



Helping people to help themselves and each other

***Annual Report and
Accounts***

2014

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COMPANIES HOUSE



**Annual Report and Accounts
For the Year ended 31 December 2014**

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ANNUAL REPORT OF THE TRUSTEES

Cuts in public sector funding are having a disproportionate impact on people living in the charity's area of operation. The area is very sparsely populated with only 25,000 inhabitants: half in Whitby town and half scattered across several hundred square miles of the North York Moors National Park. There are no remaining bus services in most of the National Park area served, compounding the usual rural difficulties of access to education, work and services. A quarter of all residents are age 65 or above and one third of all households have a single occupant. A high proportion of the local community is at significant risk of social exclusion and the outlook is not good.

In comparison with national and regional averages, the area served has a high proportion of elderly residents; a high proportion of the working age population with no or few educational qualifications; and a high proportion of households with an income below the poverty line. The very strong demand for second and holiday homes in the area, adds to the severe problems of housing affordability and availability.

Trustees are prioritising development on the following four areas during 2011-2016:

1. **Develop a programme of informal courses to provide social, recreational and educational activities.** (eg craft classes, practical IT skills, local and family history research, etc.) Work with complementary groups, such as village halls, to make popular courses available across the wider rural area.

Objective: Help counter social exclusion, particularly among the isolated, the elderly, and households without private transport (over 33% in Whitby town).

Progress: "Whitby – Then and Now" an internet-based local history project, funded by the Heritage Lottery, ran from September 2013 to February 2014. Local schools participated, as well as community groups and individuals. A small group of volunteers from this project are now undertaking a "Whitby Street Scenes" project, with the aim of photographing and documenting every building in the Whitby Conservation Area.

The Trust continues to offer a variety of low-cost IT courses eg for older residents wishing to use E-Bay; to skype grandchildren living far away – or simply to get to grips with a new tablet.

2. **Develop a gardening or similar outdoor, environmentally-sustainable project offering work opportunities for disadvantaged groups.**

Objective: Help to counter social exclusion; improve health; improve employment skills; encourage sustainable local food production.

Progress: A 25-year lease has been agreed, for the charitable use of a currently-derelict walled garden on the outskirts of Whitby. The lease will commence once funding has been secured. A garden historian has conducted a survey of the site. Buildings and dilapidations

surveys have been completed, thanks to the generous assistance of BHD. Preliminary discussions are underway with Lottery funders and work has begun on clearing vegetation.

3. Develop initiatives aimed at improving the supply of affordable housing.

According to a 2012 Halifax/Land Registry survey, Whitby was the most expensive coastal town in the North of England, with an average property price of £211,484. The average price in Scarborough was £144,459, yet Housing Benefit is set at the same level for both towns. The Housing Needs Survey by Scarborough Borough Council identified a need for 80 new affordable homes per year in Whitby. On past evidence, this target is unattainable under the current system. A radical and innovative alternative approach is needed.

Progress:

Crow's Nest Flat. Thanks to the grant and loan from Quaker Housing Trust, an 'independent living' flat for people with learning difficulties was created from the under-used attic floor of the Coliseum Building. The first two tenants moved in during March 2014.

Affordable Housing Paper. The Trust submitted a paper on affordable housing needs in Whitby & District to Scarborough Borough Council, as part of the consultation on the Draft Local Plan 2014-2030.

4. Develop initiatives aimed at alleviating youth unemployment

Both the Walled Garden project and the development of innovative approaches to affordable housing could contribute towards achieving this challenging aim. In the interim, the charity regularly provides work placements for young people.

Other Developments During the Year:

- The Trust supported the establishment of the Foodbank4Whitby by acting as its accountable body until it was able to register as an independent charity with its own bank account. We were also pleased to host their launch event. The Coliseum Centre continues to be a collection point for donated food items.
- The Trust submitted a paper to the North York Moors National Park Authority in relation to a major planning application to site a new Potash mine near Whitby. The paper drew attention to the potential economic impact of a drop in day visitors to Whitby and the National Park during the 5-year construction period. The paper prompted closer examination of those issues by the consultants advising the NPA. To mitigate the potential adverse effect on tourism in the Whitby area, a further S106 contribution was added as a condition of planning permission.

