A company limited by guarantee and a registered charity no 518713 REPORT AND ACCOUNTS for the year ended 31 March 2011

HPH
Chartered Accountants
54 Bootham
York
YO30 7XZ

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COMPANY INFORMATION FOR THE YEAR ENDED 31 MARCH 2011

Board of Directors and

Trustees

William Stevens David Elliott

Company Secretary

Gwyneth Sargent

Management Committee

William Stevens (Chair)

David Elliott (Treasurer) Donald Maskell

Dennis Scanlan Hugh Lundberg Claire Clucus

Project Director

Peter Drinkell

Registered Office and

Administration Office

151 Fairfax Avenue Kingston upon Hull

HU5 4QZ

Telephone 01482 345006

Company Number

01940104

Charity Registration

Number

518713

Bankers

Santander

21 Prospect Centre

Prospect Street

Hull

HU2 8PT

Lloyds TSB plc

Hall Road

Hull HU5 4QZ

Auditor

HPH

Chartered Accountants

54 Bootham

York

YO30 7XZ

Solicitors

Carrick Read

Norwich House Savile Street

Hull

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REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

The directors, who form part of the Management Committee and are Trustees of the Charity, have pleasure in presenting their report and the accounts for the year ended 31 March 2011

Structure, Governance and Management

The Charitable Company is limited by guarantee No 01940104 and itself and its officers are governed by the Memorandum and Articles of Association dated 16 August 1986. The Company received charitable status, No 518713, on 8 April 1987. In the event of the Company being wound up members are required to contribute an amount not exceeding £5.

Recruitment and Appointment of Management Committee

The officers in office during the year were

William Stevens - Chair	Director and Trustee	Hugh Lundberg	Management Committee
David Elliott - Treasurer	Director and Trustee	Claire Clucus	Management Committee
Donald Maskell	Management Committee	Gwyneth Sargent	Company Secretary
Dennis Scanlan	Management Committee		

The Directors are appointed by the Management Committee at any time, provided that a maximum of fifteen is not exceeded Directors are required to seek re-election at the first annual general meeting following election, and one third by rotation must seek re-election at every annual general meeting

No remuneration or benefits were received by any Directors or Trustees during the year in respect of their services to the Charitable Company

The Directors and Trustees confirm that the attached accounts comply with current statutory requirements, the requirements of its governing document and the requirements of the Charities SORP 2005

Training of Directors/Trustees

All Directors/Trustees are expected to be familiar with the objectives of the Charity, the practical work of the Charity, the financial position of the Charity, and the obligations of Directors/Trustees

Trustees are appointed based on their experience in other fields and their commitment to the objectives of the Charity New Trustees are familianised with the work of the Charity by the Charity's Project Director and visits to the Charity's projects They are also provided with information on their obligations as Charity Trustees

Risk Management

The Directors/Trustees have examined the principal areas of the Charitable Company's operations and considered the major risks which may arise in each of these areas. In their opinion the Charitable Company has established resources and reviewed systems, which under normal conditions should allow the risks identified by it to be mitigated to an acceptable level in its day to-day operations.

Policies and procedures are in place to ensure the health and safety of staff, and of services users and visitors to the Charitable Company's premises. Controls and procedures are in place for the authorisation of all transactions and projects

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

Organisational Structure

The Directors and Trustees are known collectively as The Management Committee and they meet six times a year to administer the Charitable Company, setting and monitoring the strategic direction of the Charitable Company

The Project Director, Mr Peter Drinkell, is delegated by the Directors/Trustees to manage the operations of the Charity. The Project Director is responsible for ensuring that the Charity delivers the services specified in the contracts that the Charity has entered into and that performance indicators are met, including performance against budget. The Project Director also attends Management Committee meetings but has no voting rights. The Practice Manager, Paul Bird, is responsible for the day-to-day operational management of the Charity's projects, including staff supervision and the further development of skills and working practices in line with good practice.

Related Parties

The Charity works within the Hull City Council's Supporting People Strategy, Homeless Strategy, Housing Strategy and Prevention of Rough Sleeping Strategy. It continues to play a significant role in the strategies, especially in the provision of Supported Accommodation.

