

Charity Registration No. 1078358

Company Registration No. 02161783 (England and Wales)

HIJINX THEATRE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020



HIJINX THEATRE

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HIJINX THEATRE

CHAIRMAN'S STATEMENT

FOR THE YEAR ENDED 31 MARCH 2020

Chair's Report

2019-20 was a year of ambition, creativity and growth for Hijinx, but it was also a year of two chapters, the second of which saw the initial impacts of the Covid-19 pandemic.

Artistically, the year saw huge impact through ground-breaking projects, exemplified by the largest production in the company's history – Mission Control – created in partnership with National Theatre Wales. Supported by Arts Council Wales and Welsh Government's Major Event Unit, Mission Control brought together a cast of over 70, with almost all the Hijinx actors from around Wales taking part in four performances at the Principality Stadium in Cardiff in November – a whole team effort, with phenomenal work by the Hijinx staff and freelance creatives.

Earlier in the autumn *Meet Fred* presented a home-coming sell-out run of performances at the Sherman, showing that after 5 years, his fans continue to grow. Beyond Wales, *Meet Fred* continued to tour extensively across the world.

In film, this year saw the completion of two short film projects, *The Matthew Purnell Show*, was filmed in summer 2019 at the BBC Wales and Bad Wolf studios, featuring a cast of 31 learning-disabled and/or autistic actors from across Wales. Premiered in January, *The Audition* is paving the way for something much bigger to come and has gathered a production team around it with the ambition of making a full-length feature film in the next couple of years.

The Academies around Wales continued to thrive beyond the scope of Mission Control, including creating music and choreography projects with Ty Cerdd, visits to creative industry partners, and continuing skills development in working on screen. In Pawb, Drama Foundations participants explored the world of panto for Christmas, Telemachus and Odyssey joined forces for another wonderful festive production at Wales Millennium Centre, and our newest group, Youth Theatre North, really began to establish itself from its base in Pontio, Bangor.

Hijinx was publicly endorsed with a raft of awards including Arts & Small Business and Arts Business & Employees awards from Arts & Business Cymru and Hijinx were highly commended in the Events category of the Cardiff Life Awards, for Mission Control, in collaboration with National Theatre Wales.

We were recipients of core funding from the Arts Council of Wales, Esmee Fairbairn Foundation and Simon Gibson Trust, alongside project funding from Morrisons Foundation, Children in Need, Lloyds Bank Foundation, Rayne Foundation and DM Thomas Foundations which have allowed Hijinx to transform the lives of even more learning disabled people in Wales.

Lottery funding from Ty Cerdd, Arts Council England, Arts Council Wales and additional financial support from Major Events Unit - Welsh Government, Wales Arts International, Ffilm Cymru, Articulture, Outdoor Arts UK and Arts & Business Cymru has made it possible for us to continue delivering this essential work. I would like to take this opportunity to thank them all for their generous support.

Behind the scenes the year saw the embedding of our new organisational framework, alongside a number of changes in personnel, as we welcomed Sarah Horner as our new CEO, and we bid farewell to Clare Williams who left after a transformational 6 years as Chief Executive. Hijinx also welcomed new leads for Jobs House, following the departure of Vanessa Morse, the driving force behind our expansion into corporate training and employment for our actors. The team worked with Chwarae Teg as part of the Agile Nation 2 project by the European Social Fund through Welsh Government the project has been developed to improve the position of women working in the private or third/voluntary sector.

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CHAIRMAN'S STATEMENT

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As the world began to anticipate the impact of Covid-19, Hijinx responded and on 16 March we suspended all our face-to-face activity, including Academies and community work and moved everything online. The safety of our staff and participants was, of course, our primary concern, but we were always mindful about the impact closing could have on the organisations, participants and beneficiaries, and the increased risks of loneliness and social isolation, particularly for those needing to shield. We also wanted to prevent loss of the confidence or communication skills gained through our work and maintain the professional skills of our Hijinx Actors.

For participants who can get online, our online sessions have become their only regular external contact, an essential way to remain connected to their friends. As a result, we are continuing to support 150+ learning disabled members of our community, ensuring they are safe, connected and included.

Covid has significantly impacted our touring work and corporate training arm. Touring plans for the rest of 2020 have been postponed, likely not to re-commence until spring or summer of 2021. Likewise, all communications training work on site has had to stop. With both sets of activity being important to Hijinx's financial security, the company has moved quickly to convert existing work online, as well as innovating in the digital theatre space to much success. This agility has ensured that important sources of income have been protected where possible, and the charity has not had to use any reserve funds.

We have been fortunate to receive Covid specific support from several grant funders. This support, combined with continuing payments from local authorities for placements on Academies and Drama Foundations, has provided some stability amongst the ever-changing landscape. The trustees and staff continue to monitor the situation carefully, taking financially prudent decisions to protect the long-term future of the charity.

Alongside the challenges of Covid, the impact of Brexit on European touring is also still to be determined. Preparations are underway as far as possible to mitigate the impact of changes to touring and artist exchange. This will continue to be an important area of scrutiny and planning in the year ahead and we are confident that our realistic and conscientious approach to planning, without stifling ambition, will stand us in good stead for the months and years ahead.

Hijinx trustees have been instrumental in supporting the company with skill and expertise throughout the year. During 2019/20, I became Chair and we welcomed five new trustees to the Board, with expertise in the creative industries, community work, and international working. We were sad to say goodbye to Jenna Hebson as Treasurer and are in the process of recruiting a permanent replacement; we are grateful to Richard Miles-Thorne for taking on this role in the interim.

Through all the challenges of last year and the current turbulent environment, the staff, participants and wider Hijinx family have shown extraordinary commitment, resilience and passion. The Trustees remain hugely grateful for all their work and send them a heartfelt thank you to them wherever they are based in Wales.

James Downes
Chair of Trustees

HIJINX THEATRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020

The trustees present their report and financial statements for the year ended 31 March 2020.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Hijinx's purpose as set out in the objects contained in the company's memorandum of association is:

- to advance education for the public benefit by the promotion of the arts, but not exclusively the art of drama.

Our Vision

A world where the arts and society are fully inclusive for people with learning disabilities and/or autism.

Our Mission

Pioneer, produce and promote opportunities in the arts and creative industries for people with learning disabilities and /or autism.

Our Aims:

- To provide pathways for talented learning disabled and/or autistic people to become professional performers.
- To make theatre and film that is both high in quality and high in impact where actors work side by side as equal partners and drive change across the industry.
- To source acting jobs for Hijinx actors
- To encourage and support learning disabled people in Wales of all ages and all abilities to participate in the arts

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes.

