# REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2008 FOR WELSH CHAMBER ORCHESTRA LIMITED

Graham Paul Limited 10-12 Dunraven Place Bridgend CF31 1JD

MONDAY



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# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2008

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2008. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 2098243 (England and Wales)

Registered Charity number 1083071

Registered office

10 - 12 Dunraven Place Bridgend CF31 1JD

**Trustees** 

A P Hose Mrs B E Parish J H Williams E Sunderland Ms E Bennett-Wigley

**Company Secretary** 

Mrs B E Parish

**Accountants** 

Graham Paul Limited 10-12 Dunraven Place Bridgend CF31 1JD

# STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The organisation is a charitable company limited by guarantee, incorporated on 10 February 1987 and registered as on 27 October 2000.

The company was established under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed by its Articles of Association.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The core aims of the Welsh Chamber Orchestra are to promote the enjoyment of chamber orchestral music in Wales by performances of the highest professional standards, and to promote the enjoyment and development of chamber orchestral music in schools through workshops and schools concerts.

Significant activities

Beaumaris Festival
Bangor
Rhyl Music Club
Welshpool
26th May
1st March
5th March
6th March

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2008

#### **OBJECTIVES AND ACTIVITIES**

#### Results for the year

The net surplus for the year amounted to £19,132 (2007 - £1,231 Deficit). The balance of reserves as at 31 March 2008 was £19,132 (2007 - £960).

The Welsh Chamber Orchestra succeeded in obtaining funding from the Arts Council of Wales, Foyle Foundation, Garfield Weston Foundation and John S. Cohen Foundation to undertake a New Music Tour of Wales, including public and school venues in Bangor, Welshpool, Rhyl and Beaumaris.

Three year funding was also secured from Glyndwr University in Wrexham for 2008-11, where the orchestra is to be in residence.

New works commissioned during this period included a work for choir and orchestra by Geraint Lewis.

The Welsh Chamber Orchestra displayed its commitment to new music by performing works by living composers Alun Hoddinott, John Metcalf, Julian Philips, Christopher Painter and William Mival.

#### **FINANCIAL REVIEW**

#### Reserves policy

The directors have established a policy whereby unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be between 3 and 6 months of the resources expended which equates to £2,000 and £2,500 in general funds.

#### ON BEHALF OF THE BOARD:

Mrs B E Parish - Secretary

Date: (9.01.09

# CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF TRUSTEES ON THE UNAUDITED FINANCIAL STATEMENTS OF WELSH CHAMBER ORCHESTRA LIMITED

In accordance with the engagement letter dated 11 January 2007, and in order to assist you to fulfil your duties under the Companies Act 1985, we compiled the financial statements of the charitable company for the year ended 31 March 2008 which comprise the Statement of Financial Activity, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the charitable company's Board of Trustees, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the charitable company's Board of Trustees that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Board of Trustees, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31 March 2008 your duty to ensure that the charitable company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the charitable company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Graham Paul Limited 10-12 Dunraven Place Bridgend CF31 1JD

Date: 10/1/04

## **STATEMENT OF FINANCIAL ACTIVITIES** FOR THE YEAR ENDED 31 MARCH 2008

INCOMING RESOURCES Incoming resources from generated	Un Notes	restricted funds £	Restricted funds £	2008 Total funds £	2007 Total funds £
funds					
Voluntary income		2,850	30,391	33,241	4,500
Activities for generating funds	2	8,664	-	8,664	3,975
Investment income	3	88	-	88	54
Total incoming resources		11,602	30,391	41,993	8,529
RESOURCES EXPENDED Costs of generating funds Costs of generating voluntary income Charitable activities Concerts	4	6,691	14,122	20,813	7,269
33,133,13		133	-	133	6
Governance costs		725	2,150	2,875	2,485
Total resources expended		7,549	16,272	23,821	9,760
NET INCOMMOVALITACINA					
NET INCOMING/(OUTGOING) RESOURCES		4,053	14,119	18,172	(1,231)
RECONCILIATION OF FUNDS					
Total funds brought forward		668	292	960	2,191
TOTAL FUNDS CARRIED FORWARD		4,721	14,411	19,132	960

The notes form part of these financial statements

## BALANCE SHEET AT 31 MARCH 2008

Notes	2008 £	2007 £
7 8	8,022 42	- 52
	8,064	52
•	0.040	400
9	3,313 1 <b>4,</b> 302	189 1,6 <b>94</b>
	17,615	1,883
10	(775)	(975)
	16,840	908
	24,904	960
11	(5,772)	-
	19,132	960
13		
	4,721 14,411	668 292
	19,132	960
	7 8 9 10	Notes  £  7  8,022 42  8,064  9  3,313 14,302 17,615  10  (775)  16,840  24,904  11  (5,772)  19,132  13  4,721 14,411