FINANCIAL AND RISK MANAGEMENT

Risk Management

Trustees consider that the low level of reserves is the most significant risk to the charity. Health and Safety risks are under continuous assessment, given that the Coliseum Centre is a public venue.

Policy on Reserves and Investments

The charity has no investments but is accruing a general fund reserve. Trustees intend to build reserves equivalent to 3 to 6 months' normal operating expenditure to safeguard continued operation.

INDEPENDENT EXAMINERS

Messrs. Philip Burley & Co have expressed their willingness to continue in office and a resolution proposing their re-appointment as independent examiners will be put to the forthcoming Annual General Meeting.

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have complied with the duty to have due regard to public benefit guidance published by the Charity Commission when reviewing the Trust's aims and objectives and in planning future activities.

VOLUNTEERS

The ethos of this charity is to encourage and support people to recognise that everyone has a valuable contribution to make to their own community. A very high proportion of our work is undertaken by volunteers, who are people of all ages, from all walks of life, and with all levels of physical and mental abilities. Our staff, trustees and professional advisors also contribute significant voluntary effort.

We thank each and every one of our supporters

DONATIONS RECEIVED DURING 2014

All of the cash donations to the charity this year have been made by local people. Trustees wish to thank all of those individual donors for their continued support. Substantial in-kind donations have been provided by several local firms, for which we are extremely grateful:

- BHD Ltd for the condition and dilapidations surveys on Larpool Walled Garden
- Global Tourism Solutions UK for producing a STEAM Tourism survey specifically for Whitby
- Metrisk Ltd for visitor traffic analyses

GRANTS RECEIVED DURING 2014

No new grants were received in 2014. Some grant funding for 2014 formed part of the 2013 grant of £9,400 from the Heritage Lottery Fund 'All Our Stories' programme. The internet-based local history project, Whitby - Then and Now, was completed on schedule by the end of February 2014.



**Annual Report and Accounts
For the Year ended 31 December 2014**

TRUSTEES' RESPONSIBILITIES

The Trustees are required by law to prepare accounts for each financial period which give a true and fair view of the state of affairs of the Trust as at the end of the financial period. The Trustees confirm that appropriate accounting policies have been used and applied consistently, and reasonable and prudent judgements and estimates have been made, in the preparation of the accounts for the year ended 31 December 2014.

The Trustees also confirm their responsibilities to prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in business. The Trustees are responsible for maintaining adequate accounting records, for safeguarding the assets of the Trust, and for taking reasonable steps to prevent and detect fraud and other irregularities.

Approved by the Trustees on 16th September 2015 and signed on their behalf by:

A handwritten signature in black ink, appearing to read "Leslie A Overton", written over a horizontal line.

**Leslie A Overton
Chairman of the Board of Trustees
Whitby Area Development Trust**

16-Sep 2015

Date

Report of the Independent Examiners to the Trustees on the Unaudited Financial Statements of Whitby Area Development Trust for Year Ended 31st December 2014

We report on the accounts of Whitby Area Development Trust for the year ended 31 December 2014 as set out on pages 6 to 12.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act) as amended by section 28 of the Charities Act 2006 and that an independent examination is needed. It is our responsibility to examine the accounts under section 43(3)(a) of the Act, as amended to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act, as amended; and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented in these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

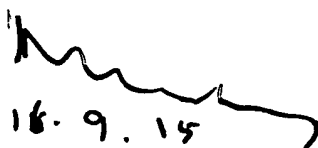
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives us reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met: or
- (ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent examiner:

Date:



