In accordance with Rule 6.28 of the Insolvency (England & Wales) Rules 2016 and Section 106(3) of the Insolvency Act 1986.

# LIQ14 Notice of final account prior to dissolution in CVL



For further information, please refer to our guidance at www.gov.uk/companieshouse

Surname Baxter  3 Liquidator's address  Building name/number Unit 8B  Street Marina Court  Post town Castle Street  County/Region Hull  Postcode H U I I I T J  Country  4 Liquidator's name •  Full forename(s) Andrew  Surname Mackenzie  5 Liquidator's address •  Building name/number Unit 8B  Street Marina Court  Post town Castle Street  County/Region Hull  Postcode H U I I I T J  Other liquidator Use this section to tell us about another liquidator. Use this section to tell us about another liquidator. Use this section to tell us about another liquidator Use this section to tell us about another liquidator Use this section to tell us about another liquidator Use this section to tell us about another liquidator Use this section to tell us about another liquidator Use this section to tell us about another liquidator Use this section to tell us about another liquidator Use this section to tell us about another liquidator.	1	Company details	
Company name in full Webster Properties (Developments) Limited bold black capitals.  Liquidator's name  Full forename(s) Laura  Surname Baxter  3 Liquidator's address  Building name/number Unit 8B  Street Marina Court  County/Region Hull  Postcode H U I T T J  Country  4 Liquidator's name •  Full forename(s) Andrew  Surname Mackenzie  5 Liquidator's address •  Building name/number Unit 8B  Street Warina Court	Company number	0 2 1 9 6 3 2 3	
Full forename(s)  Laura  Surname  Baxter   3 Liquidator's address  Building name/number  Unit 8B  Street  Marina Court  Post town  Castle Street  County/Region  Hull  Postcode  H U 1 1 T J  Country  Liquidator's name •  Full forename(s)  Andrew  Surname  Mackenzie  5 Liquidator's address •  Building name/number  Unit 8B  Street  Marina Court  Post town  Castle Street  Other liquidator  Use this section to tell us about another liquidator.  Use this section to tell us about another liquidator.  Use this section to tell us about another liquidator.  Use this section to tell us about another liquidator.  Use this section to tell us about another liquidator.  Use this section to tell us about another liquidator.  Use this section to tell us about another liquidator.  Use this section to tell us about another liquidator.	Company name in full	Webster Properties (Developments) Limited	
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Postcode H U 1 T J	Post town	Castle Street	_
	County/Region	Hull	
Country	Postcode	HU1 TJ	
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6	Liquidator's release	
	☐ Tick if one or more creditors objected to liquidator's release.	
	:	
7	Final account	
	☑ I attach a copy of the final account.	
8	Sign and date	
Liquidator's signature	Signature X	
Signature date	d2   d9   0   0   0   0   0   0   0   0   0	

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Notice of final account prior to dissolution in CVL

# Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Laura Baxter
Company name	Begbies Traynor (Central) LLP
Address	Unit 8B, Marina Court
	Castle Street
Post town	Hull
County/Region	
Postcode	HU1 1TJ
Country	
DX	
Telephone	01482 483060

# ✓ Checklist

We may return forms completed incorrectly or with information missing.

# Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

# Important information

All information on this form will appear on the public record.

# ■ Where to send

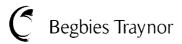
You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

# **7** Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



# Webster Properties (Developments) Limited (In Creditors' Voluntary Liquidation)

Final report and account of the liquidation

Period: 28 September 2022 to 02 August 2022

#### **Important Notice**

This report has been produced solely to comply with our statutory duty to report to creditors and members of the Company pursuant to Section 106 of the Insolvency Act 1986. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

## Contents

- Interpretation
- Company information
- Details of appointment of liquidators
- Progress since appointment
- Outcome for creditors
- □ Remuneration and expenses
- □ Liquidators' expenses
- □ Unrealisable assets
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- Creditors' rights
- Conclusion
- Appendices
  - 1. Liquidators' account of receipts and payments
  - 2. Liquidators' time costs and expenses
  - 3. Statement of Liquidators' expenses

## 1. INTERPRETATION

Expression Meaning

"the Company" Webster Properties (Developments) Limited (In Creditors' Voluntary

Liquidation)

"the liquidation" The appointment of liquidators on 28 September 2022.