Strategic Priorities

Hijinx take a creative approach to tackle the complex social problem of integrating learning disability into society and into the workplace. Our ambition is for it to be commonplace to see actors with learning disabilities on our stages and screens. To this end we train learning disabled adults to become professional performers and to make theatre productions with them that highlight their skills.

The heart of our work is always our learning disabled and/or autistic artists (LD/A), who constantly challenge perceptions of what theatre and film can be and how they should be made.

Hijinx are pioneers in this field and advocate and practically demonstrate the value of inclusive practice.

Our Work

Hijinx is divided into five houses (departments) each the home of a key area of operations.

Theatre – Creates exhilarating, subversive theatre from large to small scale for both indoor and outdoor performance. Our theatre has a local, national and international reach. Artists with learning disabilities and/or autism are involved every step of the way in the making and performing of their stories.

HIJINX THEATRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2020**

Academies – The only professional performance training course in Wales for learning disabled and/or autistic actors.

Pawb – Community is at the heart of everything we do, Pawb create performing arts opportunities for anyone who wants to act, regardless of ability or experience in communities across Wales.

Film – Takes the same as we do with theatre: our actors are at the centre, their voices integral, to create a viewing experience that's completely different.

Jobs – Our specialist communications training helps organisations demonstrate their commitment to inclusivity and diversity. Hijinx Actors is a unique casting platform for professionally trained actors with learning disabilities and/or autism.

Core – Our management team, enabling the organisation to pioneer, produce and promote opportunities in the arts and creative industries for people with learning disabilities and /or autism

Each house is managed by a Head of House who is responsible for the participants wellbeing and safeguarding, the engagement of freelance staff, the operations and the budget. They report to the board every 8 weeks. The houses are supported by the core team, consisting of CEO, Artistic Director, Finance, Fundraising and Marketing.

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Hijinx Theatre is committed to working in the community by taking professional theatre performances to venues and public spaces and by delivering participatory projects and workshops.

The performances, both in the UK and abroad, help to change the public perception of disability. Our inclusive productions send very important messages about the valued role of people with disabilities in society.

The employment of actors with learning disabilities and/or autism in Hijinx's theatre, films and training activities, provide role models for society, raising aspirations and demonstrating to the wider sector the value of inclusive working.

Achievements and performance

HIJINX ACADEMIES

Hijinx Academies provide the only professional drama training for learning disabled actors in Wales.

Hijinx Academy actors have a range of learning disabilities and/or Autism and are selected because they have the potential and the ambition to become professional performers.

There are currently five Academies: two based in Cardiff and one in Prestatyn (North Wales), Aberystwyth (Mid Wales) and Carmarthen (West Wales). Other than Mid Wales all the Academies are at capacity.

Academy students develop skills in physical theatre, clowning, acting for screen and television, playback and role play techniques, contact improvisation, choral singing, script delivery, audition techniques, movement, devising and dance. In addition, the students undertake specialist courses and residencies.

This year, all Academies were involved in the creation of Mission Control, with over 60 performing as part of the final performance in the Principality Stadium in Cardiff. This was a hugely ambitious project and its success a testament to the staff around Wales who worked tirelessly in preparation for and during the performance week. Academy actors from around Wales came to Cardiff to stay during the production week, providing both creative and life experiences that were unforgettable.

HIJINX THEATRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

The Matthew Purnell Show, the first Hijinx short film, was shot in summer 2019, with a cast of over 30 Hijinx actors from around Wales, who filmed on location at the BBC and Bad Wolf Studios in Cardiff.

Ty Cerdd – our Academies across Wales took part in Codi Move which saw five composers/sound artists from a broad stylistic range recruited to work in the Hijinx Academies. Lead composer Tic Ashfield provided mentoring in writing for movement / theatre / dance while support in working in a learning-disabled training setting came from local choreographers and course leaders. The selected artists were resident in their local Academy for one session per week creating a work for the Academy actors to perform with in their end-of-term sharing. Sadly, due to the Covid-19 crisis these final performances were postponed.

Our South Academies had a 6-week module on radio skills with Radio Platform starting in May 2019.

South Academy actors worked with No Fit State who delivered modules on circus skills, and West Academy had more sessions working on grounded aerial.

Visits were arranged to Bad Wolf/Screen Alliance in July for Stop Motion workshops for the South Academies - where on one visit they met the head of HBO and Lin Manuel Miranda as they worked on *His Dark Materials*. Screen Alliance Wales also travelled and delivered stop motion workshops to Mid & West Academies, and in April 2019 North Academy actors visited the Rownd a Rownd set.

The impact of Covid on the Academies has been substantial with all work moving online at the point of lockdown in March. 85% of participants are now engaging with weekly groups sessions and wraparound activities.

HIJINX THEATRE

Our theatre productions are recognised as world class in both quality and inclusion. The last year has seen this work continue to flourish both at home in Wales and across the globe.

Mission Control – Created by Hijinx Unity Festival & National Theatre Wales and performed in November 2019 in the iconic Principality Stadium in the centre of Cardiff, Mission Control was a brand-new, guided, immersive show like no other, featuring an inclusive cast of over 80 performers, including 74 Hijinx Actors. It was directed by Ben Pettitt-Wade (Hijinx) and Kully Thiarai (National Theatre Wales) with Seiriol Davies and supported by Arts Council of Wales and Welsh Government's Major Events Unit. Mission Control was one of the most ambitious projects to date for Hijinx; the scale and logistics of such a collaboration were immense and its success a testament to a phenomenal team effort.

Meet Fred – created in 2016, has now been performed 235 times, in 124 venues, in 117 different cities, in 19 countries, across 3 continents (Europe, North America and Asia), translated into 11 languages and seen by close to 24,000 people. This year saw performances in Estonia, Switzerland, France, England, Hungary, Germany and Sweden, as well as a sell-out homecoming run of performances at the Sherman Theatre in Cardiff. Successful auditions held in July 2019 led to two new recruits for the touring cast, and Fred celebrated his 5th birthday in March 2020. A successful visit to the Festival du Chainon Manquant (Missing Link Festival) in France resulted in a tour booking of over 80 performances for Meet Fred between November 2020 and April 2021 – due to Covid this has since been postponed and will hopefully take place in 2021-22.

Into the Light – In September, a production funded by Arts Council Wales and co-producers Teatro La Ribalta, made in association with Danza Mobile and Frantic Assembly performed in Mainz, Germany, with three Hijinx actors and two Welsh neurotypical actors joining artists from Spain and Italy.

Covid-19 – all touring ceased in March 2020 because of the Covid-19 pandemic, future plans are currently on hold until travel and safe working is possible.

