# HEDGES AND ROSE INSURANCE SERVICE LIMITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2001

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**Company Registration Number 02107770** 

# **EVANS, MURDOCH & CO.**

Chartered Certified Accountants & Registered Auditors 26/27 Park Street Treforest Pontypridd Rhondda Cynon Taff CF37 1SN

# FINANCIAL STATEMENTS

#### YEAR ENDED 31ST MARCH 2001

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#### OFFICERS AND PROFESSIONAL ADVISERS

The board of directors

Mr A Rose

Mr M Jones

Company secretary

Mr J Long

Registered office

Talbot House Talbot Green Mid Glamorgan CF72 8AF

**Auditors** 

Evans, Murdoch & Co.

**Chartered Certified Accountants** 

& Registered Auditors 26/27 Park Street

Treforest Pontypridd

Rhondda Cynon Taff

**CF37 1SN** 

**Bankers** 

Barclays Bank plc 91 Taff Street Pontypridd CF37 4SL

#### THE DIRECTORS' REPORT

#### YEAR ENDED 31ST MARCH 2001

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31st March 2001.

#### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company during the year was that of insurance services.

The company's balance sheet shows a satisfactory position, and shareholders' funds continue to accumulate.

#### RESULTS AND DIVIDENDS

The trading results for the year, and the company's financial position at the end of the year are shown in the attached financial statements.

The directors have recommended the following dividends:

	2001	2000
	£	£
Dividends paid on ordinary shares	93,750	80,000

#### THE DIRECTORS AND THEIR INTERESTS IN SHARES OF THE COMPANY

The directors who served the company during the year together with their beneficial interests, including family holdings, in the shares of the company were as follows:

		Ordinary Shares of £1 each	
		At 31 March 2001	At 1 April 2000
Mr A Rose		80	89
Mr M Jones	•	20	11
			====

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended.

In preparing those financial statements, the directors are required to select suitable accounting policies, as described on page 10, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The directors must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### THE DIRECTORS' REPORT (continued)

#### YEAR ENDED 31ST MARCH 2001

#### **DONATIONS**

During the year the company made the following contributions:

	2001	2000
	£	£
Charitable	340	90
	——————————————————————————————————————	-

#### **AUDITORS**

A resolution to re-appoint Evans, Murdoch & Co. as auditors for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Signed by order of the directors

MR J LONG
Company Secretary

Approved by the directors on 6th December 2001

#### **AUDITORS' REPORT TO THE SHAREHOLDERS**

#### YEAR ENDED 31ST MARCH 2001

We have audited the financial statements on pages 5 to 16 which have been prepared under the historical cost convention and the accounting policies set out on page 10.

#### RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND THE AUDITORS

As described on page 2, the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### BASIS OF AUDIT OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st March 2001 and of the profit of the company for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.

26/27 Park Street Treforest Pontypridd Rhondda Cynon Taff CF37 1SN

6th December 2001

EVANS, MURDOCH & CO. Chartered Certified Accountants

& Registered Auditors

#### **PROFIT AND LOSS ACCOUNT**

#### YEAR ENDED 31ST MARCH 2001

	Note	2001 £	2000 £
TURNOVER	2	2,598,526	2,304,774
Cost of sales		2,119,437	1,879,796
GROSS PROFIT		479,089	424,978
Administrative expenses Other operating income	3	333,089 (21,065)	307,861 (4,361)
OPERATING PROFIT	4	167,065	121,478
Interest receivable Interest payable	7 8	8,710 (17,958)	8,705 (14,344)
PROFIT ON ORDINARY ACTIVITIES BEF TAXATION	ORE	157,817	115,839
Tax on profit on ordinary activities	9	(28,166)	(25,647)
PROFIT ON ORDINARY ACTIVITIES AFT TAXATION	ER	129,651	90,192
Dividends	10	93,750	80,000
RETAINED PROFIT FOR THE FINANCIA	L YEAR	35,901	10,192
Balance brought forward		78,239	68,047
Balance carried forward		114,140	78,239

The company has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the company are classed as continuing.