"the liquidators", "we",

"our" and "us"

Laura Baxter of Begbies Traynor (Central) LLP, Unit 8B, Marina Court, Castle

Street, Hull, HU1 1TJ

and

Andrew Mackenzie of Begbies Traynor (Central) LLP, Unit 8B, Marina Court,

Castle Street, Hull, HU1 1TJ

"the Act" The Insolvency Act 1986 (as amended)

"the Rules" The Insolvency (England & Wales) Rules 2016

"secured creditor" and "unsecured creditor"

"security"

Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)

security (Section 248(1)(b)(i) of the Act); and

(ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section

In relation to England and Wales, any mortgage, charge, lien or other

248(1)(b)(ii) of the Act)

"preferential creditor" Any creditor of the Company whose claim is preferential within Sections 386,

387 and Schedule 6 to the Act

# 2. COMPANY INFORMATION

Trading name: Webster Properties (Developments) Limited

Company registered number: 02196323

Company registered office: Unit 8B, Marina Court, Castle Street, Hull, HU1 1TJ

Former trading address: Parkway House, Pegasus Way, Haddenham Business Park,

Haddenham, Bucks, HP17 8LJ

# 3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced: 28 September 2022

Date of liquidators' appointment: 28 September 2022

Changes in liquidator (if any): None

# 4. PROGRESS SINCE APPOINTMENT

This is our final report and account of the liquidation.

Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 28 September 2022 to 02 August 2022.

Receipts

Contribution to Costs

A contribution to costs of £3,872 was made by a connected Company in respect of the statement of affairs fee of £3,000 plus VAT and expenses.

**Payments** 

Statement of Affairs fee

£3,000 has been paid to Begbies Traynor (Central) LLP for their assistance with the preparation of the statement of affairs and assisting in seeking a decision on the nomination of liquidators as approved by the Company's director on 22 August 2022.

Statutory Advertising

£207 has been paid to Courts Advertising Ltd for the advertisement of the notice of the liquidators' appointment within the London Gazette.

#### Liquidators' Expenses- Bond

£20 has been paid to Begbies Traynor (Central) LLP in respect of the liquidators' bond held with Marsh Limited.

Irrecoverable VAT

£645 has been paid to HM Revenue and Customs in relation to irrecoverable VAT.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <a href="http://www.begbies-traynorgroup.com/work-details">http://www.begbies-traynorgroup.com/work-details</a>. Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached at Appendix 2.

The details below relate to the work undertaken in the period of the report only.

#### General case administration and planning

The liquidators are required to maintain records that demonstrate how the case has been administered and to document any reasons for decisions that have been made. This includes case planning and full case compliance reviews, the costs and expenses being incurred and document strategy decisions. This is to ensure that the case is being administered both properly, efficiently and cost effectively. Time spent also includes complying with internal filing and information recording practices, including sending general correspondence, completing checklists, filing and updating the diary.

Whilst the does not benefit creditors financially, is it necessary to ensure the efficient and compliant progressing of the liquidation.

#### Compliance with the Insolvency Act, Rules and best practice

We have prepared appointment notices and correspondence, bank reconciliations and completed other cashiering functions, and the Insolvency Act requires Insolvency Practitioners to produce a final report and to ensure that the case is adequately bonded and file information with the Registrar of Companies.

This work does not benefit creditors financially but is necessary in accordance with the Insolvency Act, Rules and best practice.

#### **Investigations**

In a creditors' voluntary liquidation, we are required to report to Secretary of State on the conduct of the director. This means that we are obliged to carry out investigations into how the director operated the Company priory to the Insolvency. The liquidators have complied with their duties in this regard.

We have undertaken investigations to determine whether there are claims that can be pursued in relation to transactions which have had the effect of diminishing the Company's assets. We also consider other claims that the Company might have which, if pursued, would result in recovery for the estate.

There is no financial benefit to creditors in relation to this work however this has been necessary to undertake.

### Dealing with all creditors' claims (including employees), correspondence and distributions

Dealing with creditors correspondence, emails and telephone conversations with creditors, maintaining up to date creditor information and adding claims to IPS.

This work does not benefit creditors financially, but it does ensure the creditors are kept up to date with the progress of the liquidation and that all claims are accounted for correctly therefore it is necessary in accordance with the Insolvency Act, Rules and best practice.

# OUTCOME FOR CREDITORS

The sums owed to creditors at the date of appointment based upon the information detailed in the director's statement of affairs and the work we have undertaken in the course of the liquidation, are as follows:

Secured creditors

There are no known secured creditors.

Preferential creditors

There are no known preferential claims.

Secondary preferential creditors

There is no secondary preferential claim of HM Revenue & Customs.

Unsecured creditors

Unsecured creditors were estimated at £3,140,592.00 however no claims have been received.

