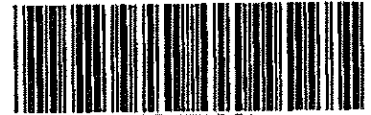


Company Number. 02073305

TUESDAY



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COMPANIES HOUSE

**THE COMPANIES ACTS 1985 AND 2006**

**COMPANY LIMITED BY SHARES**

**WRITTEN RESOLUTIONS OF THE MEMBERS**

of

**ALEXANDER MANN SOLUTIONS LIMITED**

(the "Company")

Pursuant to chapter 2 of part 13 of Companies Act 2006, the following resolutions (the "**Resolutions**") are proposed by the directors as special resolutions, as indicated below. The Resolutions are first circulated to members of the Company on 5 December 2007 (the "**Circulation Date**")

**SPECIAL RESOLUTIONS**

- 1 **THAT** the giving of financial assistance (as defined in section 152 of the Companies Act 1985 ("**Act**")) by the Company to Newincco 781 Limited ("**Bidco**") for the purpose of the acquisition of shares in Alexander Mann Group Limited, the Company's holding company, (the "**Parent**") ("**Acquisition**") as described in the statutory declaration made pursuant to section 155(6) of the Act, a copy of which has been produced to the meeting, be and is hereby approved
- 2 **THAT** the completion of the Acquisition by Bidco would be in the best interests of the Company as it would promote the economic, strategic and financial interests of the Bidco group, which were closely aligned with those of the Company
- 3 **THAT** the Company approves and the Company be and is hereby authorised to execute the following documents (together "**Secured Finance Documents**"), copies of which have been provided to each member of the Company with the Resolutions, in favour of HSBC Bank plc ("**Bank**") (or as appropriate) with such amendments as persons authorised to execute the same may approve
- 3.1 a facilities agreement (the "**Senior Facilities Agreement**") between (1) Newincco 780 Limited ("**Topco**"), (2) Bidco, (3) the Company, (4) the companies listed in part 1 of schedule 1 therein as Original Borrowers, (5) the companies listed in part 1 of schedule 1 therein as Original Guarantors, (6) the Bank as Arranger, (7) the financial institutions listed in part 2 of schedule 1 therein as Original Lenders, (8) the Bank as Agent, (9) the Bank as Security Agent, (10) the Bank as Original Issuing Bank and (11) HSBC Invoice Finance (UK) Limited as the Invoice Discounting Facility Provider for the provision of a term loan and multicurrency revolving facilities in an aggregate amount equal to £35,000,000,

- 3 2 an invoice discounting facility agreement between HSBC Invoice Finance (UK) Limited and the Company,
- 3 3 an intercreditor agreement dated on or around the date hereof between the Company, the Bank as Agent, the Bank as Security Agent, the financial institutions listed in part 1 of schedule 1 therein as Original Senior Lenders, the financial institutions listed in part 2 of Schedule 1 as Original Hedge Counterparties, the Bank as Original Ancillary Lender, the Bank as Original Issuing Bank, HSBC Invoice Finance (UK) Limited as the Invoice Discounting Facility Provider, the persons named in part 3 of schedule 1 therein as Original Investors, Topco and the Companies listed in Schedule 2 therein as Original Obligors, Intra-Group Creditors and Intra-Group Debtors pursuant to which the parties acknowledge the arrangements between themselves, regulating their rights, responsibilities, claims, priorities and subordination against and in respect of each other,
- 3 4 an intercompany loan agreement dated on or around the date hereof between the Company, the companies listed in schedule 1 therein as borrowers and the companies listed in schedule 1 therein as lenders pursuant to which the lenders will make available loan facilities to the borrowers up to a maximum aggregate amount of £130,000,000, and
- 3 5 a debenture dated on or around the date hereof between the Company, the companies named in the debenture as Original Charging Companies and the Bank as Security Agent under which the Company charges and mortgages in favour of the Bank the whole or substantially the whole of its property, undertaking and assets (including by way of fixed and floating charge) as security for all present and future obligations and liabilities of each present or future member of the group to the Bank and/or the Secured Parties (as defined in the Senior Facilities Agreement)
- 4 **THAT** the execution of the Secured Finance Documents and the assumption of its obligations thereunder is in the best interests of the Company and the approval of the Company to enter into the Secured Finance Documents is given and authorised notwithstanding that the Company is entering into some of the Secured Finance Documents for the purposes of assisting Bidco to acquire the Parent's shares
- 5 **THAT** the articles of association in the form attached, and initialled by the Chairman for the purposes of identification, be adopted as the new articles of association of the Company in substitution for and to the exclusion of the existing articles of association of the Company
- 6 **THAT** the resolutions shall have effect notwithstanding any provision of the Company's current articles of association