The Project Director is a member of the Hull Hostel Forum and also sits on the Core Strategic Development Group for the Supporting People Programme representing the Voluntary Sector

Objectives and Activities

The principal activity of the Charitable Company is to provide, and work with other agencies for the provision of, suitable accommodation for young homeless persons

The Charitable Company also manages the administration for local housing associations, collecting rents and meeting expenses. These associations provide accommodation for special needs and elderly people

The charitable objectives of the Charitable Company are the care and support of young persons and others, who are homeless and in need, or where by reasons of adverse circumstances are in need of help in acquiring a settled way of life, by providing, developing and or maintaining residential accommodation or similar facilities and to further assist those so accommodated who by reasons of any physical, psychological, emotional or social infirmity are in need of advice, counselling and any other form of aid to acquire employment, more permanent accommodation, education, training and any other benefit to assist them towards a more settled way of living in the community

The day to day running of the Charitable Company is delegated to Peter Drinkell, Project Director, and Gwyneth Sargent, Administration Manager, who are appointed directly by the Directors/Trustees Major decisions and expenditure are agreed by the management committee who meet on a regular basis

Ensuring our work delivers our aims

The Charitable Company reviews its aims, objectives and activities annually to ensure that that the work remains focussed on its purposes, and that its activities and the benefits achieved through those activities are continuing to meet the needs of the customers that the Charity was set up to help. We confirm we have complied with the duty in section 4 of the 2006 Charities. Act to have due regard to the guidance published by the Charity Commission. We have referred to the guidance on public benefit when undertaking our review and planning future activities.

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

Achievements and Performance

During the year, Doorstep have continued to provide a comprehensive service through its own resources and in partnership with other agencies. The Charity has maintained and developed working relationships and protocols with other specialist agencies providing services which complement those provided by the Charity and meet the support needs of our service users

Towards the end of the financial year we were informed that the contract with Hull City Council Supporting People was not to be renewed under its current terms. Central Government had removed the ring fence from the Supporting People grant paid to Local Authorities and although this budget was relatively protected by the Government, Hull City Council imposed a 45% reduction in SP monies for the city. This unfortunately led to the organisation having to run a redundancy programme with a staff reduction of 8 people.

Also during this time, we were becoming aware of an issue within the city of refugees finding themselves homeless. In order for us to some way address this we formed a partnership with a local private landlord whereby we lease properties and let them to refugees with some support

Over the year Doorstep was able to offer accommodation to over 250 homeless people and 62% of those who moved on from the organisation resettled in the local community under their own independent tenancy through a planned move on process

Plans for Future Periods

Although in last year's Trustees report we expressed a desire to increase self contained provision. We are now aware the Government's Welfare Reform Bill intends to limit the amount of Housing Benefit to any single person under 35 to shared accommodation rate. With this in mind we may have to rethink the position as far as providing more self-contained accommodation which would be unaffordable to any single person under 35.

The Charity intends to continue its efforts to develop good quality, affordable, move on accommodation for its service users

Financial Review

The Charity has been able to fulfil all its commitments and submits a satisfactory financial report

Principal Funding Sources

The Charity continues to be principally dependent on the Supporting People contract from the City Council and rental income for its core work, which total £1,586,227 Income of £16,000 was gained through a grant from a local Trust

Investment Policy

Under the Memorandum and Articles of Association, the Charitable Company has the power to make any investments which the Directors/Trustees see fit. However, the Charitable Company did not hold any investments during the year ended 31 March 2011 nor does it have any plans for the immediate future.

Reserves Policy

It is the policy of the Charitable Company to hold reserves. Reserves are held in accordance with the Charitable Company's charitable objects, in order to ensure that the Charitable Company can continue to provide accommodation and support for young homeless persons.

At 31 March 2011 unrestricted funds amounted to £1,574,354, which includes £979,304 relating to fixed assets. Free reserves available as working capital amounted to £595,050, which represents approximately 6 months running expenditure. The Trustees have determined that due to the current economic climate the appropriate level of free reserves which are not invested in tangible fixed assets should be equivalent to six months expenditure.

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

Responsibilities of the Management Committee

Company and charity law requires the directors and trustees respectively to prepare financial statements which give a true and fair view of the Charitable Company's state of affairs at the end of the year and of its financial activities for that year. In preparing those financial statements the directors and trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable company will continue in operation

The directors and trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and applicable charity law. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities

Members of the Management Committee

Members of the Management Committee who served during the year and up to the date of this report are set out on page 1

Provision of Information to the Auditor

So far as the Directors and Trustees are aware, there is no relevant audit information of which the Charitable Company's auditor is unaware and we have taken all the steps that we ought to have taken as Directors/Trustees in order to make ourselves aware of any relevant audit information and to establish that the Chantable Company's auditor is aware of that information

Auditor

HPH were re-appointed as the Charitable Company's auditor during the year and have expressed their willingness to continue in that capacity

Exemption

This report has been prepared in accordance with the small companies regime under the Companies Act 2006

Approved by the Management Committee on 16 November 2011 and signed on its behalf by

David Elliott

Director and Trustee

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Chartered Accountants

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DOORSTEP OF HULL

We have audited the financial statements of Doorstep of Hull for the year ended 31 March 2011, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes—The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities)

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of the directors/trustees and auditors

As explained more fully in the Responsibilities of the Management Committee, the trustees (who are also directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, and
- have been prepared in accordance with the Companies Act 2006

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Directors' and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us,
- the financial statements are not in agreements with the accounting records and returns,
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the trustees annual report

York

Robert Woolley BA (Hons), FCA, DchA, MAAT, MCMI Senior Statutory Auditor For and on behalf of HPH Statutory Auditor

16 November 2011

Chartered Accountants

STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2011

				Total	Total
		Unrestricted	Endowment	31 March	31 March
	Notes	Fund	Funds	2011	2010
		£	£	£	£
Incoming resources					
Incoming resources from generated funds:					
Voluntary income	2	1,645	-	1,645	2,720
Activities for generating funds	3	946,554	-	946,554	556,028
Investment income	5	42	-	42	45
Incoming resources from					
charitable activities	4	732,714		732,714	634,564
Total incoming resources		1,680,955		1,680,955	1,193,357
Resources expended				-	
Charitable activities		1,468,000	1,360	1,469,360	1,146,607
Governance costs		3,965	-	3,965	4,303
Total resources expended	7	1,471,965	1,360	1,473,325	1,150,910
Net movement in funds/Net income					
/(expenditure)	6	208,990	(1,360)	207,630	42,447
Balances brought forward at					
1 April 2010		1,365,364	185,438	1,550,802	1,508,355
Balances carried forward at					
31 March 2011	12	£ 1,574,354	£ 184,078	£ 1,758,432	£ 1,550,802

The notes on pages 9 to 15 form part of these accounts

BALANCE SHEET AT 31 MARCH 2011

Registration number: 01940104

	Notes	20	11	20	10
		£	£	£	£
Fixed assets					
Tangible fixed assets	9		1,163,382		1,193,004
_					
Current assets					
Debtors	10	89,980		81,561	
Bank balances and cash	_	524,675		294,308	
		614,655		375,869	
Creditors : amounts falling due	_				
within one year	11	19,605		18,071	
Net current assets	-		595,050		357,798
Total assets less current liabilities			1,758,432		1,550,802
N. d d.			C 1 759 422		C 1 550 902
Net assets			£ 1,758,432		£ 1,550,802
Capital and reserves					
Endowment funds	12		184,078		185,438
Unrestricted funds	12		1,574,354		1,365,364
Funds			£ 1,758,432		£ 1,550,802

The accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime under the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Board on 16 November 2011 and signed on its behalf by

William Stevens Director and Trustee

Kingston upon Hull

The notes on pages 9 to 15 form part of these accounts

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a) Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with,

- 1) the Financial Reporting Standard for Smaller Entities (effective April 2008),
- 11) the provisions applicable to companies subject to the small companies regime under the Companies Act 2006, and
- the Statement of Recommended Practice "Accounting and Reporting by Charities" (issued in March 2005)

b) Depreciation

Depreciation is provided on all tangible fixed assets in use, other than freehold land, at rates calculated to write off the cost or valuation, less estimated residual value, of each asset over its expected useful life, as follows

