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### COMPANY NO: 02018744

# MINSTERPORT LIMITED. FINANCIAL STATEMENTS

Period 1 January 1998 to 31 January 1999.

JOHN C ANDERSON Chartered Accountant. SHIPLEY.



# MINSTERPORT LIMITED DIRECTORS AND COMPANY INFORMATION

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#### **DIRECTORS**

D J Holdsworth A J Holdsworth

#### **SECRETARY**

D J Holdsworth

## **COMPANY NUMBER**

02018744

### **REGISTERED OFFICE**

UNIT 22 COMMERCE COURT CHALLENGE WAY BRADFORD BD4 8NW

#### **ACCOUNTANT**

JOHN C ANDERSON 9 THE PADDOCK BAILDON SHIPLEY BD17 7LL.

#### **DIRECTORS' REPORT**

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The Company's year end has been changed to 31 January. The directors therefore submit their report and the financial statements for the period 1 January 1998 to 31 January 1999.

#### PRINCIPAL ACTIVITIES

The principal activity of the company during the period was that of distributing electrical and electronic weighing equipment and providing a repair and maintenance service to its customers.

#### REVIEW OF THE BUSINESS

The result for the year is disappointing. However, the directors believe that continuing cost reductions, and an anticipated increase in turnover, will produce a better result for the coming year.

#### RESULTS AND DIVIDENDS

The trading loss for the Period after taxation was £13336 (1997 £8980). The directors do not recommend payment of a dividend. It is proposed that the loss of £13336 (1997 £8980) be charged to reserves.

#### **DIRECTORS AND THEIR INTERESTS**

The directors, all of whom served throughout the period had the following interests in the £1 ordinary shares of the company at the beginning and the end of the financial period.

	<u>31.1.1999</u>	31.12.1997
D J HOLDSWORTH	50	50
A J HOLDSWORTH	50	50
DJ&AJHOLDSWORTH	50	50

# **DIRECTORS REPORT (CONT'D)**

PAGE 3

#### **CLOSE COMPANY STATUS**

The close company provisions of the Income and Corporation Taxes Act 1988 apply to the company.

#### **AUDIT**

The Directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of Section 249A (1) of the Companies Act 1985.

By order of the board.

D J HOLDSWORTH

Secretary.

23 April 1999.

# DIRECTORS' RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS.

for the Period ended 31 January 1999	PAGE 4

Company law requires the directors to prepare accounts for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:-

- a. Select suitable accounting policies and then apply them consistently;
- b. Make judgements and estimates that are reasonable and prudent; and
- c. Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **ACCOUNTANT'S REPORT**

#### TO THE SHAREHOLDERS OF MINSTERPORT LIMITED.

PAGE 5

I have prepared, without carrying out an audit, the Accounts for the Period ended 31 January 1999 set out on pages 6 to 13 from the accounting records and information and explanations supplied to me.

John C Anderson Chartered Accountant.

23 April 1999.

Shipley.

# PROFIT AND LOSS ACCOUNT for the Period ended 31 January 1999

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	Notes	1.1.98 to 31.1.99	<u>1997</u>
TURNOVER	Notes 1	233150	225431
Cost of Sales		<u>147121</u>	127057
GROSS PROFIT		86029	98374
Other operating expenses	2	92291	101236
OPERATING (LOSS)		( 6262)	( 2862)
Interest receivable and similar income	3	2	1
Interest payable and similar charges	4	( 6260) <u>7385</u>	( 2861) <u>6119</u>
(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION	5	( 13645)	( 8980)
	3	( 13043)	( 0900)
Taxation	7	( 309)	****
(LOSS) FOR THE FINANCIAL YEAR	14	£ (13336)	£( <u>8980</u> )

All the components of operating loss relate to continuing operations.

There are no recognised gains or losses other than the loss for the Period.

<b>BALANCE</b>	SHEET
31 January	1999.

31 January 1999.			PAGE 7.
	Notes	31.1.99	31.12.97
FIXED ASSETS Tangible assets	8	<u>28629</u>	10314
CURRENT ASSETS Stock Debtors Cash at bank and in hand	9 10	25794 52903 <u>70</u> 78767	25998 101347 <u>68</u> 127413
CREDITORS Amounts falling due within one year	11	( <u>82741</u> )	(112380)
NET CURRENT (LIABILIT ASSETS	TES)	(_3974)	<u>15033</u>
TOTAL ASSETS LESS CUI LIABILITIES	RRENT	24655	25347
CREDITORS Amounts falling due after more than one year	12	( <u>15862</u> )	(_3218)
NET ASSETS		£ <u>8793</u>	£ 22129
CAPITAL AND RESERVES	8		
Called up share capital Share premium account Profit and loss account	13 14	150 34950 ( <u>26307</u> )	150 34950 ( <u>12971</u> )
SHAREHOLDERS' FUNDS	15	£ <u>8793</u>	£ <u>22129</u>

BALANCE SHEET 31 January 1999

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The exemption conferred by Section 249A (1) not to have these accounts audited applies to the company, and the directors confirm that no notice has been deposited under Section 249 (2) of the Companies Act 1985.

