



Companies House
— for the record —

AR01 (ef)

Annual Return



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Company Name: **OFFICE TRANSFORMATION LIMITED**

Company Number: **02011368**

Date of this return: **31/12/2011**

SIC codes: **43341**

Company Type: **Private company limited by shares**

Situation of Registered Office: **MULBERRY HOUSE
53, CHURCH STREET,
WEYBRIDGE,
SURREY.
KT13 8DJ**

Officers of the company

Company Secretary 1

Type: **Person**
Full forename(s): **MRS JULIA TRACEY**

Surname: **RATCLIFFE**

Former names:

Service Address: **WARE FARM HOUSE
DOWLISH LANE CUDWORTH
ILMINSTER
SOMERSET
TA19 0PS**

Company Director ***1***

Type: **Person**
Full forename(s): **MRS JULIA TRACEY**

Surname: **RATCLIFFE**

Former names:

Service Address: **WARE FARM HOUSE
DOWLISH LANE CUDWORTH
ILMINSTER
SOMERSET
TA19 0PS**

Country/State Usually Resident: **ENGLAND**

Date of Birth: **06/06/1964** *Nationality:* **BRITISH**
Occupation: **OFFICE MANAGER**

Company Director **2**

Type: **Person**
Full forename(s): **MR MARK JEREMY**

Surname: **RATCLIFFE**

Former names:

Service Address: **WARE FARM HOUSE
DOWLISH LANE CUDWORTH
ILMINSTER
SOMERSET
TA19 0PS**

Country/State Usually Resident: **ENGLAND**

Date of Birth: **04/07/1960** *Nationality:* **BRITISH**
Occupation: **COMPANY DIRECTOR**

Statement of Capital (Share Capital)

Class of shares	ORDINARY	<i>Number allotted</i>	100
		<i>Aggregate nominal value</i>	100
<i>Currency</i>	GBP	<i>Amount paid per share</i>	0
		<i>Amount unpaid per share</i>	0

Prescribed particulars

FULL RIGHTS TO VOTING. FULL RIGHTS TO DIVIDENDS AND DISTRIBUTIONS. FULL RIGHTS TO DISTRIBUTIONS (INCLUDING ON WINDING UP). SHARES NOT REDEEMABLE.

Statement of Capital (Totals)

<i>Currency</i>	GBP	<i>Total number of shares</i>	100
		<i>Total aggregate nominal value</i>	100

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 31/12/2011 or that had ceased to be shareholders since the made up date of the previous Annual Return

A full list of shareholders for the company are shown below

Shareholding 1 : **1 ORDINARY shares held as at the date of this return**
Name: **P.J. RATCLIFFE**

Shareholding 2 : **99 ORDINARY shares held as at the date of this return**
Name: **M.J. RATCLIFFE**

Authorisation

Authenticated

This form was authorised by one of the following:

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.