## CADASSIST LTD

REGISTRATION NO: 1994562

# FINANCIAL STATEMENTS YEAR ENDED 30 JUNE 1998

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## DIRECTORS REPORT FOR THE YEAR ENDED 30 JUNE 1998

The directors present their report and the financial statements for the year ended 30 June 1998.

Statement of directors responsibilities

Company law requires the directors to prepare the financial statements for each financial year which give a true and fair view of the sate of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently; make judgements and estimates that are responsible and prudent; prepare the financial statements on the going concern basis unless it is
- inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Principal Activity**

The company's principal activity is that of a CAD Systems Vendor and Consultant.

### **Directors**

The directors who served during the year and their beneficial interests in the company's issued share capital were:

	Ordinary Shares of £1 each At 30 June 1998	At 1 July 199 <b>3</b>
I J Lydon A Reece	45 58	45 58
I Kelsall	10	10

This report which has been prepared in accordance with special provisions of Part VII of the Companies Act 1985 applicable to small companies.

This report was approved by the board on 18 May 1999 and signed on its behalf.

I KELSALL SECRETARY

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## AUDITORS REPORT TO THE SHAREHOLDERS OF CADASSIST LTD

We have audited the financial statements on pages 3 to 7 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, under the historical cost convention and the accounting policies set out on pages 5 and 6.

## Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, of those statements and to report our opinion to you.

### Basis of opinion

We have conducted our audit in accordance with Auditing Standards issued by the Auditing Practises Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion, the financial statements give a true and fair view of the state of the company's affairs as at 30 June 1998 and of its profit and loss for the year then ended, and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

Grant Grierson & Co.

Accountants and Registered Auditors

Circur averson

129 Gerald Road

Salford

M6 6BL

18 May 1999

**CADASSIST LTD** 

## Profit and Loss Account for the year ended 30 June 1998

	Note	1998 £	1997 £
TURNOVER	1.2	2333209	1741441
Cost of sales		<u>1596159</u>	<u>1231877</u>
GROSS PROFIT		737050	509564
Selling & distribution costs Administration expenses		113939 <u>548605</u>	99459 <u>367894</u>
OPERATING PROFIT	2	74506	42211
Interest receivable		4608	<u>105</u>
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		79114	42316
TAXATION ON PROFIT ON ORDINARY ACTIVITIES	3	<u>17106</u>	<u>11147</u>
PROFIT ON ORDINARY ACTIVITIE AFTER TAXATION	es	62008	31169
Dividends on equity shares	4	12880	<u>14950</u>
RETAINED PROFIT FOR THE YEAR	R	49128	16219
RETAINED PROFIT BROUGHT FOR	RWARD	<u>142985</u>	126766
RETAINED PROFIT CARRIED FOR	WARD	<u>192113</u>	142985

The notes on pages 5 to 7 form part of these financial statements.

## BALANCE SHEET AS AT 30 JUNE 1998

	Notes	1998 £	1997 £
FIXED ASSETS			
Tangible Assets	5	15930	16302
CURRENT ASSETS			
Stocks Debtors Cash at bank and in hand	6	16985 394140 <u>23357</u> 434482	30074 325064 <u>76620</u> 431758
CREDITORS: Amounts falling due within 1 year	7	<u>250199</u>	<u>296975</u>
NET CURRENT ASSETS		<u>184283</u>	<u>134783</u>
TOTAL ASSETS		200213	<u>151085</u>
CAPITAL AND RESERVES			
Called Up Share Capital Share premium account Profit and loss account	8	115 7985 <u>192113</u>	115 7985 <u>142985</u>
Shareholders' funds		200213	<u>151085</u>

The financial statements, which have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies, and in accordance with the Financial Reporting Standard for Smaller Entities were approved by the board on 18 May 1999 and signed on its behalf.

A.REECE DIRECTOR

The notes on pages 5 to 7 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 1998

### 1 ACCOUNTING POLICIES

### Basis of preparation of financial statements

The accounts are prepared under the historical cost convention and include the results of the company's operations which are described in the Directors' Report and all of are continuing.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

#### 1.2 Turnover

Turnover comprises the involved value of goods and services supplied by the company, net of Value Added Tax and trade discounts.

#### Tangible fixed assets and depreciation 1.3

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases: 25% reducing balance basis

Motor Vehicle

Office equipment 20% reducing balance basis

#### 1.4 Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

#### 1.5 **Operating Leases**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account as incurred.

#### 1.6 Stocks and work in progress

Stocks and work in progress are valued at the lower cost and net realisable value after making due allowances for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

#### 1.7 **Deferred taxation**

Provision is made for taxation deferred as a result of material timing differences between the incidence of income and expenditure for taxation and accounts purposes, using the liability method, only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise.

