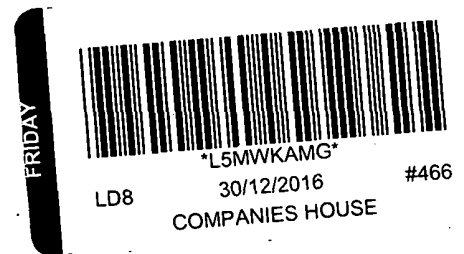


**Company Registration No: 2019000**  
**Charity Registration No. 294516**

**ASHA PROJECTS**  
**(A Company Limited by Guarantee)**

**TRUSTEE'S REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**



**BHARAT SHAH & CO**  
**Chartered Accountants**  
**786 London Road**  
**Thornton Heath**  
**Surrey, CR7 6JB**

# **ASHA PROJECTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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**ASHA PROJECTS**  
**Company Information**

<b><u>Charity Number</u></b>	294516
<b><u>Company registration number</u></b>	2019000
<b><u>Registered office</u></b>	13 Shrubbery Road London SW16 2AS
<b><u>Trustees (Management Committee)</u></b>	P. Vadgama C. Dagli S Anitha K.Chahel B.Ahmed
<b><u>Senior staff members</u></b>	I Patel J Chana
<b><u>Independent Examiners</u></b>	Bharat Shah & Co Chartered Accountants 786 London Road Thornton Heath Surrey CR7 6JB
<b><u>Bankers</u></b>	The Co-Operative Bank plc 91 George Street Croydon CR9 3QT

**ASHA PROJECTS****TRUSTEES' REPORT FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016**

The trustees present their annual report and accounts for the year ended 31st March 2016. The financial statements comply with the governing documents, the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and relevant law and United Kingdom Accounting Standards.

**Structure Governance and Management**

Asha is a charitable company limited by guarantee (No. 2019000), and also registered as a charity (No. 294516). The charitable company is governed by a Memorandum and Articles of Association.

The company is established for the objects expressed in the memorandum of Association for the advancement of education, the relief of poverty, sickness, the preservation of health and any other charitable purpose for the benefit of the community (with particular regard to women of South Asian origin) in the UK.

**Recruitment and Appointment of Management Committee members**

The directors of the company are also charity trustees for the purposes of charity law and under the company's articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association, members of the Management Committee shall hold office until the end of Annual General Meeting next following their election and shall be eligible for re-election.

The Management Committee is appointed for the knowledge, skills and experience they bring to meet Asha's charitable aims and objectives. All Management Committee members have the opportunity of accessing training and on-going support. They meet at least once every three months and are responsible for the strategic direction, health and safety, policy work and the financial affairs of the charity.

Financial procedures have been implemented to establish the delegation of authority over financial matters; control over the organisations income and expenditure, the protection of its assets and the procedures for budgeting and managing the organisations finances.

**Risk Management**

The Management Committee are aware of their responsibility to identify and review the organisational risks. They have developed policies and procedures to manage the risks at all levels within the organisation and these are reviewed on a regular basis.

**Organisational Structure**

Asha's Management Committee is responsible for the overall direction and the strategic focus of the organisation. The day-to-day responsibility is managed by the director, housing manager and the front line staff.

**ASHA PROJECTS****TRUSTEES' REPORT FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016 (CONTINUED)****Objectives and Activities**

Our mission is to:

- i) Provide resources to empower South Asian women to build lives free of violence, oppression and exploitation.
- ii) Challenge inequalities and campaign for a just and fair society.

Our aim

- Support and empower South Asian women to live independently and strengthen their futures through personal development, education and employment.
- Raise awareness and educate the wider community about gender inequality and racism
- Develop and secure specialist services for South Asian women

We do the above by providing practical and emotional support, safe temporary refuge accommodation and developing and delivering a range of training and volunteering programmes.

Asha operates from four sites comprising a resource centre and three refuge schemes consisting of 19 bed spaces.

**Volunteer Help**

Asha is committed to volunteers helping us support our work. With their varied knowledge, skills and experience they compliment, enrich, and extend the resources of the organisations.

The types of activities that volunteers are involved in:

- Support the work with women and young people/children
- Help with practical issues relating to the up keep of the organisation
- Promotional work with stakeholders and local organisations
- General administration such as filing, keeping statistics, etc.

**Achievements and Performance**

Despite funding challenges during this year we supported 75 women and their children at our refuges. We continue working with women who need high levels of support to enable them to overcome the impact of the domestic abuse.

We provide issue based knowledge and skills training for women living in our refuges and in the community and delivered training on Forced Marriage and Honour-based Violence in partnership with Lambeth Council. Monthly coffee mornings, events and outings give the women an opportunity to meet others and build peer support networks.

