In accordance with Section 854 of the Companies Act 2006

# AR01 **Annual Return**





19/10/2011 COMPANIES HOUSE

A fee is payable with this form Please see 'How to pay' on the last page

You can use the WebFiling Please go to www companieshouse gov uk

What this form is for

You may use this form to confirm that the company information is correct as at the date of this return You must file an Annual Return at least once every year

What this form is NOT for

You cannot use this form to give notice of changes to the company officers, registered office address, company type or information relating to the company records

For further information, please refer to our guidance at www companieshouse gov uk

| Part 1 Company de | ta | ils |
|-------------------|----|-----|
|-------------------|----|-----|

The section must be completed by all companies

→ Filling in this form Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by

| change<br>as recently                 |
|---------------------------------------|
| please provide<br>e as at the date of |
|                                       |

Return date A2

> Please give the annual return made up date. The return date must not be a future date The annual return must be delivered within 28 days of the date given below

Date of this return 9

Date of this return

Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not

|                                |      |        |       |      |                                                              | De a later date                                                                          |
|--------------------------------|------|--------|-------|------|--------------------------------------------------------------|------------------------------------------------------------------------------------------|
| A3                             | Prir | ncipa  | al bu | ısin | ess activity                                                 |                                                                                          |
|                                |      | ase sh |       |      | nde classification code number(s) for the principal          | Principal business activity You must provide a trade classification code (SIC code) or a |
| Classification code 1          | 9    | 8      | 0     | 0    |                                                              | description of your company's main<br>business in this section                           |
| Classification code 2          |      |        |       |      |                                                              | A full list of the trade classification                                                  |
| Classification code 3          |      |        |       |      |                                                              | codes are available on our website<br>www.companieshouse.gov.uk                          |
| Classification code 4          |      |        |       |      |                                                              |                                                                                          |
|                                |      | ou ca  |       |      | mine a code, please give a brief description of your<br>elow |                                                                                          |
| Principal activity description |      |        |       |      |                                                              |                                                                                          |
|                                |      |        |       |      |                                                              |                                                                                          |

#### Annual Return Company type • A4 Company type Please confirm your company type by ticking the appropriate box below (only If you are unsure of your company one box must be ticked) type, please check your latest Public limited company certificate of incorporation or our Private company limited by shares www companieshouse gov uk Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital Registered office address 9 **A5** C/O PROPERTY MAINTENANCE & MANAGEMENT SERVICES O Change of registered office Building name/number This must agree with the address that is held on the Companies House 1ST FLOOR SIDDA HOUSE Street record at the date of this return 350 LOWER ADDISCOMBE ROAD If the registered office address has changed, you should complete form CROYDON Post town AD01 and submit it together with this annual return County/Region R X Postcode Single alternative inspection location (SAIL) of the A6 company records (if applicable) 9 SAIL address Building name/number This must agree with the address that is held on the Companies House Street record at the date of this return If the address has changed, you should complete form AD02 and Post town submit it together with this annual return County/Region Postcode Location of company records o Α7 Location of company records Please tick the appropriate box to indicate which records are kept at the SAIL If the company records are held at address in Section A6 the registered office address, do not Register of members tick any of the boxes in this section Register of directors Certain records must be kept by Directors' service contracts every company while other records are only kept by certain company Directors' indemnities types where appropriate Register of secretaries If the records are not kept at the Records of resolutions etc. SAIL address, they must be available Contracts relating to purchase of own shares at the registered office Documents relating to redemption or purchase of own share out of If any of the company records have capital by private company moved from the registered office Register of debenture holders to the address in section A6 since Report to members of outcome of investigation by public company into the last annual return, you must interests in its shares complete form AD03 and submit it together with this annual return Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland $\square$