**Please read the notes set out below before signing or taking any action on these resolutions**

#### **AGREEMENT OF MEMBERS**

We, being persons entitled to vote on the Resolutions on the Circulation Date, irrevocably agree to the Resolutions

SIGNED by  
for and on behalf of  
ALEXANDER MANN GROUP LIMITED

)  
)  
)

A handwritten signature in black ink, appearing to be 'R. R. L.', is written over the closing parentheses of the signature block.

## NOTES

- 1 If you agree with the Resolutions, please
- 1 1 sign this document above alongside your name or the name of the person on whose behalf you are authorised to act and return the signed document (together with a copy of any authority under which you have signed it – see note 3 below) by delivery in person or by hand to either Rosaleen Blair or Martin Ellison  
  
You should not return the document to any other person or address, whether such person's name and address is included in a document accompanying this document or otherwise. By returning the document as set out above you irrevocably confirm that any director of the Company is authorised at his sole discretion to deliver the document to the Company on your behalf
- 2 Unless within 28 days from the Circulation Date sufficient agreement has been received by the Company for the Resolutions to pass, they will lapse
- 3 If you are signing this document on behalf of a person under a power of attorney or other authority, please send a copy of the relevant power or authority when returning this document, as set out in note 1 1 above
- 4 If you hold shares on behalf of more than one person, by returning this document in accordance with note 1 1 above, it is assumed that you are agreeing with the Resolutions in respect of all your holding of shares in the Company. If this is not the case, you should write alongside your name on the Resolutions the number of shares in respect of which you are accepting the Resolutions and the number in respect of which you are not accepting the Resolutions
- 5 In the case of joint holders of shares, only the vote of the senior holder who votes will be counted by the Company. Seniority is determined by the order in which the names of the joint holders appear in the register of members

Company Number. 02073305

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THE COMPANIES ACTS 1985 AND 2006

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COMPANY LIMITED BY SHARES

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WRITTEN RESOLUTIONS OF THE MEMBERS

of

ALEXANDER MANN SOLUTIONS LIMITED

(the "Company")

Passed on 5 December 2007

Pursuant to chapter 2 of part 13 of Companies Act 2006, the following resolutions which were proposed as special resolutions as set out below, were duly passed in writing on the above date

