

acta Community Theatre Ltd

Report of the trustees for the year ended 31st March 2012

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the audited financial statements for the year ended 31st March 2012

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the annual report and financial statements of the charity

Reference & Administrative Information

Charity name acta Community Theatre Ltd

Charity number 800174

Company registration number 2157661

Registered office -
acta centre
Gladstone Street
Bedminster
Bristol
BS3 3AY

Council of Management -

Graeme Riley Chair
Colin Clothier Treasurer
Alice Hunt
Katie McKeogh
Rita Rich
Stephen Fenton

Senior management team -

Neil Beddow, Artistic Director
Helen Tomlin, Programme Manager

Auditors -

Dick Maule FCA, 10 - 12 Picton Street, Bristol BS6 5QA

Bankers -

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ



Public Benefit

All of our work exists for the benefit of the public. We are committed to engaging people who would not normally get involved, to create their own original theatre and arts. We provide a wide range of arts opportunities to increase self-confidence and self-worth, bringing people together to share their stories and celebrate their communities.

The Company continues to deliver high quality community arts and theatre projects, delivering nine different projects and programmes of work this year, with close to a thousand local people, including the creation and performance of 16 original new shows and more than 750 participatory workshops.

We review our aims & objectives on an ongoing basis throughout the year, to ensure that our activities are developed in accordance with our stated charitable purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims & objectives and in planning our future activities, (*see page 6 for aims & objectives*). We continue to develop our programme across the City in line with our core values of:

- Participation
- Access
- Quality
- Diversity

Review of activities

Touring community theatre, existing youth theatre and family learning projects have remained a strong focus for the Company through this year. However, the year was also significant for the addition of *Coast*, a new international community theatre cooperation project, as well as the launch of a new four year programme of work in the local Bedminster area, *Get Together*. These project initiatives, alongside core funding support from the Baring Foundation, have also enabled the Company to develop further its work with migrant communities.

A review of our main projects this year follows below:

1) Community Theatre

1.1 The Advance project – *Mother Iceheart*

Our high-quality community-touring group of non-professional community performers, known as the *Advance* group, developed this original family show to tour Bristol neighbourhoods in November & December 2010. Following last year's successful performances in Lawrence Weston, Upper Horfield and Withywood, the show was brought back for a week at the acta centre, 7 – 10 December 11.

The headlines from the audience analysis were as follows:

- 4 out of every 5 audience members were not regular theatre-goers
- 35% of the audience never or rarely attend the theatre
- 98% rated the show excellent or good
- For more than half of the audience, it was their first ever acta show

"another first class theatrical experience" audience member

1 2 Malcolm X Elders

Following a fantastic Caribbean Revue evening in May, members of the Elders' Forum, based at the Malcolm X Community Centre in St Pauls, began work on their fourth acta show, *We Have Overcome*. The show is based on their personal stories of growing up in the Caribbean, and moving to England in the sixties, and was delivered as part of acta's *My Generation* intergenerational project, which creates opportunities for older people to tour original community theatre to schools. The show was previewed at a workshop during the Coast international festival of community theatre on 28 March.

" (they) told us stories of their world, and they did it in a very loving kind of way "
audience member

" It is important for the younger generation to know where we are coming from "
Cast member

1 3 Somali show, *Tahrub Haajiraad*

Back in Summer 10, acta hosted an original community theatre show from Rotterdams Wijktheater, created & performed by a small group of Somali women, *Hooyo Maan*. The show attracted a new Somali audience into the acta centre, after which a small group of Bristol Somali women expressed an interest in working with acta to create a show based on their story of migration and settling in Bristol. This new show, *Crossing Borders*, performed twice at the acta centre in June 11 to packed and delighted audiences.

" a lovely exploration of the tensions between generations, cultures and traditions in the Somali community " Audience member

1 4 COAST, Community Oriented Arts & Social Transformation

The two year COAST international cooperation project, supported by EU Culture Fund, started in Summer 11, providing an opportunity for acta to share learning with partners in Germany, Poland and Holland about the process of creating community theatre to explore stories of migration. The project provides opportunities to create & present new community theatre, and share our learning through a series of gatherings and secondments.

