# COMMUNITY MUSIC EAST LIMITED ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2005



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#### **COMMUNITY MUSIC EAST LIMITED COMPANY INFORMATION**

Principal address:

189 King Street

Norwich NR1 2DF

Registered office:

King Street House

15 Upper King Street

Norwich NR3 1RB

Auditors:

Larking Gowen

**Chartered Accountants** King Street House 15 Upper King Street NORWICH

NR3 1RB

Bankers:

Lloyds TSB Pic

16 Gentleman's Walk

Norwich NR2 1LZ

Solicitors:

Clapham & Collinge

35 Exchange Street

Norwich

# COMMUNITY MUSIC EAST LIMITED REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2005

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### COMMUNITY MUSIC EAST LIMITED DIRECTORS' REPORT

The directors present their annual report and the audited financial statements of the company for the year ended 31st March 2005.

#### Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Principal Activities and Business Review**

CME aims to provide opportunity through the process of music-making. It gives particular priority to work with people who are in any way socially, financially or educationally disadvantaged.

Following the significant growth of the previous two years, driven by significant EEDA funding for training and public programme development, CME has had a year of consolidation. The life-long learning public programme has been sustained through targeted investment of CME resources, whilst we wait on the development of mainstream funding to support this key element and focus of delivery.

The third and final year of the Music Life Programme (MLP2), a collaboration with consortium partners Creative Arts East (CAE) and Norfolk Music Works, was successfully completed at the end of March 2005. The negotiation of the next 3 year phase of this initiative, re-christened Music Wise, managed by a consortium of CME and CAE and worth £765,000, was successfully completed in time for a seamless start at the beginning of 2005-06. This programme phase will have a particular focus on young people opting out of education, those who are at risk offending, those who are disadvantaged and work with pre-school children and their parents.

CME also negotiated two significant Learning and Skills Council/European Social Fund co-financed programmes targeting hard to reach learners and providing engagement activity and progression opportunities to CME's public programme activity and other mainstream learning activity.

Activity continues with adults with learning difficulties and mental health survivors living the community as part of our Health and Wellbeing Programme.

During 2004-2005 CME continued to work towards the development of the community music centre and recording studio as a new build on a site to be provided by the City Council in centre of Norwich. Complex legal negotiations surrounding the release of this site have delayed the project and the opening date has now been postponed until April 2008.

Significant investment in instruments, equipment and resources in the last two years has required only a modest spend in this area this year.

The operational structure of CME continues to maximise the skills and contributions of all staff and Board members in an efficient and responsive executive management structure. This process is not only preparation for the Community Music Centre but, perhaps more importantly, is also a planned response to the demands of the primary work of the organisation, the provision of beneficial music-making opportunities.

### COMMUNITY MUSIC EAST LIMITED DIRECTORS' REPORT (CONTINUED)

#### Legal structure and governance

Community Music East Ltd. (CME) is a registered charity (no. 298418) and a company limited by guarantee (no. 2186012) governed by memorandum and articles. Community Music East Ltd's voluntary board of directors are also the charity's trustees. The directors are the only members of the company. Other than the members no organisations or individuals are entitled to appoint board members. An executive subcommittee of the board, comprising board members and senior management staff, meets on a monthly basis and reports to the full board which meets quarterly.

#### **Income and Reserves Policy**

At a meeting of the CME board on 15/6/05 the following policies were adopted.

#### Income

It will be presumed that income arising through CME's activities is unrestricted unless so designated by the funder or by the CME Board if they believe the income to be subject to a specific trust as defined by the Charities SORP. For the avoidance of doubt, it is also presumed that all income whether restricted or unrestricted includes an appropriate element to cover CME's support costs. Support costs include amounts required to meet CME's stated policy on reserves. This policy will be communicated to all potential funders as part of the CME bidding process.

