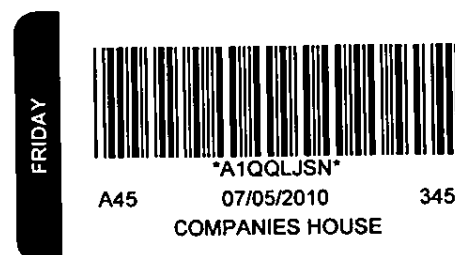




Unaudited Financial Statements Lyndale Knowsley Cancer Support Centre Limited (A company limited by guarantee)

For the year ended 31 October 2009



**Registered Charity No 519725
Registered Company No 2184955**

Company information

Registered charity number 519725

Company registration number 2184955

Registered office Lyndale
40 Huyton Lane
Huyton
Merseyside
L36 7XG

Directors (at year end) T E Smith
D Bell
M Kane
M Davitt
B Lomax
B Bigger
W Garvey
W Pickup
V Edwards

Secretary M Davitt

Independent examiner M G Cox FCA
Grant Thornton UK LLP
Chartered Accountants
Royal Liver Building
Liverpool
L3 1PS

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Report of the directors

The board of trustees

The governing body of the charity is the board of trustees, the members of which are the charity's trustees and the company's directors as defined by the Companies Act 2006

The directors present their report together with the financial statements for the year ended 31 October 2009

Principal activities

The charitable company's principal activities are managing a drop-in centre for people affected by cancer, their family and friends. The centre offers support and information, social and group activities, home and hospital visits, therapies and telephone help-line, in a caring and homely environment

Review of results and activities in the year

The activities of the charitable company remain consistent with the previous year as the directors strive to fulfil the company's charitable objectives as summarised under the principal activities

During the year the charitable company has continued to provide practical and emotional support services at the Lyndale Centre

Complementary therapies

Since January 2005 people attending Lyndale have been offered various therapies including Reiki, aromatherapy, head, neck, shoulder, leg and foot massage, Indian head massage and reflexology

Lyndale's aims for the current year were as follows:

The charity set itself the following objectives for 2009

- i establishing computer classes,
- ii improving the garden area at Lyndale Centre,
- iii increase volunteer training,
- iv continue to improve its valuable links with Primary Care Trusts (PCTs), local hospitals and hospices, and the Liverpool Universities,

Report of the directors

Despite the increase each year in the number attending Lyndale in need of its services, the charity has achieved of its objectives for 2009

The charity is submitting an application to the Big Lottery Fund to obtain five years' funding towards running costs and the services it offers

The charity has set itself the following objectives for 2010 as it continues to provide valuable services for the public benefit

- i to continue to build on its strong links with hospitals, Primary Care Trusts (PCTs), hospices, doctors and district nurse teams
- ii to maintain inclusion as a stakeholder with Knowsley Health and Well Being Partnership
- iii to continue to represent users and carers in the following,
 - a) The End of Life Palliative Care Group
 - b) Knowsley Cancer Action Group
 - c) The Eastern Sector Locality Group

To achieve these and build on the successes of previous year objectives the charity will need to at least maintain its current fundraising efforts

The financial statements comply with current statutory requirements and in accordance with the charity's governing document, the Memorandum and Articles of Association

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on Public Benefit when reviewing the charity's aims and objectives and in planning future activities

The deficit for the year amounted to £5,519 (2008 £21,210), of which surplus £5,427 relates to unrestricted funds and deficit £10,946 to restricted funds. The deficit has been deducted from the accumulated unrestricted and restricted funds

Risk management

The trustees continue to be aware of their responsibilities regarding risk management and meet regularly continuing to profile risks, examining controls already in place and embedding new controls to mitigate significant risks

Report of the directors

Directors, organisation and governance

The present membership of the Board of directors are listed below. All served throughout the year unless stated otherwise.

T E Smith	
W Pickup	
E McGovern	- resigned 17 April 2009
M Davitt	
B Lomax	
P Lavery	- resigned 17 April 2009
D Bell	
M Kane	
W Garvey	- appointed 17 April 2009
B Bigger	- appointed 17 April 2009
V Edwards	- appointed 17 April 2009

The charity is administered by a Board of up to nine Trustees, who meet monthly.

Trustees retire every three years and may stand for re-election. Election of trustees is determined by the membership. The Trustees are volunteers, contributing significantly to the charity's activities in addition to fulfilling their trustee responsibilities.

Within the Board of Trustees there is a wide range of expertise and experience.

Volunteer support

In common with many organisations in the voluntary sector, Lyndale receives much valuable support from its volunteers. We again gratefully acknowledge the support and continued contribution of our volunteers with their wide ranging input to our work.