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| Part 2                   | Officers of the company                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                          | This section should include details of the company at the date to which this annual return is made up                                                                                                                                                      | Continuation pages Please use a continuation page if you need to enter more officer                                                                                                                                                                                                                                                                                                                                                                           |
|                          | <ul> <li>→ For a secretary who is an individual, go to Section B1</li> <li>→ For a corporate secretary, go to Section C1</li> <li>→ For a director who is an individual, go to Section D1</li> <li>→ For a corporate director, go to Section E1</li> </ul> | details                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Secretary                |                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| B1                       | Secretary's details •                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| _                        | Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4.                                                                                                                                      | O Secretary appointments You may not use this form to appoint a secretary. To do this,                                                                                                                                                                                                                                                                                                                                                                        |
| Title*                   | MR                                                                                                                                                                                                                                                         | please complete form AP03 and submit it together with this annual                                                                                                                                                                                                                                                                                                                                                                                             |
| Full forename(s)         | DEREK JONATHAN                                                                                                                                                                                                                                             | return                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Surname                  | TEE                                                                                                                                                                                                                                                        | Corporate details Please use Section C1-C4 to enter                                                                                                                                                                                                                                                                                                                                                                                                           |
| Former name(s) <b></b> • |                                                                                                                                                                                                                                                            | corporate secretary details  Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03  Former name(s) Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes. |
| B2                       | Secretary's service address •                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Building name/numbe      | 107 SHIRLEY CHURCH ROAD                                                                                                                                                                                                                                    | Service address  If you have previously notified                                                                                                                                                                                                                                                                                                                                                                                                              |
| Street                   |                                                                                                                                                                                                                                                            | Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the                                                                                                                                                                                                                                                                                                                       |
| Post town                | CROYDON                                                                                                                                                                                                                                                    | address                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| County/Region            | SURREY                                                                                                                                                                                                                                                     | This information will appear on the public record                                                                                                                                                                                                                                                                                                                                                                                                             |
| Postcode                 | C R 0 5 A G                                                                                                                                                                                                                                                | ,                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Country                  | ENGLAND                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

# **Corporate secretary**

| C1                                                    | Corporate secretary's details •                                                                                                                                                                                                                             |                                                                                                                                                |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Corporate body/firm                                   | Please use this section to list all the corporate secretaries of the company                                                                                                                                                                                | O Corporate secretary appointments You cannot use this form to appoint a corporate secretary To do this, please complete form APO4 and         |
| name                                                  |                                                                                                                                                                                                                                                             | submit it together with this annual return                                                                                                     |
| Building name/number                                  |                                                                                                                                                                                                                                                             | Corporate secretary details All details must agree with those                                                                                  |
| Street                                                |                                                                                                                                                                                                                                                             | previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete         |
| Post town                                             |                                                                                                                                                                                                                                                             | form CH04                                                                                                                                      |
| County/Region                                         | <br>                                                                                                                                                                                                                                                        | This information will appear on the public record                                                                                              |
| Postcode<br>—————————                                 |                                                                                                                                                                                                                                                             |                                                                                                                                                |
| Country                                               |                                                                                                                                                                                                                                                             |                                                                                                                                                |
| C2                                                    | Location of the registry of the corporate body or firm                                                                                                                                                                                                      |                                                                                                                                                |
|                                                       | Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only                                                                                                               |                                                                                                                                                |
| C3                                                    | EEA companies 9                                                                                                                                                                                                                                             |                                                                                                                                                |
|                                                       | Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register                                                                                                              | A full list of countries of the EEA can<br>be found in our guidance<br>www.companieshouse.gov.uk                                               |
| Where the company/<br>firm is registered ©            |                                                                                                                                                                                                                                                             | This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)                                                    |
| Registration number                                   |                                                                                                                                                                                                                                                             | , , , , , , , , , , , , , , , , , , , ,                                                                                                        |
| C4                                                    | Non-EEA companies                                                                                                                                                                                                                                           |                                                                                                                                                |
|                                                       | Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register. | Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in |
| Legal form of the corporate body or firm              |                                                                                                                                                                                                                                                             | that register                                                                                                                                  |
| Governing law                                         |                                                                                                                                                                                                                                                             |                                                                                                                                                |
| If applicable, where the company/firm is registered • |                                                                                                                                                                                                                                                             | -                                                                                                                                              |
| If applicable, the registration number                |                                                                                                                                                                                                                                                             |                                                                                                                                                |