On 26-29 March, acta hosted the COAST international festival of community theatre in Bristol, a celebration of the unique role of community theatre in exploring, examining and presenting stories of transition and the meeting of different cultures.

The Festival aimed to

- examine and celebrate the methodology and applications of community theatre in a variety of global settings,
- attract new audiences from diverse communities of Bristol and region,
- bring the best of international practice in community theatre to Bristol,
- value, celebrate and champion community theatre as an integral and important part of theatre practice

It included

- two performances of each new play from each of the three international partner companies (Rotterdams Wijktheater, Teater Grodzki & Expedition Metropolis),

- two new acta shows (*Crossing Borders & We Have Overcome*), and two performances of a new show (*Down With The Dictator*) from a UK-based community theatre company (CAN Manchester with Afrocats),
- seminars to discuss the performances,
- practical workshops, including one from each company on their approach and practice,
- discussion and debate around practice and philosophy,
- links with academic partners, including Exeter University and University of Bristol, who worked closely with acta to provide a volunteer documentation team, to feed into evaluation of the project,
- full documentation, using film, a photographic record and volunteer note-takers at each event (There will be a narrative & film documentation of the festival available later this year, and a Coast book and dvd available at the end of the project)

2) Youth Theatre

2 1 Go North

This project to support our youth theatre network in North Bristol, with funds from Big Lottery Fund, has now begun its third and final year. The programme engaged 147 young people within the first two years, supporting them to make the first steps towards significant positive change in their lives. Through the regular weekly youth theatre sessions, *Go North* has raised aspirations, supported cultural attendances and secured 30 youth arts awards. A total of 73 young people have been part of local public performances, which in this year focused on a youth theatre festival at Oasis Academy Brightstowe (Shirehampton) in April. The Zest Youth Theatre group from Avonmouth performed their new show, *On The Run*. Ace Youth Theatre performed a show called *Cloned by Chocolate*. Ace Invaders presented, *The Fate of Greenwood*, and LDubbers brought back their *Time Will Tell* show. Later in the year, Ace Invaders created a new show, *Down On The Farm*, which they successfully toured to local primary schools in November, and LDubbers focused on an intergenerational show, *The Years Between*, in partnership with Blaise Weston Court, which performed at the sheltered housing scheme for older people in February 12.

2 2 Bedminster youth theatres

For details about our work with children and young people in Bedminster, please see *Get Together* project review below (3 1)

2 3 Young carers

Following the end of project funding from Bristol City Council for this area of work, our service for young carers this year was secured by grants from Lloyds TSB Foundation, BBC Children in Need and Quartet Community Foundation, enabling us to develop further the two weekly youth theatre groups, based at the acta centre. The younger group, known as Laughing Panthers, produced their third original show, *I Spy*, at the acta centre in September. The show double-billed with the latest performance from the older young carers group, known as Who Cares? Youth Theatre, *Moving Reflections*.

This vital area of acta's work with vulnerable young people secured a three year grant from Henry Smith Foundation towards the end of the year, to enable us to extend opportunities for young carers aged 11 – 16 yrs. We are also working to ensure that older young carers have opportunities to move on to engage in other acta groups in future years.

3) Neighbourhoods

3.1 Get Together, Bedminster

This new four year project, funded by Big Lottery Reaching Communities, was launched at the acta centre on 6 June, and offered a series of outreach projects and short courses over the summer, many of which had an intergenerational focus and aimed to engage potential participants for weekly groups which started in September, as follows -

- Two youth theatre groups, Bedminster Kids and Emergency Exit youth theatre, both creating annual productions to perform in summer term
- A daytime Older People's Arts (OPA) group met April – December
- An evening community theatre project for all ages, creating their first ever show to perform in July
- A Saturday morning group for families has met periodically, with a focus on preparing for local events
- A community choir for all ages began in January, performing for the first time at the Coast festival launch night at end March

In addition to these weekly acta centre groups, the major focus for this first year of the project was the Legends In Light event in December, involving nearly 400 people in the procession around local streets on the night, with an estimated audience of around 2000. The event successfully raised the profile of the project throughout Bedminster, and brought together all the different groups of people currently engaged. Local people were left enthused to consider how they can work to ensure this becomes an annual event for the local area.