#### Reserves

CME believes that it needs reserves to enable the enterprise to continue for 6 months should all existing funding sources cease so as to provide sufficient time to pursue alternative means of funding its activities and to meet legal obligations pertaining to staff and the then existing activities. CME believes that the reserves required amount to at least 50% of the average annual expenditure of the previous three years. The actual level of free reserves, being unrestricted funds not held as fixed assets, for 2004-05 were £30,552.

#### Partnership arrangements (see note 9)

Many of the projects CME undertakes involve working in partnership with other organisations with similar aims and objectives. In particular, CME is acting as the lead organisation and financial manager for Music Wise (formerly the Music Life Project), a consortium which has includes in its membership Creative Arts East. Music Wise is Norfolk's Youth Music Action Zone, initiated and primarily funded by the National Foundation for Youth Music.

#### Results

#### Income

Following a period of dramatic growth in the two previous years we achieved a consolidated operational level in the year to March 2005. Income fell by £196,971 (34%) to £394,614.

The increase of £3,278 in grants/statutory funding reflects inflation increases on core funding agreements.

The reduction in National Foundation for Youth Music (NFYM) income for the third and final year of the Music Life Project is the result of agreed retention of grant pending completion of the final claim for the programme.

Our contract income from EEDA dropped from £108,000 to £51,000 reflecting the final payment of the two year agreement supporting the tutor training programme and the public programme.

Income from trusts and foundations was significantly down by £106,000 (70%) on the levels achieved in the previous year. This situation reflected the departure of CME's Development Manager and considerable difficulty appointing the right person to replace her, resulting in a vacant post for 6 months. A successful appointment (April 2005) comes as a great relief as trust and foundation income is invaluable to the organisation allowing CME to respond flexibly to new opportunities and changing funding structures.

### COMMUNITY MUSIC EAST LIMITED DIRECTORS' REPORT (CONTINUED)

The effectively sustained level of workshop/course income, in fact a modest decrease of £7,000 (6%), is encouraging particularly as it represents both match-funding for restricted funds as well as a useful flow of unrestricted income. However, in CME's present circumstances this sort of income will fluctuate from year to year as it is dependent on the nature and focus of specific programmes. The establishment of the community music centre will offer the opportunity for CME to develop more and diverse sources of earned income in the future.

#### **Direct Charitable Expenditure**

Spend decreased by £76,000 (15%) to £413,000 including staff (- £29,000/-21%), tutors (+ £2,000/+ 3%) and the completed training programme (- £20,000/- 67%) costs and £81,000 (-£4,000 / -5%) in advances to our partners in the Music Life Project consortium. All these costs reflect consolidated levels of CME activity. Depreciation decreased by £6,500 (8%) to the still significant figure of £75,176 as a continuing result of our major capital investments, particularly in leasehold improvements to the interim centre in the previous year.

#### Fundraising and publicity costs

Costs fell by £9,000 (16%) to £50,000 with lower staff costs accounting for £7,000 of the decrease. Publicity costs fell by £7,000 (49%) offsetting a significant increase in phone post stationery costs.

#### **Capital Investment**

Additions during the year totalled £13,000 representing an increase in the instrument stock of £8,500 and investment of £4,500 in a new bespoke database for the organisation.

#### **Fund Balances**

Fund balances carried forward at the end of the year decreased by £127,000 (47%) to £147,000 including £49,000 in restricted funds and £67,000 allocated to earmarked funds representing the closing net book value of fixed assets

#### **Directors**

The directors who served during the year were:

A. Brown Joint Chair C. King Joint Chair

M. Burrows appointed 15/12/04
P. Brambleby resigned 1/5/05

Macdonald

A. Mullan resigned 8/2/05

M. Russell-King

C. T. Wright resigned 1/9/05

#### **Auditors**

In accordance with Section 385, Companies Act 1985, a resolution proposing the re-appointment of Larking Gowen as Auditors to the company will be put to the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

#### By order of the Board

23-3-2006



#### AUDITORS' REPORT TO THE MEMBERS OF COMMUNITY MUSIC EAST LIMITED

We have audited the financial statements on pages 6 to 17 which have been prepared under the historical cost convention and the accounting policies set out on page 8 and 9.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

The directors' (who are also the trustees of Community Music East Ltd for the purposes of its charitable activities) responsibilities for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Directors' Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.