# AR01

### **Annual Return**

#### Director

| D1                           | Director's details •                                                                                                |                                                                                                                                                                           |
|------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| _                            | Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4   | O Director appointments You cannot use this form to appoint a director To do this, please                                                                                 |
| Title*                       |                                                                                                                     | complete form AP01 and submit it together with this annual return                                                                                                         |
| Full forename(s)             | KATHERINE                                                                                                           | Corporate details Please use Section E1-E4 to enter                                                                                                                       |
| Surname                      | PRITCHARD                                                                                                           | corporate director details                                                                                                                                                |
| Former name(s) •             |                                                                                                                     | Director details  All details must agree with those previously notified to Companies  House If you have made changes                                                      |
| Country/State of residence   | ENGLAND                                                                                                             | since the last annual return and have not notified us, please                                                                                                             |
| Nationality                  | BRITISH                                                                                                             | complete form CH01  Former name(s)                                                                                                                                        |
| Date of birth                | $\begin{bmatrix} d_1 & d_4 & & \boxed{m_0} & \boxed{m_6} & & \boxed{y_1} & \boxed{y_9} & \boxed{y_6} & \boxed{y_0}$ | Please provide any previous names                                                                                                                                         |
| Business occupation (if any) | EDITOR                                                                                                              | which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes. |
| D2                           | Director's service address®                                                                                         |                                                                                                                                                                           |
| Building name/numb           | er FLAT 6                                                                                                           | Service address  If you have previously notified                                                                                                                          |
| Street                       | KINGFISHER COURT                                                                                                    | Companies House that the service address is at 'The Company's                                                                                                             |
|                              | 41 LEWIN ROAD                                                                                                       | Registered Office', please state 'The Company's Registered Office' in the                                                                                                 |
| Post town                    | STREATHAM                                                                                                           | address                                                                                                                                                                   |
| County/Region                | LONDON                                                                                                              | This information will appear on the public record                                                                                                                         |
| Postcode                     | S W 1 6 6 J Z                                                                                                       |                                                                                                                                                                           |
| Country                      | ENGLAND                                                                                                             |                                                                                                                                                                           |

# AR01

### **Annual Return**

#### Director

| DI                              | Director's details •                                                                                              |                                                                                                                                                   |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 | Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4 | O Director appointments  You cannot use this form to appoint a director To do this, please                                                        |
| Title*                          | MR                                                                                                                | complete form APO1 and submit it together with this annual return                                                                                 |
| Full forename(s)                | JOHN                                                                                                              | Corporate details Please use Section E1-E4 to enter                                                                                               |
| Surname                         | BARRETT                                                                                                           | corporate director details                                                                                                                        |
| Former name(s) •                |                                                                                                                   | Director details  All details must agree with those previously notified to Companies  House If you have made changes                              |
| Country/State of residence      | ENGLAND                                                                                                           | since the last annual return and have not notified us, please                                                                                     |
| Nationality                     | IRISH                                                                                                             | complete form CH01  Prormer name(s)                                                                                                               |
| Date of birth                   | $\begin{bmatrix} d_2 & d_3 & & & & & & & & & & & & & & & & & & &$                                                 | Please provide any previous names which have been used for business                                                                               |
| Business occupation<br>(if any) | ACTUARY                                                                                                           | purposes during the period of<br>this return Married women do<br>not need to give former names<br>unless previously used for business<br>purposes |
| D2                              | Director's service address <sup> </sup>                                                                           |                                                                                                                                                   |
| Building name/numb              | per 20 BOUNTY ROAD                                                                                                | Service address     If you have previously notified                                                                                               |
| Street                          |                                                                                                                   | Companies House that the service address is at 'The Company's                                                                                     |
|                                 |                                                                                                                   | Registered Office', please state 'The Company's Registered Office' in the                                                                         |
| Post town                       | BASINGSTOKE                                                                                                       | address                                                                                                                                           |
| County/Region                   | HANTS                                                                                                             | This information will appear on the public record                                                                                                 |
| Postcode                        | R G 2 1 3 D D                                                                                                     |                                                                                                                                                   |
| Country                         | ENGLAND                                                                                                           |                                                                                                                                                   |