Street Theatre

April 2019 saw final rehearsals for **Rock Cliché**, created and directed by Morgan Thomas and supported by Articulture. We cast two neurodivergent actors – Jack Love and Matthew Mullins – an exciting first for Hijinx, as typically a show like this would include one non-disabled performer.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

Rock Cliché premiered at Machynlleth Comedy Festival (May), then toured to Germany twice (July), Green Man Festival (August), and Llawn Festival in Llandudno (September). To date there have been 10 performances, to over 2,000 audience members.

In May and June 2019, Hijinx created **The Astronauts**, a new walkabout piece created with Brian Rodríguez of Clownbaret, and made with West and South Academies over two week-long residencies. The show was intended to promote Mission Control but has since developed far beyond this original ambition. The Astronauts toured to Germany (July), the Eisteddfod (August), Green Man Festival (August), GWLAD Festival at the Senedd (September), and finally under Luke Jerram's moon installation at the WMC (December). To date there have been 13 performances in 2 countries, experienced by approximately 5,000 audience members.

In March 2020 the company were gearing up to create two new Street Theatre shows, **Grumpy Unicorns** (a walkabout piece by Ellen Groves) and **Planet-X Radio** (a caravan-based spin-off show from Mission Control). Grumpy Unicorns was one day into R&D when the country went into lockdown in March, and Planet-X Radio, was due to be made in North Wales the following month. Funding had been secured from Ty Cerdd's Composer in Residence fund to work with composer Tic Ashfield on Planet-X Radio.

As of March 2020, confirmed Street Theatre bookings had been made for Galway (May), Seville (May), the Green Man Festival (August) and the Eisteddfod (August). All bookings and discussions were put on hold indefinitely due to Covid-19.

A number of networking opportunities were afforded to the team including: an Articulture grant for Assistant Producer Carys to attend Fresh Street #3 (The international Seminar for the development of Street Arts) in Galway; Articulture Working Circle to discuss improving diversity in the outdoor arts scene in Wales; the annual Outdoor Arts UK conference in Coventry.

HIJINX FILMS

2019-20 saw the second year of our new Film strand, supported by £235,000 over 3 years from the Morrisons Foundation. The aim of which is to increase the representation of people with learning disabilities in film and television. This very generous grant was enhanced by funding from the Rayne Foundation, and enabled all 67 Hijinx Academy actors to be trained in acting for screen and television, to make short films with them and to incentivise the industry to cast them.

The Matthew Purnell Show - following on from a teaser film made in 2018/19, this year saw the completion of our first in-house short film. The Matthew Purnell Show is a fast-paced comedy set in the near future, where learning disabled and/or autistic people have taken over the world of film & TV. At the forefront is The Matthew Purnell Show, the world's biggest chat show, which is about to give its 100th episode. The film featured a cast of 31 learning-disabled and/or autistic actors from Hijinx and was filmed on location at BBC Cymru Wales and Bad Wolf Studios. Hijinx received sponsorship from Bad Wolf to support the making of this film, alongside in-kind support from Boom Cymru / Gorilla

The Audition - In the spring of 2019, 30 South Academy actors met director Dylan Wyn Richards as part of a different sort of audition process towards a ground-breaking, inclusive feature film. During the audition and interviews, the actors discussed their unique experiences and outlook on the world. There was never an intention to make a short documentary about this event, but the actors and their insights were so revelatory that the team felt the wider world needed to experience them. The result is an extraordinary documentary fusing powerful acting with equally striking insights into politics, dreams, trauma, family, friendship and life as someone with a different, astonishing mind.

A 15-minute version of 'The Audition' was screened prior to every screening of the Hollywood film 'The Peanut Butter Falcon' at Chapter during October 2019, plus a Q&A with Head of Film, Dan McGowan and three of the Hijinx actors in the film – the re-edit was supported by Ffilm Cymru. The Audition was premiered in early 2020 at an event at Chapter Arts Centre in Cardiff. The screening was primarily for industry with the hope to garner interest to develop the idea into our first feature film. This was a huge success and, as a result, two established production companies are now on board to develop the 'being normal' project. The project is set to be a real game-changer in inclusive work, and with established production companies on board, who are keen to see

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

how they can adapt and influence the film sector to be more inclusive at every level, it's set to be a hugely impactful piece of work.

Mission Control – a range of films were created in-house for Mission Control, including a trailer shot around Wales in summer 2019 and films that were a key element for the production were made in the autumn.

Difference Voices 3 – over summer 2019 Hijinx co-produced a series of shorts - Different Voices 3 - with Alex Osborne at 104 Films as part of their ongoing project with Biggerhouse in Bristol. The funding for the three Hijinx Actors' films within the project came from Ffilm Cymru's Connector fund, and Hijinx provided match funding. The films were screened at Encounters Film Festival, TAPE's Inclusion Film Festival and Wicked Wales YIFF last year.

Covid-19 – all filming ceased in March 2020 because of the Covid-19 pandemic, future plans are currently on hold until travel and safe working is possible, including the making of our next short film project *Stones and Dust* (previously planned for Autumn 2020).

HIJINX JOBS

The third year for Hijinx's training strand saw some significant changes both in the structure of the department, and with client training demands towards the end of the year, due to Covid.

In August 2019 the Business Development Director left the company. In recognition of the importance of this work, the role was expanded to full-time and in March 2020, Susan Kingman and Ellen Groves took up the role of Head of Business Development as a job share, with Susan leading on Training and Ellen on Casting.

Key achievements during 2019-20 included a new training package for Legal & General, focusing on improving communication with vulnerable employees as well as extending our Vulnerable Customer training to their Sensitive Claims teams; and a project with TAC, the voice of the independent TV production sector in Wales, increasing their members' confidence when working alongside learning disabled and/or autistic contributors. The team presented communication-focused scenarios at the Wales & West Utilities conference, designed to improve staff's communication skills with vulnerable customers and began working with Cardiff School of Pharmaceutical Sciences, delivering two forum theatre scenes to their year 2 and year 4 student cohorts.

Hijinx actors continued working with Cardiff University Medical school, assisting them with their teaching sessions. However, this year's exams were cancelled due to the Coronavirus pandemic. The actors took part in a number of recruitment assessment days for Dwr Cymru, providing feedback to help recruit a number of new customer-facing staff.

During the year a series of training films were created for Cardiff and Vale University, aimed at improving healthcare professional's ability to communicate with learning disabled and/or autistic patients; as well as a promotional film for Bangor University and University of South Wales to celebrating 100 years of LD Nursing. This led to an invitation to present at the Royal College of Nursing conference about our work with adults with LD/A.

In casting, 102 submissions have been made in 2020 alone, resulting in 50 auditions for Hijinx Actors, an increase from 18 auditions in the previous year. Academy West actor Ffion Gwyther cast in a campaign for Welsh Recycling (Feb 2020), with several other audition results pending for other actors.

