

Company registration No. 2016831 (England & Wales)

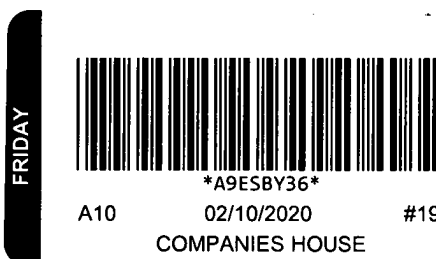
Charity No. 517738

# Hospice of St. Mary of Furness

Company Limited by Guarantee

Trustees' Report and Consolidated Financial  
Statements

For The Year Ended  
31 March 2020



# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

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# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT

### FOR THE YEAR ENDED 31 MARCH 2020

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The trustees have pleasure in presenting their report and the financial statements of the group and charity for the year ended 31 March 2020. This report includes the requirements of a directors' report as required by company law.

#### Reference and administrative details

Registered charity name	Hospice of St. Mary of Furness
Charity registration number	517738
Company registration number	2016831
Principal office & Registered office	Ford Park Crescent Ulverston Cumbria United Kingdom LA12 7JP

#### The trustees

The trustees who served the charity during the period were as follows:

L Cavendish	G Jowett	A Luksza
R Clark	G Servante	
D Corp	R Bird	
K Gilbey	A Wren	
D Hardy	K Wilson	

#### Appointments:

A Dickson - 26<sup>th</sup> May 2020

E Kirby - 26<sup>th</sup> May 2020

#### Resignations:

D Corp - resigned 13<sup>th</sup> August 2019

K Gilbey – resigned 24<sup>th</sup> March 2020

K Wilson - resigned 28<sup>th</sup> February 2020

#### The directors

The directors during the period were as above with the addition of V Stangoe (CEO).

Secretary	S Lake
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Principal staff members	V Stangoe – Hospice Chief Executive Dr J Waddell – Senior Speciality Doctor of the Charity
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#### Bankers

NatWest Bank Plc P.O. Box 81 Elephant Yard Kendal Cumbria LA9 4GS	Furness Building Society 51-55 Duke Street Barrow-in-Furness Cumbria LA14 1RT	Nationwide Building Society Kings Park Road Moulton Park Northampton NN3 6NW
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# **HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)**

## **TRUSTEES' ANNUAL REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2020**

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### **Solicitors**

Progression Solicitors  
11 Queen Street  
Ulverston  
Cumbria  
LA12 7AF

### **Auditor**

MHA Moore and Smalley  
Priory Close  
St Mary's Gate  
Lancaster  
Lancashire  
LA1 1XB

### **Investment Managers**

Sanlam Private Investments  
55 Main Street  
Kirkby Lonsdale  
Cumbria  
LA6 2AH

## **Structure, governance and management**

The Hospice of St Mary of Furness, locally known as St Mary's Hospice, is a company limited by guarantee, governed by its memorandum and articles of association which exists for the charitable purpose of the relief of those in need by reason of ill-health and is registered with The Charity Commission with number 517738 and Companies House with number 2016831.

### **Board of Trustees**

The Board of Trustees deliberately includes people with a range of experience. Posts are filled through open recruitment and formal interview. A minimum of six trustees is required by the articles of association while the board usually contains around 10 trustees. Trustees retire by rotation. The Board delegates its Governance duties where appropriate to committees, such as Finance & Investment, Human Resources and Governance.

The Chairman and Vice-Chairman support new Trustees to understand expectations around commitment and responsibilities.

An accessible webpage also holds useful reference documents on a national level, such as Charity Commission guidance; on a local level such as the Governing Document, Trustee Role Profile and Latest Annual Accounts and on an up to date level such as Board and Committee Minutes and the current strategy.

In addition, new trustees are allocated a 'buddy' in the form of an experienced Trustee who can help them orientate themselves to the organisation in a timely way.

The Chief Executive provides information to enable new trustees to understand and appreciate the roles of the senior management team.

### **Organisational structure**

The Board of Trustees is responsible for the governance of the Hospice while the day to day running is the responsibility of the Chief Executive and appointed managers with designated areas of responsibility. The current Strategic Plan is set to last for five years and shapes operational priorities.

Within the organization Trustees work alongside the Senior Management Team which consists of:

- The CEO
- Head of Finance and Administration
- Head of Clinical Care
- Head of Fundraising
- Head of Retail
- Head of Volunteering and Community Engagement

# **HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)**

## **TRUSTEES' ANNUAL REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2020**

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### **Risk management**

Trustees actively review those major risks facing the charity at every Board and committee meeting to ensure risk management strategies are in place and working effectively with clear mitigating actions recorded. Live risks are reviewed at each sub-Committee and Board meeting with all risks reviewed formally on an annual basis to ensure all registers are up to date.

### **Public benefit**

St Mary's Hospice is available to anyone living in South Cumbria, aged over 18, who is referred with a life-shortening illness. No financial, religious or ethnic criteria are ever applied before patients are accepted into the service. The Trustees have complied with the duty in section 4 of the Charities Act 2006 with due regard to the public benefit guidance published by the Charity Commission.

The objects of the charity as set out in its governing document are the relief of adults suffering from advanced, progressive incurable illness or any other physical or mental infirmity disability or disease in such ways as it shall see fit. Through:

- The expert care and support of adults with palliative and end of life needs;
- The provision of services to promote health and wellbeing for patients and carers;
- The care and support of family and friends who have been bereaved;
- Promoting the advancement of high-quality palliative and end of life care throughout the community.

St Mary's Hospice is required to register with the Care Quality Commission to carry out the following regulated activities:

- Treatment of disease, disorder or injury.
- Diagnostic and screening processes.

And has the following conditions on registration:

- Only treat people over 18 years old.
- Only accommodate a maximum of 8 in-patients.

The Care Quality Commission last inspected St Mary's Hospice in June 2016 when it declared all aspects to be GOOD and in compliance with CQC regulation and guidance. Since that point hospices have been moved from the Social Care to the Health part of the CQC register and we are currently awaiting a first inspection under this move.

St Mary's Hospice is a voluntary organisation and, as such, volunteers are at the heart of our work. Volunteers perform roles in both fundraising and caring activities and around 330 volunteers provide a contribution of around £600,000 per year to the organisation. St Mary's Hospice is deeply grateful to all our volunteers. The hospice continues to attract new volunteers and to identify new ways in which volunteers can help us.

### **NHS input**

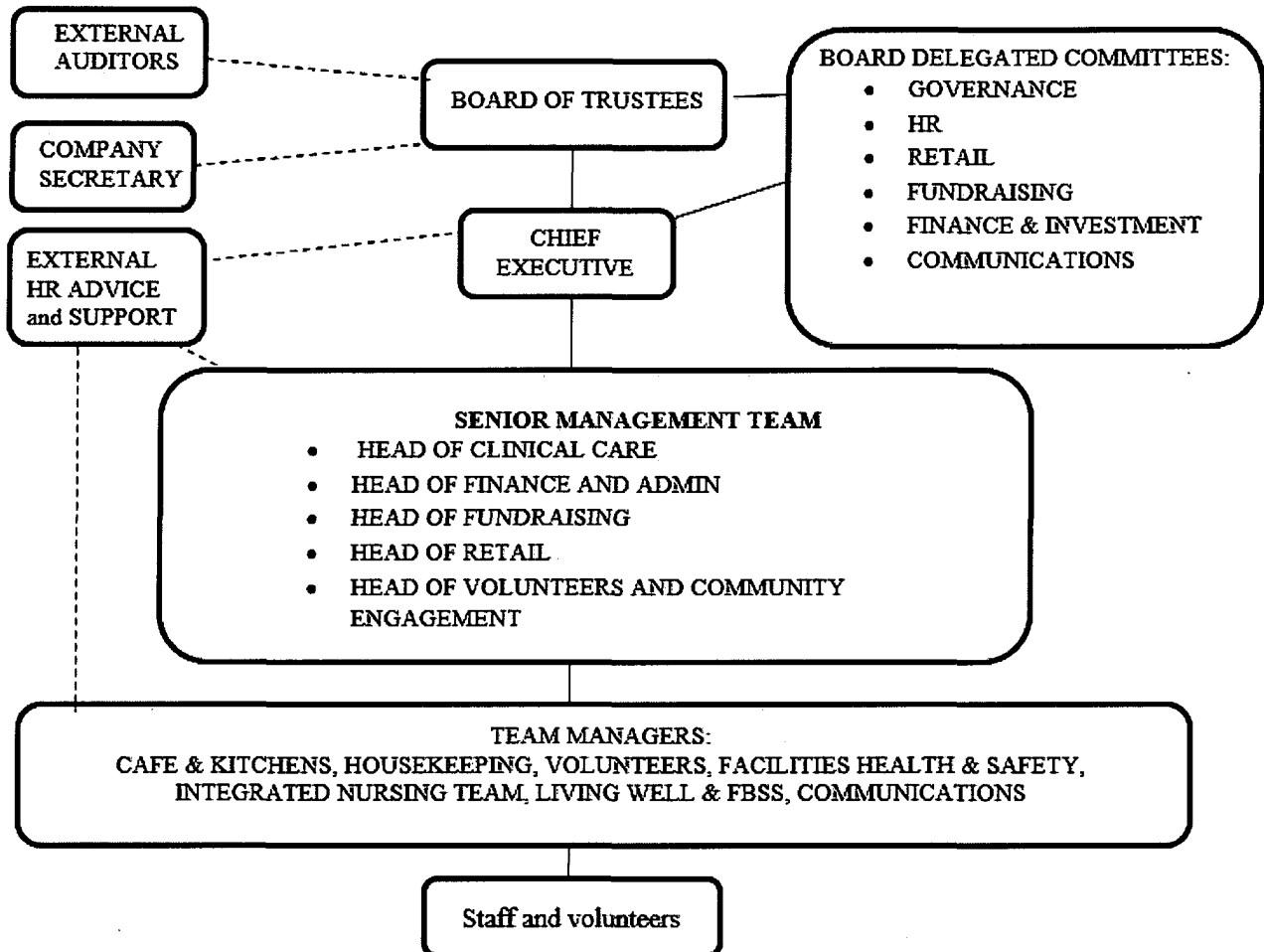
The hospice is in part supported by a grant from the local NHS although this grant has been almost static for many years now despite clear evidence that our services reduce admissions and facilitate discharge.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

