
COMPANY LIMITED

363s Annual Return

Company Type

Private Company Limited by Shares

> Please check the details printed in the "Current details" column

> If any details are wrong, strike them through in the "Amended details" column

> Please complete in black ink and use capital letters

Company Number

2223871

Information extracted from

Companies House records on

18th September 2008

Section 1: Company details

TUESDAY

A04 14/10/2008 150
COMPANIES HOUSE

Ref 2223871/09/28

Current details

Amended details

> Registered Office Address
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column

Flat 2 13 Holly Road
Edgbaston
Birmingham
B16 9NH

Address

UK Postcode _ _ _ _ _

> Register of Members
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column

Address where the Register is held

At Registered Office

Address

UK Postcode _ _ _ _ _

> Register of Debenture Holders
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column

Not Applicable

Address

UK Postcode _ _ _ _ _

> Principal Business Activities
If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column

SIC Code	Description
9800	Residents property management

SIC CODE	Description
_ _ _	_____
_ _ _	_____
_ _ _	_____
_ _ _	_____
_ _ _	_____

> Please enter additional principal activity code(s) in "Amended details" column
See notes for guidance for list of activity codes

Section 2: Details of Officers of the Company

	Current details	Amended details
> Company Secretary <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</i> <i>Particulars of a new Company Secretary must be notified on form 288a</i>	Name Deborah LYN Address Flat 2 13 Holly Road Edgbaston Birmingham B16 9NH	Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 Address UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date Deborah LYN ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _
> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</i> <i>Particulars of a new Director must be notified on form 288a</i>	Name Sarah BENNETT Address Flat 1 13 Holly Road Birmingham West Midlands B16 9NH Date of birth 15/06/1966 Nationality British Occupation Holistic Therapist	Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 Address UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Sarah BENNETT director (if applicable) _ _ / _ _ / _ _ _ _

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	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</p> <p>Particulars of a new Director must be notified on form 288a</p>	<p>Name Deborah LYN</p> <p>Address Flat 2 13 Holly Road Edgbaston Birmingham B16 9NH</p> <p>Date of birth 23/02/1962</p> <p>Nationality British</p> <p>Occupation Secretary</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Deborah LYN ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</p> <p>Particulars of a new Director must be notified on form 288a</p>	<p>Name Robert WILSON</p> <p>Address Flat 3 13 Holly Road Edgbaston West Midlands B16 9NH</p> <p>Date of birth 18/11/1975</p> <p>Nationality British</p> <p>Occupation Business Analyst</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985</p> <p>Address _____ _____ _____</p> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Robert WILSON ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

Issued share capital details

> Please fill in the details of total share capital by class (eg ordinary, preference etc) that has been issued to the company's shareholders

Class of Share	Number of shares issued
<u>ORDINARY</u>	<u>3</u>
	Aggregate Nominal Value of issued shares
	<u>3</u>

Class of Share	Number of shares issued
_____	_____
	Aggregate Nominal Value of issued shares

Class of Share	Number of shares issued
_____	_____
	Aggregate Nominal Value of issued shares

Class of Share	Number of shares issued
_____	_____
	Aggregate Nominal Value of issued shares

> Please fill in the total number of issued shares and their total nominal value	Number of shares issued

	Aggregate Nominal Value of issued shares

List of past and present members (Tick appropriate box)

- > Please complete the required information on the attached schedules or in another format agreed by Companies House
- ☒ There were no changes during the period
☐ A list of changes is enclosed
☐ A full list of members is enclosed

The last full list of members was received on: 18/08/2007

- > **REMEMBER:**
Changes to shareholder particulars or details of shares transferred to be **completed each year**
 A full list of shareholders is required with the first and every third Annual Return thereafter
 List shareholders in alphabetical order or provide an index
 List joint shareholders consecutively

Section 4: Details of New Shareholders and Transfers (A) (ii)

- > Please fill in details of any persons or corporate bodies who have become shareholders since the last annual return
- > Please fill in details of any persons or corporate bodies that have transferred shares since the last annual return
- > Please use Section 4B to give details of any persons or corporate bodies who have ceased to be shareholders since the last annual return or, in the case of a first return, since the incorporation of the company
- > Please copy this page if there is not enough space to enter all the company's current shareholders

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>SARAH BENNETT</u> Address <u>FLAT 1</u> <u>13 HOLLY ROAD</u> <u>BIRMINGHAM</u> UK Postcode <u>B16 9NA</u>			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			

Section 4B: Details of Former Shareholders

- > Please fill in details of any persons or corporate bodies who have ceased to be shareholders at the date of this return. Also, please give the dates that their shares were transferred
- > Please copy this page if there is not enough space to enter all the company's former shareholders

Former shareholders details	Class and number of shares or amount of stock transferred	Date of registration of transfer
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _		
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _		
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _		
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _		
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _		

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363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below
- > If you want to change the made up date of this annual return, please complete 2 below

1. Declaration

- ☒ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below) I enclose the filing fee of £30

Signature

S. Lyr
(Director / Secretary)

Date 06, 10, 2008

*This date must not be earlier than the
return date at 2 below*

What to do now

*Complete this page then send the whole of the Annual Return and the
declaration to the address shown at 4 below.*

2. Date of this return

- ☐ This AR is made up to **18/8/2008** If you are making this return up to an earlier date, please give the date here

__ / __ / ____

Note The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **18th August 2009** please give the new date here

__ / __ / ____

4. Where to send this form

- ☐ Please return this form to

Registrar of Companies
Companies House
Crown Way
Cardiff CF14 3UZ

OR

For members of the Hays Document
Exchange service
DX 33050 Cardiff

***Have you enclosed the filing fee with the company number written on the
reverse of the cheque?***

Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form The contact information that you give will be visible to searchers of the public record

Contact Name

Telephone number *inc code*

Address

DX number *if applicable*

DX exchange

Postcode

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for ensuring the integrity of the financial system and for providing a clear audit trail. The document also highlights the need for transparency and accountability in all financial dealings.

In the second part, the focus shifts to the role of the auditor in verifying the accuracy of the financial statements. The auditor is responsible for examining the records and providing an independent opinion on whether the financial statements are true and fair. This process is crucial for building trust among investors and other stakeholders.

The third part of the document addresses the challenges faced by organizations in implementing effective internal controls. It identifies common weaknesses and provides practical advice on how to strengthen these controls to prevent fraud and errors. The importance of regular monitoring and evaluation of the internal control system is also stressed.

Finally, the document concludes by reiterating the importance of a strong ethical framework. It encourages all individuals involved in the financial process to act with honesty and integrity, and to adhere to the highest standards of professional conduct. This commitment to ethics is fundamental to the long-term success and sustainability of any organization.