The charity is very reliant on the contribution and dedication of its volunteers, and their involvement at all levels continue to be a particular strength of the charity.

Investment policy

The company's Memorandum and Articles of Association sets out its powers of investment. The Trustees consider regularly the charity's funding position, placing short term surplus funds in cash deposit investment accounts with the charity's bankers, and the Trustees are satisfied with the return currently 1.7% pa from that investment strategy.

Report of the directors

Funding

The Trustees remain satisfied that the charity's assets attributable to each of its individual funds are available and adequate to fulfil its obligations in relation to those funds

Status

The company is a registered charity, number 519725 and a company limited by guarantee. The liability of the individual members in the event that the company is wound up is limited to a maximum of £1

Report of the directors

Directors' responsibilities for the financial statements

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law in the United Kingdom requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Reserves policy

It is the policy of the charity to hold reserves in its unrestricted funds in order to establish an appropriate level of working capital and to protect the future operations of the charity from the effects of any unforeseen and material variations in its income streams, as part of a policy of good financial management practice.

The Trustees have targeted a cash reserves minimum of £45,000 which equates currently to approximately 10 months' operating expenditure. At the year end cash reserves covering all funds amounted to £53,479.

Report of the directors

Acknowledgement

The Trustees acknowledge the continuing and significant contribution made by the charity's supporters, volunteers and funding providers without whom the valuable work of the charity could not continue

ON BEHALF OF THE BOARD



T E Smith
Director
3 March 2010

Independent examiner's report to the trustees

I report on the financial statements for the year ended 31 October 2009, which are set out on pages 10 to 15

This report is made solely to the trustees in accordance with Section 44 of the Charities Act 1993. My work has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the trustees for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

As described on page 7 the charity's trustees are responsible for the preparation of the accounts, you consider that the audit requirement of Section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statements

In connection with my examination no matter has come to my attention

- i which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 386 of the Companies Act 2006 and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities,have not been met, or
- ii to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

MICHAEL G COX FCA
GRANT THORNTON UK LLP
CHARTERED ACCOUNTANTS
LIVERPOOL


2010

Principal accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention, except that investments are stated at market value

In preparing these financial statements the following accounting policies have been used, which are consistent with the previous year, and in accordance with the requirements of SORP 2005

Donations

The directors have authorised various groups and individuals to collect funds on behalf of the charitable company. Such funds are credited to the Income and Expenditure Account as they are received at the company's headquarters and accordingly no credit is taken in these financial statements for funds collected, but unremitted, at 31 October 2009

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost, net of depreciation and any provision for impairment

Depreciation is calculated to write down the cost, less estimated residual value and land value, of all assets over their expected useful lives. The rates generally applicable are

Fixtures and fittings	15% straight line
Freehold property and alterations	2% straight line

Grants

Revenue grants are credited to the Income and Expenditure account

The Urban Aid Grant is repayable should the company be wound up or cease its present activities, and is treated as a capital grant

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor or grant making body. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity

Designated funds are unrestricted funds which have been designated for specific purposes by the trustees

Statement of financial activities (incorporating the income and expenditure account)

	Note	Unrestricted funds £	Restricted funds £	Total funds 2009 £	Total funds 2008 £
INCOME					
Incoming resources					
Donations, legacies and similar income		42,652	8,589	51,241	30,605
Investment income		925	-	925	606
Total incoming resources		43,577	8,589	52,166	31,211
EXPENDITURE					
Resources expended					
Costs of generating funds					
Fund raising and publicity	2	-	-	-	25
Charitable expenditure					
Services	1	36,458	19,535	55,993	50,445
Governance costs	3	1,692	-	1,692	1,951
Total resources expended		38,150	19,535	57,685	52,421
Surplus/(deficit) for the year being net movement in funds		5,427	(10,946)	(5,519)	(21,210)
Funds at 1 November 2008		79,562	407,340	486,902	508,112
Funds at 31 October 2009	9	84,989	396,394	481,383	486,902

Balance sheet

	Note	2009 £	2009 £	2008 £	2008 £
Fixed assets	4		482,175		487,658
Current assets					
Debtors	6	823		5,261	
Cash at bank	5	53,479		49,398	
Cash in hand		260		150	
		<u>54,562</u>		<u>54,809</u>	
Creditors: amounts falling due within one year	7	<u>1,644</u>		<u>1,562</u>	
Net current assets			<u>52,918</u>		<u>53,247</u>
			535,093		540,905
Creditors: amounts falling due after more than one year	8		<u>(53,710)</u>		<u>(54,003)</u>
			<u>481,383</u>		<u>486,902</u>
Funds					
Unrestricted	9		84,989		79,562
Restricted	9		396,394		407,340
			<u>481,383</u>		<u>486,902</u>

For the year ended 31 October 2009, the company was exempt from audit of its financial statements under Section 477(2) of the Companies Act 2006. No notice has been deposited by members under Section 476(1) calling for an audit in relation to these financial statements.