A total of 421 local people of all ages have participated in project workshops in this first year, which have included a series of outreach projects in addition to the regular acta centre workshops. The project is beginning to capture evidence that participants have an improved understanding of local people from different cultures and generations, as a result of bringing people together in weekly sessions, and for events.

Get Together receives partnership funding from the Baring Foundation, for acta's My Generation programme of intergenerational work, which funded the OPA group's *Sherbet, Snails and Pinky Fruit* show in this year. The show first performed at the new museum for Bristol, M Shed launch event in May, before touring to local older people's groups and schools throughout the summer and autumn terms. Towards the end of the year, the show was developed as a partnership with the after-school children's drama group that we delivered at Parson Street primary school, bringing the two groups together to create a revised performance of the show in December. Outreach projects have also been delivered with other groups of isolated older people in the area.

3.2 Open Circle

This was the third year of Open Circle, a four year project delivering weekly participatory arts workshops with families in North and South Bristol, funded through the Big Lottery family learning fund.

The project was extended to involve new families through partnerships with new schools in North Bristol, and in South Bristol, delivered a new project with mums and their children at the Withywood Teenage Parent Project, as well as developing two very popular family learning sessions for pre-school aged children and their parents at the acta centre.

Our Aims & Objectives

The charity is a charitable company limited by guarantee and was set up in 1985. It is governed by a memorandum and articles of association, which describe our objects as follows:

- Instigate and supervise drama projects for youth & community groups
- Provide all sections of society with the opportunity to participate in theatre
- Supervise drama sessions with people who are encouraged to create & perform their own production
- Identify (in conjunction with others if necessary) areas and communities in which theatre activities are lacking and to remedy deficiencies identified as a result
- Design projects which emphasise the educational aspects of workshops and the personal and social development of individuals within a group
- Supervise projects which are designed to assist community development

Reserves and Risk management

The trustees have continued to work closely with the Artistic Director to manage the budget, and have achieved a general funds surplus in the year, so that our revised general funds accumulated surplus increased to £76,269 by the end of March 12.

The trustees have reviewed their policy on free reserves, taking advice from the auditor and consulting Charity Commission guidance, and agreed that the Company should aim to build up further its free reserves to three months' operating costs, circa £90,000.

The Company accounts are reviewed by the trustees on a quarterly basis to ensure annual targets will be met.

The trustees work closely with the Artistic Director to ensure that all possible areas of risk are considered in the management of the Company, and to develop all opportunities available. Each project is assessed before the charity makes a commitment to the work, and is then monitored on a monthly basis to ensure that any risks are minimised.

The Company has successfully worked to diversify its funding sources and activities over recent years, with a view to minimising the external risks to funding. It will continue to ensure a wide range of funding sources and activities in future years to keep these external risks to a minimum. The Company is responding to the current economic climate by investing into a new fundraising and income-generating strategy, which is being developed through a period of organisational development in 2012, supported by the Arts Council. The Company has also secured a new funding agreement with Bristol City Council for the 2012-15 period.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects, to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Governance and internal control

Company and charity law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees have

- selected suitable accounting policies and then applied them consistently,
- made judgements and estimates that are reasonable and prudent,
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepared the financial statements on the going concern basis

The trustees have overall responsibility for ensuring that the charity has appropriate systems of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

There were no changes to the Trustees in this year, except the appointment of Graeme Riley to the position of Chair, who took over the position from Stephen Fenton, after many years of service in the role.

Volunteers

The Company works with up to 2,000 participants each year, who volunteer their time to take part in our community and youth arts projects. Of these, there are about 20 students and other people who work to help facilitate and manage projects, who we term volunteers. There is a volunteer co-ordinator who works to ensure all volunteers are appropriately supervised. We are grateful for all the efforts of our volunteers involved in service provision over the year.