#### 1.8 Pensions

The company operates a contributory scheme, Cadassist Pension Scheme, and the pension charge represents the amounts payable by the company to the fund in respect of the year.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 1998 CONT......

2.	<b>OPERATING Profits</b>			
			<u>1998</u>	<u> 1997</u>
	The operating profit is stated af Depreciation of tangible fixed a		£	£
	- owned by the company	33CL3	10342	9880
	Auditors' remuneration		650	450
			030	430
	Operating lease and rentals			
	- hire of plant and machinery		26007	17161
	- other		26887	
	Directors' emoluments		78925	47245
	Pension costs		5410	8200
3.	TAXATION		<u>1998</u>	<u>1997</u>
	UK current year taxation		£	£
	UK corporation tax at 21%	• •	12841	8636
	UK corporation tax at 21%		<u>4265</u>	<u>2510</u>
	-		<u>17106</u>	<u>11146</u>
4.	DIVIDENDS		1998	<u>1997</u>
			£	£
	Interim dividend of £112 per or	dinary share - paid	12880	<u>14950</u>
	-		<u>12880                                   </u>	<u>14950</u>
5	TANGIBLE FIXED ASSETS	S Office	Motor	<u>Total</u>
		<u>Equipment</u>	<u>Vehicle</u>	
	Cost			
	at 1 July 1997	28004	3000	31004
	Additions	11577		11577
	Disposals	<u>(4574)</u>	<u>(3000)</u>	<u>(7574)</u>
	At 30 June 1998	<u>35007</u>		<u>35007</u>
	Depreciation			
	at 1 July 1997	13952	750	14702
	Charge for year	8092	2250	10342
	Disposals	(5967)	_	(5967)
	At 30 June 1998	16077	3000	19077
				<del></del>
	Net Book Values			
	As at 30 June 1998	<u>15930</u>		15930
	As At 30 June 1997	14052	2250	<u>16302</u>
6	Debtors		<u>1998</u>	<u>1997</u>
	Due within one year			
	Due willing one year			
	Trade debtors		<u>394140</u>	<u>325064</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 1998 CONT.....

### CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR 7.

	<u>1998</u> £	<u>1997</u> £
Trade creditors Corporation tax Other creditors	142938 17106 <u>90155</u> 250199	228717 23447 44811 296975

Included within other creditors is an amount of £ relating to social security and other taxes.

#### SHARE CAPITAL 8.

SHARE CAPITAL	<u>1998</u> £	<u>1997</u> £
Authorised Ordinary shares of £1 each	<u>115</u>	<u>115</u>
Allotted, called up and fully paid Ordinary shares of £1 each	<u>115</u>	<u>115</u>

#### PENSION COMMITMENTS 9.

The company operates a contributory pension scheme, Cadassist Pension Scheme, for the directors and senior employees. The assets of the scheme are held separately from those of the company in an independently administered fund. At the balance sheet date there were no unpaid contributions.

#### TRANSACTIONS WITH DIRECTORS 10.

Two of the directors are partners in the business, Lydon Reece Partnership, to whom sales of £28888, were made in the year on normal commercial terms.

At the balance sheet dare the amount outstanding was £nil.

There were purchases of £38361 on normal commercial terms. At the balance sheet date the amount outstanding was £3660.

#### POST BALANCE SHEET EVENTS 11.

There were no post balance sheet events which affect the accounts.

#### RELATED PARTIES 12.

There were no related party transactions other than those disclosed in note 10.

## TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 JUNE 1998

	1998	1997
	£	£
TURNOVER	2333209	1739596
OTHER INCOME	<del>-</del> 2333209	1845 1741441
COST OF SALES GROSS PROFIT	1596159 737050	1231877 509564
EXPENSES		
Repairs and Renewals	15215	-
Motor and Travel	41450	43620
Postage and Carriage	8508	5994
Printing and Stationery	7968	6244
Pension Contributions and Levy	5410	8200
Subscriptions	2980	1304
Directors' Salaries	78925	47245
Other Salaries and NIC	352743	227877
Accountancy and Audit	2550	1663
Telephone and Fax	15784	15081
Car Leasing Expenses	26887	17161
Bank Charges	1665	1103
Exhibition Expenses	21677	10691
Marketing Expenses	3422	13940
Sundry Expenses	6400	7545
Advertising	4832	8036
Office Software	10084	18403
Training and Course and Expenses	10459	13703
Equipment Leasing and Hire	16642	186
Bad Debts	7567	(2)
Insurance	6801	8210
Legal Fees	771	1014
Office Overheads	3462	255
Depreciation:		
Owned Assets and Loss on Disposals	<u>10342</u>	<u>9880</u>
* · · · · · · · · · · · · · · · · · · ·	662544 •	<u>467353</u>
NET PROFIT	<u> 74506</u>	42211