In addition, the team are currently working with a production company in Cardiff on their new series of a network BBC crime drama, which will feature a Hijinx Actor in one of the lead roles. Auditions are underway, with shooting due to take place in early 2021. This will be a major milestone for our screen work, and an incredible opportunity for the actor selected.

The majority of training activity in the diary for March 2020 onwards had to be postponed due to Covid, plans are now underway to deliver online training for clients, as well as an 'off the shelf' training programme that multiple companies can engage with simultaneously.

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Whilst production was paused, impacting employment opportunities for Hijinx actors, castings and pre-production is still moving forward, enabling many self-tape auditions to be made for actors during 2020.

HIJINX PAWB

Pawb continued to flourish over the last year, with newer groups finding their feet and developing confidence and creativity.

Drama Foundations continued to thrive during the year, with participants exploring Panto at Christmas. The Wednesday South group hosted their first Summer Outdoors sharing the in the Chapter 'garden', which was hugely significant in terms of confidence.

The new **North Youth Theatre** group for young people with learning disabilities, established in Bangor last year with funding from Children in Need hosted their debut and second performances in Pontio Arts Centre, Bangor.

The community drama group Odyssey performed The Curious Muchness of Stuff and Nonsense (with USW Creative and Therapeutic Arts + Woodlands, Ty Gwyn, Ysgol Y Deri and Marion Centre at Bishop of Llandaff). Playwright Hefin Robinson supported by the Drakley Foundation, and composer Daniel Soley supported by Ty Cerdd.

Telemachus, Hijinx's Cardiff-based youth theatre, joined with Odyssey for Christmas on stage, as well as traditional preshow. This brought the total onstage cast to over 50 members.

Odyssey & Telemachus partnered with Cardiff University School of Architecture to explore and deliver a project on accessible and inclusive performance spaces (who knew how relevant some their designs would be now!) Odyssey was also supported by Virgin Money Lounge Cardiff with a place in the London Marathon 2019.

Pawb also supported 21plus to deliver meaningful activity to their young people during their Summer School in 2019.

All Pawb activity moved online at the point of lockdown in March 2020. 85% of participants are now engaging with weekly groups sessions and wraparound activities. The Christmas performance project for Odyssey has been postponed until 2021, with alternative plans being developed.

Hijinx unity festival

November 2019 saw Mission Control presented at the Principality Stadium in Cardiff, a Hijinx Unity Festival production funded by Arts Council of Wales, Major Events Unit and Wales Millennium Centre; a large scale site specific co-production with National Theatre of Wales involving almost all 70 of our learning disabled actors.

The unknown impacts of Brexit, in combination with the ongoing challenges of Covid-19, are likely to have significant influence on the next Unity Festival, planned for 2021, but likely to now move to 2022.

International strategy

Hijinx has had considerable success over the past five years in building its international profile and touring. Over the next five years this will continue apace, with a particular focus on work in Europe, Asia and North America. In order to facilitate this continued growth, developing and nurturing the right network of venues, promoters and potential collaborators is vital.

Hijinx plan to maximise the company's potential in three key areas:

- Touring
- Creative collaborations
- Good practice and legacy work

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To this end the following activity happened during 2019/20:

- Clare Williams and Ellis Wrightbrook visited Vietnam in April, building links for potential touring and partnership development. February 2020 saw a reciprocal visit from Mat Tran Ensemble, supported by the British Council
- Hijinx received an additional grant from Wales Arts International to build connections in Europe, this enabled us to join IETM in early 2020, an international network for contemporary performing arts. Sarah Horner was due to attend their plenary session in Norway (cancelled due to Covid-19).
- Meet Fred performed at the Festival du Chainon Manquant, supported by Arts Council of Wales, this visit led to the booking of a significant tour.

Inevitably, Covid has had a significant impact on international working. Performances in Belgium in March were cancelled, and this pattern has continued in parallel with the continuing crisis. To navigate this period, building links, developing digital partnerships, and negotiating with programmers to move bookings further into the future will all be key priorities.

Recognition

Over the year Hijinx has won recognition across the breadth of the company, winning a number of Arts & Business Cymru awards including: the Arts & Small Business Award for the film partnership with Traveline Cymru; the Arts Business & Employees award for the Equality and Diversity film project with Hugh James. The organisation was also shortlisted for the Hodge Award, in recognition for all partnerships that year. In addition, Hijinx were highly commended in the Events category of the Cardiff Life Awards, for Mission Control, in collaboration with National Theatre Wales.

Financial review

During the year the charity's income was £1,202,025 with expenditure amounting to £935,898. The operating surplus for the year was £266,127 of which £125,469 (before transfers) related to unrestricted funds.

This is the seventh consecutive year of an operating surplus, resulting in the steady growth in the reserves position.

Reserves

The free reserves, effectively net assets less restricted funds, designated funds and fixed assets, brought forward into 2019/20 were £163,046. The free reserves at 31 March 2020 are £215,355, an increase of £52,309.

Reserves policy

The trustees consider the ideal level of reserves as at 31 March 2020 would be 20% of projected income. Actual free unrestricted reserves at 31 March 2020 were £215,355 representing 17.9% of 2019/20 turnover.

Whilst the directors would ideally look to increase the overall level of unrestricted reserves in line with the agreed limits outlined above, it is acknowledged that the extraordinary context that the Covid-19 pandemic bring, means it is unlikely that it will be possible to increase the free reserves further at the end of the 2020/21 year.

Treasurer's Report

Another strong financial position with a net surplus of £266,127 for 2019/20, an increase on the previous year.

The restricted fund allocation will see £241,039 carried over into the next financial year, the majority of which is the balance of the three-year Morrisons Foundation grant that was paid in its entirety in 2019, as well as some funds carried forward, with the agreement of funders, due to Covid-19 disrupting projects.

Future resilience is at the forefront of the charity as Hijinx navigates the pandemic. £423,349 of designated funds have been set aside by the trustees which will be spent in the next financial year. The decision has been granted in 2020/21 to transfer these funds into the designated allocated.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

Given the challenges of Covid and the uncertainties that will be with us for some time, designated funds have been allocated for additional costs due to Covid-19, including salaries and remote working equipment, in addition to those allocated to specific projects.

Free unrestricted reserves represent 17.9% compared to the 20% projected turnover. This level of free unrestricted reserves still meets levels to continue future activities and react to any unplanned activities that may arise, as well as the challenges of Covid-19.

Future developments

No arts organisations of any scale are secure in the current climate, but we are as robust and as confident as we could possibly be. It is acknowledged that Hijinx have a unique place in the arts landscape of Wales and that we are making significant steps to reduce inequity and break down barriers. The organisation has grown significantly in the last 7 years and where we had planned for a period of stabilisation, the challenges presented by Covid-19 and its longer term impact, have caused a re-focusing of plans and budgets to ensure that the charity can continue to work well into the future..