### AUDITORS' REPORT TO THE MEMBERS OF COMMUNITY MUSIC EAST LIMITED (CONTINUED)

#### **Opinion**

In our opinion the financial statements give a true and fair view of the company's state of affairs as at 31st March 2005 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

LARKING GOWEN
REGISTERED AUDITORS

Date 7 April 2006

# STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31st MARCH 2005 COMMUNITY MUSIC EAST LIMITED

		Unrest	Unrestricted funds	Restrict	Restricted funds	2005	2004
		General	Earmarked	General	Capital	Total	Total As Restated
Income and expenditure	Notes	Ċij	С	લ	3	લ	3
Activities in furtherance of the charity's objects	2.	159,729	1	191,265	43,620	394,614	591,585
Investment income	r,	2,194	1	1,260		3,454	2,610
Other incoming resources	4.	1,287	t i		•	1,287	7,504
Total incoming resources		163,210	,	192,525	43,620	399,355	601,699
Resources expended Charitable expenditure	ĸ	110 226	72 430	214 117	16 385	413 160	480 108
Costs of generating funds	် ဖွ	19,566	1	30,779	200,01	50,345	59,130 59,434
Management and administration of the charity	7.	43,043	2,737	17,906	•	63,687	75,226
Total resources expended		172,837	75,176	262,803	16,385	527,201	623,858
Net incoming/(outgoing) resources before transfers	S.	(9,626)	(75,176)	(70,279)	27,235	(127,846)	(22,159)
Transfers between funds	œί	(2,463)	13,210	(10,747)	ı	,	ı
Net movement in funds – net income/(expenditure) for the year	) for the year	(12,089)	(61,966)	(81,026)	27,235	(127,846)	(22,159)
Fund balance brought forward at 1st April 2004		42,641	129,325	129,942	(27,235)	274,673	296,832
Fund balances carried forward at 31st March 2005	18,	30,552	67,359	48,916		146,827	274,673

The statement of financial activities is equivalent to an income and expenditure account as permitted by Companies Act 1985. It relates entirely to the company's continuing activities and incorporates the statement of recognised gains and losses required by FRS3.

The company had no recognised gains or losses other than the surplus for the year.

#### COMMUNITY MUSIC EAST LIMITED BALANCE SHEET AS AT 31st MARCH 2005

			05		04
Fived exacts	Notes	£	£	£	£
<b>Fixed assets</b> Tangible assets	14.		67,359		129,325
Current assets					
Debtors Cash at bank and in hand	15.	31,079 107,629		23,922 139,405	
		138,708		163,327	
Creditors: amounts falling due within one year	16a.	(59,240)		(17,979)	
Net current assets			79,468		145,348
Total assets less current liabilities			146,827		274,673
Creditors: amounts falling due after more than one year			-		-
Net assets			146,827		274,673
			*****		
Funds					
<b>Unrestricted funds</b> General Earmarked		30,552 67,359		42,641 129,325	
			97,911		171,966
<b>Restricted funds</b> General Capital project		48,916 -		129,942 (27,235)	
			48,916		102,707
			146,827		274,673

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements on pages 6 to 17 were approved by the Board of directors on 23.3.2cc6 and are signed on its behalf by:-

A Browby:

C King

#### 1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

#### a. Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards. In preparing the financial statements, the charity follows best practice as set out in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP) issued in October 2000.

The basis of allocating certain income and staff costs between SOFA categories has been revised since 2004 in order to give a fairer presentation of the activities of CME. Comparative figures have been amended.

#### b. Incoming resources

All income is included in full in the Statement of Financial Activities as soon as it is received except where donations and grants relate to the funding of specific projects and these fall in whole or in part outside of the accounting period.