We acknowledge our responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 393, and which otherwise comply with the Companies Act relating to accounts, so far as applicable to the company.

The financial statements were approved by the Board of Directors and authorised for issue on 3 March 2010.

T E Smith

T E Smith
Director

The accompanying accounting policies and notes form an integral part of these financial statements.

Notes to the financial statements

1 Services

	Unrestricted	Restricted	2009 Total	2008 Total
	£	£	£	£
Operating and establishment costs	23,698	16,287	39,985	43,587
Maintenance and property alterations	10,423	-	10,423	1,364
Depreciation	2,337	3,248	5,585	5,494
	<u>36,458</u>	<u>19,535</u>	<u>55,993</u>	<u>50,445</u>

The charity receives support and assistance from volunteers. It is not possible to quantify the value in accounting terms of this voluntary assistance.

Included in operating costs in unrestricted funds expenditure is an amount of £728 (2008 £596) for mortgage interest in respect of the property owned by the charity.

2 Fund-raising

	2009 £	2008 £
Promotion costs	<u>-</u>	<u>25</u>

3 Governance costs

	2009 £	2008 £
Administration - accountancy fees	<u>1,692</u>	<u>1,951</u>

The governance costs represent costs incurred by the charity in complying with its statutory obligations.

Notes to the financial statements

4 Fixed assets

	Freehold property £	Freehold property alterations £	Fixtures and fittings £	Total £
Cost				
At 1 November 2008	58,240	438,282	40,462	536,984
Additions	-	-	102	102
At 31 October 2009	58,240	438,282	40,564	537,086
Depreciation				
At 1 November 2008	4,655	17,366	27,305	49,326
Provision for the year	349	2,630	2,606	5,585
At 31 October 2009	5,004	19,996	29,911	54,911
Net book amount at 31 October 2009	53,236	418,286	10,653	482,175
Net book amount at 31 October 2008	53,585	420,916	13,157	487,658

Knowsley Borough Council holds a legal charge over the freehold property up to the value of £48,000

All of the assets are used by the charity in its charitable activities

5 Cash at bank

	2009 £	2008 £
Current accounts	35,912	17,755
Business Tracker Account	3,751	18,274
National Savings Bank	13,816	13,369
	53,479	49,398

6 Debtors

	2009 £	2008 £
Other debtors	-	5,000
Prepayments	823	261
	823	5,261

Notes to the financial statements

7 Creditors: amounts falling due within one year

	2009 £	2008 £
Accruals and sundry creditors	<u>1,644</u>	<u>1,562</u>

8 Creditors: amounts falling due after more than one year

	2009 £	2008 £
Mortgage	5,410	5,703
Urban Aid grant	48,000	48,000
Other grant	300	300
	<u>53,710</u>	<u>54,003</u>

The mortgage was advanced on 27 January 1988, is interest bearing and repayable over a period of 25 years

The Urban Aid Grant is repayable either in the event of the company being wound up or ceasing to continue its present activities

9 Funds

	Unrestricted £	Restricted £	2009 Total £	2008 Total £
Balance at 1 November 2008	79,562	407,340	486,902	508,112
(Deficit)/surplus for the year	<u>5,427</u>	<u>(10,946)</u>	<u>(5,519)</u>	<u>(21,210)</u>
Balance at 31 October 2009	<u>84,989</u>	<u>396,394</u>	<u>481,383</u>	<u>486,902</u>

The restricted fund represents the asset reserve and funds received for the refurbishment of the charity's centre premises at Huyton £387,358 and £5,268 for the continuing provision of complimentary therapies for Centre users £465 for the Ramblers group and £3,303 for the Library and Information Centre

Notes to the financial statements

10 Analysis of net assets between funds

	Unrestricted	Restricted	2009 Total
	£	£	£
Tangible fixed assets	94,817	387,358	482,175
Current assets	45,526	9,036	54,562
Current liabilities	(1,644)	-	(1,644)
Creditors due in more than one year	(53,710)	-	(53,710)
	<u>84,989</u>	<u>396,394</u>	<u>481,383</u>

11 Payments to trustees and connected parties

No trustee or person with a family or business connection with a trustee received remuneration in the year, directly or indirectly, from either the charity or an institution or company controlled by the charity. No expenses were reimbursed to the trustees during the year.

12 Taxation

The company has been granted charitable status and is exempt from corporation tax.

13 Capital commitments

There were no capital commitments at 31 October 2009 or 31 October 2008.

14 Contingent liabilities

There were no contingent liabilities at 31 October 2009 or 31 October 2008.