18.9.15

**Philip Burley & Co
28 Bagdale
Whitby
North Yorkshire
YO21 1QL**

Statement of Financial Activities for the Year Ended 31st December 2014

	2014			2013		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
INCOMING RESOURCES						
<i>(Note 2)</i>						
Activities to further the charity's objectives	-	186,544	186,544	19,400	160,596	179,996
Donations & legacies	-	607	607	-	745	745
VAT refund	-	-	-	-	-	-
Gift Aid Tax Refund	-	-	-	-	-	-
Bank interest	13	15	28	31	30	61
TOTAL INCOMING RESOURCES	13	187,166	187,179	19,431	161,371	180,802
RESOURCES EXPENDED						
<i>(Notes 3,4,5)</i>						
Cost of activities to further the charity's objectives	5,670	146,465	152,135	5,635	133,408	139,043
Management & admin. of the charity	-	14,922	14,922	-	14,661	14,661
Fundraising	-	-	-	-	-	-
TOTAL RESOURCES EXPENDED	5,670	161,387	167,057	5,635	146,069	153,704
Net Funds at the beginning of the year	15,782	860,999	876,781	12,016	837,667	849,683
Net incoming (outgoing) funds during the year	(5,657)	25,779	20,122	13,796	13,302	27,068
Movement between funds	-	-	-	(10,030)	10,030	-
NET FUNDS CARRIED FORWARD	<u>10,125</u>	<u>886,778</u>	<u>896,903</u>	<u>15,782</u>	<u>860,999</u>	<u>876,781</u>

(The notes on pages 8 to 12 form an integral part of these financial statements.)


Balance Sheet as at 31st December 2014

		<u>2014</u>		<u>2013</u>	
	<i>Note</i>	£	£	£	£
Fixed Assets					
Tangible Assets	(6)		958,044		956,438
Current Assets					
Stocks		698		369	
Debtors	(7)	12,496		5,423	
Cash at bank/in hand		<u>36,420</u>		<u>34,173</u>	
		49,614		39,965	
Creditors: amounts falling due within one year	(8)	(27,329)		(18,049)	
Net Current Assets			22,285		21,916
Total assets less current liabilities			980,329		978,354
Creditors: amounts falling due after more than one year	(9)	(83,426)		(101,573)	
Net Assets			<u>896,903</u>		<u>876,781</u>
Represented by:					
Unrestricted Funds			886,778		860,999
Restricted Funds			10,125		15,782
Net Total Funds			<u>896,903</u>		<u>876,781</u>

For the year ended 31/12/14 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 16th September 2015 and signed on their behalf by:

LA Overton
Chairman



16/9/15

(The notes on pages 8 to 12 form an integral part of these financial statements.)

Notes to the Accounts for the Year Ended 31st December 2014

Note 1: ACCOUNTING POLICIES

1.1. Accounting Convention

The financial statements are prepared under the historical cost convention and follow the recommendations in 'Accounting and Reporting by Charities: Statement of Recommended Practice' issued in March 2005.

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cash-flow statement because it is a small company.

1.2. Incoming resources

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at the value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included. Income from investments is included in the year in which it is receivable.

1.3. Resources expended

Resources expended are recognised in the year in which they are incurred.

Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	- Nil provided since 2006*
Auditorium seating	- Straight line over 20 years
Fixtures, fittings and equipment	- Straight line over 10 years
Motor vehicles and computer equipment	- Straight line over 4 years

*The freehold property is shown at current market value in accordance with SORP 2005.

1.5 Fund Transfer of Fixed Assets

In accordance with SORP 2005, the value of fixed assets is transferred from restricted to unrestricted funds when the asset has been purchased in whole or part from a restricted fund donation but the asset is held for a general and not a restricted purpose.

1.6. Stock

Stock is valued at the lower of cost and net realisable value.

Note 2: INCOMING RESOURCES BY ACTIVITY AREA 2014

	Restricted	Unrestricted	Total
Coliseum Services			
Grants	0	0	0
Internet Café	0	2,413	2,413
Session Rental Income	0	13,059	13,059
Event Income	0	6,459	6,459
Café Bar Income	0	5,761	5,761
Commission Income	0	682	682
			<u>28,374</u>
Recycling			
Grants	0	0	0
Recycling Credits	0	900	900
Donations for Goods	0	30,158	30,158
			<u>31,058</u>
Tenancies			
Long-term rental income	0	126,898	126,898
			<u>126,898</u>
Charity General			
Grants	0	0	0
Donations	0	607	607
Other income	0	214	214
Gift Aid Tax refund	0	0	0
Bank interest	13	15	28
			<u>849</u>
TOTAL INCOMING RESOURCES	<u>13</u>	<u>187,166</u>	<u>187,179</u>
Comprising:			
Income from Activities	0	186,544	186,544
Grants	0	0	0
Legacies/donations	0	607	607
Gift Aid Tax refund	0	0	0
Bank interest	13	15	28
	<u>13</u>	<u>187,166</u>	<u>187,179</u>

Note 3: EXPENDITURE ON ACTIVITIES BY FUND

	Restricted Funds	Unrestricted Funds	Total
Coliseum Services	5,670	47,086	52,756
Recycling	0	28,161	28,161
Tenancies	0	71,218	71,218
TOTAL ACTIVITY EXPENDITURE	<u>5,670</u>	<u>146,465</u>	<u>152,135</u>
Charity Management	0	14,922	14,922
Fundraising	0	0	0
TOTAL CHARITY EXPENDITURE	<u>5,670</u>	<u>161,387</u>	<u>167,057</u>

Note 4: ALLOCATION OF SHARED SUPPORT COSTS AND FINANCE CHARGES

Shared costs are allocated to activity areas as shown in Note 5 below.

Allocation is made consistently on the following basis:

- Property-related costs such as utilities, maintenance services, reception and security staffing costs are allocated in proportion to the floor space occupied.
- Finance, IT and Human Resources costs are allocated according to the staffing time required for each activity area, taking into account each area's volunteer and staff headcount; payroll, invoicing and cash handling requirements, etc.
- Finance charges and loan repayments are borne by individual activity areas where applicable. Specifically, the loans from the Tees Valley Housing Trust and Quaker Housing Trust were incurred to provide the Penthouse and Crows Nest residential accommodation, so are allocated wholly to Tenancies.

Note 5: RESOURCES EXPENDED BY ACTIVITY AREA 2014

	Coliseum Centre	Recycling Services	Tenancies	Charity Mgt.	Fund Raising	Total Charity
Project Staff/ Volunteer Expenses	16,038	7,907	-	10,103	-	34,048
Training	-	-	-	-	-	-
Direct Operating Costs	4,191	6,786	-	-	-	10,977
Office Expenses	736	69	-	-	-	805
Premises Expenses	7,861	10,576	37,018	368	-	55,823
Travel	278	-	-	-	-	278
Shared Support costs	19,757	2,823	31,048	2,823	-	56,451
Professional Fees	1,480	-	-	426	-	1,906
Fundraising	-	-	-	-	-	-
Audit and Accountancy	-	-	-	1,178	-	1,178
Depreciation	1,962	-	-	-	-	1,962
Finance Charges (Note 4c)	452	-	3,153	24	-	3,629
TOTAL OPERATING EXPENDITURE	52,755	28,161	71,219	14,922	-	167,057

TOTAL CAPITAL MOVEMENTS BY ACTIVITY AREA 2014

(for information: not included in figures above)

Purchase of fixed assets	-	-	3,568	-	-	3,568
(Sale) of fixed assets	-	-	-	-	-	-
Loan Capital Repaid	-	-	15,147	-	-	15,147