On the basis of realisations, the outcome for each class of the Company's creditors is as follows:

Secured creditors

There are no known secured creditors.

Preferential creditors

There are no known preferential claims.

Secondary preferential creditors

There is no secondary preferential claim of HM Revenue & Customs.

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the liquidator must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. Net property means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e. after accounting for preferential debts and the costs of realising the floating charge assets). The prescribed part of the Company's net property is calculated by reference to a sliding scale as follows:

50% of the first £10,000 of net pro	perty:
-------------------------------------	--------

- □ 20% of net property thereafter;
- □ Up to a maximum amount to be made available of £600,000

A liquidator will not be required to set aside the prescribed part of net property if:

- the net property is less than £10,000 and the liquidator thinks that the cost of distributing the prescribed part would be disproportionate to the benefit; (Section 176A(3)) or
- □ the liquidator applies to the court for an order on the grounds that the cost of distributing the prescribed part would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5)).

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003 and, consequently, there is no net property as defined in Section 176A(6) of the Act and, therefore, no prescribed part of net property is available for distribution to the unsecured creditors.

Unsecured creditors

I am required by the Insolvency (England & Wales) Rules 2016 to inform creditors if:

- (a) I intend to declare a final dividend;
- (b) if no dividend will be declared; or
- (c) if no further dividend will be declared.

In this case we confirm that no dividend is available for unsecured creditors as no funds have been realised for the benefit of the liquidation. Consequently we have not taken steps to formally agree the claims of unsecured creditors.

# REMUNERATION & EXPENSES

#### Remuneration

Given there are insufficient realisations, approval of the liquidators' remuneration and Category 2 expenses have not been sought.

Our time costs for the period from 28 September 2022 to 02 August 2022 amount to £6,339 which represents 21 hours at an average rate of £276 per hour.

The following further information in relation to our time costs and expenses is set out at Appendix 2:

- Begbies Traynor (Central) LLP's charging policy
- Time Costs Analysis for the period 28 September 2022 to 02 August 2022

Time Costs Analysis

The Time Costs Analysis for the period of this report attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type.

Please note that the analysis provides details of the work undertaken by us and our staff following our appointment only.

To 02 August 2022, we have not drawn any fees on account our remuneration, against total time costs of £6,339 incurred since the date of our appointment.

What was the anticipated payment for administering the case in full and did the joint liquidators receive that payment?

We estimated that the cost of administering the case would be in the region of £5,000, however no approval was sough given there were insufficient realisations.

Details of what remuneration has been drawn is detailed above. All additional costs incurred are to be written off.

Details of the costs incurred during the period of this report are stated in Section 4.

Work undertaken prior to appointment

The costs relating to the work undertaken prior to our appointment in assisting with the preparation of the statement of affairs and seeking the decisions of creditors on the nomination of liquidators were paid prior to the liquidation by a connected Company.

Category 1 Expenses

To 02 August 2022, we have also drawn expenses in the sum of £20.

Category 2 Expenses

No Category 2 expenses have been charged to the case.

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2021' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at <a href="https://www.begbies-traynorgroup.com/services-to/creditors/creditors-quides.">https://www.begbies-traynorgroup.com/services-to/creditors/creditors-quides.</a>

Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

# 7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred since our last progress report is attached at Appendix 3.

## 8. UNREALISABLE ASSETS

There are no assets that have proved to be unrealisable.

# OTHER RELEVANT INFORMATION

Investigations and reporting on the director's conduct

You may be aware that a liquidator has a duty to enquire into the affairs of an insolvent company to determine its property and liabilities and to identify any actions which could lead to the recovery of funds. In addition, a liquidator is also required to consider the conduct of the Company's directors and to make an appropriate submission to the Department for Business, Energy and Industrial Strategy. We can confirm that we have discharged our duties in these respects.

Investigations completed

We have been investigating the manner in which the business was conducted prior to the liquidation of the Company and potential recoveries for the estate in this respect.

Connected party transactions

We have not been made aware of any sales of the Company's assets to connected parties during the period of this report.

Use of personal information

Please note that although it is our intention to conclude the liquidation, in the course of us continuing to discharge our statutory duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at https://www.begbies-traynorgroup.com/privacynotice. If you require a hard copy of the information, please do not hesitate to contact us.

# 10. CREDITORS' RIGHTS

Right to request further information

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission

of the court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

# 11. CONCLUSION

This report and account of receipts and payments is our final account of the winding-up, showing how the liquidation has been conducted and details of how the Company's property has been disposed of.