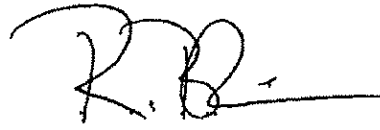
SPECIAL RESOLUTIONS

- 6 THAT the giving of financial assistance (as defined in section 152 of the Companies Act 1985 ("Act")) by the Company to Newincco 781 Limited ("Bidco") for the purpose of the acquisition of shares in Alexander Mann Group Limited, the Company's holding company, (the "Parent")("Acquisition") as described in the statutory declaration made pursuant to section 155(6) of the Act, a copy of which has been produced to the meeting, be and is hereby approved
- 7 THAT the completion of the Acquisition by Bidco would be in the best interests of the Company as it would promote the economic, strategic and financial interests of the Bidco group, which were closely aligned with those of the Company
- 8 THAT the Company approves and the Company be and is hereby authorised to execute the following documents (together "**Secured Finance Documents**"), copies of which have been provided to each member of the Company with the Resolutions, in favour of HSBC Bank plc ("**Bank**") (or as appropriate) with such amendments as persons authorised to execute the same may approve
- 8 1 a facilities agreement (the "**Senior Facilities Agreement**") between (1) Newincco 780 Limited ("**Topco**"), (2) Bidco, (3) the Company, (4) the companies listed in part 1 of schedule 1 therein as Original Borrowers, (5) the companies listed in part 1 of schedule 1 therein as Original Guarantors, (6) the Bank as Arranger, (7) the financial institutions listed in part 2 of schedule 1 therein as Original Lenders, (8) the Bank as Agent, (9) the Bank as Security Agent, (10) the Bank as Original Issuing Bank and (11) HSBC Invoice Finance (UK) Limited as the Invoice Discounting Facility Provider for the provision of a

- term loan and multicurrency revolving facilities in an aggregate amount equal to £35,000,000,
- 8 2 an invoice discounting facility agreement between HSBC Invoice Finance (UK) Limited and the Company,
- 8 3 an intercreditor agreement dated on or around the date hereof between the Company, the Bank as Agent, the Bank as Security Agent, the financial institutions listed in part 1 of schedule 1 therein as Original Senior Lenders, the financial institutions listed in part 2 of Schedule 1 as Original Hedge Counterparties, the Bank as Original Ancillary Lender, the Bank as Original Issuing Bank, HSBC Invoice Finance (UK) Limited as the Invoice Discounting Facility Provider, the persons named in part 3 of schedule 1 therein as Original Investors, Topco and the Companies listed in Schedule 2 therein as Original Obligors, Intra-Group Creditors and Intra-Group Debtors pursuant to which the parties acknowledge the arrangements between themselves, regulating their rights, responsibilities, claims, priorities and subordination against and in respect of each other,
- 8 4 an intercompany loan agreement dated on or around the date hereof between the Company, the companies listed in schedule 1 therein as borrowers and the companies listed in schedule 1 therein as lenders pursuant to which the lenders will make available loan facilities to the borrowers up to a maximum aggregate amount of £130,000,000, and
- 8 5 a debenture dated on or around the date hereof between the Company, the companies named in the debenture as Original Charging Companies and the Bank as Security Agent under which the Company charges and mortgages in favour of the Bank the whole or substantially the whole of its property, undertaking and assets (including by way of fixed and floating charge) as security for all present and future obligations and liabilities of each present or future member of the group to the Bank and/or the Secured Parties (as defined in the Senior Facilities Agreement)
- 9 **THAT** the execution of the Secured Finance Documents and the assumption of its obligations thereunder is in the best interests of the Company and the approval of the Company to enter into the Secured Finance Documents is given and authorised notwithstanding that the Company is entering into some of the Secured Finance Documents for the purposes of assisting Bidco to acquire the Parent's shares
- 10 **THAT** the articles of association in the form attached, and initialled by the Chairman for the purposes of identification, be adopted as the new articles of association of the Company in substitution for and to the exclusion of the existing articles of association of the Company
- 11 **THAT** the resolutions shall have effect notwithstanding any provision of the Company's current articles of association

SIGNED by  
on behalf of ALEXANDER MANN  
GROUP LIMITED

)  
)  
)



Director



# OLSWANG

Company Number: 02073305

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**PRIVATE COMPANY LIMITED BY SHARES**

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**ARTICLES OF ASSOCIATION**

**of**

**ALEXANDER MANN SOLUTIONS LIMITED**

**Incorporated in England and Wales on 12 November 1986  
under the Companies Act 1985**

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Adopted under the Companies Acts 1985 and 2006

by written resolution on 5 December 2007

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In alliance with Greenberg Traurig LLP

Olswang is regulated by the Solicitors Regulation Authority

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## ARTICLES OF ASSOCIATION

- of -

### ALEXANDER MANN SOLUTIONS LIMITED

(the "Company")

