

COMPANY REGISTRATION NUMBER 2060025

**COLDWELL INN PROJECT  
FINANCIAL STATEMENTS  
31 MARCH 2008**

Charity Number 701170



**K M**  
Chartered Accountants & Registered Auditors  
4 - 6 Grimshaw Street  
Burnley  
Lancs  
BB11 2AZ

# **COLDWELL INN PROJECT**

## **FINANCIAL STATEMENTS**

**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

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**COLDWELL INN PROJECT**  
**TRUSTEES ANNUAL REPORT**  
**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

The Trustees, who are also directors for the purposes of company law, present their report and the financial statements of the charity for the period from 1 October 2006 to 31 March 2008.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Registered charity name</b>	Coldwell Inn Project
<b>Charity registration number</b>	701170
<b>Company registration number</b>	2060025
<b>Principal office</b>	Coldwell Activity Centre Back Lane Southfield Burnley Lancashire BB10 3RD
<b>Registered office</b>	Coldwell Activity Centre Back Lane Southfield Burnley Lancashire BB10 3RD

**THE TRUSTEES**

The Trustees who served the company during the period were as follows:

Mr R G Glover	Chairman
Mr M Hussain	
Mr R J C Wood	
Mr Alan Edward Thomas	Appointed 14th January 2008
Mr J J Hadleigh	Resigned 3rd October 2007
Mr J Marsden	Resigned 16th May 2007
Mr B Astin	Resigned 19th March 2008
Mrs Elizabeth Green	Resigned 21st August 2008
Mr Donald Kitson	Resigned 20th January 2009
Mr Shazad Sarwar	Resigned 12th November 2007
Mr Peter Caney	Appointed 14th January 2008- Resigned 20th January 2009

Changes after 31st March 2008:

Mr Michael John Tull	Appointed 23rd July 2008
Revd Edward Andrew Saville	Appointed 4th August 2008 -Resigned 17th October 2008
Mr John Cyril Beck	Appointed 4th August 2008 -Resigned 17th October 2008
Mr David James Rowbotham	Appointed 7th August 2008 -Resigned 17th October 2008
Mr Gary Wilson	Appointed 15th August 2008 -Resigned 17th October 2008
Mr Gordon Salthouse	Appointed 21st August 2008
Mr John Ormerod	Appointed 21st August 2008
Mrs Stephanie Anne Booth	Appointed 17th October 2008
Mr Neil Beecham	Appointed 27th October 2008

## **COLDWELL INN PROJECT**

### **TRUSTEES ANNUAL REPORT** *(continued)*

**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

<b>Secretary</b>	Mr R J C Wood
	Mr J Ormerod Appointed 17th December 2008
<b>Auditor</b>	K M Chartered Accountants & Registered Auditors 4 - 6 Grimshaw Street Burnley Lancs BB11 2AZ
<b>Bankers</b>	Barclays Bank plc 72-78 St James Street Burnley Lancs BB5 1JY
<b>Solicitors</b>	Donald Race & Newton 1 & 4 Nicholas Street Burnley Lancashire BB11 2AG

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing Document**

The organisation is a Charitable Company Limited by Guarantee, incorporated on 30 September 1986 as amended by a Special Resolution 23 January 1989 and registered as a Charity on 9 February 1989. The company was established under a Memorandum of Association which established the objects and powers of the Charitable Company and is governed under its Articles of Association. It is registered as a Charity with the Charity Commission.

#### **Appointment of Trustees**

All members are invited to nominate Trustees prior to the AGM advising them of the retiring Trustees and requesting nominations for the AGM. When considering co-opting Trustees, the Board has regard to the requirement for any specialist skills needed.

#### **Trustee Induction and Training**

New Trustees undergo an orientation period to brief them on their legal obligations under Charity and Company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the Charity. During the induction period they meet key employees and other Trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

## **COLDWELL INN PROJECT**

### **TRUSTEES ANNUAL REPORT** *(continued)*

**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

#### **Organisation**

The Board of Trustees administers the Charity. The Board meets regularly and there are sub-committees covering Estates, Personnel, training & Volunteers, Finance Policy & Resource, Funding & Project Development. A Project Director is appointed by the Trustees to manage the day to day operations of the Charity. To facilitate effective operations, the Project Director has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and development. (There has been no Project Director in post since summer 2007).

There are no related parties.

#### **Risk Management**

The Trustees have a risk management strategy which comprises:

An annual review of the risks the Charity may face.

The establishment of systems and procedures to mitigate those risks identified in the plan.

The implementation of procedures designed to minimise any potential impact on the Charity should those risks materialise.