Unless creditors object, by giving notice in writing within 8 weeks of the delivery of the notice of our final account, we will have our release from liability at the same time as vacating office. We will vacate office upon our delivering to the Registrar of Companies our final account.

Should you require further explanation of any matters contained within this report, you should contact our office and speak to the case manager, Laura Baxter, in the first instance, who will be pleased to assist.

Laura Baxter Joint Liquidator

Dated: 02 August 2023

# ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 28 September 2022 to 02 August 2022

# Webster Properties (Developments) Limited (In Liquidation) Joint Liquidators' Summary of Receipts and Payments

# 28 September 2022 to 02 August 2023

RECEIPTS	Statement	Total (£)
	of Affairs (£)	
Ocatella di carta		0.070.40
Contribution to costs	-	3,872.40
		3,872.40
PAYMENTS		
Statement of Affairs Fee		3,000.00
Liquidators' Expenses - Bond		20.00
Statutory Advertising		207.00
Irrecoverable VAT		645.40
		3,872.40
Net Receipts(Payments)		
r r		

# COSTS AND EXPENSES

- a. Begbies Traynor (Central) LLP's charging policy; and
- b. Time Costs Analysis for the period from 28 September 2022 to 02 August 2022.

#### BEGBIES TRAYNOR CHARGING POLICY

#### INTRODUCTION

This policy applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the creditors' decision being made for the office holder to be remunerated on a time cost basis. Best practice guidance' requires that such information should be disclosed to those who are responsible for approving the basis of an office holder's remuneration. Within our fee estimate creditors can see how we propose to be remunerated.

In addition, this policy applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest. Best practice guidance\* indicates that such charges should be disclosed to those who are responsible for approving the basis of the office holder's remuneration, together with an explanation of how those charges are calculated.

#### OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of their staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded in 6 minute units at the individual's hourly rate in force at that time which is detailed below.

#### EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Expenses are payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also include disbursements, which are expenses that are initially paid by the office holder's own firm, but which are subsequently reimbursed from the estate when funds are available.

Best practice guidance classifies expenses into two broad categories:

- Category 1 expenses (approval not required) Specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- Category 2 expenses (approval required) Items of expenditure that are directly related to the case and either:
  - (i) include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party; or
  - (ii) are items of expenditure which are payable to an associate of the office holder and/or their firm.

## Shared or allocated costs (pursuant to (i) above)

The following expenses include an element of shared or allocated cost and are charged to the case (subject to approval).

□ Internal meeting room usage for the purpose of physical meetings of creditors is charged at the rate of £100 (London £150) per meeting;

<sup>\*</sup> Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

□ Car mileage which is charged at the rate of 45 pence per mile.

Payments anticipated to be made to associates (pursuant to (ii) above)

Services provided by other entities within the Begbies Traynor group

The following expenses which relate to services provided by entities within the Begbies Traynor group, of which the office holder's firm is a member, are also to be charged to the case (subject to approval):

It may become necessary to instruct Eddisons Commercial Limited to provide additional services, not currently anticipated, during the course of the case. In such circumstances and to avoid the costs associated with seeking further approval, the charges for such services will be calculated on a time costs basis at the prevailing hourly rates for their various grades of staff which are currently as follows:

Grade of staff Charge-out rate (£ per hour)

Director	£275
Associate	£180
Surveyor	£120
Graduate	£100
Administration	£80
Porters	£35

Instruction of Eddisons Insurance Services Limited ("EIS") to provide insurance broking services and specifically open cover insurance for the insurable risks relating to the case. The cost of open cover insurance will vary during the course of the case depending upon the value of the assets and liability risks. The forecasted cost of insurance for the 3 month period immediately following appointment is  $\pounds$ [insert] inclusive of Insurance Premium Tax. The costs of insurance cover for subsequent quarter periods will be dependent upon prevailing insurance market conditions and the ongoing insurable risks on the case. Where relevant, administration fees may be charged. These costs are taken into consideration and included within the forecasted cost of insurance, above.

In accordance with standard insurance industry practice, EIS will receive payment of commission for the services it provides from the insurer. The commission is calculated as a percentage of the insurance premiums payable and such percentage will depend upon the class or classes of assets being insured.

EIS will invoice the insolvent estate for the premium(s) due on the insurer's behalf and receive payment from the estate. EIS will in turn, account to the insurer for the premium(s) payable after deducting any commission payable by the insurer.

Where EIS have initially been consulted on a policy, but the policy has not been taken out, EIS will charge an administration fee of £150.