| In accordance with |   |
|--------------------|---|
| Section 854 of the |   |
| Companies Act 2006 | b |

# AR01 - continuation page Annual Return

# Director

| D1                              | Director's details •                                                                                              |                                                                                                                                                                          |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 | Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4 | O Director appointments You cannot use this form to appoint a director To do this, please                                                                                |
| Title*                          | MR                                                                                                                | complete form APO1 and submit it together with this annual return                                                                                                        |
| Fuli forename(s)                | GERAINT                                                                                                           | Corporate details  Please use Section E1-E4 to enter                                                                                                                     |
| Surname                         | EVANS                                                                                                             | corporate director details                                                                                                                                               |
| Former name(s) •                |                                                                                                                   | Director details  All details must agree with those previously notified to Companies  House If you have made changes                                                     |
| Country/State of residence      | ENGLAND                                                                                                           | since the last annual return and have not notified us, please                                                                                                            |
| Nationality                     | BRITISH                                                                                                           | complete form CH01                                                                                                                                                       |
| Date of birth                   | $\begin{bmatrix} 1 & 1 & 1 & 1 & 1 & 1 & 1 & 1 & 1 & 1 $                                                          | Former name(s)     Please provide any previous names                                                                                                                     |
| Business occupation<br>(if any) | TELEPHONE OPERATOR                                                                                                | which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes |
| D2                              | Director's service address                                                                                        |                                                                                                                                                                          |
| Building name/number            | FLAT 4                                                                                                            | Service address  If you have previously notified                                                                                                                         |
| Street                          | 41 LEWIN ROAD                                                                                                     | Companies House that the service address is at 'The Company's                                                                                                            |
|                                 |                                                                                                                   | Registered Office', please state 'The<br>Company's Registered Office' in the                                                                                             |
| Post town                       | STREATHAM                                                                                                         | address                                                                                                                                                                  |
| County/Region                   | LONDON                                                                                                            | This information will appear on the public record                                                                                                                        |
| Postcode                        | S W 1 6 6 J Z                                                                                                     | _                                                                                                                                                                        |
| Country                         | ENGLAND                                                                                                           |                                                                                                                                                                          |