# **BALANCE SHEET**

#### **31ST MARCH 2001**

	Note	2001		2000	
		£	£	£	£
FIXED ASSETS					
Intangible assets	11		7,800		10,400
Tangible assets	12		208,758		201,813
Investments	13		7,900		7,900
			224,458		220,113
CURRENT ASSETS					
Debtors	14	302,593		158,244	
Cash at bank and in hand	15	180,688		208,356	
		483,281		366,600	
CREDITORS: Amounts falling due					
within one year	16	(459,050)		(377,855)	
NET CURRENT					
ASSETS/(LIABILITIES)			24,231		(11,255)
TOTAL ASSETS LESS CURRENT	LIABI	LITIES	248,689		208,858
CREDITORS: Amounts falling due	<b>;</b>				
after more than one year	17		(134,449)		(130,519)
			114,240		78,339
CAPITAL AND RESERVES					
Called-up equity share capital	21		100		100
Profit and Loss Account			114,140		78,239
SHAREHOLDERS' FUNDS	22		114,240		78,339
			<del></del>		

These financial statements were approved by the directors on the 6th December 2001 and are signed on their behalf by:

MR A ROSE

# **CASH FLOW STATEMENT**

#### YEAR ENDED 31ST MARCH 2001

	2001		2000	
	£	£	£	£
NET CASH INFLOW FROM OPERATING ACTIVITIES RETURNS ON INVESTMENTS AND		128,950		135,807
SERVICING OF FINANCE				
Interest received	8,710		8,705	
Interest paid	(9,942)		(9,824)	
Interest element of hire purchase	(8,016)		(4,520)	
NET CASH OUTFLOW FROM RETURNS ON INVESTMENTS AND	<del></del>			
SERVICING OF FINANCE		(9,248)		(5,639)
TAXATION		(24,460)		(13,178)
CAPITAL EXPENDITURE AND FINANCI Payments to acquire tangible fixed assets Receipts from sale of fixed assets	AL INVESTN (44,116) 23,999	MENT	(3,620)	
Acquisition of Investments brought forward	(7,900)		(7,900)	
NET CASH OUTFLOW FOR CAPITAL EXPENDITURE AND FINANCIAL				
INVESTMENT		(28,017)		(11,520)
EQUITY DIVIDENDS PAID		(93,750)		(80,000)
CASH (OUTFLOW)/INFLOW BEFORE FINANCING		(26,525)		25,470
FINANCING Repayment of bank loans Capital element of hire purchase	(6,906) (2,137)		(6,994) (11,002)	
NET CASH OUTFLOW FROM FINANCING	<del></del>	(9,043)		(17,996)
(DECREASE)/INCREASE IN CASH		(35,568)		7,474

#### **CASH FLOW STATEMENT** (continued)

#### YEAR ENDED 31ST MARCH 2001

# RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2001	2000
	£	£
Operating profit	167,065	121,478
Amortisation	2,600	3,438
Depreciation	22,487	19,600
Profit on disposal of fixed assets	(9,315)	, <u>-</u>
(Increase)/Decrease in debtors	(144,349)	7,993
Increase/(Decrease) in creditors	90,462	(16,702)
Net cash inflow from operating activities	128,950	135,807
	<del></del>	

#### RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS

	2001		2000	
	£	£	£	£
(Decrease)/Increase in cash in the period	(35,568)		7,474	
Net cash outflow from bank loans	6,906		6,994	
Cash outflow in respect of hire purchase	2,137		11,002	
		(26,525)		25,470
Change in net funds		(26,525)		25,470
Net funds at 1st April 2000		45,567		11,407
Net funds at 31st March 2001		26,942		45,567

# **CASH FLOW STATEMENT** (continued)

#### YEAR ENDED 31ST MARCH 2001

ANALYSIS OF CHANGES IN NET FUNDS

			At
	At		31 Mar 200
	1 Apr 2000	Cash flows	1
	£	£	£
Net cash:			

	1 Apr 2000	Cash flows	1
	£	£	£
Net cash:			
Cash in hand and at bank	208,356	(27,668)	180,688
Debt:			
Debt due within 1 year	(16,750)	16,750	-
Debt due after 1 year	(104,621)	(9,844)	(114,465)
Hire purchase agreements	(41,418)	2,137	(39,281)
	(162,789)	9,043	(153,746)
Net funds	45,567	(18,625)	26,942

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31ST MARCH 2001

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards.