Regular reporting of risk status.

Financial viability is essential if Coldwell is to develop and insufficient income generation is a significant risk. The Trustees have approved an income strategy to address this risk over the next three years and beyond.

#### **OBJECTIVES AND ACTIVITIES**

The objects of the charity are:

- a) To provide a residential setting which allows the development of social functioning skills of physically and/or mentally disabled persons.
- b) To encourage user groups to develop community and/or sporting interests.
- c) To stimulate the positive use of local facilities for legitimate activities and interest.
- d) To encourage self-sufficiency and increased self-confidence by providing both residential facilities and access to special outdoor activities.
- e) To stimulate and provide a means of reparation for offenders whilst in the community.

The principle activities of the charity continue to be those of:

The provision of facilities for recreation or other leisure time occupation and education of those persons, particularly the disabled and mentally handicapped, who have need of such facilities as aforesaid by reason of their youth, age, infirmity or disablement, improving their conditions of life.

## **COLDWELL INN PROJECT**

### **TRUSTEES ANNUAL REPORT *(continued)***

**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

#### **ACHIEVEMENTS AND PERFORMANCE**

During the reporting period the Charity completed an existing long term contract with the National Probation Service, those staff directly employed in the delivery of the contract were transferred under TUPE Regulations to the National Probation Service.

In the early summer of 2007 an expected improvement in the trading position did not materialise and the resignation of the Project Director was accepted. A significant reduction in operational activities was planned.

The Trustees became increasingly concerned over the difficulties the Charity faced in providing the charitable aspects for which it was created and a number of steps have been taken to endeavour to stabilise and improve the situation. It has been necessary for a number of Trustees to provide significant practical support to ensure that the Centre could remain available to users.

The decision was made to realign the accounting period from 30th September to end on 31st March.

The Centre has continued throughout a difficult trading period to provide holiday and training accommodation to a wide audience of existing and new user groups including those disadvantaged and those with disabilities.

The Trustees continued with restructuring to ensure that the future of the charity could be secured.

#### **FINANCIAL REVIEW**

In 2007 the Trustees closely reviewed the financial performance of the charity and explored the possibilities of cooperative workings with others. The Trustees implemented stringent financial and operational controls and sought financial assistance to assist in ensuring continuity. The Trustees took the opportunity to utilise available professional advice whilst developing an appropriate recovery plan to normal operational status.

The Trustees gratefully acknowledge the financial support of Pendle Borough Council and Lancashire County Developments Limited. The Trustees gratefully acknowledge the significant donations received during the period.

#### **Reserves Policy**

The trustees have established the level of reserves (that is those funds that are freely available) that the Charity ought to have £75,000, which equates to roughly 3 months running costs at normal operational levels. Reserves, not invested in fixed assets, at the period end, amounted to £3,559.

## **COLDWELL INN PROJECT**

### **TRUSTEES ANNUAL REPORT *(continued)***

**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

#### **PLANS FOR FUTURE PERIODS**

Staffing and volunteer structures are being focussed to provide a greater emphasis on operational effectiveness and the maximisation of the usage of the facilities now available.

In the short term the Trustees see an urgent need for Coldwell to regain its financial strength and believe that the only way this can be done is by adopting a strictly commercial strategy for a recovery period. A broad marketing plan has been developed which has analysed the services Coldwell has to offer and judgements made of those that can generate profits quickly and with least investment. The reason for this strategy is that the Trustees wish to see Coldwell become self funding as quickly as possible so that it can generate funds internally to invest in other services that can also be profitable but which would take more resources and time to come on stream.

Beyond the next year or so the Trustees foresee Coldwell being both self funding and offering a full range of services based on its extensive facilities. Once this stage has been reached and Coldwell has regained financial stability Coldwell can seek to build reserves in the short term and then use surplus funds raised in trading to offer the use of the facilities to disadvantaged people at preferential or even zero rates. Policies on how this might be done would be for the Board to decide at the appropriate time, in accordance with the charitable objectives.

## **COLDWELL INN PROJECT**

### **TRUSTEES ANNUAL REPORT *(continued)***

**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

#### **RESPONSIBILITIES OF THE TRUSTEES**

The Trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charity's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Registered office:  
Coldwell Activity Centre  
Back Lane  
Southfield  
Burnley  
Lancashire  
BB10 3RD

Signed on behalf of the Trustees



**G Salthouse**  
Trustee

20 January 2009



**COLDWELL INN PROJECT**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF**  
**COLDWELL INN PROJECT**  
**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

We have audited the financial statements of Coldwell Inn Project for the period from 1 October 2006 to 31 March 2008 on pages 9 to 18 which have been prepared under the historical cost convention and the accounting policies set out on pages 11 to 12.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND AUDITORS**

The responsibilities of the Trustees (who also act as directors of Coldwell Inn Project for the purposes of company law) for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Responsibilities of the Trustees on page 6.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, and whether the information given in the Trustees Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding remuneration of the Trustees and other transactions is not disclosed.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

**BASIS OF AUDIT OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**COLDWELL INN PROJECT**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF**  
**COLDWELL INN PROJECT** *(continued)*

**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

**OPINION**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2008 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees Annual Report is consistent with the financial statements.