# **Corporate director**

| E1                                                    | Corporate director's details •                                                                                                                                                                                                                              |                                                                                                                                                                      |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Corporate body/firm                                   | Please use this section to list all the corporate director's of the company                                                                                                                                                                                 | O Corporate director appointments You cannot use this form to appoint a corporate director To do this, please complete form APO2 and                                 |
| name                                                  |                                                                                                                                                                                                                                                             | submit it together with this annual return  Corporate director details                                                                                               |
| Building name/number                                  |                                                                                                                                                                                                                                                             | All details must agree with those previously notified to Companies                                                                                                   |
| Street                                                |                                                                                                                                                                                                                                                             | House If you have made changes<br>since the last annual return and have<br>not notified us, please complete                                                          |
| Post town                                             |                                                                                                                                                                                                                                                             | form CH02  This information will appear on the                                                                                                                       |
| County/Region                                         |                                                                                                                                                                                                                                                             | public record                                                                                                                                                        |
| Postcode                                              |                                                                                                                                                                                                                                                             |                                                                                                                                                                      |
| Country                                               |                                                                                                                                                                                                                                                             |                                                                                                                                                                      |
| E2                                                    | Location of the registry of the corporate body or firm                                                                                                                                                                                                      |                                                                                                                                                                      |
| _                                                     | Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section E3 only  → No Complete Section E4 only                                                                                                                |                                                                                                                                                                      |
| E3                                                    | EEA companies ®                                                                                                                                                                                                                                             |                                                                                                                                                                      |
|                                                       | Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register                                                                                                              | ● EEA  A full list of countries of the EEA can be found in our guidance  www.companieshouse gov uk                                                                   |
| Where the company/<br>firm is registered <b>9</b>     |                                                                                                                                                                                                                                                             | This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)                                                                          |
| Registration number                                   |                                                                                                                                                                                                                                                             | Shecave (our 13 here)                                                                                                                                                |
| E4                                                    | Non-EEA companies                                                                                                                                                                                                                                           |                                                                                                                                                                      |
|                                                       | Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register. | • Non-EEA<br>Where you have provided details of<br>the register (including state) where<br>the company or firm is registered,<br>you must also provide its number in |
| Legal form of the corporate body or firm              |                                                                                                                                                                                                                                                             | that register                                                                                                                                                        |
| Governing law                                         |                                                                                                                                                                                                                                                             | _                                                                                                                                                                    |
| If applicable, where the company/firm is registered • |                                                                                                                                                                                                                                                             | -<br>-<br>-                                                                                                                                                          |
| If applicable, the registration number                |                                                                                                                                                                                                                                                             |                                                                                                                                                                      |

| Part 3 S                                                         | tatement o                                                                                                                                                                                                                  | of capital o                                        |                                             |                                                         |            |                                                          |  |  |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------|---------------------------------------------------------|------------|----------------------------------------------------------|--|--|
| C                                                                | Ooes your company have share capital?  → Yes Complete the sections below and the following Part 4  → No Go to Part 5 (Signature)  O This should reflect the company's capital status at the made up date this annual return |                                                     |                                             |                                                         |            |                                                          |  |  |
| -1 S                                                             | hare capital in pound sterling (£)                                                                                                                                                                                          |                                                     |                                             |                                                         |            |                                                          |  |  |
| Please complete the tab<br>If all your issued capital            | le below to show ea<br>is in sterling, only co                                                                                                                                                                              | ch class of shares held i<br>emplete Section F1 and | n pound sterling<br>I then go to Section F4 |                                                         |            |                                                          |  |  |
| Class of shares<br>(E.g. Ordinary/Preference etc.)               |                                                                                                                                                                                                                             | Amount paid up on each share                        | Amount (if any) unpaid on each share        | Number of share                                         | s <b>0</b> | Aggregate nominal value •                                |  |  |
| ORDINARY £1                                                      |                                                                                                                                                                                                                             | 1 00                                                | 1 00                                        | 10                                                      |            | £ 10 00                                                  |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     |                                             |                                                         |            | £                                                        |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     |                                             |                                                         |            | £                                                        |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     |                                             |                                                         | <u></u> .  | £                                                        |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     | Totals                                      | 10                                                      |            | £ 10.00                                                  |  |  |
| F2 S                                                             | hare capital in                                                                                                                                                                                                             | other currencies                                    |                                             |                                                         |            |                                                          |  |  |
| Please complete the tab<br>Please complete a sepa                | ole below to show ar<br>rate table for each c                                                                                                                                                                               | ny class of shares held i<br>urrency                | n other currencies                          | ,                                                       |            |                                                          |  |  |
| Currency                                                         |                                                                                                                                                                                                                             |                                                     |                                             |                                                         |            |                                                          |  |  |
| Class of shares<br>(E g Ordinary/Preference etc.)                | )                                                                                                                                                                                                                           | Amount paid up on each share                        | Amount (if any) unpaid on each share        | Number of shar                                          | res O      | Aggregate nominal value                                  |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     |                                             |                                                         |            |                                                          |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     |                                             |                                                         |            |                                                          |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     | Totals                                      | <u> </u>                                                |            |                                                          |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     |                                             |                                                         |            |                                                          |  |  |
| Currency                                                         |                                                                                                                                                                                                                             |                                                     |                                             |                                                         |            |                                                          |  |  |
| Class of shares<br>(E g Ordinary/Preference etc                  | )                                                                                                                                                                                                                           | Amount paid up on each share                        | Amount (if any) unpaid on each share        | Number of sha                                           | res •      | Aggregate nominal value                                  |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     |                                             |                                                         | <u> </u>   |                                                          |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     |                                             |                                                         |            |                                                          |  |  |
|                                                                  |                                                                                                                                                                                                                             |                                                     | Total                                       | s                                                       |            | <u> </u>                                                 |  |  |
| F3                                                               | Totals                                                                                                                                                                                                                      |                                                     |                                             |                                                         |            |                                                          |  |  |
|                                                                  | Please give the tot<br>issued share capita                                                                                                                                                                                  |                                                     | d total aggregate nominal                   | value of                                                | Please     | ggregate nominal value                                   |  |  |
| Total number of shares                                           | 10                                                                                                                                                                                                                          |                                                     |                                             |                                                         | exampl     | it currencies separately For<br>e £100 + €100 + \$10 etc |  |  |
| Total aggregate nominal value 9                                  | 10.00                                                                                                                                                                                                                       |                                                     |                                             |                                                         |            |                                                          |  |  |
| ● Including both the nomishare premium  ● Total number of issued |                                                                                                                                                                                                                             | • Number of shares issue nominal value of each      | share Pl                                    | ontinuation Pa<br>lease use a State<br>age if necessary |            | ital continuation                                        |  |  |