Claims from the National Foundation for Youth Music in connection with the Music Life Programme are made quarterly in advance against an agreed programme cash flow and on production of quarterly accounts.

#### c. Resources expended

Revenue expenditure is included in the Statement of Financial Activities on an accruals basis.

Capital expenditure is taken directly to the balance sheet with charges for depreciation and finance costs being included in the Statement of Financial Activities.

Grants payable to partner organisations are included in the SOFA when agreed with the other organisations. The value of such grants unpaid at the year end is accrued.

The majority of costs are directly attributable to specific activities. Certain shared costs are apportioned to activities in furtherance of the objects of the charity.

#### d. Depreciation

Office equipment and musical instruments are depreciated over their estimated useful lives being either two or three years. The vans are depreciated at a rate of 25% per annum on a reducing balance basis. Property improvements are depreciated to write down their value to nil at an estimated date of lease termination.

#### e. Cash flow statement

A cash flow statement is not included as part of these financial statements in view of the company falling outside the Scope of Financial Reporting Standard No. 1.

#### f. Government grants

Government grants are recognised, so as to match them with specific expenditure towards which they are intended to contribute.

#### 1. Accounting policies continued

#### g. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful economic lives. Obligations under such agreements are included in creditors net of the finance charges allocated to future periods. The finance element of the rental payment is charged to the Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

#### h. Leasing and hire purchase commitments continued

All other leases are operating leases and the annual rentals are charged to the Statement of Financial Activities over the lease term

#### i. Pension scheme

The company operates a stakeholder pension scheme under which contributions by employees and by the company are held in trust funds separated from the company's finances.

The pension cost charge represents the contributions payable by the company under the rules of the scheme.

#### j. Funds accounting

Funds held by the charity are:

<u>Unrestricted general funds</u> – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

<u>Earmarked funds</u> – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

<u>Restricted funds</u> – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further description of the nature and purpose of funds is included in the notes to the accounts.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31st MARCH 2005 COMMUNITY MUSIC EAST LIMITED

	Unrestric General	Unrestricted Funds Ieral Earmarked	Restricted Funds General Capi	i Funds Capital	2005	As Restated 2004
	сц	લ	ᄕᆏ	Project £	l otal £	Total £
Activities in furtherance of the charity's objects						
Grant/statutory funding	34,171	1	16,092	ı	50,263	46,985
NYFM	1 77 4 7	1	139,884	•	139,884	169,787
Trusts and foundations	44C,81	1 1	43,15	- 43.620	50,798 43,620	108,722
Other project income	106,014	ı	4,035	020,04	110,049	116,809
	159,729	1	191,265	43,620	394,614	591,585
Investment income						
Bank deposit interest	2,194	•	1,260	,	3,454	2,610
Other incoming resources						
Sponsorship	241	1	•	,	241	1,000
Miscellarieous	1,046 d	•	•	•	1,046	6,504
	1,287	1		t	1,287	7,504
	:					

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		Unrestri General	Unrestricted Funds ieral Earmarked	Restricted Funds General Cap	unds Capital Project	2005 Total	As restated 2004 Total
		ъ	ધ	લ	બ	ᄕᆅ	£
ŗ.	Charitable expenditure						
	Salaries, wages and NIC	42,858	•	50,004	•	92,862	122,322
	Freelance musicians fees	31,914	•	52,406	•	84,320	82,130
	Training programme	6,474	•	2,906	1	9,380	29,101
	Recruitment costs	2,642	1	•	•	2,642	739
	Travel and van costs	4,994	•	10,727	•	15,721	12,868
	Equipment hire and maintenance	(124)	ı	3,552	•	3,428	6,373
	Rehearsal space	10,915	•	2,213	•	13,128	18,027
	Product media	200	•	94	•	294	1,453
	Programme brochures & marketing	2,737	•	2,707	•	5,444	7,224
	Phone/post/stationerv/office	5,010	,	2,581	•	7,591	14,028
	Insurance	2,045	1	2,059	•	4,104	3,327
	HP charges	,	•		•	•	418
	Depreciation		72,439	•	•	72,439	78,803
	Professional charges	503		4.000	16,385	20,888	17,840
	Transfer to MI P partners	•	r	80,869	•	80,869	84.713
	Bank charges	59	•	•	•	28	
	Feasibility study	1	ŗ	•	•	•	9,832
		110,226	72,439	214,117	16,385	413,169	489,198
Ġ.	Costs of generating funds						
	Salaries, wages and NIC	7,654	,	29,355	,	37,009	44,630
	Phone/ post/ stationery/office	5,485		G		5,485 7,224	350
	Publicity Conference	0,42/	à q	894 530	4. C	530	4, 4, 0 ,
	Collection experises			3	<b>,</b>	}	
		19,566	,	30,779	, O	50,345	59,434