## **ASHA PROJECTS**

### **TRUSTEES' REPORT FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016 (CONTINUED)**

We work in collaboration with several projects that raise public awareness about domestic violence and have cultivated successful partnerships enabling us to support each other, share resources, and provide a consistent and holistic approach.

We have sustained our independence as a specialist refuge that caters for South Asian women whilst many domestic abuse organisations have closed, merged or been taken over by bigger organisations. This independence is a vital element for the growing population of South Asian women who otherwise may not approach mainstream organisations because of barriers such as racism, language barriers and the stigma associated with disclosing the abuse. The commonality of being South Asian enables all the residents to share their experiences knowing that there is understanding. This peer to peer support is crucial and together they are able to create an atmosphere of support enabling them to start rebuilding their lives.

We have proven over the years that holistic support that is tailored to respond around the different complex and multiple needs can empower women to rebuild their lives and ultimately the future for themselves and their children.

#### **Financial review**

With fewer resources we still managed to sustain the quality of our work and the aims of the organisation especially around outcomes achieved through the empowerment process. This is all because of the commitment of the staff team, volunteers and the women who help and support each other.

Against the backdrop of limited resources and insecurities over funding it has continued to be difficult to plan and develop the services further.

The designated reserves shall be used for the forthcoming financial realisations to cover maternity leaves for staff and shortfalls for Asha's programme provision whilst keeping abreast of all the requirements intact.

#### **Plans for future period**

Asha is determined during the coming year to not only sustain our quality of programme delivery but to also continue responding creatively to the ever increasing demand. We are preparing for the road ahead and at present addressing the challenges of the economic, political and social reality to help us consider what we need to do to ensure the organisation's survival.

The Management Committee would like to thank our funders and all our supporters and a thank-you to the staff and volunteers for their dedication, commitment and inspiring efforts in our work, which has led to the success of Asha.

## ASHA PROJECTS

TRUSTEES' REPORT FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016 (CONTINUED)**Statement of Trustees' Responsibilities**

Charity Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus of the charity. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are also responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

In so far as the trustees are aware:

- a) There is no relevant accounting information of which the company's examiners are unaware; and
- b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant accounting information and establish that the examiners are aware of that information.


**Appointment of Independent Examiner**

Bharat Shah Chartered Accountant has expressed his willingness to stand for reappointment and a resolution proposing his reappointment will be put forward at the Trustees Meeting.

**Approval**

This report was approved by the Trustees on 23 December 2016 signed on their behalf.

On behalf of the board

  
 .....  
 Chairperson – P Vadgama

## ASHA PROJECTS

## INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ASHA PROJECTS

I report on the accounts of the charity for the year ended 31 March 2016, which are set on pages 7 to 12.

**Respective responsibilities of Trustees and examiner**

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of independent examiners' report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiners' statement**

In connection with my examination, no matter has come to my attention:

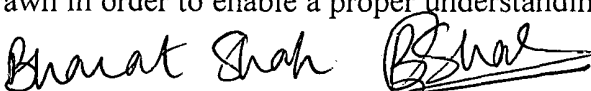
1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

786 London Road  
Thornton Heath  
Surrey, CR7 6JB

  
Bharat Shah (Independent Examiner)  
For and on behalf of Bharat Shah & Co  
Chartered Accountants

Date: 23 December 2016



Statement of financial activities  
Income and Expenditure accounts

For Year Ended 31st March 2016

Particulars		<u>Unrestricted</u>	<u>Restricted</u>	<u>2016</u>	<u>2015</u>
		<u>Funds</u>	<u>Funds</u>	<u>Total</u>	<u>Total</u>
	<u>Notes</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Incoming resources</u>					
<u>Charitable Trading</u>					
Income from Solace Women's Aid	[2]	84,915	-	84,915	84,915
Rental Income		255,902	-	255,902	249,643
<u>Other Income</u>					
Bank Interest		148	-	148	206
Sundry Income		4,797	-	4,797	580
<b>TOTAL INCOMING RESOURCES</b>		<b>345,762</b>	<b>-</b>	<b>345,762</b>	<b>335,344</b>
<u>RESOURCES EXPENDED</u>					
Costs of Charitable Activities	[3]	337,088	-	337,088	321,975
Governance Costs	[4]	5,716	-	5,716	6,668
<b>TOTAL RESOURCES EXPENDED</b>		<b>342,805</b>	<b>-</b>	<b>342,805</b>	<b>328,643</b>
Surplus /(Deficit) for the year		2,957	-	2,957	6,701
Before transfers between funds					
Transfers between Funds		-		-	-
Total Funds Brought forward		137,427	-	137,427	130,726
Total Funds Carried forward		140,384	-	140,385	137,427