Freehold buildings - over 50 years

Office equipment - over 1 year

Fixtures and fittings - over 1 year

Motor vehicles - over 4 years

A full year's depreciation is charged in the year the asset is first brought into use

c) Leased assets

Rentals payable under operating leases are charged to the statement of financial activities (income and expenditure account) as incurred

d) Incoming resources

Rents and interest receivable

Rents and interest receivable are recorded in the financial year in which they are earned. Interest is received on the bank deposits

Grants and other income

Grants from Government and Public Bodies are credited as income received in the period in which the conditions for receipt have been satisfied

Local authority and Lottery grants

1) Revenue grants

These grants are credited directly to the statement of financial activities (income and expenditure)

11) Capital grants

These grants are credited directly to the statement of financial activities (income and expenditure account) as an endowed fund. This fund is reduced by a transfer of amounts equivalent to any depreciation charges over the useful life of the assets to which the grants relate. The amount of the fund which has not been spent at the end of the financial year is carried forward in that fund.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

1. ACCOUNTING POLICIES (continued)

d) Incoming resources (continued)

Income from donations and funding grants, is included in incoming resources when these are receivable, except as follows

- When donors specify that donations and grants given to the Charitable Company must be used in future accounting periods, the income is deferred until those periods
- When donors impose conditions which have to be fulfilled before the Charitable Company becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met

e) Resources Expended

Charitable expenditure includes all expenditure directly relating to the objects of the Charitable Company and costs are charged on the basis of the accruals concept, including irrecoverable value added tax where applicable

The costs of generating funds include those costs associated with the promotion of the activities of Doorstep of Hull These costs are charged on the basis of the accruals concept, including irrecoverable value added tax where applicable

Governance costs include those incurred in the governance of the Charitable Company and its assets and primarily associated with constitutional and statutory requirements, including irrecoverable value added tax where applicable

Support costs include central functions and have been allocated to departments on a basis consistent with the use of resources, e.g. allocation of staff costs by time spent and other costs by their usage

f) Endowed fund

The fund shows monies received from the National Lottery Charities Board for the purchase of land and buildings to enable the Charitable Company to provide accommodation in line with its objectives Incoming resources from endowed funds are treated as unrestricted

g) Pension cost

The Charitable Company makes contributions to personal pension schemes for employees Contributions are charged to the SOFA for the year in which they are payable

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

2.	VOLUNTARY INCOME	:	Unrestricted Fund £	Endowment Funds £	Total 2011 £	Total 2010 £
	Donations and covenants		£ 1,645	£ -	£ 1,645	£ 2,720
3.	ACTIVITIES FOR GEN	ERATING FI	UNDS			
	Rental income		£ 946,554	£ -	£ 946,554	£ 556,028
4.	INCOMING RESOURCE Section 180 grant Hull Supporting People James Reckitt grant	ES FROM CI	25,863 639,673 16,000	ACTIVITIES	25,863 639,673 16,000	25,863 586,738 10,500
	Other		51,178	-	51,178	11,463
			£ 732,714	£-	£ 732,714	£ 634,564
5.	INVESTMENT INCOMI	Ε				
	Bank interest receivable		£ 42	£ -	£ 42	£ 45
6.	NET INCOMING RESO Net incoming resources for			nng	2011 £	2010 £
	Auditor's remuneration	-	audit other services		2,525 1,440	2,702 1,601

FOR THE YEAR ENDED 31 MARCH 2011 NOTES TO THE ACCOUNTS

Total	2010	¥
Total	2011	£
Governance	costs	44
Charitable	activities	£
Basis of	allocation	

7. TOTAL RESOURCES EXPENDED

Costs directly allocated to activities

Staff costs	dırect	610,321	,	610,321	446,706
Property insurance	direct	18,125		18,125	17,757
Property repairs and renewals	direct	113,978	ı	113,978	154,463
Other property expenses	direct	346,402		346,402	196,994
Other operating expenses	direct	167,491	1	167,491	168,210
Deprectation and profit on sale	direct	27,327	ı	27,327	27,965