#### 1 PRELIMINARY

- 1 1 The regulations contained in Table A in the Schedule to the Companies (Tables A to F) Regulations 1985, SI 1985/805, as amended for private companies limited by shares and as in force at the date of adoption of these Articles ("Table A"), apply to the Company, except to the extent that they are excluded or modified by these Articles, and those regulations (so far as applicable) and the following provisions of these Articles together constitute the Articles of Association of the Company
- 1 2 References in these Articles to any Regulation are to the relevant numbered regulation of Table A
- 1 3 Table A shall apply as if the words "these regulations" were deleted (wherever appearing) and replaced by the words "these Articles"
- 1 4 For so long as there is only one member of the Company, references in these Articles to members or which imply the existence of more than one member shall be construed as references to the one member for the time being of the Company
- 1 5 The definitions of "Act", "clear days", "communication" and "electronic communication" in Regulation 1 shall not apply
- 1 6 Regulation 1 shall apply as if the final sentence beginning "Unless the context otherwise requires" and ending "binding on the company" were deleted
- 1 7 In these Articles (unless the context requires otherwise)

1 7 1 "Act" shall mean the Companies Act 1985 to the extent in force from time to time and the Companies Act 2006 to the extent in force from time to time,

1 7 2 "clear days" shall mean in relation to a period of notice, a period of the specified length excluding the day on which the notice is given and the day for which it is given or on which it is to take effect,

1 7 3 "Companies Act 1985" shall mean the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force, and

1 7 4 "Companies Act 2006" shall mean the Companies Act 2006 including any statutory modification or re-enactment thereof for the time being in force

1 8 In these Articles (if not inconsistent with the subject or context or otherwise defined in these Articles) any words or expressions defined in the Companies Act 1985 or the Companies Act 2006 (in each case as in force on the date of adoption of these Articles, or any part of these Articles, and excluding any statutory modification thereof not in force at the date of adoption of these Articles, or that part) shall bear the same meaning in these Articles or that part (as the case may be)

## 2 SHARE CAPITAL

2 1 The authorised share capital of the Company at the date of adoption of these Articles is £100,001 divided into 100,000 ordinary shares of £1 each and 100 A ordinary shares of 1 pence each

2 2 The directors may not exercise any powers of the Company to allot relevant securities (as defined in section 80 of the Companies Act 1985) except with the prior consent of the holder(s) of not less than a majority of the voting rights attaching to the issued share capital of the Company

2 3 Subject to the provisions of these Articles, the directors are generally and unconditionally authorised to exercise all powers of the Company to allot relevant securities (as defined in section 80 of the Companies Act 1985) up to a maximum aggregate nominal amount equal to the nominal amount of the authorised but unissued share capital at the date of adoption of these Articles. The authority conferred on the directors by this Article shall expire on the fifth anniversary of the date of adoption of these Articles unless revoked, varied or renewed by the Company in general meeting. The Company may, before this authority expires, make an offer or agreement which would or might require relevant securities to be allotted after it expires

## 3 SHARE CERTIFICATES

Regulation 6 shall apply as if the words "or executed by the Company in the manner expressed by the Act to have the same effect as if executed under the common seal of the Company" were inserted after the word "seal" in the second sentence of that Regulation

## 4 LIENS, CALLS AND FORFEITURE

Regulations 8 to 11 inclusive and Regulations 17 to 22 inclusive shall not apply

**5 TRANSFER OF SHARES AND PRE-EMPTION ON TRANSFER IN RELATION TO SECURITY HELD BY A SECURED INSTITUTION**

5 1 Regulations 24 to 26 inclusive shall not apply

5 2 Notwithstanding anything contained in these Articles, the Directors shall not decline to register any transfer of shares, nor may they suspend registration of any transfer of shares where such transfer

5 2 1 is to any bank or institution or other person to which such shares have been charged or mortgaged, or to any nominee of such a bank or institution or other person (a "Secured Institution"), or

5 2 2 is delivered to the Company for registration by a Secured Institution or its nominee in order to perfect its security over the shares, or