## Hospice Governance Structure



## How the hospice works

The Hospice has a set of written values which it uses to guide the way in which both individual staff, services and policy works:

### Hospice Values

**Caring** – doing everything with kindness and respect

**Aspiring** – learning, to do even better, to make even more of a difference

**Professional** – taking pride in what we do, working to the highest standards

**Sustainable** – playing an active role in creating a sustainable future

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

### Partnership working

Over previous years the hospice has also strengthened its approach to collaborative working to enable it to meet local need. For example, our Hospice at Home nurses have since 2012 worked alongside District Nurses in the community to ensure community-based staff resources are used effectively. Since 2014 senior hospice nurses have visited Furness General Hospital regularly to support discharge home under the support of Hospice at Home or to a hospice bed depending on where patient needs can best be met. More recently since 2019 the Living Well Centre in Barrow has become a focus for partnership working with local and national charities and the public sector. The hospice believes that only by working in partnership can sustainable and accessible changes be made that can make a real difference for members of our community.

Education to health, social care and third sector professionals is delivered by the hospice in partnership with other local health organisations. It is important for education to be delivered in this way to ensure everyone is teaching the same core messages, we use and develop skills coherently, and that teaching supports clinical practice.

The benefits of working collaboratively in palliative and end of life care are clearly evidenced in the graphs below which show that Morecambe Bay, in comparison with other Trusts in the local Integrated Care System, have lower numbers of deaths in hospital and higher numbers of deaths at home.

### Deaths in hospital

Area	Recent Trend	Neighbour Rank	Count	Value	95% Lower CI	95% Upper CI
England	↓	-	228,811	45.4	45.3	45.5
Lancashire and South Cumbria NHS region	→	-	8,259	45.3	-	-
NHS Blackburn With Darwen CCG	→	-	645	51.4	48.6	54.1
NHS Greater Preston CCG	→	-	921	50.1	47.9	52.4
NHS Chorley And South Ribble CCG	→	-	808	48.2	45.8	50.6
NHS East Lancashire CCG	→	-	1,862	47.4	45.9	49.0
NHS Blackpool CCG	→	-	877	46.0	43.7	48.2
NHS West Lancashire CCG	→	-	582	45.4	42.7	48.1
NHS Fylde & Wyre CCG	→	-	1,165	43.7	41.8	45.6
NHS Morecambe Bay CCG	↓	-	1,399	38.0	36.5	39.6

### Deaths at home

Area	Recent Trend	Neighbour Rank	Count	Value	95% Lower CI	95% Upper CI
England	↑	-	120,021	23.8	23.7	23.9
Lancashire and South Cumbria NHS region	→	-	4,342	23.8	-	-
NHS Morecambe Bay CCG	↑	-	1,032	28.1	26.6	29.5
NHS Blackpool CCG	→	-	476	24.9	23.1	26.9
NHS West Lancashire CCG	→	-	312	24.3	22.1	26.8
NHS East Lancashire CCG	→	-	926	23.6	22.3	24.9
NHS Fylde & Wyre CCG	→	-	606	22.7	21.2	24.3
NHS Blackburn With Darwen CCG	→	-	271	21.6	19.4	23.9
NHS Greater Preston CCG	→	-	387	21.1	19.3	23.0
NHS Chorley And South Ribble CCG	→	-	332	19.8	18.0	21.8

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

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### Hospice Clinical Services

An 8 bed in-patient facility in Ulverston.

A Hospice at Home service which provides daytime nursing care and overnight support in patient's own homes across Furness and South Lakes.

Therapeutic activities to maintain independence and promote wellbeing during advancing illness. These are delivered by the Living Well Team and include a 6-week programme sharing self-care skills with patients; and gentle exercise.

Bereavement and Family Support offers face to face support from volunteers, online peer support and craft and workshop group support. This service is available whether or not the person who died used hospice services. Families can be referred to specialist children's services.

St Mary's Living Well Centre in Barrow offers a range of activities and services to improve the quality of life for people with advancing illness and their families. Services are provided in collaboration with partners from third sector, health and council.

St Mary's Hospice also provides:

A link to 'Drop-in' peer support groups in communities of Barrow, Ulverston and Grange-over-Sands, supporting people with advanced illness, their family members and the bereaved;

Professional palliative care education for the wider health and social care workforce;

24-hour telephone advisory service for clinicians seeking specialised advice;

A range of supportive services for carers;

Placements for medical, nursing and social work students on rotation.



# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

### The Strategic Plan

For the period 2019-2023 the hospice has set itself four objectives:

#### GROWTH

We want to support more people every year, where possible without incurring more costs.

We do this by:

- Changing service structure so more people can use them. For example, in Bereavement services we now offer group activities as the default rather than 1:1 support.
- Forming mutually beneficial partnerships such as those at the St Mary's Living Well Centre Barrow. By working together we can reach more people.

#### EMPOWER

We want to use our specialist skills and knowledge to make a bigger impact by supporting and developing other professionals.

We offer education sessions for local health and social care staff and if we can get these funded- the courses are free!

We support local care homes in their end of life work so they can deliver the high quality they aspire to.

We reach more people by working with the third sector organisations they already trust.

#### PARTNERSHIP

Where there is limited funding we can't realistically do everything ourselves. So we work with other groups so we can all do more-together.

This may mean:

- our team giving specialist advice to staff from other groups.
- our team delivering our education programmes to clients who use other organisations.
- teams from different organisations working together to deliver a service as in the Living Well Centre.

#### SUSTAINABILITY

18% of all St Mary's Hospice costs are covered by the NHS which means a large part of hospice energy each year is focused on income generation.

We maximize our income in different ways:

- We have different income sources including 6 shops, a café, a lottery and many different kinds of fundraising activities each year
- We communicate how patients and families feel we have made a positive impact for them; this encourages people to support us
- We regularly improve our ways of working
- We look for ways to cut our costs, so money goes further

And we try to make it fun and easy to volunteer with us.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

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### Critical issues in 2019-20

Over the course of 2019-20 two critical issues arose both of which impacted on clinical services and had the potential to impact on longer term financial sustainability.

#### Suspension of hospice beds

In Summer of 2019 a recruitment campaign to find a senior hospice doctor was unsuccessful which affected medical staffing levels and leadership and led to hospice beds being suspended in September 2019 while an alternative solution was sought.

Despite further recruitment efforts it was impossible to recruit a senior doctor, however that campaign did lead to the recruitment of three doctors with palliative care experience. This then allowed the hospice to contract with a company able to provide specialist palliative consultant support for this team. This support uses available technology to allow remote consultations and ward rounds between the hospice medical and nursing team, the specialist palliative consultants and patients when that is required.

This arrangement has been scrutinized by the Hospice's Responsible Officer at UHMBT and the GMC and found to be a satisfactory way of responding to the shortage of senior palliative consultant cover locally. Hospice beds reopened in April 2020.

During the period when admission to the beds was suspended the in-patient nursing team was deployed to work in the Hospice at Home team. This had the advantage of allowing all clinical staff to refresh their community nursing skills while still meeting the majority of patient need. Working collaboratively with the NHS a close watch was kept on the number of patients who were unable to have their needs met outside of bed based care. This was found to be less than 5% of the palliative care population.

