# ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2001 **FOR**

**BOOKS, BITS AND BOBS LTD** 

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# COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2001

DIRECTORS:

Mrs. P.J. Samuel

B. Siddons Mrs D.P. Evans

SECRETARY:

P.J.Samuel

**REGISTERED OFFICE:** 

6-8 Richmond Road

Kingston Upon Thames

Surrey KT2 5EB

REGISTERED NUMBER:

2188020 (England and Wales)

**ACCOUNTANTS:** 

J.A. Harris & Co.

Chartered Accountants 284(A) Chase Road

Southgate London N14 6HF

# ABBREVIATED BALANCE SHEET 31 DECEMBER 2001

	Notes	2001		2000	
		£	£	£	£
FIXED ASSETS:					
Tangible assets	2		683		1,242
CURRENT ASSETS:					
Stocks		102,700		106,500	
Debtors		9,133		3,031	
Cash at bank and in hand		56,787		62,971	
		168,620		172,502	
CREDITORS: Amounts falling					
due within one year		86,613		89,340	
NET CURRENT ASSETS:			82,007		83,162
TOTAL ASSETS LESS CURRENT			<del></del>		
LIABILITIES:			£82,690		£84,404
CAPITAL AND RESERVES:					
Called up share capital	3		100		100
Profit and loss account			82,590		84,304
SHAREHOLDERS' FUNDS:			£82,690		£84,404
					=====

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2001.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2001 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

#### ON BEHALF OF THE BOARD:

PJSemuel

Mrs. P.J. Samuel - DIRECTOR

Approved by the Board on 22 March 2002

## NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2001

#### 1. ACCOUNTING POLICIES

## Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

## Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings

- 25% on cost

Plant and machinery etc

- Straight line over 3 years and

25% on cost

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

## Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

### 2. TANGIBLE FIXED ASSETS

	Total
	£
COST:	22.254
At 1 January 2001	32,354
Additions	225
At 31 December 2001	32,579
DEPRECIATION:	
At 1 January 2001	31,112
Charge for year	784
A. 21 D L. 2001	21.000
At 31 December 2001	31,896
NET BOOK VALUE:	
At 31 December 2001	683
At 31 December 2000	1,242

#### 3. CALLED UP SHARE CAPITAL

Authorised,	allotted, issued and fully paid:			
Number:	Class:	Nominal	2001	2000
		value:	£	£
100	Ordinary	£1	100	100