The directors acknowledge their responsibilities for ensuring that:-

- 1. The company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
- 2. the accounts give a true and fair view of the state of affairs of the company as at 31 January 1999 and of its profit and loss for the Period then ended in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Companies Act 1985 relating to accounts, so far as applicable to the company.

Approved on 23 April 1999.

D J Holdsworth.

Director

#### MINSTERPORT LIMITED FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JANUARY 1999

#### **ACCOUNTING POLICIES**

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#### BASIS OF ACCOUNTING.

The financial statements have been prepared under the historical cost convention.

#### TANGIBLE FIXED ASSETS

Fixed assets are stated at historical cost less depreciation. Depreciation is proved on all tangible fixed assets at rates calculated to write each asset down to its estimated residual value evenly over its expected useful life, as follows:-

Fixtures, Fittings and Equipment Motor Vehicles

20% straight line basis 25% straight line basis

#### STOCK

Stock is valued at the lower of cost and net realisable value.

Net realisable value is based upon estimated selling price less further costs expected to be incurred to completion and disposal. Provision is made for obsolete and slow-moving items.

#### DEFERRED TAXATION.

Provision is made for taxation deferred or accelerated by the effect of timing differences, to the extent that it is probable that a liability will crystallise, at the rate expected to be ruling at that date.

#### LEASED ASSETS AND OBLIGATIONS.

Where assets are financed by leasing agreements that give rights approximating to ownership ('finance leases') the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the minimum lease payments payable during the lease term. The corresponding leasing commitments are shown as obligations to the lessor.

Lease payments are treated as consisting of capital and interest elements and the interest is charged to the profit and loss account in proportion to the remaining balance outstanding.

#### **PENSIONS**

The pension costs charged in the financial statements represent the contributions payable by the company during the period.

#### TURNOVER.

Turnover represents the invoiced value, net of Value Added Tax, of goods sold and services provided to customers.

# NOTES TO THE FINANCIAL STATEMENTS For the period ended 31 January 1999.

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The company 's turnover derives from its principal activity and comprises:-

	1.1.98 to 31.1.99	1997
	£	£
Home Sales Export Sales	227175	221208
	<u>5975</u>	4223
	<u>233150</u>	<u>225431</u>

A geographical market analysis of turnover has not been given because, in the opinion of the directors, it would be prejudicial to the interests of the company.

				- •
2.	OTHER OPERATING EXP	ENSES.	1.1.98 to 31.1.99 £	1997 £
	Administrative expenses		<u>92291</u>	101236
3.	OTHER INTEREST RECI AND SIMILAR INCOME	EIVABLE	1.1.98 to 31.1.99 £	1997 £
	Bank Interest receivable		2	1
4.	INTEREST PAYABLE.		1.1.98 to 31.1.99	1997
			£	£
	On bank overdraft		1717	374
	Hire purchase interest		2461	2542
	Other interest		3207	3203
			7385	6119
5.	(LOSS) ON ORDINARY			<u> </u>
	ACTIVITIES BEFORE TA	XATION	1.1.98 to 31.1.99	1997
			£	£
	(Loss) on ordinary activities	3		
	before taxation is stated after	er charging:-		
	Depreciation of tangible	assets:-		
	Charge for the period	•		
	Owned assets		703	650
	Leased assets		6662	3287
	Loss on disposals		3436	4500
	-		2.20	
	Staff Costs	Note 6	67682	60893

# NOTES TO THE FINANCIAL STATEMENTS For the period ended 31 January 1999

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### 6. EMPLOYEES

The average weekly number of persons (including directors) employed by the company during the period was:-

company during the period was:-		
	1.1.98 to 31.1.99 No.	1997 No.
Service/Engineers Administration	2 2 4	1 2 3
Staff costs for the above persons:-		
Wages and salaries Social security costs Other pension costs	59405 7363 <u>914</u> 67682	54282 5908 <u>703</u> 60893
DIRECTORS' EMOLUMENTS		
Aggregate remuneration, including benefits in kind	<u>31230</u>	<u>40794</u>
7. TAXATION	1.1.98 to 31.1.99 £	1997
(Credit )/ Charge based on the (Loss) for the period:-	£	£
UK Corporation tax at 21% (1997 - 24%/ 21%)	-	-
Prior year adjustment	( 309)	2
	( 309)	<u>=</u>