Employee involvement and employment of disabled people

Employees have been consulted on issues of concern to them through regular company meetings and e-bulletins, and have been kept informed on specific matters directly by the senior management team. There is regular communication between management members and employees, both through the senior management team and a system of staff reports to management.

The Artistic Director liaises with the trustees on the annual job review process for each employee.

The charity has implemented a number of detailed policies in relation to all aspects of personnel matters including -

- Equality & Diversity Policy
- Volunteer policy
- Health & Safety policy

In accordance with the charity's equality & diversity policy, the charity has long established fair employment practices in the recruitment, selection, retention and training of disabled people.

Full details of the above policies, and also

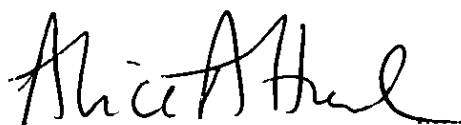
- Business Plan
- Child Protection & Vulnerable Adults policies
- Education policy

are available from the acta centre

Auditors


A resolution proposing that Dick Maule be re-appointed as auditor of the charity will be put to the AGM in Autumn 2012

The Council of Management approved this report on Monday 9 July 2012



~~(Graeme Riley, Chair)~~

ALICE HUNT, VICECHAIR

 TREASURER

Independent Auditor's Report to the members of ACTA Community Theatre Limited

We have audited the financial statements of ACTA Community Theatre Limited for the year ended 31st March 2012 which comprise of the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities). This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement [set out in the Trustees' Report] the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [(APB's)] Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements.

Independent Auditor's Report to the members of ACTA Community Theatre Limited [continued]

Opinion on financial statements

In our opinion the financial statements

give a true and fair view of the state of the charitable company's affairs as at 31st March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities), and have been prepared in accordance with the requirements of the Companies Act 2006

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or the financial statements are not in agreement with the accounting records and returns, or

certain disclosures of trustees' remuneration specified by law are not made, or we have not received all the information and explanations we require for our audit or

the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report

Signed

Dick Maule FCA

10/7/12

Dick Maule Senior Statutory Auditor
10-12 Picton Street
Bristol
BS6 5QA

ACTA Community Theatre Limited

Balance sheet as at 31st March 2012

	Notes	2012 £	2011 £
Fixed assets			
Tangible assets	(2)		6,590 <u>8,784</u>
Current assets			
Debtors and prepayments	(4)	41,738	7,392
Cash at bank and on hand		197,469	83,312
		<u>239,207</u>	<u>90,704</u>
Current liabilities			
Creditors amounts falling due within 12 months	(3)	<u>(69,231)</u>	<u>(17,542)</u>
Net Current assets			169,976 73,162
Net assets			<u>176,566</u> <u>81,946</u> =====
Unrestricted funds			
General funds			76,269 37,826
Designated funds	(8)		35,757 23,368
Restricted funds	(8)		64,540 20,752
Total funds			<u>176,566</u> <u>81,946</u> =====

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Reporting Standard for Smaller Entities [FRSSE] (effective April 2008)