There was a substantial concern within the hospice that suspension of the beds might have a negative impact on the hospices financial position by reducing donations. To mitigate this risk:

- Early in the process the Chairman and members of the senior management team went out to each locality to listen to residents' concerns and share further information on short term actions and long term plans
- The hospice undertook a deliberate communications campaign to share how the clinical team was enhancing support in the community by expanding the Hospice at Home team

By the end of March 2020 the hospice financial statement indicated that overall this sequence of events had not impacted negatively on hospice finances during the year with the hospice remaining well supported by the local population and ending the year on target.

### COVID – 19

#### Clinical impacts

From the moment of the escalation of the response to Covid 19, the hospice, like all health organisations, had to adapt its clinical services to protect patients and staff from the rapid spread of COVID 19 in March 2020.

- Very quickly after the surge of illness was recognised in the UK the hospice took the decision to close all group activities and face to face treatments to protect both our patients, who mostly fell into the 'vulnerable' group, and also those staff and volunteers in that service
- Volunteers across the hospice were stood back from face to face contacts within the first two weeks
- Bereavement service volunteers moved to delivering support remotely by telephone and online

## HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

### TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

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- The Living Well Team which was no longer delivering face to face or group activities immediately set up a telephone hub to support anyone who was self-isolating through age and vulnerability with no local support network. This line offered emotional support and coordinated food and medicine deliveries. This team managed this service for three weeks from the start of informal self-isolation. At this point the local council was in a position to pick this work up. The hospice clinical team moved to clinical services.
- After this point the bereavement volunteers continued to offer an emotional support line alongside the council line delivering practical help.
- The hospice worked with the local health trust to agree how our services could best support NHS services. it was agreed the most effective mix of services was to provide:
  - 4 palliative beds to help keep the most vulnerable palliative and end of life patients out of NHS beds. Eventually the number of beds was able to flex up as far as 6 when required with staff supporting these beds then stepping back from Hospice at Home.
  - Continuation of the larger Hospice at Home team which had been available during the bed suspension period. We provided one night and two day teams of Hospice at Home.
  - Overnight sits to allow family carers to sleep continued as normal.
- Our two Advanced Nurse Practitioners (ANP) formed a rota with the single ANP in post at Furness General Hospital. This allowed a seven day rota to be put in place for the hospital providing advice to other teams about caring for dying patients and prescribing when required.

In the absence of centrally accessible PPE the search for accessible PPE so that teams could keep working became a continual piece of work which was taken on by the Head of Retail working from home. Eventually in June a steady supply of PPE was sourced through national lines greatly reducing improving our situation.

The hospice was lucky in that very few staff became ill with COVID so this impacted minimally on service delivery.

#### Financial Impact

Lockdown had an immediate impact on the Hospice's ability to raise funds, with our shops and café closed, lottery canvassing suspended and no possibility of face to face fundraising activities.

The following pro-active steps were promptly taken to mitigate the growing financial threat:

- We accessed government funding via Hospice UK made available to pay for hospice capacity which would normally be funded by our own generated income
- We applied for grants from both the local council and also from various charitable trusts who had funding available for COVID related activities
- We immediately identified staff who could not continue their normal roles and placed them on furlough
- We are continuing to review our cost base to identify further savings which will not significantly impact on our ability to deliver services in the short term

At the point of preparing these accounts we have successfully managed to sustain our financial position. However the future remains a very uncertain one, and should further lockdown situations occur it seems unlikely that these additional sources of funding will continue to be available.

Whilst we have a strong cash position and finished 2019-20 with healthy reserves, we will be ever more dependent on the continued generosity of our supporters in the coming year.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

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### Strategic Report

#### Service Data

Data on the use of our services in 2019-20 is set out below:

#### In-Patient Unit

Total Admissions	78 (from April – September 2019)
Nurses WTE	9.2 RN and 9.5 HCA ( <i>who from September worked in Hospice at Home</i> )

#### Hospice @ Home Activities

New Patients	377
Night Sits	567
Deaths at home	195 of which 100% stayed at home until death
Nurses WTE	3.5 RN and 6.4 HCA

#### Day Hospice and Group Therapies

Attending 6 week Living Well Programme, Day Hospice, Complementary Therapies and Move More and Relax	156
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#### Family Support Services

Referrals	529
with on-going case-load for one-to-one sessions	261

	Cancer %	Non cancer %
IPU	67	33
H@H	74	26
Living Well	36	64
Cancer/ Non-Cancer average across all hospice services	59	41

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

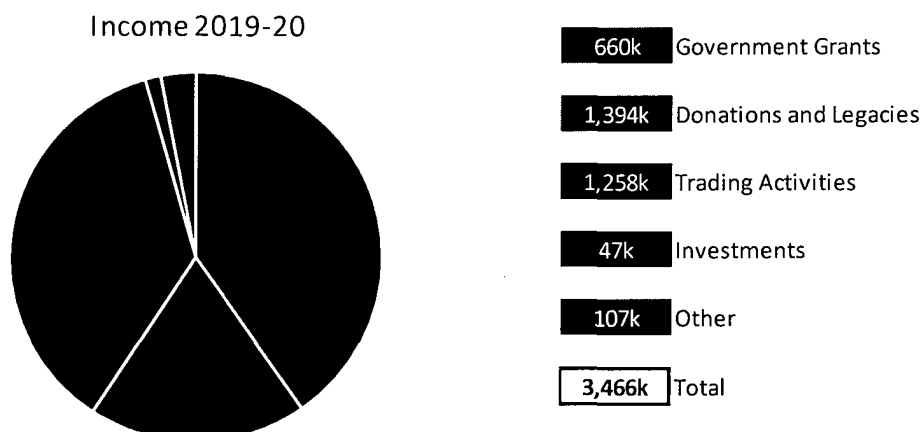
FOR THE YEAR ENDED 31 MARCH 2020

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### Financial review

The Trustees are pleased to report a 10% increase in total income in the year to 31 March 2020, resulting in a small surplus for the year of £69,560.

Our total income of £3.5m is made up as follows:



As in previous years, less than 20% of our income comes from Government. However, all our own income streams outperformed last year. Income from trading activities increased by 11% and income from donations and legacies increased by 6%.

Our fundraising team continue to develop and adapt to changing and increasingly challenging economic conditions. They grew income from traditional sources such as lottery (up 19%), direct donations (up 25%) and our well attended "Walk to Remember" whilst developing new events making use of local geography such as 'Helvellyn at Night' and 'Across The Bay Walk'. Income from fundraising events increased by 22% in the year.

Within Trading Activities our retail team grew income by 4% to £575,429. Our on-line offering grew by 22% and now accounts for 11% of our total retail operation. Our 7 retail outlets are staffed with a mixture of part-time employed managers and volunteers. Overall profitability of our shops remained around 30%.

The charity maintained its investments with the charity's investment managers, Sanlam Private Wealth, who manage a mixed portfolio with the objective of generating a return in excess of inflation over the long term whilst generating income to support the ongoing activities of the charity. Investments were affected by the downturn in the market early in the Covid-19 pandemic and dropped by 6% in the year.

### Orangery Café

The Orangery café is situated in the conservatory of the hospice with its outdoor terrace delivering fantastic views across our gardens to Morecambe Bay. A wholly owned subsidiary of the hospice, it is staffed by a mixture of staff and volunteers and provides a haven both for members of the public and for those visiting family or friends. In this tranquil spot we serve home cooked lunches, drinks, cakes and afternoon tea.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

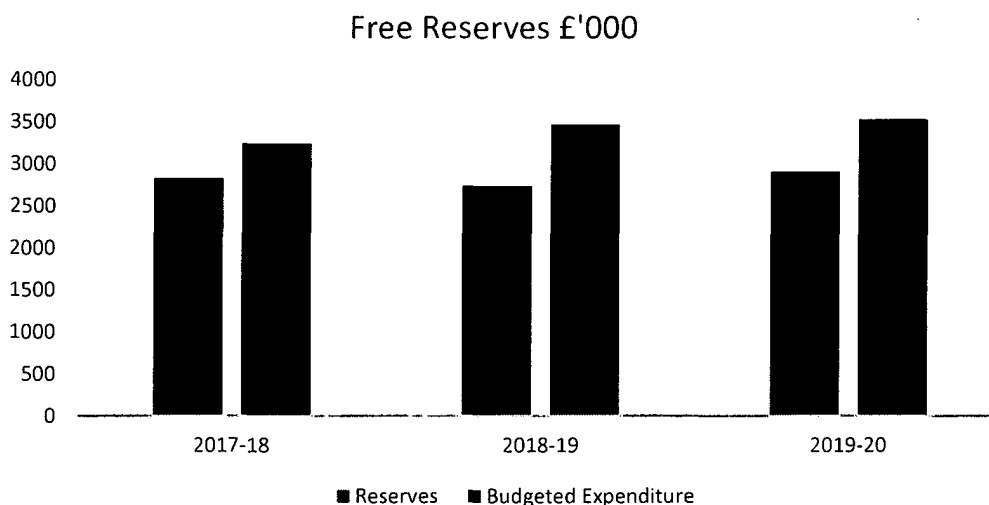
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In 2017 the income generated by the café was giving some concern which led to a conversation about its future. At that point we agreed that the café was a critical part of hospice services which we wanted to see grow. This decision reflected the fact that delivering sustenance to visitors is not the café's sole purpose. Hospices have struggled for many years with the fear generated by the word 'hospice'. This has grown from historical reluctance to discuss death and dying and times when referral to hospice was seen as 'the end of the road'. Creating the Orangery as a front door to the hospice helped us move away from that negative idea of hospice by giving our community visibility of the atmosphere of fun and warmth which our café is known for. Many of our community first come to meet us in the café and local GPs have been known to suggest a visit to the café as a way of introducing a family to hospice services.