Note 6: TANGIBLE FIXED ASSETS 2014

Tangible Fixed Assets	Building	Plant & Mach	Office Equip	Furn & Fix	TOTAL
COST at 1 Jan 2014	1,469,693	7,484	14,260	105,830	1,597,267
Additions	3,568	-	-	-	3,568
Disposals	-	-	-	-	-
At 31 Dec 2014	1,473,261	7,484	14,260	105,830	1,600,835
DEPRECIATION					
At 1 Jan 2014	527,784	5,061	12,871	95,112	640,828
On disposals	-	-	-	-	-
Charge for year	-	303	464	1,196	1,962
At 31 Dec 2014	527,784	5,364	13,335	96,308	642,790
NET BOOK VALUES					
At 31 Dec 2013	941,909	2,423	1,388	10,718	956,438
At 31 Dec 2014	945,477	2,120	925	9,522	958,045

***Freehold property**

The freehold property was valued in March 2010 by Sanderson Weatherall, Chartered Surveyors at £900,000 on a current market value basis.

Note: In undertaking the transfer of the asset value of the Coliseum building from the Restricted to the Unrestricted Fund in 2006, in accordance with Note 1.5, Trustees acknowledge their continuing obligation to use the Coliseum Building as a Community Resource Centre under the terms of the ERDF and National Lottery Charities Board grants made in 1998 towards the conversion costs of the Coliseum building.

Note 7: DEBTORS 2014

	2014	2013
	£	£
Trade debtors	2,806	2,386
Other debtors	8,913	780
Prepayments and accrued income	777	2,257
	12,496	5,423

Note 8: CREDITORS 2014: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Loans	14,800	11,800
Accruals and deferred income	1,000	990
Income received in advance	1,561	1,701
Trade creditors	5,946	178
Other taxes and social security costs	4,022	3,380
	27,329	18,049

Note 9: CREDITORS 2014: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2014	2013
	£	£
Tees Valley Housing Trust**	59,426	71,573
Quaker Housing Trust	24,000	30,000
	<u>83,426</u>	<u>101,573</u>

**Debt secured on the Coliseum building

Note 10: ANALYSIS OF ASSETS BETWEEN FUNDS 2014

Fund balances at 31 Dec 2014 as represented by:	Restricted funds £	Unrestricted funds £	Total funds £
Tangible Fixed Assets	10,125	948,628	958,753
Current Assets	0	49,284	49,284
Current Liabilities	0	(27,708)	(27,708)
Long-term Liabilities	0	(83,426)	(83,426)
	<u>10,125</u>	<u>886,778</u>	<u>896,903</u>

Note 11: NET RESTRICTED FUNDS AS AT 31 DECEMBER 2014

	Fixed Assets	Cash	Total
Coliseum Services	10,125	0	10,125
Recycling	0	0	0
Tenancies	0	0	0
	<u>10,125</u>	<u>0</u>	<u>10,125</u>

Note 12: STAFFING:

The number of staff employed at the year-end was as follows:

Shared Support Services: Full-time: 3 Part-time: 4

No employee was paid £60,000 p.a. or higher.

SUPPORTING INFORMATION

LEGAL AND ADMINISTRATIVE DETAIL

Name:	The name of the organisation became the Whitby Area Development Trust on 16th March 2011. It was formed by merger of the Whitby Resource Centre, a registered charity (generally known under the name "Whitby Network") with the Whitby Area Community Development Trust, a private company limited by guarantee.
Status:	Charity established as a private company limited by guarantee (Company number 2048091) on 9 August 1986 and registered with the Charity Commission (Charity no. 518451) on 12 February 1987.
Principal Address & Registered Office:	The Coliseum Centre, Victoria Place, Whitby. North Yorkshire. YO21 1EZ
Governing Documents	Memorandum and Articles of Association incorporated 9th August 1986, as amended by special resolutions passed on the 23 rd October 2009 and 16 th December 2010. Charity and Company name amended by Certificate of Incorporation issued 16 th March 2011.
Organisation:	The organisation is independent of any other charity or organisation and has no subsidiaries or branches. The charity rents shop premises in Whitby and owns the freehold of the Coliseum Centre building, which provides office, residential and community space. Serviced office space in the Coliseum Centre is available for rent to not-for-profit organisations whose activities promote and complement the objects of the charity.
Accountants:	Philip Burley & Co. Chartered Accountants & Registered Auditor 28 Bagdale, Whitby, North Yorkshire. YO21 1QL
Bankers:	Unity Trust Bank plc. Nine Brindleyplace, Birmingham. B1 2HB
VAT registration:	Registration No: 602231600