| -4             | Statement of capital (Voting rights)                                                                                                                             |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2 |
| lass of share  | ORDINARY £1                                                                                                                                                      |
| oting rights   | EVERY MEMBER SHALL HAVE ONE VOTE FOR EVERY SHARE OF WHICH THEY ARE THE HOLDER                                                                                    |
| Class of share |                                                                                                                                                                  |
| Voting rights  |                                                                                                                                                                  |
|                |                                                                                                                                                                  |
| Class of share |                                                                                                                                                                  |
| Voting rights  |                                                                                                                                                                  |
| Class of share |                                                                                                                                                                  |
| Voting rights  |                                                                                                                                                                  |

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| Part 4 | Shareholders                                                                                                                                                                                       |                                                                                                                             |  |  |  |  |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
|        | Does your company have share capital?  → Yes Complete the sections below  → No Go to Part 5 (Signature)                                                                                            | This should reflect the shareholder details at the made up date of this annual return                                       |  |  |  |  |
| G1     | Traded public companies ®                                                                                                                                                                          |                                                                                                                             |  |  |  |  |
|        | Please tick the box if your company was a traded public company at any time during the period of this return                                                                                       | Traded company definition A traded company means a compan any of whose shares are admitted to trading on a regulated market |  |  |  |  |
| G2     | List of past and present shareholders                                                                                                                                                              |                                                                                                                             |  |  |  |  |
|        | Private and non-traded public companies are required to provide a 'full list' if one was not included with either of the last two returns                                                          |                                                                                                                             |  |  |  |  |
|        | Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns |                                                                                                                             |  |  |  |  |
|        | Please tick the appropriate box below                                                                                                                                                              |                                                                                                                             |  |  |  |  |
|        | A full list of shareholders for a private or non-traded public company is enclosed. Please complete Section G3, or                                                                                 |                                                                                                                             |  |  |  |  |
|        | A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. Please complete Section G4                                             |                                                                                                                             |  |  |  |  |
|        | A list of shareholder changes is enclosed  → For private or non-traded public companies, please complete Section G3  → For traded public companies, please complete Section G4                     |                                                                                                                             |  |  |  |  |
|        | There were no shareholder changes in this period → Go to Part 5 (Signature)                                                                                                                        |                                                                                                                             |  |  |  |  |
|        | Please tick the appropriate box below to indicate the format of your shareholder details                                                                                                           |                                                                                                                             |  |  |  |  |
|        | <ul><li>The list of shareholders is enclosed on paper</li><li>The list of shareholders is enclosed in another format</li></ul>                                                                     |                                                                                                                             |  |  |  |  |