Covid specific support has been secured from Arts Council Wales, the Rausing Trust, Community Foundation Wales, Cardiff Third Sector Council, Rayne Foundation, Esmée Fairbairn Foundation and Children in Need, resulting in funding that secures activity for the 2020-21 financial year.

The Arts Council of Wales investment review, which had been due to take place in 2020, has now been postponed to come into effect in Spring 2022, it is anticipated that current levels of funding should be maintained until that time, at which point a new agreement will come into force.

The inability to tour work and generate income from that work (as well as providing employment opportunities) has led to a significant reduction in earned income, amplified by the loss of corporate training work. In both areas of the company new digital alternatives are being developed to ensure continuing engagement, but these are unlikely to be able to deliver equivalent levels of income in the short term. Future international collaborations are being developed that will bring income and profile for the company in Hong Kong, UAE and India – this represents an interesting area for development in the coming months and years.

It is currently anticipated that it will take 12-18 months to re-gain 2019 levels of activity in theatre touring and corporate training.

Detailed financial planning has been undertaken, and is continually reviewed, to anticipate varying scenarios for the 2021-22 financial year, ensuring the charity is able to plan and function in a range of situations. It is the trustee's belief that this planning, combined with a cash-protecting financial approach in 2020-21 will mean the organisation remains viable for the coming years. The increase to the reserves at March 2020 provides additional security for the charity, and successes in fundraising indicate that there is still an appetite among funders to support this work through the pandemic and beyond.

The trustees remain confident that by taking a cautious financial approach combined with a bold artistic vision, Hijinx will be able to keep pace with the swiftly changing world around it. Throughout lockdown new ideas and opportunities have been harnessed, and the financial position protected as far as possible, whilst ensuring the best support and service for our beneficiaries.

HIJINX THEATRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

Structure, governance and management

Governing document

The charity is governed by its Memorandum and Articles and Association, incorporated in September 1987 as a company limited by guarantee and not having a share capital as defined by the Companies Act 1985. Hijinx became a registered charity on 25 November 1999. The Memorandum and Articles were updated in September 2014 in line with Charity Commission recommendations.

Membership is open to anyone, subject to approval by the Board of Trustees. Every trustee is a member of the company. All members agree to contribute a sum not exceeding £1 in the event of the Company being wound up.

Role, recruitment, appointment, induction and training of trustees

The charity Trustees are appointed at the Annual General Meeting and can stand for election annually. Appointments are made by recommendation and/or advertising to ensure an appropriate balance of skills and a diversity of representation to fulfil the needs of the company- sometimes supported by the Board Bank scheme run by Arts & Business Cymru.

An induction process includes a meeting with the Chair, senior staff and attendance to at least one board meeting prior to joining. The board meet 6 times a year in addition to the AGM. The trustees approve the business and strategic planning, all operational policies and scrutinise quarterly income and expenditure management accounts.

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

None of the trustees receive remuneration or other benefits from their work with the charity. Any connection between a trustee or a senior manager of the charity with a production company, contracted actor, performer or exhibitor is disclosed to the full board of trustees in the same way as any contractual relationship with a related party. In the current year no such related party transactions were reported.

Risk management

The trustees identify and review the risks to which the charity is exposed and ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have a risk management strategy which comprises of an annual review of the principal risks and uncertainties the charity faces, the review of policies, systems and procedures to mitigate those risks and the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

It is acknowledged that the ability to achieve the fundraising target and the issues associated with working with vulnerable adults are the major risks to the company. These risks are managed by having robust policies and procedures in place and regular training for staff working with learning disabled actors.

In this financial year we had £10 million employer liability and £5 million public liability.

Whilst Hijinx has been able to protect itself financially from the initial impact of Covid-19, the pandemic will continue to represent a major risk to both the work and financial security of the charity for some time. Local authorities have indicated that they will continue to honour service provision contracts for the remainder of the 2020-21 year but are unable to commit further ahead at this time. The Hijinx trustees and management have worked together to identify ways to mitigate this risk as much as reasonably practicable given the ongoing uncertainties.

HIJINX THEATRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

Staff

Whilst the trustees are responsible for strategy, policy and supervision, the staff report, recommend, undertake and execute the activity. A Chief Executive is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and artistic performance related activity.

The staff comprises 8 full time posts: Chief Executive, Artistic Director, Senior Producer, Assistant Producer, Head of Academies, Finance Administrator, Head of Film, Production Manager, Head of Business Development (job share) and 7 part time posts: Head of Pawb, Marketing Manager (vacant) Associate Producer, South Coordinator, North Co-ordinator (vacant), Associate Artist and Business Development Assistant (vacant). More than forty freelance creatives and production staff were engaged to support the actors and to work on projects and productions.

Staff changes during the year:

- Clare Williams, Chief Executive – left in September 2019
- Sarah Horner, Chief Executive – started in October 2019
- Vanessa Morse, Business Development Director – left in August 2019
- Ellen Groves & Susan Kingman, Head of Business Development (job share) – started March 2020
- Bethan Jones Arthur, Digital Administrator – left in August 2019
- Vanessa Davies, Marketing Manager – left in December 2019

All staff undertook Safeguarding level 2 training, and additionally individual members of staff undertook training in project management, tour booking, finance, First Aid at Work, Bectu CRISP: Health and Safety Passport, business mentoring, and fundraising.

Salaries for key management personnel are set by the personnel panel of the board of trustees and are benchmarked against other similar organisations working within the arts sector. The panel also review salaries on an annual basis with the Chief Executive.

Volunteers

There are 252 Hijinx volunteers on our database. 57 are regularly involved in production and office support. They undertook 1940 hours of voluntary work. We wish to thank them for their loyal support and service.

Premises

Hijinx is accommodated at the Wales Millennium Centre, Bute Place, Cardiff Bay. The space comprises of an open plan office, a small meeting room, shared kitchen and toilets, and a costume and prop store.

Technical equipment is stored at Cardiff Airport and an additional storage space at Papermill Business Park.

Hijinx maintains 2 touring vans and a minibus.

Stakeholders & partnerships

Hijinx are an Arts Council of Wales Revenue Funded Organisation and received £155,687 in 2019/20.

Public Sector

Hijinx were also beneficiaries of an additional Arts Council of Wales lottery funds: £5,281 for Into the Light touring, £72,000 for Mission Control – Hijinx Unity Festival, £20,000 to support Inclusive Casting (2019-2022). The organisation also benefitted from grants from the Arts Council of England to support Into the Light touring £131; Major Events Unit, Welsh Government to support Hijinx Unity Festival – Mission Control £25,000, Ffilm Cymru to support promotion of The Audition £280, and from Ty Cerdd - £1,750 to support a Composer for the Odyssey Christmas Show and £750 to support a composer for Planet X Radio.