**EMPHASIS OF MATTER - GOING CONCERN**

Without qualifying our opinion above, we draw your attention to note 23, 'Going Concern'.



4 - 6 Grimshaw Street  
Burnley  
Lancs  
BB11 2AZ

K M  
Chartered Accountants  
& Registered Auditors

20 January 2009

# COLDWELL INN PROJECT

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Period from 1 Oct 06 to 31 Mar 08 £	Total Funds Year to 30 Sep 06 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generating funds:					
Voluntary income	2	177,063	—	177,063	379,304
Activities for generating funds	3	239,307	—	239,307	221,391
Investment income	4	546	—	546	490
Other incoming resources	5	565	—	565	—
<b>TOTAL INCOMING RESOURCES</b>		<u>417,481</u>	<u>—</u>	<u>417,481</u>	<u>601,185</u>
<b>RESOURCES EXPENDED</b>					
Costs of generating funds:					
Fundraising trading: cost of goods sold and other costs		(23,639)	—	(23,639)	(15,390)
Charitable activities	6/7	(354,743)	(33,088)	(387,831)	(371,341)
Governance costs	8	(7,479)	—	(7,479)	(9,719)
<b>TOTAL RESOURCES EXPENDED</b>		<u>(385,861)</u>	<u>(33,088)</u>	<u>(418,949)</u>	<u>(396,450)</u>
<b>NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS</b>					
	10	31,620	(33,088)	(1,468)	204,735
Transfer between funds	11	<u>(5,847)</u>	<u>5,847</u>	<u>—</u>	<u>—</u>
<b>NET (EXPENDITURE)/INCOME FOR THE PERIOD</b>					
		25,773	(27,241)	(1,468)	204,735
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>32,279</u>	<u>523,499</u>	<u>555,778</u>	<u>351,043</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>58,052</u>	<u>496,258</u>	<u>554,310</u>	<u>555,778</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 11 to 18 form part of these financial statements.

## COLDWELL INN PROJECT

## BALANCE SHEET

31 MARCH 2008

	Note	31 Mar 08 £	30 Sep 06 £
<b>FIXED ASSETS</b>			
Tangible assets	13	550,751	583,622
<b>CURRENT ASSETS</b>			
Stocks	14	250	1,361
Debtors	15	11,312	11,514
Cash at bank and in hand		<u>10,326</u>	<u>41,397</u>
		21,888	54,272
<b>CREDITORS: Amounts falling due within one year</b>	16	<u>(18,329)</u>	<u>(82,116)</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		3,559	(27,844)
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>554,310</u>	<u>555,778</u>
<b>NET ASSETS</b>		<u>554,310</u>	<u>555,778</u>
<b>FUNDS</b>			
Restricted income funds	18	496,258	523,499
Unrestricted income funds	19	<u>58,052</u>	<u>32,279</u>
<b>TOTAL FUNDS</b>		<u>554,310</u>	<u>555,778</u>

These financial statements were approved and signed by the Trustees on 20 January 2009.

G Salthouse  
Trustee



**COLDWELL INN PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 1985.

**Cash flow statement**

The Trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

**Fund accounting**

Unrestricted funds are available for use, at the discretion of the Trustees, in furtherance of the general objectives of the Charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**Incoming Resources**

All incoming resources are included in the Statement of Financial Activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the Charity earns the right to consideration by its performance.

**COLDWELL INN PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

**1. ACCOUNTING POLICIES** *(continued)*

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

**Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT that cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's tea room.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

**Fixed assets**

All fixed assets are initially recorded at cost.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Leasehold property - 4% straight line per annum

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Operating lease agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

# COLDWELL INN PROJECT

## NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008

### 2. VOLUNTARY INCOME

	Unrestricted Funds £	Total Funds 2008 £	Total Funds 2006 £
<b>Donations</b>			
Donations	1,197	1,197	4,057
Pendle Re-employment	50,000	50,000	–
<b>Grants receivable</b>			
SRB	–	–	107,721
Big Lottery	–	–	151,799
Other grants	59,175	59,175	6,000
Fair Share Trust	66,691	66,691	109,727
	<u>177,063</u>	<u>177,063</u>	<u>379,304</u>

Other grants include Pendle Borough Council and Lancashire County Developments Ltd totalling £38,800.