#### G3

# Private or non-traded public companies – list of past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'Private or non-traded public companies – list of past and present shareholders' continuation page if necessary

|                                              |                | Shares or stock<br>currently held   | Shares or stock transferr              | ed (if appropriate)              |
|----------------------------------------------|----------------|-------------------------------------|----------------------------------------|----------------------------------|
| Shareholder's Name<br>(Address not required) | Class of share | Number of shares or amount of stock | Number of shares or<br>amount of stock | Date of registration of transfer |
| MR & MRS BARRATT                             | ORDINARY £1    | 1                                   |                                        | / /                              |
| MR & MRS GUPTA                               | ORDINARY £1    | 1                                   |                                        | / /                              |
| MR & MRS S NARAYANAN                         | ORDINARY £1    | 1                                   |                                        | / /                              |
| MR M WILKINSON                               | ORDINARY £1    | 0                                   | 1                                      | 15 /04/2011                      |
| JOSEPH CHRISTI & ANGELA<br>REBECCA CHRISTI   | ORDINARY £1    | 1                                   |                                        | / /                              |
| P CUNNINGHAM                                 | ORDINARY £1    | 1                                   |                                        | / /                              |
| MR GERAINT EVANS                             | ORDINARY £1    | 1                                   |                                        | / /                              |
| MRS WENDY NEWALL                             | ORDINARY £1    | 1                                   |                                        | / /                              |
| MR TOM PAWLOWSKI                             | ORDINARY £1    | 1                                   |                                        | / /                              |
| KATHERINE PRITCHARD                          | ORDINARY £1    | 1                                   | _                                      | / /                              |
| MS EMMA FRANCES PRYER                        | ORDINARY £1    | 1                                   |                                        | , ,                              |
|                                              |                |                                     |                                        | / /                              |
|                                              |                |                                     |                                        | , ,                              |

| Part 5    | Signature                                                                                                                                    |                                                                                                                                                                                                                 |  |  |  |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
|           | This must be completed by all companies                                                                                                      | Societas Europaea     If the form is being filed on behalf                                                                                                                                                      |  |  |  |
|           | I am signing this form on behalf of the company                                                                                              | of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006 |  |  |  |
| Signature | Signature                                                                                                                                    |                                                                                                                                                                                                                 |  |  |  |
|           | This form may be signed by Director •, Secretary, Person authorised •, Charity commission receiver and manager, CIC manager, Judicial factor |                                                                                                                                                                                                                 |  |  |  |

# Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name DEREK J LEE

Company name PROPERTY MAINTENANCE &

MANAGEMENT SERVICES

Address 1ST FLOOR SIDDA HOUSE, 350 LOWER

ADDISCOMBE ROAD

Post town CROYDON

County/Region SURREY

Postcode C R 9 7 A X

Country ENGLAND

DX

Telephone 020 8656 0568

## ✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- The company name and number match the /information held on the public Register
- You have completed your principal business activity
  You have not used this form to make changes to the
- registered office address
  You have not used this form to make changes to secretary and director details
- You have fully completed the Statement of capital (if applicable)
- You have signed the form
- You have enclosed the correct fee

#### Important information

Please note that all information on this form will appear on the public record.

#### How to pay

A fee of £30 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to 'Companies House'

#### ☑ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland<sup>1</sup> The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 N R Belfast 1

# **7** Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk