

# **Techniquest Company limited by guarantee**

**Financial statements for the year ended 31 March 2018**



**Company No. 01955696  
Charity No. 517722**

# Techniquet

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# Techniquest

## Members of the Council of Management and Professional Advisers

Company registration number	1955696
Charity number	517722
Registered office	Stuart Street Cardiff CF10 5BW
Chief Executive	Mrs. Lesley Kirkpatrick
Council of Management	Mr. S H Best OBE (Chair) Dr. G L Guilford (Chair of Finance Committee) Mrs. H McNabb (Chair of Audit Committee) Dr. V Chambers (resigned 24 May 2018) Mr. S Bowden Mrs. K Harris Mrs. J Mortimer Mr. L Sharma (appointed 7 September 2017)
Secretary	Ms. T C Marsh
Bankers	HSBC Bank plc 97 Bute Street Cardiff CF10 5NA  Lloyds Bank 1 Queen Street Cardiff CF10 2AF
Legal Advisors	Eversheds 1 Callaghan Square Cardiff CF10 5BT
Independent Auditors	Bevan & Buckland Chartered Accountants and Statutory Auditors Langdon House Langdon Road SA1 Swansea Waterfront Swansea SA1 8QY

# Techniquiest

## Council of Management's Annual Report

Techniquiest is a company limited by guarantee and is a registered educational charity committed to ensuring that Wales develops a scientifically literate society. Its mission is to embed science in Welsh culture through interactive engagement.

The Council of Management (Council), who are also Directors for the purposes of the Companies Act, present their report and the audited financial statements for the year ended 31 March 2018.

### Objectives and activities

#### Objects

The principal object of the company, as set out in its Memorandum of Association, is to promote the advancement of education and learning, particularly amongst children, of science and technology and in particular to do so by maintaining and carrying on an exhibition to explore various scientific concepts and to encourage an awareness amongst children of the significance of science and technology in society.

#### Aims

Techniquiest's aim is to promote the advancement of education and engage the public in science, technology, engineering and maths (STEM) by establishing permanent and temporary interactive exhibitions in Wales, together with supporting educational programmes and a series of outreach programmes for those unlikely to visit a permanent exhibition.

#### Vision

Techniquiest will be the UK's leading science discovery centre, regarded as an exemplar of innovative, interactive STEM engagement. Wales will be the leading nation in scientific and technological endeavour, driven by a sustained supply of young people entering STEM careers, supported by an outstanding and world-leading school engagement programme.

#### Activities

Techniquiest operates a science and discovery centre in Cardiff Bay, open for both public and schools, and offers outreach services across parts of Wales. The centre features a collection of 120 interactive exhibits primarily designed and constructed by Techniquiest to provide hands-on experience of scientific phenomena and problem solving opportunities in a safe and friendly environment.

For public visitors, in addition to the exhibition areas, Techniquiest offers presenter-led programmes in its science theatre, planetarium and laboratory. A range of special events includes theme weekends, Toddler days, Brownie, Beaver and Cub sessions as well as specific evening events for over 18s. Front of house staff provide every visitor with a warm welcome, an important part of the Techniquiest experience. Techniquiest exhibits and programmes are also taken to a number of external cultural and community events.

Techniquiest's schools services include a wide range of curriculum linked programmes designed to inspire and motivate pupils on topics from space science to computer coding. All programmes are available in the medium of Welsh and English and are gender-balanced.

In addition to participating in the on-site programmes, school groups visiting Techniquiest spend time in the main exhibition area investigating the exhibits in order to gain inspiration and to deepen their understanding and skills.

As an alternative to visiting the main site in Cardiff, schools can book Techniquiest outreach services. During 2017/18 Techniquiest worked in partnership with Techniquiest Glyndwr (North East Wales) and the National Botanic Garden of Wales to extend the charity's reach. Techniquiest targets disadvantaged schools preferentially with its outreach offer to support their access to its services and identifies those most disadvantaged through the proportion of pupils in receipt of free school meals and the Welsh Index of Multiple Deprivation (WIMD).

# Techniquet

## Council of Management's Annual Report

Techniquet works closely with the Welsh Government to support its priorities in strengthening STEM engagement in schools. Techniquet is however repositioning itself in response to the phased withdrawal of the Welsh Government grant by seeking to diversify and extend its audience aimed at ensuring a sustainable future. Part of this approach has involved raising the profile of Techniquet as a charity by presenting at various prominent events and conferences as well as being the nominated charity for the annual Lloyds Charity Ball in September in Cardiff. Techniquet also held its first charity musical event at its venue in May 2017, which was supported by Lloyds bank and attended by 160 guests.

Techniquet has also focused on diversifying its revenue streams by launching the venue as a new conference and event facility following some refurbishment works in May 2017. The centre in Cardiff Bay is now available to hire for a range of events and functions, including business meetings, team building days, Christmas parties, awards dinners, product launches and conferences. In July 2017, Techniquet recruited a dedicated conference and events development manager to spearhead the new event services. Since launching the new corporate offer in September, Techniquet has entertained 1,813 corporate guests across twenty-two exclusive events. In addition, the re-designed adult evenings, entitled After Hours (and sponsored by Admiral), saw over 1,500 guests attend Techniquet.

Techniquet invested in a new website which went live in June 2017 ([www.techniquet.org](http://www.techniquet.org)). The website now incorporates an online booking facility. Techniquet continues to be active on social media such as Facebook and Twitter.

In addition to the significant financial support from Welsh Government, Techniquet is very grateful to the following organisations for their funding or in-kind support for the charity's activities during the year: Admiral Group plc; the UK Association for Science and Discovery Centres; British Science Association; Cardiff Fusion Network; Castell Howell Foods; Custom Computer Services Wales Ltd; Central South Education Consortium; Clifford Pike Trust; Dawnus Construction Ltd; Dow Corning; Easystore Self-Storage; Ernest Cook Trust; Eversheds; ExxonMobil; Garfield Weston Foundation; GE Aviation; Greenaway Scott; Hanfod Cymru; The Institution of Engineering and Technology; Institute of Physics; Nuffield Foundation; Interserve; Jenour Foundation; The Prince's Trust Cymru; Lloyds Bank; The Moondance Foundation; Morrisons Foundation; Nathaniel Lichfield & Partners; The Oakdale Trust; Office of National Statistics; Royal Academy of Engineering; Science and Technology Facilities Council; Simon Gibson Charitable Trust; Stem Learning Ltd; Telecoms with Logic; UK Space Agency; Wellcome Trust; Supaclean; The Waterloo Foundation; Wellcome Trust Image Library; Western Power Distribution; Wild Water Group; and Xcina Ltd.

## Achievements and performance

### Audiences

During the year a total of 305,879 (2016/17: 338,051) people experienced a Techniquet 'live' STEM enrichment activity in Wales. Techniquet places a high value on the impact it generates by engaging both children and their parents, or carers, in an informal learning environment and recent research has highlighted that children's' aspirations may be raised as a result of a discussion that takes place both during the visit and afterwards: at home and in the wider community.

Although visitor numbers this year resulted in 32,172 less people than in 2016/2017, representing a 9.5% decrease, this was primarily because public visitors to Techniquet Glyndwr (TQG) in 2016/17 were included. This is because exhibits owned by Techniquet were previously located at the TQG site however during the year these exhibits transferred ownership to TQG and consequently no public visitor numbers have been reported for the current year.

The following table shows a breakdown of the figures for 2017/18 indicating where the activity took place.

# Techniquet

## Council of Management's Annual Report

	2017/18	2016/17
<b>Public audiences</b>		
Techniquet	149,045	143,290
Techniquet at other fixed sites	35,546	6,423
Techniquet ( TQG)	-	21,011
Techniquet community outreach	24,688	40,437
<b>Total public</b>	<b>209,279</b>	<b>211,161</b>
<b>Schools audiences</b>		
Techniquet (at the Cardiff site)	36,968	44,637
Outreach from Techniquet	57,184	74,519
Outreach from Techniquet Glyndŵr hub	2,448	2,764
Outreach from other Techniquet schools hub	-	4,970
<b>Total schools</b>	<b>96,600</b>	<b>126,890</b>
<b>Total</b>	<b>305,879</b>	<b>338,051</b>

### Public audience report

Public attendance at Techniquet's site in Cardiff Bay increased by 4% on the prior year, to 149,045 (2016/17: 143,290). The final figure was made up of 52% children and 48% adults, mainly in family groups.

Techniquet's annual survey of public visitors took place during February half term. Half of the respondents lived in an area with a Cardiff postal designation and this represented an increase 6% over 2016/17. The survey showed a decrease of respondents from the Newport area (-4%) and an increase from Swansea areas (+3%). In terms of age groups, the majority of visitors were in the 36-45 age group (38%), in line with the average for previous years. Seventy-seven percent of visitors said that coming to Techniquet was their main reason for visiting Cardiff Bay, with the remaining 23% stating that it was part of a visit that included other Bay attractions and facilities. As with previous years, the average visit duration was 3-4 hours (51%), with 37% of visitors staying for 1-2 hours, and 8% staying 4-5 hours. When asked to rate the reason for visiting Techniquet, the most-cited reason was that Techniquet is perceived as "fun and educational".

### Public community engagement

During 2017/18 Techniquet entered in to a new partnership with the National Botanic Garden of Wales (NBGW). As part of this partnership, the NBGW agreed to dedicate a specific area to Techniquet and its exhibits. This allowed 28,583 visitors to engage with Techniquet at their site. Techniquet also continued to have a presence at Electric Mountain (EM) in Snowdonia until the contract ceased. During this year the charity engaged with 6,963 people (2016/17 6,423) at EM.

In 2017/18 24,688 (2016/17 40,437) people engaged with Techniquet through community outreach. A large part of this was achieved through a partnership with Western Power Distribution (21,096 visitors). Through this partnership visitors engaged in science activities at the Royal Welsh Show, the Three Counties Show and the Royal Bath and West Show. Techniquet similarly had a presence at Pride Cymru's Big Weekend and the Swansea Science Festival, engaging with 1,583 visitors at the two events. Smaller outreach activities also took place during the year engaging with a further 2,009 visitors.

# Techniquet

## Council of Management's Annual Report

### School audience report

The number of pupils and teachers engaged at Techniquet's main Cardiff site was 36,968 (2016/17: 44,637) a 17% decrease from the previous year. Through its outreach Techniquet reached 59,632 (2016/17: 82,253) pupils and teachers representing a 28% decrease from the previous year. The decreases for both inreach and outreach were as a result of the planned reduction in the target figures agreed with the Welsh Government and in line with the reduction in core grant funding.

Techniquet, along with contracted partners, delivered outreach across much of Wales. Techniquet Glyndŵr (TQG) ran Techniquet's primary outreach in North East Wales and Techniquet's secondary outreach in North Wales. The NBGW also provided primary outreach at the Techniquet hub in the great glass house and this increased Techniquet's reach to audiences from West and Mid Wales. Techniquet developed innovative ways of delivering outreach in response to reduced funding, working with industry partners, e.g. Office for National Statistics, GE Aviation and Stem Learning Limited. Through these measures Techniquet has ensured that 10,000 pupils were able to benefit from an outreach engagement experience.

Techniquet continued to work closely with teachers, supporting enrichment activities in the classroom. In addition to the 7,663 (2016/17: 7,964) teachers who participated with their classes in programmes during the year, 640 (2016/17: 738) teachers participated in professional development opportunities provided by Techniquet as a result of Welsh Government funding. The decreases in comparison to 2016/17 correlate with the reduction in targets as agreed with Welsh Government and these agreed targets were met. Techniquet also provided 557 (2016/17: 418) days of professional development opportunities to teachers in Wales through the contract with STEM Learning Ltd.

### Techniquet Exhibition

The exhibition area continued to be refreshed during 2017/18 with the installation of five new exhibits.

These included:

- A new virtual dressing up **changing room**, allowing visitors to get a virtual representation of themselves in a range of costumes including professions, fairy tale creatures and animals.
- Two new state-of-the art "Animate It" exhibits tying in with technological advances and giving visitors of all ages the opportunity to create an animated video, ultimately sharing it via their social media channels.
- A **human body hub** which features models of a brain mounted into a skull, a giant molar with dental cavities, an eye with eight removable parts, a heart, an occluded artery and arm with removable muscles. The human body hub allows visitors to discover the structure of the different body parts and how they function.

The final addition during 2017/18 was the introduction of a new app aimed at complementing the hands-on interactive exhibits. Accessed through the centre's free public Wi-Fi, the digital platform **Look Closer** gives visitors access to exhibit-related content allowing them to engage more deeply with science.

For the fifth year running, Techniquet displayed winning photographs from the Wellcome Trust's 'Wellcome Image Awards'.

During the summer Techniquet ran the "Air-mazing" show which was developed in-house with funding from Air Products. Special themed events included the "Science of Me Weekend" and "The British Science Week Weekend". Younger visitors enjoyed Techniquet's Toddler Days and Techniquet ran After Hours for adult audiences which were sponsored by Admiral.

# Techniquiest

## Council of Management's Annual Report

### Partnerships and projects

Techniquiest continued its partnership with the TQG science centre at Glyndŵr University in Wrexham. In addition to providing Techniquiest outreach services to schools in the area, the centre offers public and school visitors the chance to enjoy exhibits and programmes. Originally on loan from Techniquiest, the majority of exhibits at TQG were purchased from Techniquiest in 2017/18.

Techniquiest maintains a strong link with Cardiff University and there was collaboration on a range of activities that involved a number of the University departments, ranging from providing continuous professional development sessions for teachers, supporting After Hours and themed weekends, providing Nuffield placements and training and accreditation of Techniquiest staff in Community Based Participatory Research. Techniquiest also worked with Swansea, Bangor, Aberystwyth Universities, Cardiff Metropolitan, University of South Wales and University of Wales Trinity Saint David. During 2017/18, Techniquiest worked with 183 (2016/17:212) members of staff from 31 (2016/17: 59) departments in Welsh Higher Education Institutions (HEIs). In 2016/17 Techniquiest was invited to be key note speakers at a number of high profile conferences, this did not occur in 2017/18 however it is expected to be repeated in 2018/19.

Techniquiest continued to operate the Nuffield Research Placement Programme in Wales. Under this scheme, A-level students undertook research placements with practising researchers for periods of 4 to 6 weeks during the summer holidays. Techniquiest placed 93 students against a target of 75 on the scheme in 2017/18.

Techniquiest is an active member of the Association for Science and Discovery Centres (ASDC), which represents the network of science centres and museums across the UK that collectively reach over 20 million people per year. Techniquiest continued to bid to run national programmes, developed and managed by ASDC. In 2017/18, Techniquiest successfully bid for the "Explore your Universe Phase 3" programme which enabled the charity to deliver physics based outreach to 1,200 primary school pupils in Wales. Membership of ASDC continues to be a benefit, allowing access to national engagement programmes that can refresh Techniquiest's offer.

Techniquiest worked with 77 staff from Welsh companies and organisations on initiatives such as the Nuffield Research placements, Science of Me, Animal Weekend, British Science Week Weekend, After Hours. Additionally, GE Aviation and the Office of National Statistics continued to support the delivery of secondary outreach programmes in schools by releasing 42 staff to co-facilitate the workshops.

Techniquiest continues to contribute to the National Assembly's Cross Party Group on STEM and attended the annual "Science in the Assembly" conference in June 2017.

### International activities

Techniquiest maintains a strong overseas reputation for its in-house expertise to develop and manufacture science exhibits for other science centres and for the quality of its STEM education kits and programmes for schools.

The organisation's profile was maintained by its membership of science centre networking bodies in Europe, the Middle East, Far East and Australasia and its participation at conferences such as Ecsite in Porto and the Science Centre World Summit in Tokyo. This work not only promotes Welsh expertise overseas, but provides an excellent source of new ideas and collaboration across cultural boundaries. Significant discussions were held with potential international partners and clients throughout the year.



# Techniquet

## Council of Management's Annual Report

Techniquet's commercial work during the financial year was undertaken on a series of worldwide and UK projects, including science centres in, America, Scandinavia, Brunei, and Australia and outreach kits were supplied to China. Collaborative working with the Science Museum has resulted in a large project manufacturing exhibits for Queensland Museum.

### Financial review

A summary of the financial results and the work of the charity is set out below.

#### Results

The results for the year ending 31 March 2018 are set out in the Statement of Financial Activities on page 17. A surplus of £299,420 resulted for the year, which is a significant decrease on the prior year surplus of £1,120,731. However the main reason for this decrease is due to the one off donation of one million pounds from the Moondance Foundation in 2016/17. If this is removed from last year's surplus as an exceptional item then the surplus for 2017/18 is an increase against the previous year. This increase is driven by increased admissions and a decrease in overall expenditure, primarily due to a restructure which took place during 2016/17. The overall reserves position as at 31 March 2018 is now £3,445,633 (2016/17: £3,146,213).

The Welsh Government continues to provide funding to Techniquet to help with the delivery of its educational objectives for which the Council is most grateful. Other main sources of income include funding from additional grants and sponsorship from various sources, admission charges for the Cardiff Bay site and commercial income from corporate events, retail and exhibit sales activities.

#### Reserves

The reserves policy has been developed based on the premise that a major funder withdraws its funding from Techniquet. The reserves policy reflects the amount of free reserves required for the organisation to operate for 12-18 months, which results in a range of between £0.85m to £1.3m. Techniquet's current level of free reserves is £2.9m, which is total reserves less net book value of fixed assets. The available free reserves will be used to support "The Science Capital" project, outlined later in this report. The policy has been reviewed by the Finance Director, Members of the Council of Managements and Chief Executive Officer during the course of the Council of Management and Finance Committee meetings.

#### Designated reserves

##### *Exhibition renewal*

The designated fund relating to exhibition renewal, facilitates a more strategic approach to be taken by enabling suites of related exhibits to be developed together. This in turn offers advantages in terms of technical innovation and can help attract higher levels of match funding. Techniquet plans to maintain a designated reserve of £150,000 for this purpose.

##### *Business development*

In light of the reducing core funding from the Welsh Government it is important that the charity maximises its income, and therefore developing new income streams or strengthening existing ones continues to be a priority. Whilst some activity is included within the annual budget, in order to meet the costs of larger or more long-term initiatives it is helpful to maintain a designated reserve for this purpose. These costs may include research as well as the development and implementation of plans which will enhance and improve the overall Techniquet product and visitor experience. Techniquet therefore maintains the reserve of £300,000 for this purpose.

##### *Book value of grant funded fixed assets*

The designated fund relating to the book value of grant funded fixed assets is set up to reflect the book value of the assets, and reduces over the useful economic life of the assets in line with their depreciation.

# Techniquet

## Council of Management's Annual Report

### Investment Policy

Techniquet maintains cash balances to support the reserves policy. Cash balances are invested with major banking institutions so as to maximise interest receivable within a low-risk environment.

### Dividend

The payment of a dividend or any other distribution to members is not permitted under the terms of Techniquet's Memorandum of Association.

### Supplier Payment Policy

During the year Techniquet introduced a standard code of payment of 30 days following the date of the invoice. The number of days' purchases outstanding at the year-end was 36 (2017: 37); however, in the final quarter of the financial year this was reducing to 33 days.

### Tax Status

Techniquet is a registered charity and, therefore, no provision has been made for taxation on its charitable income.

### Employees

Techniquet recognises the importance of its staff and values very highly the skills and experience they bring to its many activities. Staff are kept informed of developments within the organisation by a range of measures including an annual team day, regular email communications and notices on the intranet, as well as staff briefings. As far as possible, people joining Techniquet to work with visitors on the exhibition floor are given opportunities to take roles in the wider organisation, providing a valuable source of new talent.

Staff pay is subject to an annual review process which includes consideration of a range of factors such as cost of living and benchmarking with other relevant sectors. Staff at lower pay levels are subject to additional review criteria and awards for this group may differ from those of other staff to ensure compliance with legislation. Guidelines are applied to the alignment of pay scales for new staff and for changes to existing staff, and a control process is in place to ensure appropriate authorisation.

### Disabled Persons

Techniquet has a policy of encouraging the employment of disabled persons wherever this is practicable and makes reasonable adjustments to working conditions or to physical features of its premises where disabled persons are placed at a substantial disadvantage in comparison with people who are not disabled.

## Structure, governance and management

### Governing document

Techniquet is a company limited by guarantee and a registered charity. Its governing documents are its Memorandum and Articles of Association as adopted on incorporation in 1986 and as subsequently amended by Special Resolution.

The charitable company has one wholly owned subsidiary, Techniquet Enterprises Limited. This company is currently dormant, but can be reactivated if and when it is decided to engage in significant trading that falls outside of the objects of the company.

### The members of the Council of Management and the company's advisers

The Council of Management ("Council") and other advisers who served the company during the year, and up to the date of signing, together with other administrative details of the company, can be found on page 3.

# Techniquet

## Council of Management's Annual Report

### Board and governance structure

Members of the Council of Management are appointed or removed by resolution of the Members of the company in a General Meeting. Members of the Council of Management retire by rotation at the Annual General Meeting and may be re-elected. The Council has been constituted so that finance, legal, education and science fields are well represented. New members undergo an induction programme to ensure that they are acquainted with all aspects of the organisation including an opportunity to meet key employees. In addition, they are fully briefed on their legal obligations under

Charity and company law. The Council is responsible for the company's strategy and policy framework. Council meets at least quarterly and there are separate sub-committees covering finance and audit, which have three independent co-opted members; two in audit and one in finance.

This year the Council adopted the Charity Governance Code (for larger charities) which sets out seven principles and recommended practice for good governance. It is intended to be used as a continuous improvement tool, supporting the Governance Policy that already exists. Techniquet is already adhering to most of the code and is in the process of producing a plan against those areas of recommended practice that are not being fully complied with, using the "apply or explain" approach recommended within the code. An area worth noting is that two of the Trustees have served for more than nine years; however, as Techniquet is currently undergoing a period of rapid change and needs stability, it was felt that it was important for those Trustees who had served over nine years to continue in post for an interim period to maintain stability, particularly as they serve as Chair and Vice-Chair of the Council.

The Council has overall responsibility for ensuring that the company has appropriate systems of controls, financial and otherwise. The Chief Executive Officer (CEO) advises Council on strategic issues and manages day-to-day operations with certain restrictions. The CEO appoints certain senior executives to the senior management team, which meets formally on a fortnightly basis.

### Risk management

The Council has responsibility for the formal risk management process and regularly reviews the current risks the charity faces and the controls in place to mitigate these risks. The senior management team maintains and monitors an up to date risks register prioritised in terms of potential impact and likelihood of occurrence. All risks within the risk register are reviewed regularly by the Audit Committee and then shared with the Council of Management.

The Council seeks to minimise levels of risk wherever possible, but acknowledges that some risk is unavoidable when operating within its chosen environment. The five highest risk areas identified in the Techniquet risk register are:

- Reduction of Welsh Government core funding
- Dependency on income sources
- Staff Output
- UK leaving the EU
- Cyber security

### Welsh Government core funding and dependency on income sources

Techniquet is grateful for the annual grant support it has received from the Welsh Government since 1998. In August 2016, the Cabinet Secretary for Education confirmed that the core grant would reduce to zero by April 2021, decreasing year-on-year.

During 2017/18 the charity's focus has been to develop a bid to the Inspiring Science Fund (ISF), a joint initiative between the Wellcome Trust and the Department of Business Energy and Industrial Strategy, aimed specifically at science discovery centres, helping them to diversify audiences and become sustainable. In October 2017, the charity submitted its stage 1 application to the ISF to support the development of "The Science Capital" project. The project incorporates additional exhibition floor space and embraces a new approach to stakeholder (and specifically) community engagement. On 26<sup>th</sup> February 2018, Techniquet submitted the final detailed and comprehensive application to the ISF for the maximum £3m grant.

# Techniquest

## Council of Management's Annual Report

The total cost of The Science Capital is £5.7m and £2.7m of match funding has already been secured to date. In January 2018, Techniquest appointed Lee Wakemans as project and cost managers for The Science Capital. The project will enable Techniquest to offer new experiences and content and will showcase the latest developments in the STEM agenda in Wales. The plan will diversify and extend the charity's public audiences, growing this from 145k to a planned 200k, thereby increasing admission income. At the same time, the charity will continue to develop its strategy of promoting Techniquest as a venue for private and corporate hire.

The focus on repositioning the charity has continued, prioritising the redesigning of the charity's operating model with a new four year business plan approved by the members of the Council of Managements in February 2018. The repositioning initiative and building new, strategic relationships continues to be a priority for the CEO, brokering new partnerships with key stakeholders aligned to The Science Capital project. Fundraising remains a priority and the team secured £2.15m from a range of trusts, foundations and other funders during 2017/18. An element of this fundraising will form part of the match funding.

### Staff Output

Change will be constant for the charity and the Techniquest team. There is a significant amount of work to do over the next few years to continue to transform the business; the culture of the organisation; to introduce modern working practices and to ensure the charity is sustainable. The organisation needs to continue to look at ways of diversifying and bringing in additional income and be capable of responding and embracing this constant change. There remains a risk that output will decrease in line with reduced capacity/resources.

### UK Leaving the EU

Outcomes from the UK leaving the EU remain unclear. Risks may arise as a result of potential changes to government policy and the economic climate. However, other opportunities may materialise such as an increase in exports due to the declining value of sterling.

### Cyber security

Cyber security is a risk for all organisations, although Techniquest's IT supplier considers the charity to be very safe with the latest Windows updates being installed and off-site back-up systems. Further work has been undertaken with a specialist consultant and expert on cyber security, who worked with the charity to support the preparation for, and transition to the General Data Protection Regulation (GDPR).

### Health and Safety

A robust approach is taken to Health and Safety with a monitoring and oversight committee chaired by the Director of Business Services which meets six times a year. The CEO also attends this meeting.

### Building

Techniquest's land and buildings in Cardiff Bay are held principally freehold with a small leasehold element. The land and buildings are recorded in the financial statements at cost. The land and buildings were valued at 31 March 2008 by an independent professional firm of chartered surveyors on a depreciated replacement cost (DRC) basis at £7.5 million and on an alternative use basis at £1.2 million. The Council has chosen not to include the property at a valuation.

### Public benefit

The Council can confirm that it has complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. Significant activities undertaken during the year that demonstrate public benefit are set out within the content of this annual report.

# **Techniquiest**

## **Council of Management's Annual Report**

### **Plans for future periods**

Key objectives for the 2018/19 financial year are:

1. Continue to progress The Science Capital aimed at reconfiguring and extending the existing site at Stuart Street to create new exhibition space and new experiences which will increase and diversify public audiences, thereby generating additional income through increased admissions.
2. Engage with underrepresented communities using co-production and co-creation techniques to inform Techniquiest's experiences, programmes, exhibits and priorities and to ensure Techniquiest is of, by and for its communities.
3. Continue to secure new income streams from a range of funders, including trusts, foundations and corporate partners to support the development of new content and experiences, helping to contribute to the long-term sustainability of the charity and to Techniquiest becoming a national visitor attraction focused on communicating the work and relevance of the STEM sector in Wales.
4. Continue to deliver STEM enrichment activity for public and school audiences at the Cardiff Bay discovery centre whilst providing outreach programmes to both primary and secondary schools in priority areas and extending community engagement across disadvantaged communities in Wales.
5. Continue to identify and implement business efficiencies aimed at reducing operational costs across the business whilst increasing productivity and commercial sales from Techniquiest's workshop and Techniquiest, the venue.
6. Work in partnership with Cardiff Council and the Harbour Authority to explore the longer term feasibility of developing a new, bespoke science discovery centre in Cardiff Bay.

# Techniquet

## Statement of members of the Council of Management's responsibilities

The members of the Council of Managements (who are also the directors of Techniquet for the purposes of company law) are responsible for preparing Members of Council of Management's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the members of the Council of Managements to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the members of the Council of Managements are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The members of the Council of Managements are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the members of the Council of Managements are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the members of the Council of Managements have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### AUDITORS

Bevan & Buckland, have been appointed auditors for Techniquet for 2018 and future years.

Approved by order of the board of members of the Council of Managements on .....  
and signed on its behalf by:

6th September 2018

By order of the Board



T C Marsh  
Secretary

# Techniquet

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF TECHNIQUEST

### Opinion

We have audited the financial statements of Techniquet (the 'charitable company') for the year ended 31 March 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its income resources and application of resources, including its result, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

# Techniquet

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF TECHNIQUEST

### Opinion on other matters prescribed by the Companies Act 2006

the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and  
the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

adequate accounting records have not been kept or returns adequate for our audit have not been received from branches r visited by us; or  
the financial statements are not in agreement with the accounting records and returns; or  
certain disclosures of trustees' remuneration specified by law are not made; or  
we have not received all the information and explanations we require for our audit; or  
the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

### Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.



Alison Vickers (Senior Statutory Auditor)  
for and on behalf of Bevan & Buckland  
Chartered Accountants  
And Statutory Auditors  
Langdon House  
Langdon Road  
SA1 Swansea Waterfront  
Swansea  
SA1 8QY

Date: 11/9/2018



## Techniquist

Company no. 01955696 / Charity no. 517722

### Statement of financial activities for the year ended 31 March 2018

		Unrestricted funds £	Restricted funds £	Total funds for the year to 31 March 2018 £	Unrestricted funds £	Restricted funds £	Total Funds for the year to 31 March 2017 £
<b>Income from:</b>							
Donations & Legacies	4	31,017	-	31,017	1,000,000	-	1,000,000
Other trading activities	2	740,151	-	740,151	921,339	-	921,339
Other income	3	71,272	-	71,272	8,054	-	8,054
<b>Charitable activities:</b>							
Grants receivable	4	900,000	-	900,000	1,095,000	-	1,095,000
Provision of on-site educational services	4	884,455	49,200	933,655	828,984	42,040	871,024
Provision of off-site educational services	4	119,522	56,921	176,443	196,411	141,020	337,431
<b>Total</b>		<b>2,746,417</b>	<b>106,121</b>	<b>2,852,538</b>	<b>4,049,788</b>	<b>183,060</b>	<b>4,232,848</b>
<b>Expenditure on:</b>							
Exceptional items		-	-	-	62,665	-	62,665
Other costs of raising funds		512,762	-	512,762	650,366	-	650,366
Total costs of raising funds	5	512,762	-	512,762	713,031	-	713,031
<b>Charitable activities:</b>							
Provision of on-site educational services		1,647,087	49,200	1,696,287	1,675,119	42,040	1,717,159
Provision of off-site educational services		287,148	56,921	344,069	540,907	141,020	681,927
Total charitable activities	6	1,934,235	106,121	2,040,356	2,216,026	183,060	2,399,086
<b>Total</b>		<b>2,446,997</b>	<b>106,121</b>	<b>2,553,118</b>	<b>2,929,057</b>	<b>183,060</b>	<b>3,112,117</b>
<b>Net income</b>		<b>299,420</b>	<b>-</b>	<b>299,420</b>	<b>1,120,731</b>	<b>-</b>	<b>1,120,731</b>
Transfer between funds		-	-	-	-	-	-
<b>Net movement in funds</b>		<b>299,420</b>	<b>-</b>	<b>299,420</b>	<b>1,120,731</b>	<b>-</b>	<b>1,120,731</b>
<b>Reconciliation of funds:</b>							
Total funds brought forward		3,146,213	-	3,146,213	2,025,482	-	2,025,482
<b>Total funds carried forward</b>		<b>3,445,633</b>	<b>-</b>	<b>3,445,633</b>	<b>3,146,213</b>	<b>-</b>	<b>3,146,213</b>

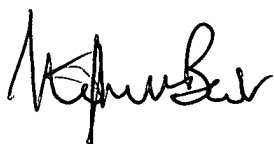
The statement incorporates the Income and Expenditure account. All recognised gains and losses have been included in the Statement of Financial Activities and the amounts included are derived from the continuing activities of Techniquist.