These financial statements were approved by the Trustees on 09/07/12

On behalf of the Trustees

Ch. Bell TREASURER, C CLOTHIER
Mr. Hunt VICE-CHAIR, A. HUNT
 dated - 9/7/12

ACTA Community Theatre Limited

**Statement of Financial Activities [including Income and Expenditure Account]
for the year ended 31st March 2012**

	Notes	Unrestricted Funds 2012 £	Restricted Funds 2012 £	Total Funds 2012 £	2011 £
Incoming resources					
Incoming resources from generated funds					
<i>Activities to generate funds</i>					
Interest receivable		1,433	-	1,433	127
Miscellaneous income		1,400	-	1,400	169
Incoming resources from charitable activities					
Grants and contracts		135,402	438,536	573,938	382,267
Income from theatrical activities		2,647	-	2,647	1,420
Equipment hire		315	-	315	100
Premises hire		1,035	-	1,035	585
Fee income		4,790	-	4,790	1,300
Total incoming resources		<u>147,023</u>	<u>438,536</u>	<u>585,559</u>	<u>385,967</u>
Resources expended					
Charitable activities	[9]	89,846	394,748	484,594	388,191
Governance costs		6,345	-	6,345	6,585
Total Resources Expended		<u>96,191</u>	<u>394,748</u>	<u>490,939</u>	<u>394,776</u>
Net incoming resources					
- Net income for the year		50,832	43,788	94,620	(8,809)
Total funds at 1st April 2011		61,194	20,752	81,946	90,755
Total funds at 31st. March 2012		<u>112,026</u> =====	<u>64,540</u> =====	<u>176,566</u> =====	<u>81,946</u> =====

ACTA Community Theatre Limited

Notes to the accounts for the year ended 31st March 2012

(1) Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006 and the Statement of Recommended Practice Accounting and Reporting by Charities issued in March 2005 and the Financial Reporting Standard for Smaller Entities (FRSSE) (effective April 2008)

(b) Fund accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity

[ii] Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income

[i] Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant

[ii] Donated services and facilities are included at the value to the charity where this can be quantified

[iii] The value of services provided by volunteers has not been included in these accounts

[iv] Investment income is included when receivable

[v] Incoming resources from charitable trading activity are accounted for when earned

[vi] Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered

[i] Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

[iii] Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity

[iv] All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis

ACTA Community Theatre Limited

Notes to the accounts for the year ended 31st March 2012

(1) Principal Accounting Policies [continued]

(e) Fixed assets

The building is leased on a non-transferable lease from Bristol City Council, and the trustees feel it is not appropriate to capitalise the cost of refurbishment

Other tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method for all items costing over £500

(2) Tangible Fixed Assets

	Stage equipment £	Office Fittings & equipment £	Total £
Cost			
balance brought forward	82,482	47,960	130,441
additions in the year	-	-	-
	<u>82,482</u>	<u>47,960</u>	<u>130,441</u>
Depreciation			
balance brought forward	78,493	43,163	121,657
charge for the year	997	1,197	2,194
	<u>79,490</u>	<u>44,360</u>	<u>123,851</u>
Net book value at 31st March 2012	2,990	3,600	6,590
	=====	=====	=====
Net book value at 31st March 2011	3,988	4,796	8,784
	=====	=====	=====
		2012	2011
		£	£

(3) Creditors

Falling due within 12 months

Sundry creditors

Deferred income

	32,231	7,542
	<u>37,000</u>	<u>10,000</u>
	69,231	17,542
	=====	=====

(4) Debtors and prepayments

Sundry debtors and prepayments

	41,738	7,392
	=====	=====

(5) Capital commitments and contingent liabilities

There are none this year

ACTA Community Theatre Limited

Notes to the accounts for the year ended 31st March 2012

(6) Employee information	2012	2011
Number of employees	9	9
No employee received emoluments of more than £60,000		
	£	£
Salaries and wages	214,020	208,928
Social security costs	<u>21,061</u>	<u>20,896</u>
	<u>235,081</u>	<u>229,824</u>
	=====	=====