HIJINX THEATRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2020**

Private Sector

Hijinx were recipients of funding from Morrisons Foundation, Children in Need, DM Thomas Foundation, Rayne Foundation, and Simon Gibson Charitable Trusts, Esmee Fairbairn Foundation, Lloyds Bank Foundation and the Coop Local Community Fund. All of them enabled us to create new staff posts, train tutors, produce high quality professional touring productions and support individual students with bursaries to attend the Academy.

Arts & Business Cymru continued to support our work with corporate partners, and we also received funding from Articulate and Outdoor Arts UK.

Local Authority social services provide funding packages for each student attending an Academy or Drama Foundation. The funding is drawn down via social enterprise organisations Vision 21 (South Wales,) Co-options (North Wales) and ArtsCare GofalCelf (West and Mid Wales). We work closely with them to meet outcomes and developmental targets for each of the individuals trained.

WIDER NETWORK

Art Sector Partners

In 2019/20 Hijinx collaborated with the following venues: Wales Millennium Centre, Chapter Arts Centre, Nova Leisure Centre Prestatyn, Aberystwyth Arts Centre and Lyric Theatre Carmarthen, Sherman Theatre, Pontio, and the Principality Stadium. Artistic collaborations took place with Ty Cerdd, National Theatre Wales, No Fit State, Biggerhouse / 104 Films.

Membership

Hijinx is affiliated to and has Ethical Manager Status with the Independent Theatre Council. We are a member of the Arts Marketing Association, IETM, Outdoor Arts UK, Disability Arts Cymru, Small Charities Coalition, BAFTA and Arts & Business Cymru.

HIJINX THEATRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

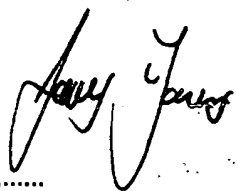
Charity name	Hijinx Theatre
Charity number	1078358
Company number	02161783
Registered office	Wales Millenium Centre Bute Place Cardiff Bay CF10 5AL
Trustees	Debra Bowen Rees Michael Clark James Downes Jenna Hebson - Resigned 14 May 2020 Rhiannon Hughes Delyth Isaac Robert Pontin - Resigned 24 October 2019 John Prior-Morris Richard Thorne Nia Morgan - Appointed 18 June 2020 Edward Talfan Davies - Appointed 18 June 2020 Selma Dimitrijevic - Appointed 18 June 2020 Tom Curteis - Appointed 18 June 2020 Rachel Adams - Appointed 18 June 2020
Secretary	Sarah Horner - Appointed 14 October 2019 Clare Williams - Resigned 12 September 2019
Key management personnel	Sarah Horner - Chief Executive Jacqui Onions - Finance Administrator Ben Pettitt-Wade - Artistic Director
Auditor	Azets Audit Services Ty Derw Lime Tree Court Cardiff Gate Business Park Cardiff Gate CF23 8AB

The trustees' report was approved by the Board of Trustees.

.....
J Downes

Trustee

Dated: 13-11-2020



HIJINX THEATRE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2020

The trustees, who are also the directors of Hijinx Theatre for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

HIJINX THEATRE

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF HIJINX THEATRE

Opinion

We have audited the financial statements of Hijinx Theatre (the 'charity') for the year ended 31 March 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

HIJINX THEATRE

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF HIJINX THEATRE

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

HIJINX THEATRE

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF HIJINX THEATRE

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Azets Audit Services
Chartered Accountants
Statutory Auditor

18-11-2020

Ty Derw
Lime Tree Court
Cardiff Gate Business Park
Cardiff
CF23 8AB

Azets Audit Services is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

HIJINX THEATRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Income from:							
Donations and legacies	3	-	12,642	12,642	833	3,390	4,223
Charitable activities	4	737,163	450,208	1,187,371	626,247	263,150	889,397
Other trading activities	5	907	-	907	118	-	118
Investments	6	1,105	-	1,105	565	-	565
Total income		739,175	462,850	1,202,025	627,763	266,540	894,303
Expenditure on:							
Charitable activities	7	612,572	322,192	934,764	532,870	330,750	863,620
Other	9	1,134	-	1,134	1,579	-	1,579
Total resources expended		613,706	322,192	935,898	534,449	330,750	865,199
Net incoming resources before transfers		125,469	140,658	266,127	93,314	(64,210)	29,104
Gross transfers between funds		6,042	(6,042)	-	23,019	(23,019)	-
Net income for the year/ Net movement in funds		131,511	134,616	266,127	116,333	(87,229)	29,104
Fund balances at 1 April 2019		507,193	106,423	613,616	390,860	193,652	584,512
Fund balances at 31 March 2020		638,704	241,039	879,743	507,193	106,423	613,616

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HIJINX THEATRE

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	12		29,037		44,165
Current assets					
Stocks		254		414	
Debtors	13	300,181		143,546	
Cash at bank and in hand		690,926		482,009	
		<u>991,361</u>		<u>625,969</u>	
Creditors: amounts falling due within one year	14	<u>(140,655)</u>		<u>(56,518)</u>	
Net current assets			850,706		569,451
Total assets less current liabilities			<u>879,743</u>		<u>613,616</u>
Income funds					
Restricted funds	16		241,039		106,423
<u>Unrestricted funds</u>					
Designated funds	17	423,349		341,049	
General unrestricted funds		<u>215,355</u>		<u>166,144</u>	
			638,704		507,193
			<u>879,743</u>		<u>613,616</u>

HIJINX THEATRE

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2020

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2020, although an audit has been carried out under section 144 of the Charities Act 2011.

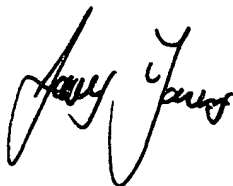
The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 13-11-2020

.....
J Downes
Trustee



Company Registration No. 02161783

HIJINX THEATRE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
Cash flows from operating activities					
Cash generated from operations	22		207,812		42,398
Investing activities					
Purchase of tangible fixed assets		-		(47,071)	
Interest received		1,105		565	
Net cash generated from/(used in) investing activities			1,105		(46,506)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			208,917		(4,108)
Cash and cash equivalents at beginning of year			482,009		486,117
Cash and cash equivalents at end of year			690,926		482,009

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

Charity information

Hijinx Theatre is a private company limited by guarantee incorporated in England and Wales. The registered office is Wales Millennium Centre, Bute Place, Cardiff Bay, CF10 5AL.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Consistency of presentation

The presentation of the financial statements has been adjusted during the year with allocations in both income and expenditure being affected. This has been done to provide additional transparency regarding the income and expenditure of the charity.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

Grants are only included in the SoFA when the general income recognition criteria are met.