In 2018 when we agreed to keep the café open and make it grow we didn't expect that over the following two years income would increase by 77%. In 2019-20 it has generated £37,806 in profit for the Hospice. The café continues to go from strength to strength each year, bringing in more visitors, generating more income to help support patient care, spreading goodwill and cake amongst our community.

### Reserves policy

Since St Mary's Hospice is a charity, income is potentially vulnerable because of a heavy reliance on voluntary funding, and grant funding which may be impacted by future changes in the NHS commissioning process. The charity expects to operate at a small deficit during 2020-21, returning to a breakeven position within the three year plan.



To ensure services for families and patients can continue, and in order to exercise a duty of care to our staff, the board have agreed to endeavor to maintain reserves at a level of all expected losses until breakeven plus six months of planned expenditure. At the end of the financial year in question free reserves (unrestricted funds less designated funds) were £2,904,510, which represents approximately 10 months running costs based on budgeted expenditure for 2020/21 of £3.5m. Restricted funds were £28,679 and the trustees had designated £2,289,095 of funds which represents amounts either tied up in fixed assets or set aside for specific purposes as detailed in note 20.

### Fair review of business

The fair review of the business as required under the strategic report is covered under objectives and activities.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

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### Plans for future periods

Plans for improvement across the next 12 months include:

- To work to maximize the impact of all of our services within the limits of Social Distancing and the need to keep our vulnerable hospice population safe. This will include finding ways to use our Living Well Centre to support the Furness population.
- Grant funding this year will support further development of the Bereavement Services. Demand for this service has increased by 40% due to COVID. Emphasis is being placed on increasing the ability to work outside through a garden project as this provides a safer environment at present. We will also be providing more staff hours of support online and by telephone where possible.
- Continuing to increase the flexibility of our integrated nursing team which works across our inpatient unit and Hospice at Home. This allows patients and families to have more choice over where they are cared for.

### Principal Risks and Uncertainties

#### Clinical risks

The main continuing clinical risk for the hospital is the difficulty in recruitment and retention of medical staff who provide the daily medical cover on the in-patient unit. This is due to a national shortage of medical staff reflected locally and nationally by the number of GP and hospital medical posts which are unfilled. The increasing complexity in the patients we deal also puts added pressure on our medical team.

There is also an increasing risk of unavailability of local nursing staff linked to a national shortage and many local roles being unfilled.

Steps being taken by the Hospice to mitigate this are:

- Increasing use of our own medical staff out of hours to benefit patient care;
- Developing a third Advanced Nurse Practitioner;
- Ensuring a robust development programme for nursing staff to make posts appealing and increase their skills.

#### Financial risks

The main financial risks for the Hospice are:

- Changes to NHS commissioning processes with the potential introduction of competition.
- Reduction in available NHS funding.
- Failure to increase our current level of NHS funding despite increasing costs of service delivery
- A heavy reliance on charitable funding in a time of financial instability in many households.

Steps being taken by the Hospice to mitigate these are:

- Working closely with commissioners to ensure the services we provide are those which fulfil identified local need as they have identified it.
- Utilising a broad range of income generation methods including expanding our businesses.

There are also continuing risks both clinically and financially linked to the spread of Coronavirus.

- The clinical risks related to catching this virus have meant that only services in which face to face contact is essential will continue in this way at this time using PPE to deliver these services safely. Where possible services will be delivered in a socially distanced way or through a virtual approach.
- The financial risks of Coronavirus are where Social Distancing continues to reduce our ability to raise funds through our shops, café and fundraising.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

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### Demographic change

A newly emerging risk on the horizon is the change to national demographics over the next 20 years. In Morecambe Bay this indicates a growth over that period of 47,000 people of whom 19,000 will be over 85.

### **Trustees' responsibilities statement**

The trustees (who are also the directors of Hospice of St. Mary of Furness for the purposes of company law) are responsible for preparing the Trustees Annual Report and the consolidated financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as each of the directors of the charitable company at the date of approval of this report is aware there is no relevant audit information (information needed by the company's auditors in connection with preparing the audit/report) of which the company's auditors are unaware. Each director has taken all of the steps that he/she should have taken as a director in order to make himself/herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

### **Auditor**

MHA Moore and Smalley have indicated their willingness to be reappointed as statutory auditors.

Approval was given by the trustees for this report (which incorporates the strategic report, which was approved by the trustees in their capacity as directors) and is signed on the board's behalf by

*Graham Jowett*

**G Jowett**  
**Trustee**

22/09/2020  
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## **HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF HOSPICE OF ST. MARY OF FURNESS**

**FOR THE YEAR ENDED 31 MARCH 2020**

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#### **Opinion**

We have audited the financial statements of Hospice of St. Mary of Furness (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 March 2020 which comprise of the consolidated and charity Statement of Financial Position, consolidated and charity Balance Sheet, consolidated and charity Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2020, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## **HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF HOSPICE OF ST. MARY OF FURNESS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2020**

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#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 15, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## **HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF HOSPICE OF ST. MARY OF FURNESS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2020**

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In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.



**Jenny McCabe**

**Senior Statutory Auditor**

For and on behalf of

MHA Moore and Smalley

Chartered Accountants and Statutory Auditor

Priory Close

St Mary's Gate

Lancaster

LA1 1XB

25/09/2020

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# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2020

		Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>					
Donations and legacies	3	1,337,801	56,376	1,394,177	1,309,789
Charitable activities	4	660,224	-	660,224	604,416
Other trading activities	5	1,258,119	-	1,258,119	1,127,756
Investments	6	46,547	-	46,547	39,584
Other	7	106,645	482	107,127	79,190
<b>Total</b>		<b>3,409,336</b>	<b>56,858</b>	<b>3,466,194</b>	<b>3,160,735</b>
<b>Expenditure on:</b>					
Charitable activities	8	2,328,194	69,087	2,397,281	2,497,067
Raising funds	9	912,481	3,278	915,759	831,886
<b>Total</b>		<b>3,240,675</b>	<b>72,365</b>	<b>3,313,040</b>	<b>3,328,953</b>
<b>Net (expenditure)/income before other gains/(losses)</b>		<b>168,661</b>	<b>(15,507)</b>	<b>153,154</b>	<b>(168,218)</b>
Net gain/(loss) on investments		(83,594)	-	(83,594)	26,179
<b>Net (expenditure)/income before transfers</b>		<b>85,067</b>	<b>(15,507)</b>	<b>69,560</b>	<b>(142,039)</b>
Transfer between funds	11	17,209	(17,209)	-	-
<b>Net movement in funds</b>		<b>102,276</b>	<b>(32,716)</b>	<b>69,560</b>	<b>(142,039)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		5,091,329	61,394	5,152,723	5,294,762
<b>Total funds carried forward</b>		<b>5,193,605</b>	<b>28,678</b>	<b>5,222,283</b>	<b>5,152,723</b>

The Statement of Financial Activities includes all recognised gains and losses in the year.

All of the above amounts relate to continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 24 to 43 form part of these financial statements.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2020

		Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>					
Donations and legacies	3	1,337,801	56,376	1,394,177	1,309,789
Charitable activities	4	660,224	-	660,224	604,416
Other trading activities	5	1,094,049	-	1,094,049	988,224
Investments	6	46,547	-	46,547	39,584
Other	7	114,145	482	114,627	86,690
<b>Total</b>		<b>3,252,766</b>	<b>56,858</b>	<b>3,309,624</b>	<b>3,028,703</b>
<b>Expenditure on:</b>					
Charitable activities	8	2,328,194	69,087	2,397,281	2,497,067
Raising funds	9	763,390	3,278	766,668	726,531
<b>Total</b>		<b>3,091,584</b>	<b>72,365</b>	<b>3,163,949</b>	<b>3,223,598</b>
<b>Net (expenditure)/income before other gains/(losses)</b>		<b>161,182</b>	<b>(15,507)</b>	<b>145,675</b>	<b>(194,895)</b>
Net gain/(loss) on investments		(83,594)	-	(83,594)	26,179
<b>Net (expenditure)/income before transfers</b>		<b>77,588</b>	<b>(15,507)</b>	<b>62,081</b>	<b>(168,716)</b>
Transfer between funds	11	17,209	(17,209)	-	-
<b>Net movement in funds</b>		<b>94,797</b>	<b>(32,716)</b>	<b>62,081</b>	<b>(168,716)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		5,061,004	61,394	5,122,398	5,291,114
<b>Total funds carried forward</b>		<b>5,155,801</b>	<b>28,678</b>	<b>5,184,479</b>	<b>5,122,398</b>

The Statement of Financial Activities includes all recognised gains and losses in the year.