(7) Trustees information	£	£
Trustees remuneration and expenses	-	-
	=====	=====

The trustees received no remuneration in the year

(8) Movements in funds

	brought forward £	received in year £	utilised in year £	transfers £	carried forward £
Restricted funds					
Big Lottery Fund					
Family Learning Fund Open Circle	-	38,783	(32,004)	-	6,779
Reaching Communities Capital	-	39,102	(39,102)	-	-
Reaching Communities Get Together	-	76,266	(70,925)	-	5,341
Young People's Fund Go North	16,752	58,522	(59,163)	-	16,111
EU Culture Fund Coast	-	101,904	(101,904)	-	-
Arts Council grants for the arts Coast	-	43,128	(43,128)	-	-
Lloyds TSB Who Cares?	-	20,000	(12,745)	-	7,255
Arts Council grants for the arts org dev	-	12,300	-	-	12,300
BBC Children in Need Who cares?	-	8,880	(8,880)	-	-
Baring Foundation My Generation	-	27,280	(10,526)	-	16,754
Bristol City Council Projects	-	4,740	(4,740)	-	-
Quartet Community Foundation Somali	4,000	1,920	(5,920)	-	-
Other projects	-	5,711	(5,711)	-	-
	<u>20,752</u>	<u>438,536</u>	<u>(394,748)</u>	<u>-</u>	<u>64,540</u>
	=====	=====	=====	=====	=====
Unrestricted funds					
Designated funds					
Designated project funds	14,584	-	-	14,583	29,167
Equipment reserve	<u>8,784</u>	<u>-</u>	<u>-</u>	<u>(2,194)</u>	<u>6,590</u>
	<u>23,368</u>	<u>-</u>	<u>-</u>	<u>12,389</u>	<u>35,757</u>
	=====	=====	=====	=====	=====
General funds	<u>37,826</u>	<u>162,149</u>	<u>(91,127)</u>	<u>(12,389)</u>	<u>76,269</u>
	=====	=====	=====	=====	=====

ACTA Community Theatre Limited

Notes to the accounts for the year ended 31st March 2012

(8) Movements in funds [continued]

	2012	2011
	£	£
Unrestricted grants		
Lankelly Chase	10,000	10,000
Arts Council South West	68,860	73,962
Bristol City council core	31,542	31,542
South Gloucestershire	-	3,860
Other grants	-	10,334
Baring Foundation	<u>25,000</u>	<u>25,000</u>
	135,402	154,698
	=====	=====

Equipment reserve

Amounts relating to expenditure from the general fund for further equipment purchase, and depreciation on the equipment are transferred annually

ACTA Community Theatre Limited

Notes to the accounts for the year ended 31st March 2012

[9] Resources expended	Charitable activities £	Governance costs £	Total 2012 £	Total 2011 £
Subscriptions, affiliations and monitoring	481	-	481	524
Staff training	1,079	-	1,079	1,264
Recruitment	434	-	434	502
Catering and sundry expenses	8,319	-	8,319	1,859
Salaries and wages	230,481	4,600	235,081	229,824
Volunteers' and cast expenses	237	-	237	2,958
Telephone	1,864	93	1,957	1,720
Post, stationery and office consumables	3,040	152	3,192	7,214
Coast project partners' grants	62,312	-	62,312	-
Participant Reward	-	-	-	810
Youth Arts Awards	1,263	-	1,263	1,833
Cleaning	749	-	749	3,539
Repairs and renewals	4,803	-	4,803	2,408
Insurance	7,616	-	7,616	8,249
Bank charges	236	-	236	130
Heat and light	6,080	-	6,080	4,890
Non-capitalised equipment	1,103	-	1,103	840
Audit fees	-	1,500	1,500	1,560
Building repairs and renewals	50,038	-	50,038	9,013
	<u>380,135</u>	<u>6,345</u>	<u>386,481</u>	<u>279,139</u>
Theatre company operating costs				
Print, publicity & photographic documentation	10,809	-	10,809	7,009
Freelance fees	46,074	-	46,074	63,879
Venue hire	8,046	-	8,046	7,123
Production costs	9,050	-	9,050	14,222
Travel expenses	16,216	-	16,216	7,663
Vehicle hire	12,069	-	12,069	12,827
Depreciation	2,194	-	2,194	2,915
	<u>104,458</u>	<u>-</u>	<u>104,458</u>	<u>115,637</u>
	<u>484,594</u>	<u>6,345</u>	<u>490,939</u>	<u>394,776</u>
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[10] Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total £
Tangible fixed assets	-	6,590	-	6,590
Current assets	145,500	29,167	64,540	239,207
Current liabilities	(69,231)	-	-	(69,231)
Net assets at 31st March 2012	<u>76,269</u>	<u>35,757</u>	<u>64,540</u>	<u>176,566</u>
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