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	Unrestri General	Unrestricted funds eneral Earmarked	Restricte General	Restricted funds neral Capital	2005 Total	As Restated 2004 Total
Management and administration of the charity	બ	сĦ	લા	Project £	ф	ભ
Salaries, wages and NIC	29,114	1	14,828	•	43,942	42,444
Premises costs	2,025			1 1	2.025	1,846 9,622
Bank and professional charges	6,439	1	3,079	1	9,517	15,649
Subscriptions and membership Journals flockasisal	1,552	•	1		1,552	520
Source Infection	•	ı	•	ı	1	382
	1 6	2,737	ı	•	2,737	3,219
Board occoping	2,706	•	•	ı	2,706	•
board expenses	1,208	•	,		1,208	1,544
	43,043	2,737	17,906		63,687	75,226
Transfers between funds						
Reclassification of opening fund balances Purchase of fixed assets	6,792 (9,255)	13,210	(6,792) (3,955)		1 1	
	(2,463)	13,210	(10,747)		,	

Transfers are explained further in note 17.

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9. Wo	ork with partner organisations	2005 £	2004 £
	ring the year, the following grants were received connection with partnership arrangements (see note 2).		
NY! EE!		139,884 50,798	169,787 108,722
		190,682	278,509
	e above grants include amounts received on behalf of the er partners (see note 5).		
- · · <del>-</del> ·	folk Music Works Limited eative Arts East	59,658 21,211	59,764 24,949
		80,869	84,713

Cash at bank and in hand contains £ 18,066 (2004: £19,233) which has yet to be distributed to the consortium partners (including CME).

#### 10. Staff costs

	2005 £	2004 £
Salaries Social security costs	151,272 14,712	184,007 15,448
Pension costs	7,828	9,941 ——
	173,812	209,396
The average number of employees was:	12	18
	<del></del>	

No employee earned £50,000 per annum or more.

The directors were not remunerated, or reimbursed for expenses

11.	Surplus for the year					2005 £	2004 £
	The surplus for the year	is stated after cha	arging:			_	
	Depreciation of tangible Depreciation of tangible		r			75,176	80,863
	hire purchase agreeme	ents					1,514
	Auditors' remuneration Hire of other assets – p	remises				3,421 5,862	3,231 7,377
12.	Capital commitments					2005 £	2004 £
	Amount contracted for t	out not provided in	the financial	statements		-	-
13.	Commitments under o	pperating leases					
	At 31st March 2004 the non-cancellable operation			ents under			
	non canconable operation	ng loades as set s	at bolott.	2	2005		2004
				Land and Buildings £	Other £	Land and Buildings £	Other £
	Operating leases which In years two to five	expire:		5,862		5,862	-
14.	Tangible fixed assets			- 11	_		
		Property improvements £	Office equipment £	Musi instru & equi <sub>l</sub>	ments	Vans £	Total £
	Cost	2-	~		~	2	<i>T</i> .
	At 1st April 2004 Additions Disposals	112,254 - -	36,975 4,589 -		,806 ,619 -	43,815 - -	328,850 13,208 -
	At 31st March 2005	112,254	41,564	144	,426	43,815	342,058
	<b>Depreciation</b> At 1st April 2004 Charge for the year	32,635 36,747	34,920 2,737		,203 ,342	30,765 4,350	199,523 75,176
	Eliminated on disposal	-			-	-	
	At 31st March 2005	69,383	37,657	132	,545	35,115	274,699
	Net book value At 31st March 2005	42,872	3,907	11	,881	8,700	67,359
	At 31st March 2004	79,619	2,055	34	,603	13,048	129,325

The net book value of tangible fixed assets includes an amount of £Nil (2004: £4,541) in respect of assets held under hire purchase contracts.