NOTES TO THE FINAN for the period ended 31 Ja	CIAL STATEMER anuary 1999	NTS	PAGE 11
8. TANGIBLE ASSETS			
	Fixtures Fittings & Equipment	Motor Vehicles	TOTAL
COOM	***************************************	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	- ep q
COST:			
1 January 1998 Additions	5573	13151	18724
· · · · · · · · · · · · · · · · · · ·	<b>*</b> =	33900	33900
(Disposals)		( <u>13151</u> )	<u>(13151</u> )
31 January1999	<u>5573</u>	<u>33900</u>	<u>39473</u>
Depreciation:			
1 January 1998	3479	4931	0410
Charge for period	703	4931 6662	8410
(Eliminated on Disposals)			7365
()		( <u>4931</u> )	( <u>4931</u> )
31 January 1999	<u>4182</u>	6662	10844
Net book value:			
31 January 1999	1391	27220	600600
31 December 1997	1391 2094	27238	£28629
1 2 000 moon 1997	2094	_8220	£10314
included within the net bool	k value above are as	sets held under f	inance
eases or hire purchase conti	racts as follows:-	31.1.99	31.12.97
		£	£
Motor Vehicles		<u>27238</u>	<u>8220</u>
The depreciation charge for above totalled £6662.	the period in respec	t of the	<del></del>
There were no commitments	s to future capital ex	penditure.	
O. STOCK		31.1.99	31.12.97
		£	£
inished goods and goods fo	r resale	<u>25794</u>	<u>25998</u>
-		<del></del> .	2000

NOTES TO THE FINANCIAL STATEMEN	NTS.	
for the period ended 31 January 1999		PAGE 12
10. DEBTORS	31.1.99	31.12.97
	£	£
Due within one year		
Trade debtors	34705	85369
Other debtors	17853	14549
Prepayments & accrued income	<u>345</u>	<u> 1429</u>
	<u>52903</u>	<u>101347</u>
Included in 'Other debtors' is a loan to D Holds	worth, a directo	or of the Company.
At 31 January 1999 the balance amounted to £1	2555. The max	kimum outstand-
ing on the account during the period was £1274	5. The loan is	interest free and
is being repaid.		
11. CREDITORS		
II. CREDITORS	31.1.99	31.12.97
Amounta falling due with	£	£
Amounts falling due within one year:- Bank overdraft	****	
• • • • • • • • • • • • • • • • • • • •	11366	4125
Obligations under finance lease and		
hire purchase contracts	7467	2087
Trade Creditors	25193	48576
Corporation tax		****
Other taxation & social security costs	13556	12544
Other creditors	21329	42640
Accruals & deferred income	3830	2408
Otherward	<u>82741</u>	<u>112380</u>
Other creditors relate to an amount due to a fact	oring company	. The debt is secured
by a first charge on the company's trade debtors		
12. CREDITORS	21 1 00	21 12 07
12. CREDITORS	31.1.99	31.12.97
Amounts falling due in more than one year	£	£
Net obligations under finance leases and hire		
purchase contracts:-		
Repayable within one year	10045	0707
	10045	2727
Repayable between one & five years	18652 28627	<u>3591</u>
Rinance charges & interest allegated to fit	28697	6318
Finance charges & interest allocated to future	(53.60)	(1010)
accounting periods	(5368)	(1013)
Included in current liabilities	<u>(7467)</u>	<u>(2087)</u>
	<u>15862</u>	<u>3218</u>

# NOTES TO THE FINANCIAL STATEMENTS for the period ended 31 January 1999

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13. SHARE CAPITAL	31.1.99	31.12.97
Authorised:-	£	£
150 Ordinary shares of £1 each	<u>150</u>	<u>150</u>
Allotted, issued & fully paid:		
150 Ordinary shares of £1 each	<u>150</u>	<u>150</u>
14. PROFIT AND LOSS ACCOUNT	31.1.99	31.12.97
	£	£
(Deficit) at 1 January 1998	(12971)	(3991)
Transfer from profit & loss account (Losses) at 31 January 1999	( <u>13336</u> )	( <u>8980</u> )
(Double) at 31 sandary 1999	(26307)	( <u>12971</u> )
15. RECONCILIATION OF MOVEMENTS		
IN SHAREHOLDERS' FUNDS	31.1.99	31.12.97
(Lors) for the financial 1	£	£
(Loss) for the financial period Opening shareholders' funds	(13336) <u>22129</u>	(8980)
Closing shareholders' funds	<u>8793</u>	31109 22129
	•	

# 16. PENSION COMMITMENTS

The company operates a defined contribution pension scheme whose assets are held in independent trustee administered funds. The pension cost charge represents contributions payable by the employer during the period of £914 (1997 £703). All contributions were fully paid at the period end.

#### 17. ULTIMATE CONTROLLING PARTY

The company is controlled as indicated in the Directors' Report on Page 2.