5 2 3 is executed by a Secured Institution or its nominee pursuant to the power of sale or other power under its security over the shares,

and the Directors shall register any such transfer of shares forthwith following receipt

5 3 Notwithstanding anything to the contrary contained in these Articles, no transferor or proposed transferor of any shares in the Company to a Secured Institution or its nominee and no Secured Institution or its nominee shall be required to offer the shares which are or are to be the subject of any transfer referred to in Articles 5 2 1 to 5 2 3 inclusive to the members for the time being of the Company or any of them, and no such member shall have any right under the Articles or under any agreement or otherwise to require those shares to be offered to or transferred to it whether for consideration or not

**6 PROCEEDINGS AT GENERAL MEETINGS**

6 1 No business shall be transacted at any general meeting (or at any adjourned general meeting) unless a quorum is present. A quorum shall be any member or members holding shares representing not less than a majority of the voting rights attaching to the issued share capital of the Company, present (in the case of an individual) in person or by proxy or (in the case of a company) by duly authorised representative or by proxy. Regulation 40 shall not apply.

6 2 Regulation 46 shall be amended so that the words "at the meeting" in paragraphs (c) and (d) are deleted and replaced by the words "on the resolution" in both cases.

## **7 VOTES OF MEMBERS**

### **7 1 Regulation 56 shall be amended**

7 1 1 in the first sentence to insert the words "written resolution or at a general meeting on a" before the words "show of hands or on a poll",

7 1 2 in the first sentence, to insert the words "on a show of hands or" before the words "on a poll, vote by proxy",

7 1 3 in the second sentence, to insert the words "in relation to that meeting" before the words "is specified in accordance with the articles "

### **7 2 Regulations 57 and 59 shall not apply**

### **7 3 Any appointment of a proxy and any authority under which it is executed or a copy of such authority certified notarially or in some other way approved by the directors may**

7 3 1 in the case of an appointment in hard copy form be deposited at the office or at such other place within the United Kingdom as is specified in the notice convening the meeting or in any instrument of proxy sent out by the Company in relation to the meeting at any time before the time for holding the meeting or adjourned meeting at which the person named in the appointment proposes to vote, or

7 3 2 in the case of an appointment sent by electronic means where an address has been given by the Company

7 3 2 1 in the notice calling the meeting, or

7 3 2 2 in any form of proxy sent out by the Company in relation to the meeting, or

7 3 2 3 in any invitation to appoint a proxy issued by the Company in relation to the meeting,

be received at that address (subject to any conditions or limitations specified in the notice) at any time before the time for holding the meeting or adjourned meeting at which the person named in the appointment proposes to vote, or

7 3 3 in the case of a poll taken after the date of the meeting or adjourned meeting, be deposited or received as aforesaid at any time before the time appointed for the taking of the poll

and an appointment of proxy which is not deposited, delivered or received in a manner so permitted shall be invalid

Any valid appointment of proxy shall, unless stated to the contrary in it, be valid both for the relevant meeting and for any adjournment of that meeting

In this Article 7 3 and Regulation 63, "address" includes a number or address used for the purposes of sending or receiving documents or information by electronic means

- 7 4 Regulation 62 shall not apply Regulation 63 shall apply as if the words "contained in an electronic communication" were deleted and replaced by the words "sent by electronic means"

## **8 NUMBER OF DIRECTORS**

Unless and until otherwise determined by ordinary resolution, the number of the directors (other than alternate directors) shall not be subject to any maximum, and the minimum number of directors shall be one Regulation 64 shall not apply

## **9 ALTERNATE DIRECTORS**

- 9 1 Any director (other than an alternate director) may appoint any other director, or any other person who is willing to act, to be an alternate director and may remove from office any alternate appointed by him Regulation 65 shall not apply

- 9 2 An alternate director who is absent from the United Kingdom shall be entitled to receive notice of all meetings of directors and committees of directors Regulation 66 shall apply as if the last sentence were deleted