Balance Sheet As At 31 March 2016

		2016		2015	
	NOTES	£	£	£	£
<u>Fixed assets</u>					
Tangible Assets	[08]		2,954		3,693
<u>Current assets</u>					
Debtors	[09]	43,856		49,212	
Cash at bank and in hand		143,834		162,892	
		<u>187,690</u>		<u>212,104</u>	
<u>Creditors: Amount falling due within one</u>	[10]	<u>(50,260)</u>		<u>(78,370)</u>	
<u>Net current assets</u>			137,430		133,734
<u>Net asset</u>			<u>140,384</u>		<u>137,427</u>
<u>Funds</u>					
Restricted Funds	[12]		0		0
Unrestricted Funds	[11]		140,384		137,427
<u>Total Funds</u>			<u>140,384</u>		<u>137,427</u>

The company is entitled to exemption from audit under the provisions of section 477(2) of the Companies Act 2006 for the year ending 31 March 2016.

Members have not required the company, under section 476 of the Companies Act 2006, to obtain an audit for the year ended 31 March 2016.

The directors/Trustees acknowledge their responsibilities for:

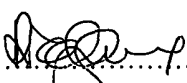
- i) Ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006, and
- ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the accounts.

In preparing these financial statements:

- a) Advantage has been taken of the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, and
- b) In the directors' opinion the company is entitled to these exemptions as a small company.

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective from April 2008).

Approved by The Trustees on 23 December 2016 and signed on their behalf by

  
 .....  
 Chairperson - P Vadgama

**Notes to financial statements****For the year ended 31 March 2016****1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1 Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)), the Statement of Recommended Practice Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006.

**1.2 Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources with activities for generating funds when they are sold.

**1.3 Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred.

**1.4 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment - 20% Reducing balance

Notes to financial statements (Continued)For the year ended 31 March 2016**2. Income**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2016</u>	<u>2015</u>
	<u>Funds</u>	<u>Funds</u>	<u>Total</u>	<u>Total</u>
	£	£	£	£
Receipts from Solace Women's Aid	84,915	0	84,915	84,915
	84,915	0	84,915	84,915

Income from Solace Women's Aid is as per contractual agreement between Asha Project and Solace Women's Aid.

**3. Cost of Charitable Activities**

		<u>Unrestricted</u>	<u>Restricted</u>	<u>2016</u>	<u>2015</u>
		<u>Funds</u>	<u>Funds</u>	<u>Total</u>	<u>Total</u>
		£	£	£	£
Staff Costs	Note 6	184,601	0	184,601	188,359
Premises Costs		53,783	0	53,783	46,706
Office Costs		21,825	0	21,825	20,087
Training		5,784	0	5,784	2,316
Travelling and transport		238	0	238	183
Bank Charges		797	0	797	455
Miscellaneous Expenses		4,490	0	4,490	3,138
Depreciation of Fixed Assets		739	0	739	923
Housing Management Expenses		64,833	0	64,833	59,809
		337,088	0	337,088	321,975

**4. Governance Costs**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2016</u>	<u>2015</u>
	<u>Funds</u>	<u>Funds</u>	<u>Total</u>	<u>Total</u>
	£	£	£	£
Bookkeeping fees	1,088	0	1,088	802
Independent Examiner's Fees	2,040	0	2,040	2,040
Accounting Fees	2,600	0	2,600	2,500
(Over)/under provision of fees	(60)	0	(60)	0
Legal Expenses	48	0	48	1,326
	5,716	0	5,716	6,668

**5. Net incoming resources for the year**

	<u>2016</u>	<u>2015</u>
	£	£
Net incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	739	923

Notes to financial statements (Continued)For the year ended 31 March 2016**6. Employees**

	<u>2016</u>	<u>2015</u>
	£	£
Salaries and Wages	154,630	159,519
Employer's NI contributions	12,744	13,390
Pension	17,227	15,450
	<u>184,601</u>	<u>188,359</u>

**7. Taxation**

Asha Projects is a registered charity and all of its activities fall within the exemptions afforded to charities under taxation legislation. No charge to taxation therefore arises.

**8. Tangible fixed assets**

	<u>N W Refuge</u>	<u>Y W Refuge</u>	<u>R W Refuge</u>	<u>Resource</u>	
	<u>Fix &amp; fitt.</u>	<u>Fix &amp; fitt.</u>	<u>Fix &amp; fitt.</u>	<u>Fix &amp; fitt.</u>	<u>Total</u>
	£	£	£	£	£
Cost					
At 1 April 2015	33,687	30,110	19,370	29,023	112,190
Additions	0	0	0	0	0
At 31 March 2016	<u>33,687</u>	<u>30,110</u>	<u>19,370</u>	<u>29,023</u>	<u>112,190</u>
Depreciation					
At 1 April 2015	32,467	29,564	18,417	28,049	108,497
Charge for the year	244	109	191	195	739
At 31 March 2016	<u>32,711</u>	<u>29,673</u>	<u>18,607</u>	<u>28,244</u>	<u>109,236</u>
Net book values					
At 31 March 2016	<u>976</u>	<u>437</u>	<u>763</u>	<u>779</u>	<u>2,954</u>
At 31 March 2015	<u>1,220</u>	<u>546</u>	<u>953</u>	<u>974</u>	<u>3,693</u>