All of the above amounts relate to continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 24 to 43 form part of these financial statements.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## CONSOLIDATED BALANCE SHEET

AS AT 31 MARCH 2020

		2020		2019	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	13	2,252,250		2,317,585	
Investments	14	986,486		1,045,910	
			3,238,736		3,363,495
<b>Current assets</b>					
Stock	15	9,893		10,126	
Debtors	16	243,246		214,086	
Cash at bank and in hand		1,958,185		1,791,582	
		2,211,324		2,015,794	
<b>Creditors: amounts falling due within one year</b>	17	(227,777)		(226,566)	
<b>Net current assets</b>			1,983,547		1,789,228
<b>Total assets less current liabilities</b>			5,222,283		5,152,723
<b>Net assets</b>			5,222,283		5,152,723
<b>Funds:</b>					
Restricted funds	19	28,678		61,394	
Unrestricted funds	21	5,193,605		5,091,329	
<b>Total funds</b>			5,222,283		5,152,723

These accounts were approved by the members of the committee and authorised for issue on the 22/09/2020..... and are signed on their behalf by:

*Graham Jowett*

G Jowett  
Trustee

Company Registration Number: 2016831

The notes on pages 24 to 43 form part of these financial statements.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## CHARITY BALANCE SHEET

AS AT 31 MARCH 2020

		2020	2019
		£	£
<b>Fixed assets</b>			
Tangible assets	13	2,251,198	2,317,500
Investments	14	986,489	1,045,913
		<u>3,237,687</u>	<u>3,363,413</u>
<b>Current assets</b>			
Stock	15	8,684	8,993
Debtors	16	253,209	229,431
Cash at bank and in hand		1,904,881	1,737,766
		<u>2,166,774</u>	<u>1,976,190</u>
<b>Creditors: amounts falling due within one year</b>	17	(219,982)	(217,205)
		<u>1,946,792</u>	<u>1,758,985</u>
<b>Net current assets</b>			
		<u>5,184,479</u>	<u>5,122,398</u>
<b>Total assets less current liabilities</b>			
		<u>5,184,479</u>	<u>5,122,398</u>
<b>Net assets</b>			
		<u>5,184,479</u>	<u>5,122,398</u>
<b>Funds:</b>			
Restricted funds	19	28,678	61,394
Unrestricted funds	21	5,155,801	5,061,004
		<u>5,184,479</u>	<u>5,122,398</u>
<b>Total funds</b>			
		<u>5,184,479</u>	<u>5,122,398</u>

These accounts were approved by the members of the committee and authorised for issue on the 22/09/2020..... and are signed on their behalf by:

*Graham Jowett*

G Jowett  
Trustee

Company Registration Number: 2016831

The notes on pages 24 to 43 form part of these financial statements.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## CONSOLIDATED AND CHARITY CASH FLOW STATEMENTS

AS AT 31 MARCH 2020

	Group 2020 Total £	Group 2019 Total £	Charity 2020 Total £	Charity 2019 Total £
<b>Cash (spent) / generated in operating activities</b>	<b>187,090</b>	<b>(207,570)</b>	<b>186,526</b>	<b>(242,409)</b>
<b>Cashflows from investing activities</b>				
Investment income	46,547	39,584	46,547	39,584
Purchase of tangible fixed assets (including investments)	(42,864)	(658,556)	(41,788)	(658,557)
Disposal of tangible assets (including investments)	5,477	-	5,477	-
<b>Cash (used in)/provided by investing activities</b>	<b>196,250</b>	<b>(826,542)</b>	<b>196,762</b>	<b>(861,382)</b>
<b>(Decrease)/Increase in cash and cash equivalents in the year</b>	<b>196,250</b>	<b>(826,542)</b>	<b>196,762</b>	<b>(861,382)</b>
Cash and cash equivalents b/fwd	1,816,970	2,643,512	1,763,154	2,624,536
<b>Cash and cash equivalents c/fwd</b>	<b>2,013,220</b>	<b>1,816,970</b>	<b>1,959,916</b>	<b>1,763,154</b>
<b>Reconciliation of net movement in funds to net cashflow from operating activities</b>				
Net movement in funds	69,560	(142,039)	62,081	(168,716)
Investment income received	(46,547)	(39,584)	(46,547)	(39,584)
Depreciation	108,199	112,194	108,090	112,109
(Increase)/Decrease in stock	233	(4,844)	309	(4,623)
(Increase)/Decrease in debtors	(29,160)	(54,626)	(23,778)	(59,777)
Increase/(Decrease) in creditors	1,211	(52,492)	2,777	(55,639)
(Gain)/ Loss on revaluation of investments	83,594	(26,179)	83,594	(26,179)
<b>Net cash generated in operating activities</b>	<b>187,090</b>	<b>(207,570)</b>	<b>186,526</b>	<b>(242,409)</b>
<b>Components of cash and cash equivalents</b>				
Cash at bank and in hand	1,958,185	1,791,582	1,904,881	1,737,766
Cash held at investment brokers	55,035	25,388	55,035	25,388
	<b>2,013,220</b>	<b>1,816,970</b>	<b>1,959,916</b>	<b>1,763,154</b>

The notes on pages 24 to 43 form part of these financial statements.



# **HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)**

## **NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

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### **1 Accounting policies**

#### **Legal form**

Hospice of St. Mary of Furness is a registered charity and a limited company, limited by guarantee, as defined by the Companies Act 2006, incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office of the charity, the nature of its operations and its principal activities are all detailed in the Trustees' report of these financial statements.

#### **Basis of preparation**

Hospice of St. Mary of Furness meets the definition of a public benefit entity under FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts are rounded to the nearest £.

The financial statements have been prepared on a going concern basis under the historical cost convention. The particular accounting policies adopted by the trustees are described below. These policies have been consistently applied to all years presented unless otherwise stated.

The consolidated accounts of the group incorporate the accounts Hospice of St. Mary of Furness ("the Charity") and its wholly owned subsidiary, St Mary's Orangery Limited. The results of the subsidiary are consolidated on a line by line basis.

#### **Preparation of the accounts on a going concern basis**

After the balance sheet date but prior to the approval of these accounts, there has been an escalation of measures taken within society to combat the Covid-19 pandemic. The Trustees have provided further details of this impact in the Trustees' Report and have assessed the budgeted income and expenditure alongside the reserves of the Charity. The Trustees believe there is sufficient working capital for at least 12 months from approval and that there is no material uncertainty at this time. Accordingly, the Trustees continue to adopt this basis of accounting in preparing the financial statements.

#### **Income**

Income including donations and gifts receivable is credited to the Statement of Financial Activities when the charity is legally entitled to the funds after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Legacies are regarded as receivable once probate has been granted, there is sufficient evidence regarding the certainty of the receipt and there is a sufficiently reliable measurement of the amount in accordance with the recognition criteria of the SORP. In practice this is rarely before the receipt of a letter advising of an intended payment or transfer. Interim receipts are treated as being receivable on receipt. Where legacies have been notified to the charity, or the charity is aware of granting of probate and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material in note 3.

Funding received in advance including grants are treated as deferred income where the funding agency requires an ongoing service to be provided by expenditure in the future period to which the funding relates.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

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### 1 Accounting policies (continued)

Gifts donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends and interest and is included when the amount can be reliably measured.

#### **Expenditure**

All expenditure is accounted for on an accruals basis in the expense categories required by the SORP. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Costs are further allocated between the activities undertaken on a basis consistent with the use of the resources. Expenditure includes irrecoverable VAT.

Charitable expenditure includes costs incurred in the delivery of the charities activities and services. It includes both direct costs, including staff costs, that are incurred in the delivery of the activities and services and indirect costs which are required to support the delivery of the charitable objects.

Costs of raising funds include those costs in relation to the charity's operations which are used to generate further income which is integral to the charity in meeting its charitable objectives.

Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Redundancy costs are expensed when the liability for payment of such costs is incurred.

#### **Donated services and facilities**

Donated services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit is probable and that economic benefit can be reliably measured. In accordance with SORP (FRS 102) no amounts are included in the financial statements for services donated by volunteers.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure on period of receipt.

#### **Investments**

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Investments are subsequently stated at fair value if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments, such as the investment in the subsidiary, are measured at cost less impairment. The SOFA included the net gains and losses arising on revaluations and disposals throughout the year.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

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### 1 Accounting policies (continued)

#### Fixed assets

All fixed assets are initially recorded at cost. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Equipment	-	25% reducing balance
Motor vehicles	-	20% straight line
Leasehold property	-	10% straight line

No depreciation is charged on freehold land.

