

COMPANIES HOUSE

REGISTERED NUMBER:

2202260

England and Wales

CHARITY NUMBER:

327735

T.O.F.S.

A CHARITABLE COMPANY LIMITED BY GUARANTEE

ABBREVIATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH NOVEMBER 2001

J W SCRIVENS & CO.
Imperial House
350 Bournville Lane
Bournville
Birmingham
B30 1QZ
ENGLAND



A26
COMPANIES HOUSE

A9JW8E5P

0328
12/09/02

T.O.F.S.

COMPANY INFORMATION FOR THE YEAR ENDED 30TH NOVEMBER 2001

The Organisation is a Charitable Company Limited by Guarantee, incorporated on 3rd December 1987 and registered as a Charity On 3rd March 1988.

Council of Management:	Gren Shepherd	Honorary Chairman
	Christine Shepherd	Honorary Secretary
	Roger Ducat	Honorary Treasurer
	Mike Brown	
	Graham Bulpitt	
	Catherine Clay	
	Pat Fergusson	
	Vicki Martin	

The Members of the Council of Management are also Directors of the Charity for the purposes of the Companies Act.

Registered Office and Administrative Office: St George's Centre
91 Victoria Road
Netherfield
Nottingham
NG4 2NN

Telephone: 0115 961 3092
Fax: 0115 961 3097
E-Mail: office@tofs.org.uk
Website: www.tofs.org.uk

Company Registration Number: 2202260

Charity Registration Number: 327735

Patrons:

Mr Richard Briers OBE
Mr Raymond Buick MB Bch FRCS
Mr James A S Dickson FRCS FRCPCH
Mr Bruce Jaffray M Med Biol ChM FRCS
(Glas) FRCS (Paed)
Miss Leela Kapila OBE FRCS
Mr David Scott
Professor Lewis Spitz PhD FRCS
Mr D Foxon BA
Mr David Griffiths MA (Oxon)

Accountants:

J W Scrivens & Co.
Imperial House
350 Bournville Lane
Bournville
Birmingham B30 1QZ

Bankers:

Lloyds Bank Plc
Bristol Road South
Northfield
Birmingham B31

Solicitor:

Mr D Griffiths
Edwards Geldard (formerly Eking
Manning
44 The Ropewalk
Nottingham NG1 5EL

T.O.F.S.

ACCOUNTANTS' REPORT

Report of the Accountants to the Council of Management
of
T.O.F.S.

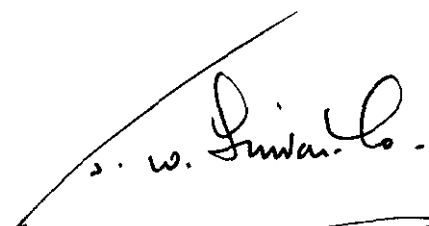
The following reproduces the text of the report prepared for the Council of Management in respect of the Company's Annual Financial Statements, from which the Abbreviated Financial Statements (set out on pages 3 to 5) have been prepared.

"As described on the Balance Sheet you are responsible for the preparation of the Financial Statements for the year ended 30th November 2001, set out on pages 7 to 11, and you consider that the Company is exempt from an Audit.

In accordance with your instructions, we have compiled these Unaudited Financial Statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us."

Imperial House
350 Bournville Lane
Bournville
Birmingham
B30 1QZ

11.9.2002


J. W. SCRIVENS & CO
Chartered Accountants

T.O.F.S.
BALANCE SHEET AS AT 30TH NOVEMBER 2001

	<u>Note</u>	<u>2001</u>	<u>2000</u>
		£	£
<u>FIXED ASSETS</u>			
Tangible Assets	2	873	1,513
Investment	3	4,824	4,395
		-----	-----
		5,697	5,908
<u>CURRENT ASSETS</u>			
Stock		5,245	5,175
Debtors		552	535
Cash at Bank and in Hand		28,510	28,419
		-----	-----
		34,307	34,129
<u>CREDITORS:</u> amounts falling due within one Year		4,873	3,605
		-----	-----
<u>NET CURRENT ASSETS</u>		29,434	30,524
		-----	-----
<u>TOTAL ASSETS LESS CURRENT</u>			
<u>LIABILITIES</u>		35,131	36,432
		=====	=====
<u>CAPITAL AND RESERVES</u>			
MEMBERS FUNDS	4	35,131	36,432
		=====	=====

The Company is entitled to exemption from Audit under Section 249A(1) of the Companies Act 1985 for the year ended 30th November 2001.

The Members have not required the Company to obtain an Audit of its Financial Statements for the year ended 30th November 2001 in accordance with Section 249B(2) of the Companies Act 1985.

The Council of Management acknowledge their responsibilities for:

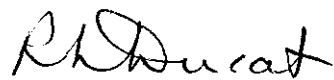
- (c) ensuring that the Company keeps accounting records which comply with Section 211 of the Companies Act 1985 and
- (d) preparing Financial Statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to Financial Statements, so far as applicable to the Company.

These Abbreviated Financial Statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small Companies

The Abbreviated Financial Statements on pages 3 to 5 were approved by the Council of

Management on  and signed on its behalf by:

Y. 7-9-02..... HONORARY CHAIRMAN

X. ..... HONORARY TREASURER

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH NOVEMBER 2001

1. ACCOUNTING POLICIES

- (g) The Financial Statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000) and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000.
- (h) Voluntary income in the form of donations and gifts is included in the Financial Statements when received. The value of services provided by volunteers has not been included.
- (i) Resources expended are recognised in the period in which they are incurred and include attributable VAT which cannot be recovered.
- (j) Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:
- | | |
|-------------------|-----------------|
| Medical Equipment | 33 1/3% on Cost |
| Office Equipment | 33 1/3% on Cost |
- (k) Stock consists of purchased goods for resale and is valued at the lower of cost and net realisable value.
- (l) The Charity is a Company Limited by Guarantee. In the event of the Charity being wound up, the liability in respect of the Guarantee is Limited to £1 per Member. At 30th November 2001 there were 1278 members (2000 : 1180).

T.O.F.S.

NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS
(Continued)

FOR THE YEAR ENDED 30TH NOVEMBER 2001

2. TANGIBLE FIXED ASSETS

	<u>Total</u> £
<u>Cost</u>	
At 30th November 2000	22,542
Additions	373

At 30th November 2001	22,914
	=====
<u>Depreciation</u>	
At 30th November 2000	21,029
Charge for the Year	1,013

At 30th November 2001	22,042
	=====
<u>Net Book Values</u>	
At 30th November 2001	873
	=====
At 30th November 2000	1,513
	=====

3. INVESTMENT

	<u>2001</u> £	<u>2000</u> £
COIF Charities Fixed Interest Fund 1322 Accumulation Shares		
Value at 30 th November 2000	4,395	4,113
Increase in Share Value	429	282
	-----	-----
Value at 30 th November 2001	4,824	4,395
	=====	=====

4. MOVEMENT IN FUNDS

	<u>Accumulated</u> <u>Fund</u>
<u>Unrestricted Funds</u>	
At 1 st December 2000	36,432
Excess of Outgoing Resources over Incoming Resources	(1,301)

At 30 th November 2001	35,131
	=====

T.O.F.S is a Company Limited by Guarantee and does not have a Share Capital.