#### **Turnover**

The turnover shown in the profit and loss account represents amounts invoiced during the year.

#### Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Goodwill

25% straight line

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold Property

2% straight line

Fixtures & Fittings

20% reducing balance

Motor Vehicles

25% reducing balance

#### Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the Profit and Loss Account on a straight line basis.

#### **Pension costs**

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the Profit and Loss Account.

#### 2. TURNOVER

The turnover and profit before tax are attributable to the one principal activity of the company.

An analysis of turnover is given below:

2001 £ 2,598,526 2000 £ 2,304,774

United Kingdom

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31ST MARCH 2001

	2001	2000
	<b></b>	£
	11,750	4,250
<u>-</u>	9,315	-
Other operating income	<u>-</u>	111
	21,065	4,361
OPERATING PROFIT		
Operating profit is stated after charging/(crediting):		
	2001	2000
	£	£
Amortisation	2,600	3,438
Depreciation	22,487	19,600
	· ·	-
Auditors' remuneration	Ç / /	
- as auditors	3,084	2,938
	Operating profit is stated after charging/(crediting):  Amortisation Depreciation Profit on disposal of fixed assets Auditors' remuneration	Rent receivable Profit on disposal of fixed assets Pother operating income

#### 5. PARTICULARS OF EMPLOYEES

The average number of staff employed by the company during the financial year amounted to:

	2001	2000
	No.	No.
Number of administrative staff	11	11
		<del> </del>
The aggregate payroll costs of the above were:		
	2001	2000
	£	£
Wages and salaries	189,240	175,059
Social security costs	-	-
Other pension costs	2,228	9,778
	191,468	184,837

#### 6. DIRECTORS' EMOLUMENTS

The directors' aggregate emoluments in respect of qualifying services were:

	2001	2000
	£	£
Emoluments receivable	66,256	56,031
Value of company pension contributions to m	noney	
purchase schemes	1,000	8,850
	67,256	64,881
		***************************************

25,647

# **HEDGES AND ROSE INSURANCE SERVICE LIMITED**

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31ST MARCH 2001

<b>6.</b> 3	DIRECTORS'	<b>EMOLUMENTS</b>	(continued)
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The number of directors who are accruing benefits under company pension schemes were as follows:

	follows:	1 3 1	
		2001 No.	2000
	Money purchase schemes	2	No. 2
7.	INTEREST RECEIVABLE		
		2001	2000
	Bank interest receivable	£ 8,710	£ 8,705
8.	INTEREST PAYABLE		
		2001	2000
	Tatanata anni ba an banta bannanda a	£	£
	Interest payable on bank borrowing Finance charges	9,942 8,016	9,824 4,520
	1 mance charges	17,958	14,344
9.	TAX ON PROFIT ON ORDINARY ACTIVITIES		
		2001 £	2000 £
	In respect of the year:		~
	Corporation Tax based on the results for the year at 20% (2000 - 20%)	31,175	25,647
	Adjustment in respect of previous years:		

#### 10. DIVIDENDS

Corporation Tax

The following dividends have been paid in respect of the year:

	2001	2000
	£	£
Dividend paid on ordinary shares	93,750	80,000

(3,009)

28,166

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31ST MARCH 2001

#### 11. INTANGIBLE FIXED ASSETS

	Goodwill
COST	£
At 1st April 2000 and 31st March 2001	13,838
AMODEICATION	=======================================
AMORTISATION	
At 1st April 2000	3,438
Charge for the year	2,600
At 31st March 2001	6,038
NET BOOK VALUE	
At 31st March 2001	7,800
At 31st March 2000	10,400

#### 12. TANGIBLE FIXED ASSETS

	Freehold Property £	Fixtures & Fittings £	Motor Vehicles £	Equipment £	Total £
COST		-		<b>~</b>	-
At 1 April 2000	151,538	74,027	59,800	_	285,365
Additions	· -	8,456	34,995	665	44,116
Disposals	-	, -	(34,805)	-	(34,805)
At 31 March 2001	151,538	82,483	59,990	665	294,676
DEPRECIATION					
At 1 April 2000	2,131	46,849	34,572	-	83,552
Charge for the year	2,131	8,971	11,385	-	22,487
On disposals	-		(20,121)	-	(20,121)
At 31 March 2001	4,262	55,820	25,836		85,918
NET BOOK VALUE					
At 31 March 2001	147,276	26,663	34,154	665	208,758
At 31 March 2000	149,407	27,178	25,228	~	201,813

#### Hire purchase agreements

Included within the net book value of £208,758 is £45,832 (2000 - £40,798) relating to assets held under hire purchase agreements. The depreciation charged to the accounts in the year in respect of such assets amounted to £15,278 (2000 - £13,601).