### 3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Total Funds 2008 £	Total Funds 2006 £
Tea room and garden produce sales	31,734	31,734	26,077
Sponsorships	200	200	500
Client income	74,755	74,755	58,549
User group fees	109,836	109,836	93,630
Media project income	22,782	22,782	42,635
	<u>239,307</u>	<u>239,307</u>	<u>221,391</u>

### 4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2008 £	Total Funds 2006 £
Bank interest receivable	<u>546</u>	<u>546</u>	<u>490</u>

### 5. OTHER INCOMING RESOURCES

	Unrestricted Funds £	Total Funds 2008 £	Total Funds 2006 £
Profit/loss on disposal	51	51	–
PAYE Online Filing Rebate	<u>514</u>	<u>514</u>	<u>–</u>
	<u>565</u>	<u>565</u>	<u>–</u>

# COLDWELL INN PROJECT

## NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008

### 6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2008 £	Total Funds 2006 £
Project costs	229,003	–	229,003	255,287
Centre running costs	83,945	33,088	117,033	77,158
Support costs	41,795	–	41,795	38,896
	<u>354,743</u>	<u>33,088</u>	<u>387,831</u>	<u>371,341</u>

### 7. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Centre running costs £	Grant funding activities £	Support costs £	Total Funds 2008 £	Total Funds 2006 £
Project costs	175,284	53,719	25,077	254,080	278,625
Centre running costs	117,033	–	16,718	133,751	92,716
	<u>292,317</u>	<u>53,719</u>	<u>41,795</u>	<u>387,831</u>	<u>371,341</u>

### 8. GOVERNANCE COSTS

	Unrestricted Funds £	Total Funds 2008 £	Total Funds 2006 £
Accountancy fees	380	380	–
Audit fees	3,000	3,000	1,300
Legal fees	4,099	4,099	569
Consultancy fees	–	–	7,850
	<u>7,479</u>	<u>7,479</u>	<u>9,719</u>

### 9. ANALYSIS OF SUPPORT COSTS

	Project costs £	Centre running costs £	Total 2008 £	Total 2006 £
Staff costs	21,463	14,308	35,771	35,858
Legal and professional	3,614	2,410	6,024	3,038
	<u>25,077</u>	<u>16,718</u>	<u>41,795</u>	<u>38,896</u>



**COLDWELL INN PROJECT**  
**NOTES TO THE FINANCIAL STATEMENTS**

**PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008**

**10. NET (OUTGOING)/INCOMING RESOURCES FOR THE PERIOD**

This is stated after charging:

	Period from 1 Oct 06 to 31 Mar 08 £	Year to 30 Sep 06 £
Staff pension contributions	1,967	4,160
Depreciation	42,434	27,903
Auditors' remuneration:		
- audit of the financial statements	3,000	1,300
- other fees (see below)	380	—
	<u>380</u>	<u>—</u>

**Auditor's fees**

The fees charged by the auditor can be further analysed under the following headings for services rendered:

	Period from 1 Oct 06 to 31 Mar 08 £	Year to 30 Sep 06 £
Accountancy	380	—
	<u>380</u>	<u>—</u>

**11. FUND TRANSFERS**

Fund transfers relates to an overstatement of depreciation on the restricted fund and understatement on the unrestricted fund in the previous period.

**12. STAFF COSTS AND EMOLUMENTS**

Total staff costs were as follows:

	Period from 1 Oct 06 to 31 Mar 08 £	Year to 30 Sep 06 £
Wages and salaries	188,374	176,023
Social security costs	16,325	15,333
Other pension costs	1,967	4,160
	<u>206,666</u>	<u>195,516</u>

# COLDWELL INN PROJECT

## NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008

### 12. STAFF COSTS AND EMOLUMENTS *(continued)*

#### Particulars of employees:

The average number of employees during the period, calculated on the basis of full-time equivalents, was as follows:

	Period from 1 Oct 06 to 31 Mar 08 No	Year to 30 Sep 06 No
Centre management and charitable objects	2	4
Group activity	6	7
	<u>8</u>	<u>11</u>

No employee received emoluments of more than £60,000 during the period (2006 - Nil).