- 9 3 An alternate director shall cease to be an alternate director if his appointor ceases to be a director Regulation 67 shall not apply

- 9 4 Regulation 68 shall apply as if the following words were added at the end of that Regulation "and shall take effect when the notice is received or at any later time specified for the purpose in the notice"

- 9 5 The appointment of an alternate director shall terminate automatically on the happening of any event which, if he were a director, would cause him to vacate his office as a director

- 9 6 A person may be appointed as the alternate director of more than one director, and in those circumstances that alternate director shall be entitled at meetings of the directors or any committee of the directors to one vote in respect of every director by whom he has been appointed in addition to his own vote (if any) as a director Any such person may be counted more than once for the purpose of determining whether or not a quorum is present

## **10 POWERS OF DIRECTORS**

Subject to the provisions of the Act, the directors may appoint a person to the office of managing director or any other executive or salaried office and may enter into an agreement or arrangement with any person in respect of any such appointment or in respect of the provision by a director of any services outside the scope of the ordinary duties of a director only with the prior written consent of the holder(s) of a majority of the voting rights attaching to the issued share capital of the Company both to the appointment

and the terms of the agreement or arrangement in question. The first and second sentences of Regulation 84 shall not apply.

#### **11 DELEGATION OF DIRECTORS' POWERS**

The directors may delegate any of their powers (with power to sub-delegate) to committees consisting of such individuals (whether directors or not) as they think fit. The first sentence of Regulation 72 shall not apply.

#### **12 APPOINTMENT, RETIREMENT AND REMOVAL OF DIRECTORS**

12.1 The holder(s) of a majority of the voting rights attaching to the issued share capital of the Company may from time to time appoint any person willing to act as a director and remove from office any director, whether appointed under this Article 12.1 or otherwise.

12.2 Any appointment or removal of a director pursuant to Article 12.1 shall be made by notice to the Company signed by the shareholder(s) entitled to appoint or remove that director. Any such appointment or removal shall take effect when the notice is received or at any later time specified for the purpose in the notice.

12.3 Any director appointed for the time being pursuant to Article 12.1 may make such disclosures in relation to the Company and its subsidiary undertakings to the shareholder(s) appointing him as he thinks appropriate in his sole discretion.

12.4 The directors shall have no power to appoint any person to be a director.

12.5 The directors shall not be subject to retirement by rotation, and Regulations 76 to 79 (inclusive) and the last sentence of Regulation 84 shall not apply.

12.6 Regulation 81 shall apply as if paragraph (e) were deleted and replaced by the following

"(e) he is removed from office in accordance with Article 12.1"

12.7 A director need not hold any shares in the Company to qualify as a director.

#### **13 DIRECTORS' APPOINTMENTS AND INTERESTS**

Regulation 85 shall apply as if the word "material" were deleted.

#### **14 DIRECTORS' GRATUITIES AND PENSIONS**

14.1 The directors may exercise all the powers of the Company to provide benefits, whether by the payment of gratuities or pensions or by insurance or otherwise, for any director or former director who holds or has held any executive office or employment with the Company or with any body corporate which is or has been a subsidiary of the Company or with a predecessor in business of the Company or of any such body corporate, and for any member of his family (including a spouse, a former spouse, civil partner or former civil partner), or any person who is or was dependent on him, and may contribute to any fund and pay premiums for the purchase or provision of any such benefit. Regulation 87 shall not apply.

- 14 2 The directors may exercise any power conferred by the Act to make provision for the benefit of any employees or former employees of the Company or any of its subsidiary undertakings in connection with the cessation or the transfer to any person of the whole or part of the undertaking of the Company or that subsidiary undertaking