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items and a FIFO cost formula is used. Donated stocks are not valued in the accounts due to the undue cost of calculating such amounts against any benefit of recognising such amounts.

#### Debtors and creditors within one year

Debtors and creditors with no stated interest rate and receivable and payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

#### Cash and cash equivalents

Cash is a basic financial asset and includes cash in hand and deposits held on call with banks and investment managers.

#### Fund accounting

##### *Unrestricted funds*

General funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

##### *Designated funds*

Designated funds are unrestricted funds set aside by the Trustees for particular purposes.

##### *Restricted funds*

Restricted funds arise where there is a donor imposed restriction on the use of the funds, or the funds have arisen in response to an appeal for a specified purpose. Transfers are made from Restricted to Unrestricted funds when the expenditure has been fully made in accordance with the objects of the fund.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### Pensions

The Hospice operates two pension schemes; certain eligible employees are members of the NHS defined benefit scheme and others are members of a defined contribution pension scheme. The pension charge represents the amounts payable by the charity to the funds in respect of the current year.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

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### 1 Accounting policies (continued)

#### Taxation

HM Revenue & Customs considers the Hospice of St Mary of Furness to be a charity and therefore they are entitled to exemption from tax afforded by Sections 478-489 of the Corporation Taxes Act 2010 to the extent that income is applied exclusively for charitable purposes.

#### Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to offset the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### *Impairment of financial assets*

Financial assets are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the statement of comprehensive income.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed.

#### *De-recognition of financial assets*

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

#### *Classification of financial liabilities*

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

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### 1 Accounting policies (continued)

#### *Basic financial liabilities*

Basic financial liabilities, including creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### *De-recognition of financial liabilities*

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

### 2 Judgements and key sources of estimation uncertainty

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### **Key assumptions, judgements and estimates**

In the opinion of the Trustees' there have been no significant judgements made in the process of applying the above accounting policies. There have been no key assumptions concerning future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 3 Income from donations and legacies

Group and charity	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Direct donations	631,191	600	631,791	503,800
Legacies	410,369	-	410,369	432,965
Bereavement contributions	128,712	-	128,712	136,721
Payroll deductions	1,505	-	1,505	1,835
Charitable trusts	138,452	11,834	150,286	101,055
Gift Aid	27,572	-	27,572	32,253
Grants	-	43,942	43,942	101,160
	<b>1,337,801</b>	<b>56,376</b>	<b>1,394,177</b>	<b>1,309,789</b>

Income from donations and legacies included £106,957 in restricted funds and £1,202,832 in unrestricted funds in the prior year.

At the year end, the Trustees had been notified of legacies approximating £13,887 which did not meet the criteria for inclusion in these financial statements under SORP (FRS 102) which is further explained in the accounting policies on page 24.

### 4 Income from charitable activities

Group and charity	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Grants and core fundings	660,224	-	660,224	604,416
	<b>660,224</b>	<b>-</b>	<b>660,224</b>	<b>604,416</b>

All income from charitable activities was unrestricted in the prior year.

Grant funding relates to the provision of core services at the Hospice. There are no unfulfilled conditions or other contingencies attached to the income recognised.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 5 Income from trading activities

Group	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Lottery gross income	406,058	-	406,058	340,961
Charity trading income	575,429	-	575,429	554,603
Fundraising events	112,562	-	112,562	92,332
Catering	164,070	-	164,070	139,860
	<b>1,258,119</b>	<b>-</b>	<b>1,258,119</b>	<b>1,127,756</b>

Charity	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Lottery gross income	406,058	-	406,058	340,961
Charity trading income	575,429	-	575,429	554,603
Fundraising events	112,562	-	112,562	92,332
Catering	-	-	-	328
	<b>1,094,049</b>	<b>-</b>	<b>1,094,049</b>	<b>988,224</b>

Income from trading activities included £5,000 in restricted funds in the prior year for both the charity and group. All other funds were unrestricted.

### 6 Income from investments

Group and charity	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Bank and investment interest receivable	46,547	-	46,547	39,584
	<b>46,547</b>	<b>-</b>	<b>46,547</b>	<b>39,584</b>

Income from investments in the prior year was entirely unrestricted.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 7 Other income

Group	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Support groups	29,214	-	29,214	21,967
Recycling income	10,858	-	10,858	14,253
Other incoming resources	66,573	482	67,055	42,970
	<b>106,645</b>	<b>482</b>	<b>107,127</b>	<b>79,190</b>

Charity	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Support groups	29,214	-	29,214	21,967
Recycling income	10,858	-	10,858	14,253
Other incoming resources	74,073	482	74,555	50,470
	<b>114,145</b>	<b>482</b>	<b>114,627</b>	<b>86,690</b>

Other income included £3,080 in restricted funds in the prior year for both charity and group. All other income was unrestricted.

### 8 Expenditure on charitable activities

Group and Charity	Provision of Hospice and other related services			
Activity	Unrestricted £	Restricted £	Total 2020 £	Total 2019 £
Wages and salaries	1,793,952	41,944	1,835,896	1,939,793
Depreciation	108,090	-	108,090	112,109
Equipment and repairs	81,397	18,637	100,034	60,705
Catering	15,397	409	15,806	23,266
Premises costs	74,180	3,401	77,581	79,382
Office costs	107,993	609	108,602	100,379
Travel	26,872	324	27,196	23,151
Bank charges	10,487	-	10,487	11,131
Other	93,029	3,763	96,792	128,871
Audit fees	4,900	-	4,900	6,850
Legal and professional fees	11,897	-	11,897	11,430
Profit on disposals of fixed assets	-	-	-	-
	<b>2,328,194</b>	<b>69,087</b>	<b>2,397,281</b>	<b>2,497,067</b>

Expenditure on charitable activities included restricted funds of £60,196 and unrestricted funds of £2,436,871 in the prior year.



# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 9 Expenditure on raising funds

Group	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Fundraising costs	142,228	554	142,782	141,197
Shop costs	397,902	2,724	400,626	388,273
Lottery costs	223,260	-	223,260	197,061
Catering costs	147,363	-	147,363	103,736
Audit fees	1,620	-	1,620	1,533
Depreciation	108	-	108	86
	<b>912,481</b>	<b>3,278</b>	<b>915,759</b>	<b>831,886</b>

Charity	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Fundraising costs	142,228	554	142,782	141,197
Shop costs	397,902	2,724	400,626	388,273
Lottery costs	223,260	-	223,260	197,061
	<b>763,390</b>	<b>3,278</b>	<b>766,668</b>	<b>726,531</b>

Expenditure on raising funds included £12,996 in restricted funds for both charity and group in the prior year. All other funds were unrestricted.

### 10 Net income/expenditure

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
<b>Net income is stated after charging:</b>				
<b>Group</b>				
Operating lease rentals	100,153	99,193	97,711	96,961
Staff pension contributions	112,252	115,968	110,818	114,816
Payment to Directors for services as Hospice Chief Exec	67,468	66,145	67,468	66,145
Auditors' remuneration				
- audit of the financial statements	6,520	8,383	4,900	6,850
Depreciation of tangible assets				
- owned by the charity	108,199	112,195	108,090	112,109

Included within payments to Directors for services as Hospice Chief Executive are £4,414 (2019: £4,327) in defined pension contributions.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 11 Fund transfers

During the year certain restricted fund balances were transferred to unrestricted funds as they had been used in full in line with requirements by the funder to purchase tangible fixed assets for general use by the charity. Further transfers have been made into restricted funds where expenditure on a particular project exceeded restricted income, where these funds are now fully utilised.

Further details of transfers are included within note 19.

### 12 Analysis of staff costs, trustee remuneration and the cost of key management personnel

Total staff costs were as follows:	2020 £	2019 £
Wages and salaries	1,940,173	1,985,521
Social security costs	140,105	146,432
Pension costs	112,252	115,968
	<u>2,192,530</u>	<u>2,247,921</u>

#### Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2020 No	2019 No
Number of nursing and care services staff	57	56
Number of fundraising and administration staff	39	37
	<u>96</u>	<u>93</u>

The total head count staff numbers for the year were 68 (2019: 69) for clinical staff and 53 (2019: 49) for non clinical staff.

The number of employees whose remuneration for the year fell within the following bands were:

	2020 No	2019 No
£60,000 - £69,999	1	2

Certain employees with emoluments above £60,000 received contributions totalling £4,414 (2019: £7,008) to a money purchase pension scheme.

No remuneration or expenses were paid to any of the Trustees in the current or prior year.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 12 Analysis of staff costs, trustee remuneration and the cost of key management personnel (continued)

The number of directors for whom retirement benefits are accruing under money purchase schemes amounts to 1 (2019: 1).

The total amount of employee benefits received by key management personnel, as determined by the charity, is £330,862 (2019: £363,489) during the current period.