HISTORY OF THE CHARITY

Mission: *"Helping people to help themselves and each other"*

Originally known as Whitby Network, the charity has been serving the local community since 1984, starting with an Advice Centre and evolving to meet a wide range of community needs. In 1998 it purchased the redundant Coliseum cinema building, which is centrally situated next to the bus and train stations in Whitby. The Coliseum was converted to a community centre, which also incorporates self-contained residential accommodation for adults with learning difficulties. The Coliseum Centre offers a variety of high quality office space, meeting, lecture and assembly rooms, together with the community café, theatre, and internet cafe.

The charity became the Whitby Area Development Trust in 2011, when Whitby Network merged with the Whitby Area Community Development Trust, a company limited by guarantee formed in 2007. The Community Development Trust had a greater focus on environmental and sustainability issues across the Whitby Area and a wider community involvement from the rural areas. Accordingly, the merged charity secured the approval of the Charity Commission, to adopt new objects covering rural and urban regeneration.

CHARITY OBJECTS

"The promotion for the benefit of the public of urban or rural regeneration in areas of social and economic deprivation (and in particular in the Whitby district and surrounding area) by all or any of the following means:

- (a) the relief of financial hardship;
- (b) the relief of unemployment;
- (c) the advancement of education, training or retraining, particularly among unemployed people, and providing unemployed people with work experience;
- (d) the creation of training and employment opportunities by the provision of workspace, buildings, and/or land for use on favourable terms;
- (e) the provision of housing for those who are in conditions of need and the improvement of housing in the public sector or in charitable ownership provided that such power shall not extend to relieving any local authorities or other bodies of a statutory duty to provide or improve housing;
- (f) the maintenance, improvement or provision of public amenities;
- (g) the preservation of buildings or sites of historic or architectural importance;

(h) the provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities;

(i) the protection or conservation of the environment;

(j) the provision of public health facilities and childcare;

(k) such other means as may from time to time be determined by the trustees."

THE BOARD OF TRUSTEES

Charity Trustees:

Leslie Overton	(Chairman)
Niall Carson	(Deputy Chairman)
Susan Boyce	(Treasurer)
William Breakell	
Lance Garrard	
John McEachen	
Pamela Reeves	
Sir Frederic Strickland-Constable	

Niall Carson and William Breakell are the trustees due to retire by rotation at the AGM, in accordance with the Articles of Association.

Company Secretary: Susan Hudson, appointed 01.06.06

Trustee Meetings: There were 9 full Trustee meetings during 2014.

Trustee Payment: No Trustee or person connected with a Trustee received any payment.

Trustee Selection: The Board identifies specific skill or representation gaps in the current board, then attempts to fill them from the local community by word of mouth; by inviting Coliseum Centre users to register such an interest; and by advertising in the newsletter of the North Yorkshire Forum for Voluntary Organisations. After eligibility checks, potential Trustees attend as non-voters for several meetings before being invited to stand for election on a vote of the existing Trustees.

Trustee Training New Trustees are provided with an induction pack, including job descriptions of the various trustee roles and Charity Commission publications on the Duties of Trustees, etc. Trustees are expected to attend training courses and other training events offered locally by the North Yorkshire Forum for Voluntary Organisations and regionally by Locality (formerly bassac).

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