The notes form part of these financial statements

# BALANCE SHEET - CONTINUED AT 31 MARCH 2008

The charitable company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2008.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

Trustee

BARBARA EILEEN PARISH

JEREMY HUN

ton WILLIAMS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2008

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Companies Act 1985 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc

- 20% on reducing balance

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. ACTIVITIES FOR GENERATING FUNDS

	Income from concerts	2008 £ 8,664	2007 £ 3,975
3.	INVESTMENT INCOME		
	Deposit account interest	2008 £ 88	2007 £ 54

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2008

4.	COSTS OF	GENERATING	<b>VOLUNTARY</b>	INCOME
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	2008	2007
	£	£
Concert Expenses	18,257	6,546
Board meeting costs	403	63
Postage and stationery	1,042	269
Sundries	210	130
Depreciation	901	13
Support costs	<u>-</u>	248
	20,813	7,269

# 5. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2008	2007
	£	£
Depreciation - owned assets	10	13
Patents and licences amortisation	891	-
	<b>==</b>	

#### 6. TRUSTEES' REMUNERATION AND BENEFITS

The following directors received payments during the year in respect of administration work carried out:

Mrs B E Parish £2,100 (2007 - £1,575)

The following directors received payments during the year in respect of musical duties and expenses:

Mr A Hose £3,000 (2007 - £1,600) Mr J H Williams £2,550 (2007 - £Nil)

No director/trustee received remuneration in their capacity as trustee. Other than above no director was re-imbursed expenses (2007 - £Nil). The company also made payments of £180 (2007 - £160) in respect of professional fees for Mrs B E Parish.

#### **Trustees' Expenses**

The following directors were re-imbursed for out of pocket expenses during the year:

Mrs B E Parish £1,551 (2007 - £470) Mr J H Williams £467 (2007 - £Nil) Mr A Hose £300 (2007 - £Nil)

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2008

7.	INTANGIBLE FIXED ASSETS		
			Other intangible assets £
	COST Additions		8,913
	AMORTISATION Charge for year		891
	NET BOOK VALUE At 31 March 2008		8,022
	At 31 March 2007		
8.	TANGIBLE FIXED ASSETS		Plant and machinery etc
	COST At 1 April 2007 and 31 March 2008		£ 500
	DEPRECIATION At 1 April 2007 Charge for year		<b>448</b> 10
	At 31 March 2008		458
	NET BOOK VALUE At 31 March 2008		42
	At 31 March 2007		<u>52</u>
9.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Trade debtors Other debtors	2008 £ 3,000 313 3,313	2007 £ 189 189

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2008

10.	CREDITORS: AMOUNTS FALLING DUE V	MITHIN ONE YE	AR		
	Other creditors			2008 £ 775	2007 £ 975
11.	ACCRUALS AND DEFERRED INCOME				====
	Deferred government grants			2008 £ 5,772	2007 £
12.	ANALYSIS OF NET ASSETS BETWEEN F	UNDS			
13.	Fixed assets Current assets Current liabilities Accruals and deferred income	Unrestricted funds £ 8,064 3,204 (775) (5,772) 4,721	Restricted funds £ - 14,411 - 14,411	2008 Total funds £ 8,064 17,615 (775) (5,772)	2007 Total funds £ 52 1,883 (975)
			At 1.4.07	Net movement in funds £	At 31.3.08 £
	Unrestricted funds General fund		668	4,053	4,721
	Restricted funds Restricted Funds		292	14,119	14,411
	TOTAL FUNDS		960	18,172	19,132

# **N**OTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2008

## 13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds	_	_	
General fund	11,602	(7,549)	4,053
Restricted funds			
Restricted Funds	30,391	(16,272)	14,119
TOTAL FUNDS	41,993	(23,821)	18,172

## 14. ULTIMATE CONTROLLING PARTY

The company one which is limited by guarantee and decisions are made collectively by the directors.

There is therefore no one ultimate controlling party.

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2008

	2008	2007
	£	£
INCOMING RESOURCES		
Valuntary income		
Voluntary income Grants	30,391	1,500
Sponsorship	2,850	3,000
	33,241	4,500
Activities for generating funds Income from concerts	8,664	3,975
Investment income		
Deposit account interest	88	54
Total incoming resources	41,993	8,529
RESOURCES EXPENDED		
Costs of generating voluntary income		
Concert Expenses	18,257	6,546
Board meeting costs	403	63
Postage and stationery	1,042	269
Sundries Patents and licences	210 891	130
Fixtures and fittings	10	13
	20.042	7.004
	20,813	7,021
Charitable activities		
Bank interest	1	6
Governance costs		
Administrative fees	2,100	1,575
Accountancy		910
	2,875	2,485
Support costs		
Finance		
Bank charges	132	248
Total resources expended	23,821	9,760
Net income/(expenditure)	18,172	(1,231)
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This page does not form part of the statutory financial statements