During the year the charity made redundancy and ill health severance payments totalling £8,404 (2019: £11,333).

The Hospice participates in the NHS pension scheme which is a defined benefit scheme whose membership consists of employees of the NHS and related bodies.

The scheme operates as a pooled arrangement, with contributions for eligible staff paid at a centrally agreed rate. As a consequence of this, no share of the underlying asset and liabilities can be directly attributable to the Hospice under the terms of FRS 17, 'Retirement Benefits'. In these circumstances, contributions are accounted for as if the scheme were a defined contribution scheme, based on actual contributions paid through the year.

The Hospice also operates a defined contribution pension scheme. The contributions paid into these two schemes in respect of eligible employees for the year ended 31 March 2020 amounted to £112,252 (2019: £115,968).

### 13 Tangible fixed assets

Group	Land and Buildings £	Equipment £	Motor Vehicles £	Totals £
<b>Cost</b>				
At 1 April 2019	3,147,517	965,307	67,529	4,180,353
Additions	13,719	28,245	900	42,864
Disposals	-	(73,875)	-	(73,875)
<b>At 31 March 2020</b>	<b>3,161,236</b>	<b>919,677</b>	<b>68,429</b>	<b>4,149,342</b>
<b>Depreciation</b>				
At 1 April 2019	913,894	899,228	49,646	1,862,768
Charge for the year	75,972	27,625	4,602	108,199
Eliminated on disposals	-	(73,875)	-	(73,875)
<b>At 31 March 2020</b>	<b>989,866</b>	<b>852,978</b>	<b>54,248</b>	<b>1,897,092</b>
<b>Net book value</b>				
<b>At 31 March 2020</b>	<b>2,171,370</b>	<b>66,699</b>	<b>14,181</b>	<b>2,252,250</b>
At 1 April 2019	2,233,623	66,079	17,883	2,317,585

Included within Land and Buildings are assets with a total cost of £162,070 (2019: £166,947) and a net book value of £140,586 (2019: £161,528) which relate to leasehold property. The balance of this asset class relates to freehold property.

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 13 Tangible fixed assets (continued)

Charity	Land and Buildings £	Equipment £	Motor Vehicles £	Totals £
<b>Cost</b>				
At 1 April 2019	3,147,517	964,964	65,191	4,177,672
Additions	13,719	27,169	900	41,788
Disposals	-	(73,876)	-	(73,876)
<b>At 31 March 2020</b>	<b>3,161,236</b>	<b>918,257</b>	<b>66,091</b>	<b>4,145,584</b>
<b>Depreciation</b>				
At 1 April 2019	913,894	898,970	47,308	1,860,172
Charge for the year	75,972	27,516	4,602	108,090
Eliminated on disposals	-	(73,876)	-	(73,876)
<b>At 31 March 2020</b>	<b>989,866</b>	<b>852,610</b>	<b>51,910</b>	<b>1,894,386</b>
<b>Net book value</b>				
<b>At 31 March 2020</b>	<b>2,171,370</b>	<b>65,647</b>	<b>14,181</b>	<b>2,251,198</b>
At 1 April 2019	2,233,623	65,994	17,883	2,317,500

Included within Land and Buildings are assets with a total cost of £162,070 (2019: £166,947) and a net book value of £140,586 (2019: £161,528) which relate to leasehold property. The balance of this asset class relates to freehold property.

### 14 Investments

Group	2020 £	2019 £
<b>Other investments at valuation</b>		
Balance brought forward	1,020,522	541,519
Acquisitions at cost	-	452,824
Disposals at cost	(5,477)	-
Unrealised gains/(losses) on sale of investments	(83,594)	26,179
Cash held as part of investment portfolio	55,035	25,388
<b>Total investments at 31 March 2020</b>	<b>986,486</b>	<b>1,045,910</b>

Total investments comprise of the following types of investments;

UK listed equities & fixed interest securities	381,165	451,664
Overseas listed equities & fixed interest securities	406,266	368,862
Property and alternative investments	119,703	199,996
Commodities	24,317	-
Cash held as part of investment portfolio	55,035	25,388
	<b>986,486</b>	<b>1,045,910</b>

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 14 Investments (continued)

Charity	2020 £	2019 £
<b>Investment in subsidiary undertakings</b>		
3 shares in St Mary's Orangery Limited	3	3
<b>Other investments</b>		
Balance brought forward	1,020,522	541,519
Acquisitions at cost	-	452,824
Disposals at cost	(5,477)	-
Unrealised gains/(losses) on sale of investments	(83,594)	26,179
Cash held as part of investment portfolio	55,035	25,388
<b>Total investments at 31 March 2020</b>	<b>986,489</b>	<b>1,045,913</b>

Total investments comprise of the following types of investments;

UK listed equities & fixed interest securities	381,165	451,664
Overseas listed equities & fixed interest securities	406,266	368,862
Property and alternative investments	119,703	199,996
Commodities	24,317	-
Cash held as part of investment portfolio	55,035	25,388
Investments in subsidiary undertakings	3	3
	<b>986,489</b>	<b>1,045,913</b>

### Investment in subsidiary undertakings

The subsidiary company is incorporated in England and Wales (company number 03052962) with an issued share capital of 3 ordinary shares of £1 each which are wholly owned by the charity. The details of the subsidiary and the results for the year are as follows:

St Mary's Orangery Limited	2020 £	2019 £
<b>Turnover</b>	<b>164,070</b>	<b>139,533</b>
Cost of sales and other direct costs	(54,004)	(42,447)
<b>Gross profit</b>	<b>110,066</b>	<b>97,086</b>
Administrative expenses	(72,260)	(66,760)
	<b>37,806</b>	<b>30,326</b>
<b>Net assets</b>	<b>37,809</b>	<b>30,329</b>

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 15 Stock

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Stock	9,893	10,126	8,684	8,993

### 16 Debtors

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Other debtors	38,016	60,988	47,979	76,333
Prepayments and accrued income	205,230	153,098	205,230	153,098
	243,246	214,086	253,209	229,431

### 17 Creditors: Amounts falling due within one year

	Group 2020 £	Group 2019 £	Charity 2020 £	Charity 2019 £
Trade creditors	45,614	38,304	43,977	35,707
Taxation and social security	36,682	43,194	32,084	37,930
Other creditors	6,614	5,353	6,614	5,353
Accruals and deferred income	138,867	139,715	137,307	138,215
	227,777	226,566	219,982	217,205

### Deferred income

	2020 £	2019 £
Balance brought forward	70,388	86,323
Lottery income received in advance	55,050	54,746
Grants received in advance	7,567	15,642
Release of deferred income	(70,388)	(86,323)
	62,617	70,388

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 18 Commitments under operating leases

As at 31 March 2020 the group and charity had commitments under non-cancellable operating leases as set out below:

Group and Charity	2020 Land and Buildings £	2020 Other items £	2019 Land and Buildings £	2019 Other items £
Within 1 year	-	27,063	99,338	1,092
Within 2 to 5 years		11,250	28,525	-
	38,313	10,920	127,863	1,092

### 19 Restricted income funds: Current year

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
<b>Restricted funds</b>					
6 Steps Project	7,773	-	-	-	7,773
Town Lands Trust	301	-	(295)	(6)	-
Sheila Werry CT fund	12	-	(12)	-	-
Orsted Living Well Fund	(1,744)	13,448	(11,704)	-	-
Zurich Pre-Bereavement Support	275	-	(23)	-	252
Domicilliary Massage	1,319	5,675	(2,603)	-	4,391
Make Do and Mend	(7,421)	19,950	(4,629)	(7,900)	-
NWAS Paramedic Project	6,018	2,400	(8,418)	-	-
Zurich Community Trust	2,000	-	(1,878)	-	122
Sir John Fisher Foundation	36,913	-	(21,345)	-	15,568
Town Lands Trust	3,297	-	-	(2,897)	400
Enhancing EOLC in care homes	12,651	-	(4,715)	-	7,936
Coop IPU and Kitchen fund	-	7,965	(1,758)	(6,015)	192
Rank Foundation Pathway fund	-	-	(10,906)	-	(10,906)
Hadfield Trust Hoist	-	2,450	-	-	2,450
Mary Dunsford Harpist Fund	-	500	-	-	500
Barrow Bid Santa Dash fund	-	600	(554)	(46)	-
Charity & Co Syringe Drivers	-	1,500	(1,185)	(315)	-
Elspeth J Thompson Syringe Drivers	-	2,370	(2,340)	(30)	-
<b>Total funds</b>	<b>61,394</b>	<b>56,858</b>	<b>(72,365)</b>	<b>(17,209)</b>	<b>28,678</b>

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

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### 19 Restricted income funds (continued)

The 6 Steps Project is a fund for a training programme for care homes to up-skill them in the area of end of life care.

The fund from Ulverston Townlands Trust is provided for the use of the Family Support Service.

