

CHARLOTTE HOUSE MANAGEMENT LIMITED
UNAUDITED FINANCIAL STATEMENTS
FOR
31 MARCH 2013



CHARLOTTE HOUSE MANAGEMENT LIMITED

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2013

CONTENTS	PAGE
The directors' report	1
Chartered accountants' report to the board of directors	2
Income and expenditure account	3
Balance sheet	4
Notes to the financial statements	5

CHARLOTTE HOUSE MANAGEMENT LIMITED

THE DIRECTORS' REPORT

YEAR ENDED 31 MARCH 2013

The directors have pleasure in presenting their report and the unaudited financial statements of the company for the year ended 31 March 2013

PRINCIPAL ACTIVITIES

The company's principal activity continued to be that of the management and maintenance of Charlotte House, 8 Bramley Hill, Croydon

DIRECTORS

The directors who served the company during the year were as follows

Miss S Stafford

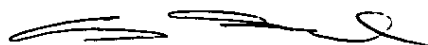
Mr M Santarini

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

Registered office
Charlotte House
8 Bramley Hill
South Croydon
Surrey
CR2 6LY

Signed by order of the directors



MISS SUZANNE STAFFORD
Company Secretary

Approved by the directors on 19th June 2013

CHARLOTTE HOUSE MANAGEMENT LIMITED
CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF
DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF
CHARLOTTE HOUSE MANAGEMENT LIMITED
YEAR ENDED 31 MARCH 2013


In accordance with our terms of engagement, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Income and Expenditure Account, Balance Sheet and the related notes from the accounting records and information and explanations you have given to us

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31 March 2013 your duty to ensure that the company has kept adequate accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



COOLEY & CO
Chartered Accountants

Sampuran House
3a Chislehurst Road
Orpington
Kent
BR6 0DF

20th June 2013

CHARLOTTE HOUSE MANAGEMENT LIMITED

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2013

	Note	2013 £	2012 £
TURNOVER		4,500	4,500
Administrative expenses		3,829	4,252
SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION		<u>671</u>	<u>248</u>
Tax on surplus on ordinary activities		—	—
SURPLUS FOR THE FINANCIAL YEAR		<u>671</u>	<u>248</u>

The notes on pages 5 to 6 form part of these financial statements

CHARLOTTE HOUSE MANAGEMENT LIMITED

BALANCE SHEET

31 MARCH 2013

	Note	2013 £	£	2012 £
CURRENT ASSETS				
Debtors	2	10		10
Cash at bank		3,376		2,225
		<u>3,386</u>		<u>2,235</u>
CREDITORS: Amounts falling due within one year	3	<u>868</u>		<u>388</u>
NET CURRENT ASSETS			<u>2,518</u>	<u>1,847</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>2,518</u>	<u>1,847</u>
CAPITAL AND RESERVES				
Called-up equity share capital	5		5	5
Redecoration and maintenance reserve	6		<u>2,513</u>	<u>1,842</u>
SHAREHOLDERS' FUNDS			<u>2,518</u>	<u>1,847</u>

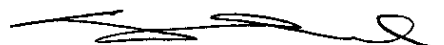
The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act

The directors acknowledge their responsibilities for

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

These financial statements were approved by the directors and authorised for issue on 19th June 2013, and are signed on their behalf by



MISS S STAFFORD
Director

Company Registration Number 02001028

The notes on pages 5 to 6 form part of these financial statements.

CHARLOTTE HOUSE MANAGEMENT LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2013

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Turnover

Turnover represents service charges receivable from the residential lessees

2. DEBTORS

	2013	2012
	£	£
Trade debtors	<u>10</u>	<u>10</u>

3. CREDITORS: Amounts falling due within one year

	2013	2012
	£	£
Other creditors	<u>868</u>	<u>388</u>

4. RELATED PARTY TRANSACTIONS

All of the shareholders, including the directors, are residents of the property managed by the company. Each shareholder paid annual service charges of £900 (2012 - £900)

One director, Suzanne Stafford, provided maintenance services during the year to a value of £985

5. SHARE CAPITAL

Authorised share capital:

	2013	2012
	£	£
5 Ordinary 'A' shares of £0.25 each	<u>1</u>	<u>1</u>
15 Ordinary 'B' shares of £0.25 each	<u>4</u>	<u>4</u>
	<u>5</u>	<u>5</u>

Allotted, called up and fully paid:

	2013		2012	
	No	£	No	£
5 Ordinary 'A' shares of £0.25 each	<u>5</u>	<u>1</u>	<u>5</u>	<u>1</u>
15 Ordinary 'B' shares of £0.25 each	<u>15</u>	<u>4</u>	<u>15</u>	<u>4</u>
	<u>20</u>	<u>5</u>	<u>20</u>	<u>5</u>

CHARLOTTE HOUSE MANAGEMENT LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2013

6. REDECORATION AND MAINTENANCE RESERVE

	2013	2012
	£	£
Redecoration and maintenance:		
Balance brought forward	1,842	1,595
Transfer from the income and expenditure account	671	247
	<u>2,513</u>	<u>1,842</u>

7. INCOME AND EXPENDITURE ACCOUNT

	2013	2012
	£	£
Surplus for the financial year	671	248
Transfer to redecoration and maintenance reserve	(671)	(248)
Balance carried forward	<u>-</u>	<u>-</u>