Property improvements represents the cost of conversion of leased premises at 189 King Street, Norwich for use by the charity.

Debtors	2005 £	2004 £
Amounts failing due within one year:	-	_
Trade debtors Prepayments and accrued income	12,510 18,569	17,376 6,546
	31,079	23,922
Creditors  a. Amounts falling due within one year:	2005 £	2004 £
Obligations under hire purchase contracts Trade creditors and accruals Taxation and social security payable Deferred income	16,487 5,476 37,277 59,240	232 17,747 - - - 17,979
, F	Amounts falling due within one year:  Frade debtors  Prepayments and accrued income  Creditors  Amounts falling due within one year:  Obligations under hire purchase contracts Trade creditors and accruals Taxation and social security payable	Amounts falling due within one year:  Trade debtors Prepayments and accrued income  12,510 18,569  31,079  Creditors  2005 £  Amounts falling due within one year:  Obligations under hire purchase contracts Trade creditors and accruals Taxation and social security payable Deferred income  31,079  2005 £  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079  31,079

#### 17. Funds accounting

The earmarked fund represents the net book value of tangible fixed assets.

All restricted general funds are for specific projects within the objects of the company.

Capital project restricted funds are funds raised in support of our project to establish a community music centre and recording studio in Norwich.

Each year an amount is transferred to or from the earmarked fund representing the net additions to fixed assets arising from purchases and disposals.

No restricted funds were in deficit at the year end.

#### 18. Analysis of net assets between funds

	Tangible Fixed Assets £	Net current assets £	Total £
Unrestricted funds	~	-	~
General	-	30,552	30,552
Earmarked	67,359	-	67,359
Restricted funds General	-	48,916	48,916
	67,359	79,468	146,827

#### 19. Liability of members

Community Music East Limited is a company limited by guarantee with no share capital. Each member of the company is liable to £1 in the event of the winding-up of the company.

#### 20. Taxation

The company is a registered charity and the results of its normal activities are not liable to corporation tax.

#### 21. Pension commitments

The company operates a stakeholder pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

The pension cost charge represents contributions payable by the company to the fund and amounted to £7,828 (2004 : £9,941).

Contributions totalling £1,407 (2004: £Nil) were payable to the fund at the year end and are included in creditors.

#### 22. Acknowledgements

In 2004-05 Community Music East Ltd received support from the following trusts, foundations, organisations and companies:

Bertram Books - in kind R S Brownless Charitable Trust The Children's Fund Norfolk Clapham & Collinge The Kathleen Hannay Memorial Charity Larking Gowen The Linbury Trust Norwich Union Royal Eastern Counties Schools Limited The Henry Smith Charity The Baily Thomas Charitable Trust The Tudor Trust

#### Grants were received from:

Arts Council of England, Arts Council of England East National Foundation for Youth Music Norfolk County Council Norwich City Council

#### Contracts were negotiated with:

Creative Partnerships Norfolk
East of England Development Agency
The European Union through the European Social Fund
Foundation for Youth Music through The Kids Club Network
Learning and Skills Council Norfolk
North Earlham, Larkman and Marlpit Development Trust
New Opportunities Fund through Barnardos and the Children's Play Council
UK Online