**9. Debtors**

	<u>2016</u>	<u>2015</u>
	£	£
Debtors - Rent Receivable	33,509	42,752
Prepayments	10,347	6,460
	<u>43,856</u>	<u>49,212</u>

Notes to financial statements (Continued)For the year ended 31 March 2016**10. Creditors: amounts falling due within one year**

	<u>2016</u>	<u>2015</u>
	£	£
Other Creditors and Deferred Income	41,817	55,656
Other Taxation and Social Security	3,636	4,926
Accruals	4,807	17,788
	<u>50,260</u>	<u>78,370</u>

**11. Unrestricted funds**

	Opening Balance	Income	Expenses	Transfers	Closing Balance
	£	£	£	£	£
Renewal and replacement fund	10,000				10,000
Internal decoration fund	15,000				15,000
Employers contractual obligations	55,000				55,000
Premises	0				0
Building	25,000				25,000
Residents recreation	0				0
Hardship	0				0
Project and capacity building fund	10,000				10,000
Total Designated Funds	<u>115,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>115,000</u>
General funds	22,427	345,762	(342,805)		25,385
Total Unrestricted Funds	<u>137,427</u>	<u>345,762</u>	<u>(342,805)</u>	<u>0</u>	<u>140,385</u>

**12. Restricted funds**

	Opening Balance	Income	Expenses	Transfers	Closing Balance
	£	£	£	£	£
Restricted funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**13. Company limited by guarantee**

Asha Projects is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

**ASHA PROJECTS**
**For the year ended 31 March 2016**
**INCOME AND EXPENDITURE ACCOUNTS**

	Unrestricted Fund	Restricted Fund	<u>2016</u> £	<u>2015</u> £
<b>INCOME</b>				
Rental Income	255,902	-	255,902	249,643
Supporting people	84,915	-	84,915	84,915
Miscellaneous income	4,797	-	4,797	580
Bank interest received	148	-	148	206
<b>TOTAL INCOME</b>	<b>345,762</b>	<b>-</b>	<b>345,762</b>	<b>335,344</b>
<b>EXPENDITURE</b>				
<b>PAYROLL COSTS</b>				
Salaries and Wages	154,629	-	154,629	159,519
Employers' Nic	12,744	-	12,744	13,391
Pension	17,227	-	17,227	15,450
	<b>184,601</b>	<b>-</b>	<b>184,601</b>	<b>188,359</b>
<b>PREMISES COSTS</b>				
Rent	16,950	-	16,950	11,762
Council Tax and Water Rates	6,521	-	6,521	6,500
Light and Heat	15,074	-	15,074	12,690
Cleaning	8,505	-	8,505	6,635
Repairs and Maintenance	6,734	-	6,734	9,120
	<b>53,783</b>	<b>-</b>	<b>53,783</b>	<b>46,706</b>
<b>OFFICE EXPENSES</b>				
Computer Consumables	376	-	376	1,055
Insurance	5,157	-	5,157	4,390
Printing, Postage & Stationery	4,762	-	4,762	5,218
Publication and subscription	4,332	-	4,332	3,674
Telephone & E-mail	7,197	-	7,197	5,751
Depreciation	739	-	739	923
	<b>22,563</b>	<b>-</b>	<b>22,563</b>	<b>21,009</b>
<b>OTHER COSTS</b>				
Miscellaneous Expenses	4,490	-	4,490	3,138
Training & supervision	5,784	-	5,784	2,316
Travel	238	-	238	183
	<b>10,511</b>	<b>-</b>	<b>10,511</b>	<b>5,636</b>
<b>LEGAL AND PROFESSIONAL COST</b>				
Legal and Professional	48	-	48	1,326
RSL Charges	64,833	-	64,833	59,809
Bookkeeping fees	1,088	-	1,088	802
Accountancy fees	2,600	-	2,600	2,500
Independent Examiner's Fees	2,040	-	2,040	2,040
(Over)/under provision of fees	(60)	-	(60)	-
	<b>70,549</b>	<b>-</b>	<b>70,549</b>	<b>66,478</b>
<b>FINANCIAL EXPENSES</b>				
Bank Charges	797	-	797	455
	<b>797</b>	<b>-</b>	<b>797</b>	<b>455</b>
<b>TOTAL EXPENSES</b>	<b>342,805</b>	<b>-</b>	<b>342,805</b>	<b>328,643</b>
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>	<b>2,957</b>	<b>-</b>	<b>2,957</b>	<b>6,701</b>