Services provided by an entity in which the office holder an associate of the office holder has an interest

The following items of expenditure which relate to services provided by an entities that the office holder or a licensed insolvency practitioner within the firm has an interest in, are also to be charged to the case (subject to approval):

Additional payments received by Eddisons Commercial Limited from purchasers where assets are disposed of by way of auction

In addition to the charges of Eddisons Commercial Limited detailed above for providing the services to the office holder, where any machinery and business assets (other than freehold/leasehold property) are disposed of by way of auction, Eddisons Commercial Limited will also receive a payment from the purchaser, known as a buyer's premium, equivalent to 15% of the successful bid. Where any freehold/leasehold property is disposed

<sup>\*</sup> Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

of by way of auction, Eddisons Commercial Limited will also receive a payment from the purchaser, known as a buyer's administration fee, in the sum of £600. It is standard auction industry practice for a buyer's premium and buyer's administration fee to be charged. The buyer's premium and buyer's administration fee is paid by the purchaser of the assets and is not paid by the office holder from the assets of the estate.

#### General Office Overheads.

The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a Category 1 disbursement:

- □ Telephone and facsimile
- Printing and photocopying
- Stationery

#### Professional Advisors

In a number of cases, we have the need to employ outside professional advisors, which may include Solicitors, Valuers and Agents or in some cases, Specialist Tax Advisors.

Our choice of advisor is based on our knowledge of their experience and their ability to perform the type of work on which they have been instructed.

#### **BEGBIES TRAYNOR CHARGE-OUT RATES**

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the office as at the date of this report are as follows:

Grade of staff	Charge-out rate (£ per hour) 01 January 2022 until further notice
Partner	545
Director	490
Senior Manager	430
Manager	380
Assistant Manager	275
Senior Administrator	240
Administrator	195
Junior Administrator	155
Support	155

Grade of staff	Charge-out rate (£ per hour) 10 July 2023 until further notice
Partner	600
Director	560
Senior Manager	500
Manager	415

<sup>\*</sup> Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

Assistant Manager	300
Senior Administrator	265
Administrator	215
Junior Administrator	170
Support	170

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

As detailed above, time is recorded in 6 minute units.

<sup>\*</sup> Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

#### SIP9 Webster Properties (Developments) Limited - Creditors Voluntary Liquidation Time Costs Analysis From 28/09/2022 To 02/08/2023 Staff Grade Consultar Partner Total Hours Time Cost £ General Case Administration and Planning 0.2 138 50 230.83 0.6 Total for General Case Administration and 0.3 4.3 4.9 805.00 164.29 0.1 0.2 Compliance with the Insolvency Act, Rules and best practice 1.8 1.5 1.6 0.2 5.1 1,521.00 298.24 Banking and Bonding 8.0 0.4 0.7 0.9 2.9 790.50 272.59 Case Closure 0.3 1.3 348.50 217.81 1.6 Statutory reporting and statement of affairs 0.2 1.1 588.50 535.00 Total for Compliance with the Insolvency Act, Rules and best practice: 3.1 1.9 3.6 10.7 3,248.50 303.60 CDDA and investigations Investigations 0.6 6.3 1,721.50 273.25 Total for Investigations: 4.1 1,721.50 1.5 0.1 273.25 0.6 6.3 Realisation of assets 0.00 Debt collection Property, business and asset sales 0.00 Retention of Title/Third party assets 0.00 Total for Realisation of assets: 0.00 Trading 0.00 Trading Total for Trading: 0.00 Dealing with all creditors claims (including employees), correspondence and distribution Secured 0.00 545.00 0.2 0.2 109.00 Creditors committee 0.00 Total for Dealing with all creditors claims (including employees), correspondence and distributions: Seeking decisions of creditors 545.00 0.2 0.2 109.00 Other matters which include meetings, tax, litigation, pensions and travel 0.00 0.00 0.5 1.2 431.00 253.53 0.1 0.1 24.00 240.00 0.00 Total for Other matters: 0.5 0.1 1.2 1.8 455.00 252.78 Total hours by staff grade 1.8 5.2 2.1 0.3 13.2 1.3 23.9 6.339.00 Total time cost by staff grade £: 981.00 2.548.00 504.00 58.50 2.046.00 201.50 Average hourly rate £: 545.00 490.00 0.00 0.00 0.00 240.00 195.00 155.00 155.00 265.23

Total fees drawn to date £:

0.00

# STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Expenses incurred with entities not within the Begbies Traynor Group				
Bond	Marsh Limited	20.00	20.00	Nil
Statutory Advertising	Courts Advertising Ltd	207.00	207.00	Nil