# COMMUNITY MUSIC EAST LIMITED STATEMENT OF FINANCIAL ACTIVITIES 2000 - 2005

	2000 £000's	2001 £000's	2002 £000's	2003 £000's	2004 £000's	2005 £000's
Incoming resources						
Grapt/statutory funding	18.7	27.6	12.3	74.9	114.8	50.3
National Foundation for Youth Music	•	80.0	321.2	230.2	169.8	140.0
Fast of England Development Agency	,	89.0	58.0	134.1	108.7	20.8
Feasibility study grants		5.0	1		•	•
National Lottery Charities Board	0.1		,	,	1	1
ACE Lottery Charities Board	25.6	17.5	13.9	ı	ı	ì
Other project income	20.7	32.9	70.0	57.9	29.3	110.0
*						
LSC contracts	•	•	25.3	27.8	19.4	ı
NEI M contracts			•	2.8	0.3	•
Investment income	9.0	1.2	3.5	2.7	2.6	3.5
Trust and foundations	106.5	77.5	79.4	97.5	149.3	43.6
Donations, legacies, etc	5.6	0.2	•	•	•	•
Sponsorship		2.0	0.7	5.1	1.0	0.2
Miscellaneous	1.2	0.2	0.2	2.2	6.5	1.0
Total incoming resources	179.0	333.1	584.5	635.2	601.7	399.4
						[

<sup>\*</sup> The basis of allocation of income to "Grant/statutory funding" and "Other project income" was amended for 2005.

# COMMUNITY MUSIC EAST LIMITED STATEMENT OF FINANCIAL ACTIVITIES 2000 - 2005

2005	2000 3	1700	0.7.0		2. C	80.9	13.1	15.7	0.3	16.9	12.8	2.0	13.1	4 1	2.7	- 76	) (	J.0	•	•	•	26	3	•	•	75.2	1.2	527.2	(127.8)		274.7	146.9
2004	20003	7 000	203.4 4.00.4	20.1	23.	× 5	0.8.0	12.8	1.5	6.4	21.7	9.6	14.4	333	;	32 12		ი. ი.	0.4		,	26	ic	0.4	0.4	82.1	1.5	623.8	(22.1)		296.8	274.7
2003	5007	180.0	46.3	ب دن هر	120.5	20.3 40.0	9.0	10.1	2.9	2.0	16.4	13.8	12.2	2.9	, <b>1</b>	77.0	<u>.</u>	C.5	9.0	•	ı	2.8	13.0	2 6	U.4	41.9	ı	511.5	123.7		173.1	296.8
2002 £000's		180 7	26.2	i o:	150 p	0.26.0	. <b>.</b>	10.3	2.6	2.2	8.7	13.0	12.6	2.4	•	583	9 0	S. 6	0.4		•	0.1	(4.7)	( ) ( )		28.0	1	511.3	73.2	,	6.66	173.1
2001 £000's		57.20	36.7	1.7	03.5	5 5 6	0 T	<b>†</b> .	٠,	8.	8.9	7.8	8.6	1.3	1.6	16.2	(6)	(0.2) 0.0)	0.2	0.7	1.0	3.6	22.3	į	ţ. ;	14.6	•	288.2	44.9	1	55.00	6.66
2000 £000's		45.9	25.5	2.2	•	3.0		<b>†</b>	' (	1.2	6.3	7.2	2.9	1.2	3.3	9.6	03	9 6	7.0	0.4	1,3	ı		0.4	† •	<b>1</b> 0.1		139.4	39.6	, ,	15.4	55.0
	Resources expended	Salaries, wages and NIC	Freelance musicians fees	Training programme	Transfers to MLP partners	Venue costs	Travel and van costs	Product media	For inment hire and maintenance	Equipment all cand marketing	Promises seets		Friorie/post/stationery/omce		Secretarial and bookkeeping	Professional charges	Subscriptions and membership	Journals/fechnical	Conference expenses	Missellation	Miscellaneous	Recruitment costs	⊢easibility study	HP charges	Depreciation	Board expenses		Total resources expended	Net movement in funds	Find balances brought formand		 Fund balances carried forward

This page is prepared for management purposes only and does not form part of the statutory accounts.