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services, as entitlement to the grant only occurs when the performance related conditions are met.

Capital grants are released to the Statement of Financial Activities in the year of receipt. Fixed assets relating to capital grants are capitalised, and depreciation charged is offset against the grant income, in a restricted fund.

Income from charitable activities is recognised in the period to which it relates. Any amounts received in advance are deferred.

Investment income is recognised at the time the investment income is receivable. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes all costs relating to the furtherance of the society's objectives as stated in the trustees report. This also includes all costs relating to compliance with constitutional and statutory requirements.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Where costs cannot be directly attributed to particular departments they have been allocated on a basis consistent with the use of the resources.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Furniture and equipment	25% straight line
Motor vehicles	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

Individual assets costing £250 or more are capitalised.

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.13 Leases

Rentals payable under operating leases, are charged as an expense on a straight line basis over the term of the relevant lease.

1.14 Taxation

As a registered charity, Hijinx Theatre is entitled to the exemption from taxation in respect of income and capital gains received with sections 478-489 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects purposes only.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

3 Donations and legacies

	Restricted funds	Unrestricted funds	Restricted funds	Total
	2020 £	2019 £	2019 £	2019 £
Donations and gifts	12,642	833	3,390	4,223

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

4 Charitable activities

	2020 £	2019 £
Promotion of drama and the arts	530,542	450,033
Membership income	2,160	2,265
Theatre tax credit	5,292	6,402
Grants	648,382	430,657
Other income	995	40
	<u>1,187,371</u>	<u>889,397</u>
Analysis by fund		
Unrestricted funds	737,163	626,247
Restricted funds	450,208	263,150
	<u>1,187,371</u>	<u>889,397</u>
Grants		
Articulture	3,180	-
Arts & Business Cymru	6,750	3,500
Arts Council England	131	16,600
Arts Council of Wales	260,968	284,575
Bailey Thomas Charitable Fund	-	15,000
BBC Children in Need	8,973	7,512
British Council	-	5,970
The Darkley Trust	-	4,200
Denbighshire Welsh Church Act Fund	-	300
DM Thomas Foundation for Young People	2,500	-
Esmee Fairbairn Foundation	50,000	-
Foyle Foundation	-	10,000
Ffilm Cymru	280	-
Garfield Weston Foundation	-	25,000
Hodge Foundation	-	5,000
Lloyds Bank Foundation	25,000	25,000
Welsh Government - Major Events Unit	25,000	-
Morrison Foundation	235,000	-
OutdoorArtsUK	100	-
The Simon Gibson Charitable Trust	3,000	3,000
The Rayne Foundation	25,000	25,000
Ty Cerdd	2,500	-
	<u>648,382</u>	<u>430,657</u>

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Sale of merchandise	907	118

6 Investments

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Interest receivable	1,105	565

7 Charitable activities

	2020 £	2019 £
Staff costs	563,372	536,872
Depreciation and impairment	13,994	6,401
Production costs	128,572	112,286
Premises costs	69,599	60,783
Administration	18,941	16,538
Training	2,661	4,446
Travel and subsistence	73,489	64,180
	870,628	801,506
Share of support costs (see note 8)	59,636	58,019
Share of governance costs (see note 8)	4,500	4,095
	934,764	863,620
Analysis by fund		
Unrestricted funds	612,572	532,870
Restricted funds	322,192	330,750
	934,764	863,620

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

8 Support costs	Support costs	Governance costs	2020	Support costs	Governance costs	2019	Basis of allocation
	£	£	£	£	£	£	
Staff costs	19,129	-	19,129	22,644	-	22,644	Direct
Premises costs	17,400	-	17,400	15,196	-	15,196	Direct
Travel and subsistence	18,372	-	18,372	16,045	-	16,045	Direct
Administration	4,735	-	4,735	4,134	-	4,134	Direct
Audit fees	-	4,000	4,000	-	2,670	2,670	Governance
Accountancy	-	500	500	-	1,425	1,425	Governance
	<u>59,636</u>	<u>4,500</u>	<u>64,136</u>	<u>58,019</u>	<u>4,095</u>	<u>62,114</u>	
Analysed between							
Charitable activities	<u>59,636</u>	<u>4,500</u>	<u>64,136</u>	<u>58,019</u>	<u>4,095</u>	<u>62,114</u>	

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

9 Other

	Unrestricted funds	Unrestricted funds
	2020	2019
Net loss on disposal of tangible fixed assets	1,134	1,579
	<u>1,134</u>	<u>1,579</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the current or prior year.

None of the trustees were reimbursed for expenses during the current or prior year.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
	15	16

Employment costs

	2020 £	2019 £
Wages and salaries	551,765	531,557
Social security costs	23,987	23,888
Other pension costs	6,749	4,071
	<u>582,501</u>	<u>559,516</u>

There were no employees whose annual remuneration was £60,000 or more.

Key management personnel

The key management personnel of the charity who are noted in the trustees report received benefits (consisting of gross salary, employers national insurance contributions and employers pension contributions) totalling £121,622 (2019: £113,221).

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

12 Tangible fixed assets

	Furniture and Motor vehicles equipment		Total
	£	£	£
Cost			
At 1 April 2019	42,238	72,631	114,869
Disposals	(41,198)	-	(41,198)
At 31 March 2020	1,040	72,631	73,671
Depreciation and impairment			
At 1 April 2019	37,424	33,280	70,704
Depreciation charged in the year	2,921	11,073	13,994
Eliminated in respect of disposals	(40,064)	-	(40,064)
At 31 March 2020	281	44,353	44,634
Carrying amount			
At 31 March 2020	759	28,278	29,037
At 31 March 2019	4,814	39,351	44,165

13 Debtors

	2020	2019
	£	£
Amounts falling due within one year:		
Trade debtors	267,070	117,566
Other debtors	25,000	12,827
Prepayments and accrued income	8,111	13,153
	300,181	143,546

14 Creditors: amounts falling due within one year

	2020	2019
	£	£
Other taxation and social security	7,212	7,290
Trade creditors	127,853	40,663
Other creditors	1,090	4,185
Accruals and deferred income	4,500	4,380
	140,655	56,518

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £6,749 (2019: £4,071). Amounts outstanding at the year end totalled £nil (2019: £920).