## 15 PROCEEDINGS OF DIRECTORS

- 15 1 Notice of a meeting of the directors may be given to a director either personally or by word of mouth or in hard copy form or by electronic means, or by any other means authorised by the director concerned
- 15 2 Every director shall be given notice of a meeting, including any director who is for the time being absent from the United Kingdom. A director may waive notice of any meeting either prospectively or retrospectively. The third sentence of Regulation 88 shall not apply
- 15 3 The quorum for the transaction of business of the directors shall be two unless there is a sole director, in which event the sole director shall constitute a quorum. The first sentence of Regulation 89 shall not apply
- 15 4 All or any of the members of the board or any committee of the board may participate in a meeting of the board or that committee by means of a conference telephone or other communication equipment which allows all persons participating in the meeting to hear and speak to each other throughout the meeting. A director so participating shall be deemed to be present in person at the meeting and shall be entitled to vote and/or be counted in a quorum. Such a meeting shall be deemed to take place where the largest group of those participating is assembled, or, if there is no such group, where the chairman of the meeting is located
- 15 5 A director who to his knowledge is in any way, whether directly or indirectly, interested in a contract or proposed contract or transaction or arrangement with the Company shall declare the nature of his interest at a meeting of the directors in accordance with the Act. If he makes that disclosure, a director shall be entitled to vote in respect of that contract or proposed contract or transaction or arrangement or upon any matter arising from it and his vote (if any) shall be counted and he shall be taken into account in ascertaining whether a quorum is present for the purposes of that meeting. Regulations 94, 95 and 97 shall not apply
- 15 6 If any question arises at any meeting of directors or of a committee of directors as to the right of any director to vote, and that question is not resolved by his voluntarily agreeing to abstain from voting, the question shall be referred to the chairman of the meeting (or, if the director concerned is the chairman, to the other directors at the meeting). The ruling of the chairman in relation to any director other than himself (or, as the case may be, the ruling of the majority of the other directors in relation to the chairman) shall be final and binding. Regulation 98 shall not apply
- 15 7 If and for so long as there is a sole director, he shall be entitled to exercise all the powers and authorities vested in the directors by these Articles, in which event the provisions of these Articles shall be construed accordingly. A sole director may exercise any such powers and authorities by resolution in writing signed by him

## **16 OFFICIAL SEAL AND AUTHENTICATION**

**16 1** The Company may exercise all the powers conferred by the Act with regard to having any official seal, and those powers shall be vested in the directors. Subject to the provisions of the Act, any instrument to which an official seal is affixed shall be signed by such persons, if any, as the directors may from time to time determine.

**16 2** Any director or the secretary or any person appointed by the directors for the purpose shall have power to authenticate any documents affecting the constitution of the Company, any resolutions of the Company or the board or any committee, and any books, records, documents and accounts relating to the business of the Company, and to certify copies of, or extracts from, them as true copies or extracts. A document purporting to be a copy of a resolution, or an extract from the minutes of a meeting, of the Company or of the board or any committee which is certified in accordance with this Article shall be conclusive evidence in favour of a person dealing with the Company upon the faith of that document that such resolution has been duly passed or, as the case may be, that such minutes or extract is a true and accurate record of proceedings at a duly constituted meeting.

## **17 ACCOUNTS**

Regulation 109 shall not apply.

## **18 CAPITALISATION OF PROFITS**

Regulation 110(c) shall apply as if the words "or ignore fractions altogether" were inserted after the words "distributable under this regulation in fractions".

## **19 NOTICES AND COMMUNICATIONS**

**19 1** Except as otherwise provided in these Articles and subject to Article 19 4, any document or information to be given, sent or supplied under these Articles by the Company shall be given, sent or supplied in any way in which the Company may send or supply documents or information generally to the intended recipient under schedule 5 of the Companies Act 2006 (which may include, without limitation, in hard copy form, in electronic form or by making it available on a website) subject to, and in accordance with, the requirements of that schedule.

**19 2** Except as otherwise provided in these Articles and subject to Article 19 4, any document or information to be given, sent or supplied under these Articles to the Company shall be given, sent or supplied in any way in which documents or information generally may be sent or supplied by the sender to the Company under schedule 5 of the Companies Act 2006 (where the sender is a body corporate) or schedule 4 of the Companies Act 2006 (in all other cases) subject to, and in accordance with, the requirements of schedule 4 or schedule 5 of the Companies Act 2006, as applicable.