Support costs allocated to activities

Staff costs	staff time	110,960	,	110,960	107,420
General office costs	nsage	16,314	ı	16,314	18,732
Legal and professional	usage	56,177	1	56,177	5,917
Depreciation	usage	2,095	ŧ	2,095	2,095
Audit and accountancy	nsage	ı	3,965	3,965	4,303
Bank charges and interest	usage	170	•	170	348
	•	£ 1,469,360	£ 3,965	£ 1,473,325	£ 1,150,910

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

8. EMPLOYEE INFORMATION

The aggregate payroll costs of the Charitable Company for the period are as follows

	2011	2010
	£	£
Salaries	642,081	479,646
Social security costs	52,618	45,531
Other pension costs	26,582	28,949
	£ 721,281	£ 554,126
Average number of employees for the period		
Services	19	18
Management and administration	3	3
	22	21

During the year no employees were paid emoluments amounting to £60,000 or more

9. FIXED ASSETS

	Land and Buildings	Plant and machinery etc	Total
	£	£	£
Cost			
At 1 April 2010	1,532,472	190,683	1,723,155
Additions	-	-	-
Disposals		(3,600)	(3,600)
At 31 March 2011	1,532,472	187,083	1,719,555
Depreciation			
At 1 April 2010	343,433	186,718	530,151
Charge for year	28,045	1,195	29,240
Disposals		(3,218)	(3,218)
At 31 March 2011	371,478	184,695	556,173
Net Book Value			
At 31 March 2011	£ 1,160,994	£ 2,388	£ 1,163,382
At 31 March 2010	£1,189,039	£ 3,965	£ 1,193,004

All fixed assets held are for charitable use

There were no freehold property additions made from the endowed funds during the year. Under the terms of the endowed funds received from the National Lottery Charities Board (the board) the land and buildings acquired with those funds may not be disposed of, nor used as security for a loan or any other financial purpose without the prior written approval of the board

This restriction is in force for a period of 80 years from the date of acquisition

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

10.	DEBTORS			2011	2010
				£	£
	Income debtors			54,713	26,068
	Other debtors			30,749	37,868
	Prepayments			4,518	17,625
				£ 89,980	£ 81,561
	An amount of £11,569 (2010 £15,179 one year) is included in the a	above in respect	of debtors due aft	er more than
11.	CREDITORS			£	£
	Trade creditors			11,011	12,093
	Other creditors			2,695	1,490
	Pension creditor			1,699	140
	Accruals			4,200	4,348
				£ 19,605	£ 18,071
12.	ACCUMULATED FUNDS			Unrestricted funds £	Endowment funds £
	1 April 2010			1,365,364	185,438
	Net movement in funds			208,990	(1,360)
	31 March 2011			£ 1,574,354	£ 184,078
13.	ANALYSIS OF THE CHARITY'S	NET ASSETS BY	FUND		
		Fixed Assets	Current	Current	
		(charity use)	assets	liabilities	Total
		£	£	£	£
	Endowment funds	184,078	-	_	184,078
	Unrestricted funds	979,304	614,655	(19,605)	1,574,354
		£ 1,163,382	£ 614,655	£ (19,605)	£ 1,758,432

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

14. TRANSACTIONS WITH DIRECTORS, TRUSTEES AND RELATED PARTIES

The project director, P Drinkell occupies the first floor of the Charitable Company's offices under a tenancy agreement at a market rate During the year he paid rent to the Charitable Company amounting to £2,751 (2010 £2,727)

No remuneration, benefits or expenses were received by any directors or trustees during the year in respect of their services to the Charitable Company

15. CONSTITUTION

Doorstep of Hull is a company limited by guarantee, number 01940104. In the event of the Charitable Company being wound up, the liability of the members is limited to five pounds

The Memorandum of Association of the Charitable Company prohibits the distribution of any properties to members upon winding up or dissolution of the Charitable Company

16. TAXATION

As a registered charity, Doorstep of Hull is exempt from the tax on income falling within sections 466 to 493 of the Corporation Tax Act 2010 to the extent that this is applied to its charitable objects. No tax charges have arisen in the Company