### 13. TANGIBLE FIXED ASSETS

	Equipment £	Fixtures & Fittings £	Motor Vehicles £	Leasehold Property £	Total £
<b>COST</b>					
At 1 October 2006	15,000	86,508	6,790	697,607	805,905
Additions	—	—	—	9,564	9,564
<b>At 31 March 2008</b>	<u>15,000</u>	<u>86,508</u>	<u>6,790</u>	<u>707,171</u>	<u>815,469</u>
<b>DEPRECIATION</b>					
At 1 October 2006	15,000	86,508	6,790	113,985	222,283
Charge for the period	—	—	—	42,435	42,435
<b>At 31 March 2008</b>	<u>15,000</u>	<u>86,508</u>	<u>6,790</u>	<u>156,420</u>	<u>264,718</u>
<b>NET BOOK VALUE</b>					
<b>At 31 March 2008</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>550,751</u>	<u>550,751</u>
At 30 September 2006	<u>—</u>	<u>—</u>	<u>—</u>	<u>583,622</u>	<u>583,622</u>

The leasehold property is subject to a legal charge in favour of the National Lottery Charities Board dated 30th March 2005 for a period of 21 years.

### 14. STOCKS

	31 Mar 08 £	30 Sep 06 £
Stock	<u>250</u>	<u>1,361</u>

# COLDWELL INN PROJECT

## NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008

### 15. DEBTORS

	31 Mar 08	30 Sep 06
	£	£
Other debtors	200	2,000
Prepayments	11,112	9,514
	<u>11,312</u>	<u>11,514</u>

### 16. CREDITORS: Amounts falling due within one year

	31 Mar 08	30 Sep 06
	£	£
Bank loans and overdrafts	4,128	—
Trade creditors	4,211	40,632
Taxation and social security	4,377	11,630
Other creditors	34	—
Accruals	5,579	29,854
	<u>18,329</u>	<u>82,116</u>

### 17. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2008 the company had annual commitments under non-cancellable operating leases as set out below.

#### Land and buildings

	31 Mar 08	30 Sep 06
	£	£
<b>Operating leases which expire:</b>		
After more than 5 years	<u>100</u>	<u>100</u>

The operating lease is with United Utilities Water PLC dated 11th March 2005 for a period of 21 years.

### 18. RESTRICTED INCOME FUNDS

	Balance at 1 Oct 2006	Outgoing resources	Transfers	Balance at 31 Mar 2008
	£	£	£	£
Fixed Assets	<u>523,499</u>	<u>(33,088)</u>	<u>5,847</u>	<u>496,258</u>

This comprises of grants received from SRB, Big Lottery Fund and Neighbourhood Renewal Fund for the improvements to the centre in 2004 to 2006.

# COLDWELL INN PROJECT

## NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 OCTOBER 2006 TO 31 MARCH 2008

### 19. UNRESTRICTED INCOME FUNDS

	Balance at 1 Oct 2006	Incoming resources	Outgoing resources	Transfers	Balance at 31 Mar 2008
	£	£	£	£	£
General Funds	<u>32,279</u>	<u>417,481</u>	<u>(385,861)</u>	<u>(5,847)</u>	<u>58,052</u>

### 20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets/ (liabilities)	Total
	£	£	£
<b>Restricted Income Funds:</b>			
Fixed Assets	496,258	—	496,258
<b>Unrestricted Income Funds</b>	<u>54,493</u>	<u>3,559</u>	<u>58,052</u>
<b>Total Funds</b>	<u>550,751</u>	<u>3,559</u>	<u>554,310</u>

### 21. CONTROLLING PARTY

The Charity is under the control of the Trustees who are listed in the Trustees Report.

### 22. COMPANY LIMITED BY GUARANTEE

The Charity is constituted as a Company Limited by Guarantee and is therefore governed by a Memorandum and Articles of Association. the liability is restricted to £1 per member. The members of the company are the trustees.

### 23. GOING CONCERN

The trustees have prepared the financial statements on a going concern basis.

During the accounting period to 31st March 2008, the activities of the charity were significantly curtailed, and staffing reduced to the minimum necessary. There has been minimal activity in the period since the balance sheet date. There have also been a number of changes of trustees.

The current trustees have prepared forecasts for the period twelve months from the date of approval which show a small surplus arising on the unrestricted fund. Recently a member of staff has been appointed on a part time basis to deal with bookings enquiries and the trustees are confident that business will increase in the coming months.

In addition, the leasehold property is on land owned by United Utilities. The terms of the lease are such that if the charity ceased to exist, the property would revert to the landlord. In addition there is a debenture in favour of the National Lottery Charities Board who part-funded the improvements in recent years. This would have an effect on the unrestricted funds - no provision has been made as the going concern basis is considered to be appropriate.