2057972

# 13 AVENUE ROAD (HIGHGATE) LIMITED

## **Annual Reports and Financial Statements**

# for the year ended 31st March 2005

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#### **Directors' Report**

The Directors present their report and the Company's accounts for the year ended 31st March 2005.

## Principal Activities

The principal activity continued to be the provision of communal services for nine flats at 13 Avenue Road, Highgate.

#### **Directors**

The Directors in office in the year and their beneficial interests in the Company's issued ordinary share capital were as follows:-

	<u>2005</u>	<u>2004</u>
P.I. Stolerman	1	1
L. Hodes - resigned 28th July 2004	-	1
L. Saunders	1	1

### **Directors' Responsibilities**

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the Directors are required to:-

- i) Select suitable accounting policies and then apply them consistently;
- ii) Make judgements and estimates that are reasonable and prudent;
- iii) Comply with applicable accounting standards subject to any material departures disclosed and explained in the financial statements; and
- iv) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Auditors

The Auditors, Porter Garland Limited, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

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## **Directors' Report**

The report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the Board of Directors

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Parkwood Management Company (London) Limited

Secretary

Approved by the Board on \_\_\_\_\_\_\_2005

## Registered Office:-

Pyramid House 956 High Road London N12 9RX

Company Number - 2057972

#### **Auditors' Report**

### TO THE MEMBERS OF 13 AVENUE ROAD (HIGHGATE) LIMITED

We have audited the financial statements of 13 Avenue Road (Highgate) Limited for the year ended 31st March 2005 which comprise the Income and Expenditure Account, the Balance Sheet, and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective Responsibilities of Directors and Auditors

As described in the Statement of Directors' Responsibilities the Company's Directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the Company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the Company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatement within it.

## **Basis of Audit Opinion**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the Company's affairs as at 31st March 2005 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Porter Garland Limited

Chartered Accountants Registered Auditor .....

Portland House Park Street Bagshot Surrey

## **Income and Expenditure Account**

## for the year ended 31st March 2005

Income	<u>2005</u>	<u>20</u>	<u>)04</u>
Freehold contributions Service charges receivable Miscellaneous receipts Interest receivable	14	,896 - 151	17,550 14,916 428 81
	15	,047	32,975
Less: Expenditure			
Lift maintenance	971	1,299	
General maintenance	1,327	3,715	
Cleaning and window cleaning	1,840	1,791	
Gardening	2,094	1,977	
Electricity	540	450	
Legal fees associated with freehold purchase	-	843	
Audit and accountancy fees	435	411	
Management fees	1,281	1,167	
Insurance	2,458	2,167	
Sundry expenses	141	254	
	11	,087	14,074
Surplus for the Year	3	,960	18,901
Balance brought forward	32	,938	14,037
Surplus carried forward	£ 36	,898	£ 32,938

In each of the years shown above, the only gain/(loss) recognised by the Company was the surplus/(deficit) for the year, all of the activities undertaken by the Company were continuing activities, and the reported surplus/(deficit) was found under the historical cost convention.

## Shareholders' Funds

There were no movements other than those shown in the above income and expenditure account.

The notes on page 6 form part of these financial statements.

## Balance Sheet: 31st March 2005

	<u>Note</u>	<u>2005</u>		<u>2004</u>	
Fixed Asset					
Freehold property	2		15,000		15,000
Current Assets					
Service charges in arrears		3,543		3,738	
Prepayments	3	1,773		1,605	
Cash at bank		17,824		13,261	
Current Liabilities			23,140		18,604
Service charges in advance		307		-	
Accruals	4	924		655	
			(1,231)		(655)
Net Assets			£ 36,909		£ 32,949
Financed by:-			<del></del>		
Share Capital					
Authorised, issued and fully paid 9 ordinary £1.25p shares			11		11
Income and Expenditure Account			36,898		32,938
			£ 36,909		£ 32,949

The report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the Board of Directors

P. Stolerman

**Director** 

Approved by the Board on .......

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The notes on page 6 form part of these financial statements.

## **Accounting Policies**

## for the year ended 31st March 2005

## a) Basis of Accounting

The financial statements have been prepared under the historical cost convention.

## b) Cash Flow

The financial statements do not include a cash flow statement because the Company, as a small reporting entity, is exempt from the requirement to prepare such a statement.

## c) Income

Income represents members' service charges receivable for the year.

# **Notes to the Financial Statements**

### (1) Tax on Ordinary Activities

The Company is liable to tax on investment income only as it is a mutual company and is not liable to tax on surplus income from members.

### (2) Fixed Assets

The Company completed the purchased of the freehold property of 13 Avenue Road, Highgate on 18th September 2003 for a consideration of £15,000.

(3)	<u>Prepayments</u>	<u>2005</u>	<u>2004</u>
	Managament food	152	152
	Management fees	153	153
	Insurance	1,620	1,300
	Company secretarial fees	-	152
		***************************************	
		£ 1,773	£ 1,605
		Manager and the state of the st	
(4)	Accruals	<u>2005</u>	<u>2004</u>
	Audit and accountancy fees	435	411
	Electricity	80	50
	Cleaning	115	115
	Gardening	81	79
	Company secretarial fees	213	-
	•	16 TO 16	
		£ 924	£ 655
		<del></del>	=====