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31ST MARCH 2001

13	INV	<b>TSTN</b>	<b>MENTS</b>
1.3.	LINV		

					estments
				ot	her than
					loans £
	COST				
	Additions				7,900
	At 31st March 2001				7,900
	NET BOOK VALUE				
	At 31st March 2001				7,900
14.	DEBTORS				
			2001		2000
	Trade debtors		£ 296,246		£ 157,111
	Other debtors		6,347		1,133
			302,593		158,244
15.	CASH AT BANK AND IN HAND				
			2001		2000
			£		£
	Cash at bank		180,639		208,321
	Petty cash		49		35
			180,688		208,356
16	. CREDITORS: Amounts falling due w	ithin one year			
		2001	•	2000	
	Bank loans and overdrafts	£	£	£	£ 16,750
	Trade creditors		277,360		229,435
	Hire purchase agreements		19,297		15,520
	Other creditors including taxation			25.460	
	Corporation Tax	31,175 4,062		27,469 4,536	
	PAYE and social security Other creditors	4,002 111,464		70,896	
	5 M. 4. 4. 4. 4. 4. 4. 4. 4. 4. 4. 4. 4. 4.		146 701	<del></del>	102 001
	Accruals and deferred income		146,701 15,692		102,901 13,249
	Tionalis and deterror meeting				
			459,050		377,855

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31ST MARCH 2001

#### 17. CREDITORS: Amounts falling due after more than one year

	2001	2000
	£	£
Bank loans and overdrafts	114,465	104,621
Hire purchase agreements	19,984	25,898
	121112	120 510
	134,449	130,519

The following liabilities disclosed under creditors falling due after more than one year are secured by the company:

	2001	2000
	£	£
Bank loans and overdrafts	106,998	111,396

The security is in the form of a first charge over the company's freehold property, being repayable over a further 16 years at normal commercial interest rates.

#### 18. PENSIONS

Pension contributions were paid as follows:

	2001 £	2000 £
Staff contributions: Scheme 1 Directors contributions:	1,228	928
Scheme 1	1,000	8,850
	2,228	9,778

#### 19. COMMITMENTS UNDER HIRE PURCHASE AGREEMENTS

Future commitments under hire purchase agreements are as follows:

	2001	2000
	£	£
Amounts payable within 1 year	19,297	15,520
Amounts payable between 1 and 2 years	24,904	30,726
	44,201	46,246
Less interest and finance charges relating to future		
periods	(4,920)	(4,828)
	39,281	41,418

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31ST MARCH 2001

#### 20. RELATED PARTY TRANSACTIONS

The company was under the control of Mr A Rose, the managing director and members of his close family throughout the current and previous year. Mr A Rose is personally interested in 77% (2000: 86%) of the company's share capital. In addition, his ex-wife controls in aggregate a further 3% (2000: 3%) of the company's issued share capital.

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8.

#### 21. SHARE CAPITAL

#### Authorised share capital:

	2001	2000
	£	£
1,000 Ordinary shares of £1.00 each	1,000	1,000
	<del></del>	-
Allotted, called up and fully paid:		
	2001	2000
	£	£
Ordinary share capital	100	100
	<del>-</del> :	<del></del>

#### 22. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2001	2000
	£	£
Profit for the financial year	129,651	90,192
Dividends	(93,750)	(80,000)
	35,901	10,192
Opening shareholders' equity funds	78,339	68,147
Closing shareholders' equity funds	114,240	78,339

# HEDGES AND ROSE INSURANCE SERVICE LIMITED MANAGEMENT INFORMATION YEAR ENDED 31ST MARCH 2001

The following pages do not form part of the statutory financial statements which are the subject of the auditors' report on page 4.