

**REGISTERED NUMBER: 02005932 (England and Wales)**

Unaudited Financial Statements  
for the Year Ended 31 March 2017  
for  
Cheltenham Business Forms Limited

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for the Year Ended 31 March 2017

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Cheltenham Business Forms Limited

Company Information  
for the Year Ended 31 March 2017

**DIRECTOR:** L Willett

**REGISTERED OFFICE:** 67 Hatherley Road  
Cheltenham  
Gloucestershire  
GL51 6EG

**REGISTERED NUMBER:** 02005932 (England and Wales)

**ACCOUNTANTS:** Holberton and Co  
Nortonbury House  
37 High Street  
Tewkesbury  
Gloucestershire  
GL20 5BB

Balance Sheet  
31 March 2017

	Notes	31.3.17 £	£	31.3.16 £	£
<b>FIXED ASSETS</b>					
Property, plant and equipment	4		7,725		7,201
<b>CURRENT ASSETS</b>					
Debtors	5	55,052		124,388	
Cash at bank and in hand		<u>10,727</u>		<u>59,731</u>	
		65,779		184,119	
<b>CREDITORS</b>					
Amounts falling due within one year	6	<u>149,168</u>		<u>166,668</u>	
<b>NET CURRENT (LIABILITIES)/ASSETS</b>			<u>(83,389)</u>		<u>17,451</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			(75,664)		24,652
<b>PROVISIONS FOR LIABILITIES</b>			<u>1,368</u>		<u>1,368</u>
<b>NET (LIABILITIES)/ASSETS</b>			<u>(77,032)</u>		<u>23,284</u>
<b>CAPITAL AND RESERVES</b>					
Called up share capital			400		400
Retained earnings			<u>(77,432)</u>		<u>22,884</u>
<b>SHAREHOLDERS' FUNDS</b>			<u>(77,032)</u>		<u>23,284</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The financial statements have been prepared and delivered in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

In accordance with Section 444 of the Companies Act 2006, the Income Statement has not been delivered.

The financial statements were approved by the director on 21 December 2017 and were signed by:

L Willett - Director

Notes to the Financial Statements  
for the Year Ended 31 March 2017

1. **STATUTORY INFORMATION**

Cheltenham Business Forms Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Turnover**

Revenue is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.  
Plant and machinery etc - 33% on reducing balance and 15% on reducing balance

**Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

3. **EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 2.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2017

4. **PROPERTY, PLANT AND EQUIPMENT**

Plant and  
machinery  
etc  
£

**COST**

At 1 April 2016

48,165

Additions

2,774

At 31 March 2017

50,939

**DEPRECIATION**

At 1 April 2016

40,964

Charge for year

2,250

At 31 March 2017

43,214

**NET BOOK VALUE**

At 31 March 2017

7,725

At 31 March 2016

7,201

5. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

31.3.17

31.3.16

£

£

Trade debtors

48,091

124,255

Other debtors

6,961

133

55,052

124,388

6. **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

31.3.17

31.3.16

£

£

Trade creditors

85,964

98,520

Taxation and social security

982

6,372

Other creditors

62,222

61,776

149,168

166,668

7. **ULTIMATE CONTROLLING PARTY**

During the year the company was controlled by Mr R R Willett who owns 75% of the company's issued voting share capital.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.