## Balance sheet as at 31 March 2018

	Note	2018 £	2017 £
<b>Fixed assets:</b>			
Tangible assets	8	576,281	567,670
<b>Total fixed assets</b>		<b>576,281</b>	<b>567,670</b>
<b>Current assets:</b>			
Stock	9	80,827	65,786
Debtors	10	293,777	266,731
Cash at bank and in hand		3,007,140	2,728,550
<b>Total current assets</b>		<b>3,381,744</b>	<b>3,061,067</b>
<b>Liabilities:</b>			
Creditors: amounts falling due within one year	11	449,714	423,091
<b>Net current assets or liabilities</b>		<b>2,932,030</b>	<b>2,637,976</b>
 Total assets less current liabilities		 3,508,311	 3,205,646
 Creditors: Amounts falling due after more than one year		 -	 -
Provisions for liabilities and charges	12	62,678	59,433
<b>Net assets or liabilities</b>		<b>3,445,633</b>	<b>3,146,213</b>
 <b>The funds of the charity</b>			
Unrestricted funds	13	3,445,633	3,146,213
Restricted funds:	13	-	-
<b>Total funds</b>		<b>3,445,633</b>	<b>3,146,213</b>

These financial statements on pages 17 to 31 were approved by the members of the Council of Management on ..... and are signed on their behalf by:

*Can September 2018*



S H Best  
Council member

The notes on pages 20 to 31 form part of these financial statements.

**Cash Flow Statement for the year ended 31 March 2018**

	Note	2018 £	2017 £
<b>Reconciliation of net income to net cash provided by operating activities:</b>			
Net income		299,420	1,120,731
Adjustments for:			
Depreciation charges		96,756	86,166
Loss on investment of fixed assets		197	-
Interest from investments	3	(6,716)	-
Profit on the sale of fixed assets	3	(60,796)	-
Movement in provisions		3,245	-
Add:			
(Increase)/decrease in stocks	9	(15,041)	59,293
(Increase) in debtors	10	(27,046)	(44,906)
Increase/(decrease) in creditors	11	26,623	(107,790)
<b>Net cash provided by operating activities</b>		<b>316,642</b>	<b>1,113,494</b>
<b>Statement of cash flows:</b>			
Cash flows from operating activities:		316,642	1,113,494
<b>Net cash provided by operating activities</b>		<b>316,642</b>	<b>1,113,494</b>
Cash flows from investing activities:			
Interest from investments	3	6,716	-
Proceeds from the sale of fixed assets	3	60,796	-
Capital expenditure	8	(105,564)	(63,654)
<b>Net cash used in investing activities</b>		<b>(38,052)</b>	<b>(63,654)</b>
<b>Change in cash and cash equivalents</b>		<b>278,590</b>	<b>1,049,840</b>
Cash and cash equivalents at 1 April		2,728,550	1,678,710
<b>Cash and cash equivalents at 31 March</b>		<b>3,007,140</b>	<b>2,728,550</b>

# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

### 1. ACCOUNTING POLICIES

#### **Basis of preparation and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Affiliation fee income is accounted for on an accruals basis and is recognised in the period of membership. Income from courses and conferences is recognised when the respective event occurs. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities, both costs directly attributable and indirect support costs.

#### **Allocation and apportionment of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, exhibition costs and professional and consultancy costs which support the Charity's activities. Support costs are allocated using the number of 'hourly' paid staff who work across the activities.

# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

### 1. ACCOUNTING POLICIES - continued

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property – 6.66% on cost

Plant and machinery – 10% to 20% on cost

Fixtures and fittings – 6.66% to 33.33% on cost

Exhibits – 6.66% to 20% on cost

Computer equipment - 20% to 33.33% on cost

Motor Vehicles – 20% on cost

Assets are reviewed and capitalised on an individual basis.

#### Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the Members of the Council of Managements in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds are unrestricted funds earmarked by the Members of the Council of Managements for particular purposes falling in future time periods.

Restricted funds are funds subject to specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

Pensions costs are charged in the year in which premiums are payable. Differences between amounts paid and amounts charged are included in the balances sheet as provisions or prepayments. These contributions are invested separately from those of the charitable company's assets.

The Company participates in the industry wide defined contribution pension scheme. The assets of the scheme are invested and managed independently of the finances of the Company. Pension costs are assessed in accordance with the advice of an independent qualified actuary. Costs include the regular cost of providing benefits, which it is intended should remain a substantially level percentage of current and expected future earnings of the employees covered.

#### Investments

Investments are included in the accounts at market value. Where held as an ongoing investment they are included within Fixed Assets. Unrealised gains on investments held are included separately from Investment Income under 'Other Recognised Gains'. The investment in the subsidiary is recorded at the value of the net assets on the date at which the subsidiary came into the group.

# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

### 1. ACCOUNTING POLICIES - continued

#### Deferred Income

Deferred income represents income received but not earned as of the year end. Deferred income primarily consists of income for affiliation fees received in advance of the affiliation period and grant income.

#### Legal Status of the charity

The Charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

#### Debtors

Trade and other debtors are recognised at the settlement amount due.

#### Cash at bank and in hand

Cash at bank and cash in hand includes cash, short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account and short term investments with a maturity date of one year from the date of acquisition or opening of the deposit or similar account.

#### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due. The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### Going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the Charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due.

# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

### 2 Other trading activities

	Unrestricted funds £	Restricted funds £	31 March 2018 Total £	31 March 2017 Total £
Shop and café	264,141	-	264,141	268,735
Product sale and hire	421,913	-	421,913	652,604
Corporate Hires	54,097	-	54,097	-
	<b>740,151</b>	<b>-</b>	<b>740,151</b>	<b>921,339</b>

### 3 Other income

	Unrestricted funds £	Restricted funds £	31 March 2018 Total £	31 March 2017 Total £
Bank deposit interest	6,716	-	6,716	3,888
Gain on disposal	60,796	-	60,796	400
Other	3,760	-	3,760	3,766
	<b>71,272</b>	<b>-</b>	<b>71,272</b>	<b>8,054</b>

# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

### 4 Charitable activities

#### a) Income donations and legacies

	Unrestricted funds £	Restricted funds £	31 March 2018 Total £	31 March 2017 Total £
Donations and Legacies	31,017	-	31,017	1,000,000
Core funding	900,000	-	900,000	1,095,000

#### b) Income from other charitable activities

	31 March 2018 Total £	31 March 2017 Total £
<b>Unrestricted</b>		
Provision of on-site educational services:		
Admissions	856,803	779,332
Support from Welsh Government or public authority and other parties	27,652	49,652
	<b>884,455</b>	<b>828,984</b>
Provision of off-site educational services:		
Primary school outreach	30,601	47,260
Support from Welsh Government or public authority and other parties	88,921	149,151
	<b>119,522</b>	<b>196,411</b>
<b>Total unrestricted</b>	<b>1,003,977</b>	<b>1,025,395</b>
	31 March 2018 £	31 March 2017 £
<b>Restricted</b>		
Provision of on-site educational services:		
Support from Welsh Government or public authority and other parties	49,200	42,040
	<b>49,200</b>	<b>42,040</b>
Provision of off-site educational services:		
Primary school outreach	39,321	18,925
Secondary school outreach	17,600	51,904
Support from Welsh Government or public authority and other parties	-	70,191
	<b>56,921</b>	<b>141,020</b>
<b>Total restricted</b>	<b>106,121</b>	<b>183,060</b>



# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

All donations and grants recognised during the year have been utilised on charitable activities. The donations and grants recognised during the year were as follows:

	31 March 2018	31 March 2017
	Recognised	Recognised
Source	£	£
Welsh Government (Core Funding)	900,000	1,095,000
Techniquet Glyndwr	17,604	72,000
The Moondance Foundation	-	1,000,000
Welsh Government	3,250	68,112
Air Products	11,709	-
Dawnus	4,657	-
Dow Corning	8,863	-
Ernest Cook	8,291	2,774
Exxon Mobil	-	1,500
Garfield Weston Foundation	-	30,000
Hanfod Cymru	4,411	-
Lloyds Bank	18,921	-
Morrisons Foundation	-	15,055
NSLC	65,599	58,089
Nuffield Foundation	46,093	41,119
Clifford Pike Trust	12,000	-
Simon Gibson Charitable Trust	4,000	-
Gibbs Trust	2,000	-
The Equitable Charitable Trust	-	9,500
The Institution of Engineering & Technology	485	9,892
The Oakdale Trust	200	-
The Princes Trust	1,000	4,000
The Royal Academy of Engineering	887	14,953
The UK Association for Science and Discovery Centres	2,500	25,959
The Waterloo Foundation	24,000	9,000
The Wellcome Trust	6,000	8,217
Western Power Distribution	8,500	6,500
Fundraising	12,235	8,809

# Technique

## Notes to the financial statements for the year ended 31 March 2018

### 5 Cost of raising funds

	Shop and café £	Product sales and hire £	Exceptional Items £	31 March 2018 Total £	31 March 2017 Total £
Wages & salaries	81,378	183,941	-	265,319	311,002
Materials	128,302	119,141	-	247,443	402,019
<b>Total</b>	<b>209,680</b>	<b>303,082</b>	<b>-</b>	<b>512,762</b>	<b>713,021</b>

### 6 Expenditure on charitable activities

	Staff costs £	Support and governance costs £	Property costs £	31 March 2018 Total £	31 March 2017 Total £
<b>Unrestricted:</b>					
Provision of on-site educational services:					
Admissions	1,066,996	197,980	382,111	1,647,087	1,675,119
Provision of off-site educational services:					
Other off-site activities	33,011	12,832	-	45,843	41,119
Primary school outreach	99,222	13,363	36,835	149,420	287,564
Secondary school outreach	49,471	27,918	14,496	91,885	212,224
<b>Total unrestricted</b>	<b>1,248,700</b>	<b>252,093</b>	<b>433,442</b>	<b>1,934,235</b>	<b>2,216,026</b>
<b>Restricted:</b>					
Provision of on-site educational services:					
Admissions	-	49,200	-	49,200	42,040
Provision of off-site educational services:					
Community outreach	-	-	-	-	4,557
Primary school outreach	9,194	17,455	-	26,649	18,925
Secondary school outreach	19,467	10,805	-	30,272	117,538
<b>Total restricted</b>	<b>28,661</b>	<b>77,460</b>	<b>-</b>	<b>106,121</b>	<b>183,060</b>
<b>Total 2018</b>	<b>1,277,362</b>	<b>329,553</b>	<b>433,441</b>	<b>2,040,356</b>	
<b>Total 2017</b>	<b>1,491,075</b>	<b>419,055</b>	<b>488,956</b>	<b>2,399,086</b>	

# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

Staff and support costs are allocated using the number of 'hourly' paid staff who work across the activities:

### Support costs

	31 March 2018	31 March 2017
	£	£
Office costs	127,822	155,144
Exhibition costs	96,127	51,810
Professional & consultancy costs	105,603	212,101
	<b>329,552</b>	<b>419,055</b>

Included in professional & consultancy costs are audit fees of £9,300 (2017: £12,850).

## 7 Council of Management and employee information

### a) Council of Management information

No member of the Council or person with a family or business connection with a member of the Council, received remuneration directly or indirectly, from the charitable company. Members of the Council of Managements' expenses of £125 were paid in the year (2017: £253).

### b) Employee information

	31 March 2018	31 March 2017
The average number of persons employed by the company during the year was as follows:		
Management	4	5
Administration	2	3
Operational	76	86
	<b>82</b>	<b>94</b>

The aggregate payroll cost of these persons was as follows:

	31 March 2018	31 March 2017
Wages and salaries	1,371,829	1,590,660
Social security costs	111,603	128,741
Pension costs	38,810	45,191
	<b>1,522,242</b>	<b>1,764,592</b>

Included in the above aggregate payroll cost, the company paid £25,933 (2017: £113,933) as redundancy and compensation for loss of office, which is recognised when a legal or constructive obligation arises.

# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

The number of employees whose emolument (salary and bonuses excluding pension contribution and redundancy), for the year were greater than £60,000 was as follows:

	For the year to 31 March 2018	For the year to 31 March 2017
£60,000 - £69,999	-	-
£70,000 - £79,999	-	-
£80,000 - £89,999	1	1

Employment costs of £16,529 (2017: £7,876) are included in the wages and salaries, within note 5, that relate to the work in progress held within stock at the year-end.

The company operates a defined contribution pension scheme. The pension charge for the period represents contributions payable by the company to the scheme and amounted to £38,810 (2017: £45,191).

## 8 Tangible fixed assets

	Exhibits £	Plant and machinery £	Fixtures, fittings & equipment £	Motor vehicles £	Freehold land and buildings £	Assets under construction £	Total £
<b>Cost or valuation</b>							
At beginning of the year	1,739,438	614,327	527,381	41,420	920,737	31,096	3,874,399
Additions	81,964	-	33,992	3,014	-	17,690	136,660
Transfer to completion	-	-	-	-	-	(31,096)	(31,096)
Disposals	(66,640)	-	-	(746)	-	-	(67,386)
<b>At end of the year</b>	<b>1,754,762</b>	<b>614,327</b>	<b>561,373</b>	<b>43,688</b>	<b>920,737</b>	<b>17,690</b>	<b>3,912,577</b>
<b>Depreciation</b>							
At beginning of the year	1,481,825	555,127	433,880	15,335	820,562	-	3,306,729
Charge for the year	55,803	19,474	3,361	8,136	9,982	-	96,756
On disposals	(66,640)	-	-	(549)	-	-	(67,189)
<b>At end of the year</b>	<b>1,470,988</b>	<b>574,601</b>	<b>437,241</b>	<b>22,922</b>	<b>830,544</b>	<b>-</b>	<b>3,336,296</b>
 Net book value at 1 April	 283,774	 39,726	 124,132	 20,766	 90,193	 17,690	 576,281
<b>Net book value at 31 March</b>	<b>257,613</b>	<b>59,200</b>	<b>93,501</b>	<b>26,085</b>	<b>100,175</b>	<b>31,096</b>	<b>567,670</b>

All fixed assets are held for direct charitable purposes.

Freehold land and buildings includes land with a cost of £15,000.

# Techniquest

## Notes to the financial statements for the year ended 31 March 2018

Techniquest's land and buildings in Cardiff Bay are held as principally freehold with a small leasehold element. The land and buildings are recorded in the accounts at cost as permitted by FRS 102.

### 9 Stock

	31 March 2018	31 March 2017
	£	£
Work in progress	47,115	18,130
Finished goods – Shop	33,712	33,861
Part Built Kits	-	13,795
	<b>80,827</b>	<b>65,786</b>

### 10 Debtors

	31 March 2018	31 March 2017
	£	£
Trade debtors	181,093	150,433
Other debtors	91,258	64,965
Prepayments	21,426	51,333
	<b>293,777</b>	<b>266,731</b>

### 11 Creditors: Amounts falling due within one year

	31 March 2018	31 March 2017
	£	£
Trade creditors	99,474	126,044
Taxation and social security	72,714	68,909
Other creditors	12,106	18,744
Accruals and deferred income	265,420	209,394
	<b>449,714</b>	<b>423,091</b>

### 12 Provisions for liabilities and charges

	Dilapidation £
At 1 April	59,433
Additional provision in the year	3,245
At 31 March	<b>62,678</b>

# Techniquest

## Notes to the financial statements for the year ended 31 March 2018

The provision, established in 2016, relates to the Bessemer Road lease obligations and future costs that will probably be incurred when the lease ends in November 2020.

### 13 Movement in funds

	Restricted funds £	General unrestricted funds £	Designated unrestricted funds £	Total £
Fund balances at 1 April	-	2,588,283	557,930	3,146,213
Income	106,121	2,746,417	-	2,852,538
Expenditure	(106,121)	(2,340,384)	(106,613)	(2,553,118)
Transfers	-	(90,134)	90,134	-
<b>Fund balances at 31 March</b>	<b>-</b>	<b>2,904,182</b>	<b>541,451</b>	<b>3,445,633</b>

An analysis of grant receivable as restricted funds is shown in note 4.

An analysis of Designated Funds is as follows:

	Fund balance at 1 April £	Income £	Expenditure £	Transfers £	Fund balance at 31 March £
<b>Designated funds</b>					
Exhibition renewal	150,000	-	(84,862)	84,862	150,000
Business Development	300,000	-	(21,751)	21,751	300,000
Book value of grant funded fixed assets	107,930	-	-	(16,479)	91,451

#### Purpose of Designated Funds

The designated fund relating to exhibition renewal enables a more strategic approach to be taken to exhibition renewal by enabling suites of related exhibits to be developed together. This in turn offers advantages in terms of technical innovation and can help attract more match funding. Techniquest plans to maintain a designated reserve of £150,000 for this purpose.

In light of the reducing core funding from the Welsh Government it is important that the charity maximises its income, and therefore developing new income streams or strengthening existing ones is a priority. Whilst some activity is included within the annual budget, in order to meet the costs of larger or more long-term initiatives it is helpful to build a designated reserve for this purpose. These costs may include research as well as the development and implementation of plans which will enhance and improve the overall Techniquest product and visitor experience. Techniquest therefore maintains the reserve of £300,000 for this purpose.

The designated fund relating to the book value of grant funded fixed assets has been set up to reflect the book value of the assets and will be reduced over the useful economic life of the assets in line with their depreciation.

# Techniquet

## Notes to the financial statements for the year ended 31 March 2018

### 14 Capital commitments

The company had capital commitments of £nil at 31 March 2018 (31 March 2017: £31,096).

### 15 Related party transactions

The charitable company has a wholly owned subsidiary in Techniquet Enterprises Limited, a company incorporated in England and Wales. Techniquet Enterprises Ltd is dormant and is carried at £nil value in these accounts.

### 16 Operating Leases

The total of future minimum lease payments under non-cancellable operating leases in relation to the rental of workshop units:

	2018 £	2017 £
Not later than one year	52,248	52,248
Later than one year and not later than five years	87,080	34,832