The Sheila Werry fund for Complementary Therapies is a legacy left to the Hospice for the purchase of complementary therapy supplies.

The Orsted Living Well fund has enabled us to extend the geographical reach of our Living Well Services.

The Zurich Pre-Bereavement support grant was awarded to enable us to provide a pre-bereavement support service within the Inpatient unit and Hospice at Home services.

The Domicillary Massage fund is provided by Cumbria Partnership Trust to provide additional domicillary massage to patients in their own homes, earlier in their illness.

The Make Do and Mend fund was provided by the Masonic Foundation. It funds sessions for people who have been bereaved, which are centred around practical skills and are supported by trained bereavement volunteers.

The NNAS Paramedic Project is a fund from Health Education England for the design and delivery of a training programme for paramedics in the North West Ambulance Service.

The Zurich Community Trust fund is for the purchase of equipment for one of the therapy rooms at the Living Well Centre in Barrow

The Sir John Fisher Foundation fund was provided to fund the employment of a site manager for the Living Well Centre in Barrow, and to fund the appointment of an Occupational Therapist.

The fund from Ulverston Townlands Trust is provided for the purchase of new bed frames.

The fund for enhancing end of life care in care homes was provided by the CCG, to enable the Hospice to share their expertise with staff in local care homes to facilitate best practice in end of life care.

The fund from the Co-op Community Fund was for works to the IPU and Kitchens.

The Rank Foundation grant is to enable new access to outdoor spaces and day care facilities to enhance the experience of our patients and their families. This fund was in deficit at the year end as funding can only be claimed via Hospice UK once expenditure has been incurred.

The fund from the Hadfield Trust was provided for the purchase of new patient hoists.

The donation in memory of Moira Rushworth is to enable us to pay for a harpist on the IPU.

The money received from Barrow BID was to help fund the Barrow Santa Dash.

The fund from Charity and Co was donated for the purchase of syringe drivers.

The Elspeth J Thompson fund is donated for the purchase of syringe drivers.



# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 20 Restricted income funds: Prior year

	At 1 April 2018 £	Income £	Expenditure £	Transfers £	At 31 March 2019 £
<b>Restricted funds</b>					
6 Steps Project	7,773	-	-	-	7,773
Town Lands Trust	1,049	-	(748)	-	301
Sheila Werry CT fund	135	-	(123)	-	12
Programme	1,912	-	(1,912)	-	-
John Fisher Foundation	122,000	-	-	(122,000)	-
Orsted Living Well Fund	(636)	18,104	(19,212)	-	(1,744)
Ulverston Townlands Trust	1,018	-	(884)	(134)	-
Zurich Pre-Bereavement Support	1,531	-	(1,256)	-	275
BAE Duke St Chair fund	3,000	-	-	(3,000)	-
ACP Train the Trainer	4,693	18,339	(23,032)	-	-
Leven Valley Support Fund	1,672	-	-	(1,672)	-
Orsted T Shirt Fund	3,300	-	(3,300)	-	-
Domicilliary Massage	-	3,783	(2,464)	-	1,319
Make Do and Mend	-	1,080	(8,501)	-	(7,421)
Orsted W2R Sponsorship	-	5,000	(4,994)	(6)	-
NWAS Paramedic Project	-	7,933	(1,915)	-	6,018
Medical & Clinical Equipment	-	500	(500)	-	-
M&S Fundraising Refurb	-	500	(495)	(5)	-
Fund for IPU	-	1,501	(420)	(1,081)	-
Zurich Community Trust	-	2,000	-	-	2,000
Sir John Fisher Foundation	-	40,000	(3,087)	-	36,913
Town Lands Trust	-	3,297	-	-	3,297
Enhancing EOLC in care homes	-	13,000	(349)	-	12,651
<b>Total funds</b>	<b>147,447</b>	<b>115,037</b>	<b>(73,192)</b>	<b>(127,898)</b>	<b>61,394</b>

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 21 Unrestricted income funds: Current year

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	At 31 March 2020 £
<b>Group</b>						
Designated Funds	2,356,566	30,000	(140,249)	42,776	-	2,289,093
General Funds	2,734,763	3,379,336	(3,100,426)	(25,567)	(83,594)	2,904,512
<b>Unrestricted funds</b>	<b>5,091,329</b>	<b>3,409,336</b>	<b>(3,240,675)</b>	<b>17,209</b>	<b>(83,594)</b>	<b>5,193,605</b>
<b>Charity</b>						
Designated Funds	2,356,398	30,000	(140,142)	41,788	-	2,288,044
General Funds	2,704,606	3,222,766	(2,951,442)	(24,579)	(83,594)	2,867,757
<b>Unrestricted funds</b>	<b>5,061,004</b>	<b>3,252,766</b>	<b>(3,091,584)</b>	<b>17,209</b>	<b>(83,594)</b>	<b>5,155,801</b>

The designated funds comprise of the fixed assets of the group and charity as these are necessary for the day to day operation of the Hospice and are therefore not considered to be generally available funds for use at the discretion of the Trustees in line with the charity's objectives. Also included are four funds designated by the Trustees for specific purposes as follows; £1,359 for Clinical Development, £9,763 for a Facilitator post extension and £25,711 for all costs relating to the closure of the old Barrow shop and the opening of new premises on Portland Walk. The investment in subsidiaries and associates is also designated fund.

### 22 Unrestricted income funds: Prior year

	At 1 April 2018 £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	At 31 March 2019 £
<b>Group</b>						
Designated Funds	2,314,232	-	(156,340)	198,674	-	2,356,566
General Funds	2,833,083	3,045,698	(3,099,421)	(70,776)	26,179	2,734,763
<b>Unrestricted funds</b>	<b>5,147,315</b>	<b>3,045,698</b>	<b>(3,255,761)</b>	<b>127,898</b>	<b>26,179</b>	<b>5,091,329</b>
<b>Charity</b>						
Designated Funds	2,314,064	-	(156,340)	198,674	-	2,356,398
General Funds	2,829,603	2,913,666	(2,994,066)	(70,776)	26,179	2,704,606
<b>Unrestricted funds</b>	<b>5,143,667</b>	<b>2,913,666</b>	<b>(3,150,406)</b>	<b>127,898</b>	<b>26,179</b>	<b>5,061,004</b>

# HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 23 Analysis of net assets between funds: Current year

Group	Tangible fixed assets £	Fixed asset investments £	Net current assets £	Long term liabilities £	Total £
Restricted Income Funds	-	-	28,678	-	28,678
Designated Funds	2,252,250	10	36,833	-	2,289,093
General Funds	-	986,476	1,918,036	-	2,904,512
<b>Total funds</b>	<b>2,252,250</b>	<b>986,486</b>	<b>1,983,547</b>	<b>-</b>	<b>5,222,283</b>
<b>Charity</b>					
<b>Unrestricted income funds:</b>					
Restricted Income Funds	-	-	28,678	-	28,678
Designated Funds	2,251,198	13	36,833	-	2,288,044
General Funds	-	986,476	1,881,281	-	2,867,757
<b>Total funds</b>	<b>2,251,198</b>	<b>986,489</b>	<b>1,946,792</b>	<b>-</b>	<b>5,184,479</b>

Restricted funds for the current year are detailed in note 19 to the financial statements.

### 24 Analysis of net assets between funds: Prior year

Group	Tangible fixed assets £	Fixed asset investments £	Net current assets £	Long term liabilities £	Total £
Restricted Income Funds	-	-	61,394	-	61,394
Designated Funds	2,317,585	10	38,885	-	2,356,480
General Funds	-	1,045,900	1,688,949	-	2,734,849
<b>Total funds</b>	<b>2,317,585</b>	<b>1,045,910</b>	<b>1,789,228</b>	<b>-</b>	<b>5,152,723</b>
<b>Charity</b>					
<b>Unrestricted income funds:</b>					
Restricted Income Funds	-	-	61,394	-	61,394
Designated Funds	2,317,500	13	38,885	-	2,356,398
General Funds	-	1,045,900	1,658,706	-	2,704,606
<b>Total funds</b>	<b>2,317,500</b>	<b>1,045,913</b>	<b>1,758,985</b>	<b>-</b>	<b>5,122,398</b>

Restricted funds from the prior year are detailed in note 20 to the financial statements.

# **HOSPICE OF ST. MARY OF FURNESS (COMPANY LIMITED BY GUARANTEE)**

## **NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

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### **25 Control and related party transactions**

The charity was under the control of the Board of Trustees' who are also directors for the purposes of company law in both the current and prior period.

No employee benefits were paid to any of the Trustees' during the current or period year and none of the Trustees' received any expenses from the charity during the same periods.

There are no further disclosable related party transactions for the charity.

### **26 Company Limited by guarantee**

The company is limited by guarantee. In the event of the company being wound up or dissolved, each member undertakes to contribute such amount as is required, not exceeding £1, for payment of any debts or liabilities.