**19 3** Articles 19 1 and 19 2 shall apply whether the document or information is authorised or required to be sent or supplied by the Companies Acts or otherwise. References in this Article to documents or information being given, sent or supplied by or to the Company

include references to documents or information being given, sent or supplied by or to the directors of the Company acting on the Company's behalf

- 19 4 Articles 19 1 and 19 2 shall apply as if schedules 4 and 5 of the Companies Act 2006 required documents and information sent by post to be sent by prepaid first class post or (in the case of a registered address outside the United Kingdom) by prepaid airmail
- 19 5 In the case of joint holders of a share, all notices, documents and information shall be given to the joint holder whose name stands first in the register of members in respect of the joint holding and any notices, documents and information so given shall be sufficiently given to all the joint holders. A member whose registered address is not within the United Kingdom and who gives to the Company an address within the United Kingdom at which notices, documents or information may be given to him, or an address to which notices, documents or information may be sent by electronic means, shall be entitled to have such notices, documents or information given to him at that address
- 19 6 Proof that an envelope containing a notice, document or information was properly addressed, prepaid first class and posted shall be conclusive evidence that the notice, document or information was given. Proof that a notice, document or information sent by electronic means was sent or given in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice, document or information was sent or given. The board may require authentication of any document or information given, sent or supplied to the Company in electronic form in such manner as it may determine
- 19 7 Section 1147 of the Companies Act 2006 shall not apply to documents or information sent by or to the Company for the purposes of the Companies Acts or these Articles
- 19 8 In this Article 19, "address" includes a number or address used for the purposes of sending or receiving documents or information by electronic means
- 19 9 Regulations 111, 112 and 115 shall not apply
- 19 10 Regulation 116 shall apply as if the words "within the United Kingdom" were deleted
- 19 11 Nothing in these Articles shall affect any legal requirement that any particular notice or other document be served in any particular manner

## **20 INDEMNITY AND FUNDING OF PROCEEDINGS**

- 20 1 Subject to the provisions of and so far as may be consistent with the Act

20 1 1 the directors may exercise all the powers of the Company to indemnify any person who is, or was at any time a director of the Company or any of its associated companies, against all liabilities incurred by or attaching to him in connection with his duties, powers or office in relation to any such company of which he is or was a director, to the fullest extent permitted by law,

- 20 1 2 where the Company or any of its associated companies is or was at any time a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006), the directors may exercise all the powers of the Company to indemnify any person who is or was at any time a director of that company against all liabilities incurred by him in connection with that company's activities as trustee of the occupational pension scheme, to the fullest extent permitted by law, and
- 20 1 3 the directors may exercise all the powers of the Company to provide any director of the Company or of its holding company with funds to meet expenditure incurred or to be incurred by him of the kind referred to in sections 205(1)(a) and 206(a) of the Companies Act 2006 and otherwise take any action to enable any such director to avoid incurring such expenditure, to the fullest extent permitted by law
- 20 2 Regulation 118 shall not apply.
- 21 **INSURANCE**
- 21 1 Without prejudice to Article 20, the directors may exercise all the powers of the Company to purchase and maintain insurance for, or for the benefit of, any person who is or was at any time
- 21 1 1 a director of any Relevant Company, or
- 21 1 2 a trustee of any pension fund or retirement, death or disability scheme for the benefit of any employee of any Relevant Company or of any employees' share scheme in which employees of any such Relevant Company are interested,
- including (without limitation) insurance against any liability referred to in Article 20 attaching to him in relation to any Relevant Company, or any such pension fund, retirement or other scheme or employees' share scheme
- 21 2 In Article 21 1, "Relevant Company" means the Company or any other undertaking which is or was at any time
- 21 2 1 the holding company of the Company, or
- 21 2 2 a subsidiary of the Company or of such holding company, or
- 21 2 3 a company in which the Company has an interest (whether direct or indirect)