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds				Balance at 31 March 2020 £
	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	
General	9,994	16,470	(28,391)	10,000	8,073	-	(4,374)	-	3,699
Academies General	23,019	-	-	(23,019)	-	-	(15,000)	15,000	-
Odyssey	-	12,590	(8,390)	-	4,200	9,366	(13,566)	-	-
Pawb Projects	-	300	(300)	-	-	-	-	-	-
Youth Theatres	2,500	7,512	(6,021)	-	3,991	11,553	(13,354)	-	2,190
Theatre General	-	10,000	(1,458)	-	8,542	280	(2,780)	(6,042)	-
Productions	52,040	151,168	(202,631)	13,035	13,612	10,349	(20,922)	-	3,039
Jobs General	85,000	40,000	(60,155)	(3,035)	61,810	25,000	(25,000)	(36,810)	25,000
Jobs Projects	-	3,500	(3,500)	-	-	26,750	(32,463)	21,810	16,097
Film Projects	-	25,000	(18,805)	-	6,195	28,515	(40,855)	27,245	21,100
Street Theatre	21,099	-	(1,099)	(20,000)	-	4,104	(3,354)	-	750
Pawb General	-	-	-	-	-	1,933	(1,933)	-	-
Unity Festival	-	-	-	-	-	110,000	(110,000)	-	-
Film General	-	-	-	-	-	235,000	(38,591)	(27,245)	169,164
	<u>193,652</u>	<u>266,540</u>	<u>(330,750)</u>	<u>(23,019)</u>	<u>106,423</u>	<u>462,850</u>	<u>(322,192)</u>	<u>(6,042)</u>	<u>241,039</u>

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

16 Restricted funds

(Continued)

General - income received for international development visit to Canada and Vietnam.

Academies General - income received for the salaries of the academy director and business development manager.

Odyssey - income received for inclusive community theatre group for adults with and without learning disabilities and/or autism.

Pawb Projects - income received for drama foundation course for adults with a learning disability and/or autism in North Wales.

Youth Theatres - income received for youth theatre group for young people with learning disabilities and/or autism in North Wales.

Theatre General - income received for the fresh street event and for travel costs at 'One Small Step'.

Productions - income received for 'Into The Light' touring costs.

Jobs General - income received for jobs house salaries and running costs.

Jobs Projects - income received for communication workshops and incentivising companies to cast inclusively

Film Projects - income received for diversity promotion materials for the docudrama project and to purchase film equipment and professional training to support a learning-disabled actor to win a BAFTA.

Pawb General - income received for Pawb running costs and activities.

Street Theatre - income received for the commission of Rock Cliché and Planet X Radio.

Unity Festival - income received for Hijinx Unity Festival - Mission Control.

Film General - income received for a course and film programme aimed at disabled people.

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				Movement in funds				Balance at 31 March 2020 £
	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	
General	92,000	-	(50,836)	100,836	142,000	211,065	(176,434)	(44,715)	131,916
Academies General	6,250	219,900	(117,864)	(107,286)	1,000	225,100	(136,448)	(29,341)	60,311
Residencies	-	-	-	7,500	7,500	-	-	-	7,500
Pawb General	-	-	(25,699)	26,699	1,000	173	(17,582)	64,346	47,937
Odyssey	29,283	5,706	(2,411)	-	32,578	5,645	(10,782)	-	27,441
Youth Theatres	760	810	(1,099)	-	471	800	(797)	-	474
Theatre General	-	-	(28,123)	64,123	36,000	586	(104,600)	153,014	85,000
Street Theatre	-	1,189	(2,019)	10,830	10,000	7,696	(8,457)	(601)	8,638
Productions	52,250	110,117	(60,247)	(57,120)	45,000	108,030	(45,001)	(103,029)	5,000
Unity Festival	25,000	-	(26,557)	41,557	40,000	76,263	(69,594)	(24,169)	22,500
Jobs General	29,464	-	(402)	(28,062)	1,000	64	(4,239)	4,175	1,000
Jobs Projects	-	62,902	(4,078)	(57,824)	1,000	55,784	(15,436)	(39,216)	2,132
Film General	6,250	-	(34,703)	29,453	1,000	108	(108)	-	1,000
Film Projects	-	975	-	21,525	22,500	457	(457)	-	22,500
Pawb Projects	-	39,839	(32,765)	(7,074)	-	47,769	(37,305)	(10,464)	-
	<u>241,257</u>	<u>441,438</u>	<u>(386,803)</u>	<u>45,157</u>	<u>341,049</u>	<u>739,540</u>	<u>(627,240)</u>	<u>(30,000)</u>	<u>423,349</u>

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

17 Designated funds

(Continued)

General - fund has been designated for additional costs due to Covid-19, website costs, digital content, translation costs and additional staffing.

Academies General - fund has been designated for salaries and remote working equipment.

Residencies - fund has been designated for match funding for a grant.

Pawb General - fund has been designated for additional costs due to Covid-19, salaries and remote working equipment.

Odyssey - fund has been designated for salaries.

Youth Theatres - fund has been designated for the Telemachus project.

Theatre General - fund has been designated for increased cost of working due to Covid-19, and for vehicle maintenance.

Street Theatre - fund has been designated for Grumpy Unicorns and Planet X Radio.

Productions - fund has been designated for research and development of new work.

Unity Festival - fund has been designated for the costs of the Unity Festival - Mission Control.

Jobs General - fund has been designated for remote working equipment.

Jobs Projects - fund has been designated for actor fees and projects with Cardiff and Vale Health Board, Legal and General, and Cardiff University Medical School.

Film General - fund has been designated for remote working equipment.

Film Projects - fund has been designated for film projects in 2021/22.

Pawb Projects - fund has been designated for drama foundation course for adults with a learning disability and/or autism.

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

18 Analysis of net assets between funds

	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total Unrestricted funds 2020 £	Designated funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 31 March 2020 are represented by:							
Tangible assets	-	29,037	-	29,037	3,098	41,067	44,165
Current assets/(liabilities)	215,355	394,312	241,039	850,706	163,046	299,982	569,451
	<u>215,355</u>	<u>423,349</u>	<u>241,039</u>	<u>879,743</u>	<u>166,144</u>	<u>341,049</u>	<u>613,616</u>

HIJINX THEATRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

19 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2020 £	2019 £
Within one year	576	576
Between two and five years	1,152	1,728
	<u>1,728</u>	<u>2,304</u>

20 Events after the reporting date

COVID-19

The impact of the pandemic during 2020 is described in the Trustees Report.

The trustees believe that the charity's reserves are sufficient to meet the demands of this exceptional situation.

21 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).

22 Cash generated from operations

	2020 £	2019 £
Surplus for the year	266,127	29,104
Adjustments for:		
Investment income recognised in statement of financial activities	(1,105)	(565)
Loss on disposal of tangible fixed assets	1,134	1,579
Depreciation and impairment of tangible fixed assets	13,994	6,401
Movements in working capital:		
Decrease in stocks	160	34
(Increase) in debtors	(156,635)	(27,619)
Increase in creditors	84,137	33,464
Cash generated from operations	<u>207,812</u>	<u>42,398</u>

23 Analysis of changes in net funds

The charity had no debt during the year.